Math 2312.010 (Precalculus)
Syllabus – Spring 2020
MWF 1 pm-1:50 pm

Instructor Information:
Instructor: Cynthia Bishop
Office: MCS 220B
Fax: (325) 942 – 2503
Office Phone:(325) 486-5428
Office e-mail: Cynthia.Bishop@angelo.edu

Office Hours:
Monday / Wednesday: 9-11 am ; 2-3 pm
Tuesday / Thursday: 8:30-9:30 am ; 3:30 – 4:00 pm (until 2/14) OR 2:30-3:00 pm (after 2/14)
Friday: 10-11 am
and by appointment

Note: When contacting me via email or phone, allow 24 hours for a response. I do not make it a habit to check email from home.

Course Information:

Textbook

Math Lab
There is a Math Learning Lab which offers free tutoring. This is a great place to do homework or go if you have questions on an assignment and you are unable to come to my office. The lab is located on the third floor of the library in room C302.

M –TH: 9:00 am – 8:00 pm
F: 9:00 am – 12:00pm
Sunday: 4:00pm – 8:00pm

Lecture Notes
It is your responsibility to print the lecture notes from Blackboard and bring them to class each day. I strongly suggest keeping your notes and other class materials in a 3-ring binder.

Blackboard
All course information such as test reviews, lecture notes, grades, and announcements will be available in Blackboard.

Attendance
You are expected to attend all scheduled class meetings, arrive on time, and stay for the entire class period. Class attendance is crucial in this course. If you are tardy, it is your responsibility to let me know after class so that I can change my records. Please do not make tardiness a habit.

Prerequisite
Math 1314 (College Algebra) or a suitable score on a placement exam.
Homework
We will have daily assignments from the textbook. You are encouraged to collaborate on your homework assignments with other classmates, but each student must turn in his or her own homework. You are likely to be successful in this course if you complete each assignment and apply other good study habits.

NO LATE HOMEWORK will be accepted for any reason, including absences. If you are having trouble completing a homework assignment, see me or assistance or go to math lab before it is due. If you are absent, it is your responsibility to contact me or view Blackboard in order to get the new assignment. Since late homework will not be accepted, your lowest three homework grades will be dropped. If you cannot avoid an absence, you may email me a picture of your homework, but it must be sent BEFORE class on the day it is due. PDF format is preferred.

Exams
- We will have four regular exams and a comprehensive final exam.
- In general, calculators will not be allowed on the exams.
- All exams, including the final, will be pencil-and-paper exams. There will be no make-up exams unless arrangements are made with me prior to the test.
- I will replace your lowest exam score with your final exam, if it is to your benefit. You are given this second chance for unavoidable absences.
- If you leave the room during an exam, I may take up your exam and grade as is.
- When grading your exam, I am grading your work as well as your answer. Typically a correct answer is worth 1 point, while the work leading to the answer is worth 3-4 points. Therefore you must always show adequate work that leads to your answer. Failure to do so will result in a failing grade. The general rule of thumb is to show as much work on a problem as I show when doing a similar problem in class.

- Tentative exam days will be as follows. I reserve the right to move exam dates as needed:
  - Friday, Feb. 7th: Exam 1
  - Friday, March 6th: Exam 2
  - Friday, Apr. 3rd: Exam 3
  - Friday, Apr. 24th: Exam 4
  - Wednesday, May 6th: Final Exam from 1 – 3 pm

- These test dates and times are MANDATORY. Exceptions will be made only for emergencies and will be evaluated on a case by case basis.
- If you are seen on a cell phone during the exam, it is an automatic zero. Cell phones should not be visible during exams.

Final Exam
We will have a comprehensive Final Exam on Wednesday, May 6th, 2019 from 1 – 3 pm.

Grading Scheme
Homework Average: 15% of final grade
Exam 1-4 Average: 60% of final grade
Final Exam: 25% of final grade

The following table determines how letter grades will be assigned in the course.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90% and above</td>
</tr>
<tr>
<td>B</td>
<td>80% to 89%</td>
</tr>
<tr>
<td>C</td>
<td>70% to 79%</td>
</tr>
<tr>
<td>D</td>
<td>60% to 69%</td>
</tr>
<tr>
<td>F</td>
<td>Less than 60%</td>
</tr>
</tbody>
</table>

Drop Date
Thursday, March 26th, 2020, is the last day to drop a course with a W or withdraw from the university.
Internet/Email
All current students are required to maintain an @angelo.edu e-mail account (see ASU Electronic Communication Policy). Common Courtesy:

- Silence all cell phones before entering the classroom. Place these items in your backpacks and not on your desks. No earbuds or headphones can be worn during class.
- No texting during class. I reserve the right to ask you to leave class if I observe you texting during class. If you are asked to leave, you will receive an absence for that day.
- Please refrain from carrying on personal conversations once class has started. Be courteous to your peers when they are responding in class by listening to what they have to say.

University Policies:

Student Disability Services
ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA), and subsequent legislation.

The Office of Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student’s responsibility to initiate such a request by contacting:

Dallas Swafford  
Director of Student Disability Services  
Office of Student Affairs  
325-942-2047  
dallas.swafford@angelo.edu

Title IX at Angelo State University
The University prohibits discrimination based on sex, which includes pregnancy, sexual orientation, gender identity, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination including: sexual assault, sex-based discrimination, sexual exploitation, sexual harassment, public indecency, interpersonal violence (domestic violence and/or dating violence), and stalking. As a faculty member, I am a Responsible Employee meaning that I am obligated by law and ASU policy to report any allegations I am notified of to the Office of Title IX Compliance.

Students are encouraged to report any incidents of sexual misconduct directly to ASU’s Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator at:

Michelle Boone, J.D.  
Director of Title IX Compliance/Title IX Coordinator  
Mayer Administration Building, Room 210  
325-942-2022  
michelle.boone@angelo.edu

You may also file a report online 24/7 at www.angelo.edu/incident-form. If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic and Counseling Center at 325-942-2173 or the ASU Crisis Helpline at 325-486-6345.

Student Absence for Observance of Religious Holy Days
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. (OP 10.19 Student Absence for Observance of Religious Holy Day)
Incomplete Grade Policy
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. (See ASU OP 10.11 Grading Procedures for more information.)

Student Conduct Policies

Academic Integrity
Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU. The College of Science and Engineering adheres to the Statement of Academic Integrity.

Plagiarism
Plagiarism is a serious topic covered in ASU's Academic Integrity in the Student Handbook. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center.

Mathematics 2312 - Student Learning Outcomes:

1. The students will demonstrate an understanding of factual knowledge including the mathematical notation and terminology used in this course. Students will read, interpret, and use the vocabulary, symbolism, and basic definitions used in precalculus pertaining to the real numbers; exponents and radicals; polynomials, factoring, and rational expressions; equations and inequalities; functions; polynomial and rational functions; inverse functions; exponential and logarithmic functions; and graphs and their transformations.

2. The students will describe the fundamental principles including the mathematical rules and theorems arising from the concepts covered in this course. Students will identify and apply the laws and formulas that result directly from the definitions; for example, rules of exponents, exponential and logarithmic properties, the quadratic formula, slope and formulas for the equations of lines, the Intermediate Value Theorem, and the limit laws.

3. The students will apply course material using techniques and procedures covered in this course to solve problems. Students will utilize the facts, formulas, and the techniques learned in this course to simplify algebraic expressions; graph functions; and solve equations and systems of equations.

4. The students will develop specific skills, competencies, and thought processes sufficient to support further study or work in this field or related fields. Students will acquire a level of proficiency in the fundamental concepts and applications in precalculus necessary for success in calculus.

Course Content:

Textbook: Precalculus: Mathematics for Calculus, 7th Edition, by Stewart, Redlin, and Watson. The following chapters including the particular sections listed are covered.

1. Fundamentals: Exponents and Radicals; Algebraic Expressions; Rational Expressions; Equations; Inequalities; The Coordinate Plane; Graphs of Equations; Circles; Lines.

2. Functions: Functions; Graphs of Functions; Getting Information from the Graph of a Function; Average Rate of Change; Linear Functions; Transformation of Functions; Combining Functions; One-to-one Functions and Their Inverse.

3. Polynomials and Rational Functions: Quadratic Functions; Polynomial Functions; Dividing Polynomials; Rational Functions.

4. Exponential, and Logarithmic Functions: Exponential Functions; The Natural Exponential Function; Logarithmic Functions; Laws of Logarithms; Exponential and Logarithmic Equations.
10. Systems of Equations and Inequalities: Systems of Linear Equations in Two Variables; Systems of Linear Equations in Several Variables; Partial Fractions; Systems of Nonlinear Equations; Systems of Inequalities.


Proposed Course Schedule – Math 2312:

<table>
<thead>
<tr>
<th>Week</th>
<th>Material Covered</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Syllabus, Course Intro, 1.2, 1.3</td>
</tr>
<tr>
<td>2</td>
<td>1.3, 1.4, 1.5</td>
</tr>
<tr>
<td>3</td>
<td>1.5, 1.8</td>
</tr>
<tr>
<td>4</td>
<td>1.9, review, EXAM 1</td>
</tr>
<tr>
<td>5</td>
<td>1.10, 2.1, 2.2, 2.3</td>
</tr>
<tr>
<td>6</td>
<td>2.4, 2.5, 2.6</td>
</tr>
<tr>
<td>7</td>
<td>2.7, 2.8, 3.1, 3.2</td>
</tr>
<tr>
<td>8</td>
<td>3.2, review, EXAM 2</td>
</tr>
<tr>
<td>9</td>
<td>3.3, 3.6, 4.1, 4.2</td>
</tr>
<tr>
<td>10</td>
<td>4.3, 4.4, 4.5</td>
</tr>
<tr>
<td>11</td>
<td>13.1, review, EXAM 3</td>
</tr>
<tr>
<td>12</td>
<td>13.2, 13.4</td>
</tr>
<tr>
<td>13</td>
<td>10.1, 10.2, 10.8</td>
</tr>
<tr>
<td>14</td>
<td>10.9, review, EXAM 4</td>
</tr>
<tr>
<td>15</td>
<td>10.7, semester review</td>
</tr>
<tr>
<td>16</td>
<td>FINAL EXAM</td>
</tr>
</tbody>
</table>

This is a tentative schedule and is subject to adaptation.

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1. https://blackboard.angelo.edu/
5. http://www.angelo.edu/content/files/14197-op-1011-grading-procedures