PSY6315 DF1: Marriage and Family Counseling (3-0)
Spring 2020 (January 13 – March 6)

Instructor: Sangeeta Singg, PhD, ACN
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Office: A204E
E-mail: Sangeeta.Singg@angelo.edu
Phone Conference: by Scheduled Appointment
Online Availability: M-F 3:00-5:00 pm. Other times by appointment.

I check my email several times a day. You are welcome to contact me via email any time. All course announcements will be posted in Blackboard and sent by email.

COURSE INFORMATION

Catalog Description: Examination of current issues, theories, and therapeutic techniques in the field of marriage and family counseling.

Course Delivery: This class will be conducted entirely online via the Blackboard Learning Management System. Please review the following course folders: Announcements, Syllabus & Due Dates, My Professor, Study Guide, PowerPoint, Chapter Summaries, Videos, FOS & Genogram, Handouts, Task Preview/Instructions, Discussions, Examinations, Accessibility Resources, Email, My Grades, and IDEA Evaluations.

Location: The Blackboard website for this class is located at: http://blackboard.angelo.edu.

Required Textbook: Theory and Practice of Family Therapy and Counseling, 2nd Edition by James R. Bitter

Belmont, CA: Wadsworth, Cengage Learning
**Course Overview:** This online course is designed to provide a basic overview of the field of marriage and family counseling. Students will learn selected counseling theories, techniques and ethics for working with families and couples. Mainly the course is directed toward enhancing one's knowledge of persons as members of the family systems and examining how different theorists and clinicians have applied that knowledge to intervene as counselors with couples and families.

**Goals and Objectives:** Specific objectives of the course are

1. gaining basic knowledge about marriage and family counseling,
2. learning to apply course material to marriage and family issues, and
3. developing basic skills, competencies and perspectives of marriage and family counselors.

**Student Learning Outcomes:** Upon successful completion of Marriage and Family Counseling at the Angelo State University, students will be able to

1. understand the concepts of major marriage/family counseling theories and be able to compare and contrast them,
2. critically examine the major theories in the framework of their own background, values, and professional skills,
3. become familiar with the therapy in action by watching assigned videos,
4. identify issues from their own family of origin and/or current family and how these issues influence their function as counselors-in-training,
5. appreciate characteristics needed to be an effective marriage/family counselor,
6. have knowledge of what constitutes an ethical marriage/family counseling practice and appreciate the important ethical and legal issues in marriage and family counseling, and
7. develop their own theoretical orientation.
8. understand the concepts of major marriage/family counseling theories and be able to compare and contrast them,
9. critically examine the major theories in the framework of their own background, values, and professional skills, become familiar with the therapy in action by watching assigned video,
(10) identify issues from their own family of origin and/or current family and how these issues influence their function as counselors-in-training.
(11) appreciate characteristics needed to be an effective marriage/family counselor,
(12) have knowledge of what constitutes an ethical marriage/family counseling practice and appreciate the important ethical and legal issues in marriage and family counseling, and
(13) develop their own theoretical orientation.

**Method of Assessing Learning Outcomes:** Learning outcomes will be assessed via exams, papers, writing assignment, and participation in discussions.

**Competencies Needed:** You must have prerequisite skills of using Blackboard, proficiency with Microsoft Word, and using ASU Library resources. It is also most important that you know the terms of the syllabus of this course. Therefore, a “Know-the-Course Test” is required of everyone, which will cover the syllabus, Blackboard map, and important requirements of this course. You will lose 20 points toward your grade if you miss this test. The online course format requires access to a fully functional PC and a lot of self-discipline for the timely completion of exams, discussions, and writing assignments.

**TENTATIVE TOPIC SCHEDULE**

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topic</th>
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<tbody>
<tr>
<td>1</td>
<td>1/13-1/17</td>
<td><strong>Semester Long Discussion: Student Lounge</strong>&lt;br&gt;<strong>Objective:</strong> student-student interaction and networking; discussion of topics prior to exams.</td>
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<td><strong>Discussion: Getting-to-Know-You</strong> (from 8:00 am on 1/13, Mon to 5:00 pm on 1/21, Tue)&lt;br&gt;<strong>Objective:</strong> Student-teacher and student-student interaction, networking, and getting acquainted with the teacher and classmates.</td>
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<td><strong>Know-the-Course Test on the syllabus, contents of the Blackboard buttons, &amp; finding Blackberry, Dr. Singg’s cat lost in the course</strong> (from 8:00 am on 1/13, Mon to 5:00 pm 1/21, Tue).&lt;br&gt;<strong>Objective:</strong> Students will become familiar with the game plan of the course and contents of different folders of Blackboard.</td>
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<td></td>
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<td><strong>Read - Introduction and Overview (Ch. 1)</strong>&lt;br&gt;<strong>Objective:</strong> Students will learn to identify different motives for choosing marriage/family counseling as a profession and learn family systems theory.</td>
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<td>Day</td>
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<td>Assignments</td>
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<td>2</td>
<td>1/21-1/24</td>
<td><strong>Exam 1 (Chs. 1 &amp; 3; from 8:00 am on 1/18, Sat to 5:00 pm on 1/24, Fri)</strong></td>
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<td><strong>Read - Multigenerational Family Therapy (Ch. 7); Watch Video</strong></td>
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<td><strong>Objective: Students will learn about triangulation, family projection process,</strong></td>
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<td><strong>sibling position, leadership in family systems, genogram work, process questions,</strong></td>
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<td><strong>relationship experiments, coaching, I-positions, and displacement stories.</strong></td>
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<td><strong>Read - Human Validation Process Model (Ch. 8); Watch Video</strong></td>
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<td><strong>Objective: Students will learn about family life, family communication,</strong></td>
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<td><strong>family roles and triads, R.E.C.I.P.E., assessing the personal iceberg,</strong></td>
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<td><strong>and family reconstruction.</strong></td>
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<td>3</td>
<td>1/27-1/31</td>
<td><strong>Exam 2 (Chs. 7 &amp; 8; from 8:00 am on 1/25, Sat to 5:00 pm on 1/31, Fri)</strong></td>
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<td>1/20 (Holiday)</td>
<td><strong>Prepare for the Family-of-Origin &amp; Genogram Discussion:</strong></td>
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<td><strong>This required assignment has two parts: (a) taking and scoring the Family-of-Origin</strong></td>
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<td><strong>Scale (FOS; found in FOS &amp; Genogram folder) and (b) creating a three-generation</strong></td>
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<td><strong>Genogram of your family of origin (see p. 171, Ch. 7 for directions). After completing</strong></td>
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<td><strong>the FOS and genogram, write a narrative of at least 500 words on what you have</strong></td>
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<td><strong>learned about yourself and your family. Post it on the Discussion Board forum</strong></td>
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<td><strong>titled, “Required Family Discussion.” However, if you do not want to share about yourself</strong></td>
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<td><strong>with the class, then write a narrative as to what you have learned as a counselor in</strong></td>
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<td><strong>training from this assignment and post it.</strong></td>
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<td>2/03-2/07</td>
<td><strong>Discussion: Family-of-Origin &amp; Genogram work (see instructions on the</strong></td>
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<td><strong>Blackboard in the FOS &amp; Genogram folder and participate in the Required Family Discussion; from 8:00 am on 2/01, Sat to 5:00 pm on 2/07, Fri)</strong></td>
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<td><strong>Objective: Students will have first-hand experience with family genograms and</strong></td>
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<td><strong>assessing dysfunction in the family by learning to use Family of Origin Scale and</strong></td>
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<td><strong>Genogram.</strong></td>
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<td><strong>Read - Virtue, Ethics, and Legality in Family Practice (Ch. 4) Honor System</strong></td>
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<td><strong>Reading Assignment</strong></td>
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<td><strong>Objective: Students will learn about the legal and ethical dilemmas,</strong></td>
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<td><strong>ethical codes and standards of practice pertaining to marriage and family counseling.</strong></td>
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<td>Week</td>
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<td>5</td>
<td>2/10-2/14</td>
<td>Read - Structural Family Therapy (Ch 10); Watch Video</td>
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<td>Read - Strategic Family Therapy (Ch. 11); Watch Video</td>
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<td><strong>Exam 3 (Chs. 10 &amp; 11; from 8:00 am on 2/08, Sat to 5:00 pm on 2/14, Fri)</strong></td>
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<td>6</td>
<td>2/17-2/21</td>
<td>Major Discussion (Read Ch. 4 and see the Task Preview folder; from 8:00 am on 2/15, Sat to 5:00 pm on 2/21, Fri)</td>
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<td>7</td>
<td>2/24-2/28</td>
<td>Make-Up Discussion: Read Handouts on “Rejection” &amp; “Deathbed Confession” (from 8:00 am on 2/22, Sat to 5:00 pm on 2/28, Fri)</td>
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<td><strong>Short Essay is due before 5:00 pm on 2/24-Mon.</strong></td>
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<td>8</td>
<td>3/02-3/06</td>
<td>Read - Solution-focused/Solution-oriented Therapy (Ch. 12); Watch Video</td>
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<td>Read - Cognitive-Behavioral Family Therapy (Ch. 15); Watch Video</td>
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<td><strong>Exam 4 (Chs. 12 &amp; 15; from 8:00 am on 2/29, Sat to 5:00 pm on 3/05, Thu) (NOT on Fri)</strong></td>
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COURSE REQUIREMENTS

1. In order to successfully complete this course, you must visit the Blackboard course site on a regular basis, and participate in all discussions and assignments. All course work has specific due dates specified in the syllabus and due dates document.

2. You are expected to check Blackboard and ASU email on a regular basis, preferably daily. Please complete reading assignments each week and meet all deadlines for submission of coursework. Late submissions will not be accepted.

3. There will be five exams (one Know-the-Course Test and four Text-Exams). Each text exam has 20 multiple-choice questions and is worth 20 points and the Know-the-Course test has 15 questions with one question on finding Blackberry worth 6 points. Time limit for each exam is 1 hour. All exams (except the Final Text Exam) will be available in the Examinations folder of Blackboard for seven days including a Saturday and a Sunday. Therefore, please DO NOT ask to make-up a missed exam unless you can provide a doctor’s note stating that you were in no condition to take the exam during the days allowed.

There will be NO MAKE-UP EXAMS under any circumstances. For emergencies such as hospitalization or accident, a special provision for completing the course will be made with documentation from the doctor recommending that student is unable to complete the course due to his/her condition.

Because all assignments are available for weekends and weekdays with an ample amount of time even for those who work full-time, there are no make-up provisions. The missed discussions cannot be made-up because they involve other students. However, you can participate in the Bonus Discussion to make-up for one missed major discussion.

Therefore, PLEASE DO NOT request to make-up any missed assignment unless you have a bona fide emergency. A doctor’s note will be required stating that you were not in any condition to complete the assignment in allowed time. If you still make such a request, I will refer you to this statement that you are agreeing to accept by staying in this course.

4. Make-Up Discussion = 8 points
   If you miss a Major Discussion, these make-up points can be substituted for it. Please know that by missing a major discussion, you will forgo an A Grade in the course.

5. Study Guide: The test cues are provided for each exam in the Study Guide. Please use it.
6. **Know-the-Course Test** (on Syllabus, Blackboard buttons, & finding Blackberry) = 20 points
   This test is REQUIRED of everyone. The purpose is to orient you to this course and its requirements. **Missing this test will negatively affect your grade.**

7. **Total points in the course**
   - Five Exams = 100 points
   - One Major Discussion = 10 points
   - Short Essay = 50 points

8. **Instructions for taking exams through Respondus™ Monitor**

   Access to exams will be through Respondus™ Lockdown Browser [see the handout for downloading under RESPONDUS button on the Blackboard] and will be video recorded via Respondus™ Monitor [see Other Required Materials below for a list of needed equipment]. Use of another electronic device is prohibited.

   There are two practice tests: a Webcam test and a short 10 question practice test over ASU trivia that are not graded. These tools will be available to you to assure accessibility. You are highly encouraged to go through these practice tests in advance of taking a graded exam. This process will allow you to become familiar with the technology associated with testing and improve the testing environment. **These tests, instructional videos, and more information regarding Respondus Monitor can be found under the Respondus Monitor Help tab in your Blackboard course.**

   **OTHER REQUIRED MATERIALS**

   - Computer with MAC or Windows Operating System
   - High Speed Internet Access
   - Ethernet adapter cable highly recommended (wireless connections can drop during test and Collaborate sessions)
   - Webcam

   Refer to Angelo State University’s Distance Education website for further technology requirements: [http://www.angelo.edu/distance_education](http://www.angelo.edu/distance_education)

   **HELPFUL LINKS**

   Respondus Monitor is a companion tool to Respondus LockDown Browser. Monitor is a tool to proctor the online exam. Below are the two links for more information regarding Respondus LockDown Browser and Monitor:
Stable Test Taking Experience: In order to have a stable test taking experience with the Lock Down browser, you should clear the temporary internet files and cookies before taking the test. You should also take the test on a computer that is hard wired to the network and not using a wireless network. Using computers on campus is an alternative if you continue experiencing issues with personal computers with the Respondus browser.

The exams are not set up to be taken on an iPad or a cell phone.

Set aside the correct amount of time to complete an exam and save your answers as you progress through the exam. This will help preserve the answers should you lose Internet connection. If you do not save your answers, the answers will NOT be available.

If you still have technical problems, please contact the e-Learning Center at 486-6263 before 5:00 pm (M-F); DO NOT contact me for the technical problems.

9. Short Essay (50 points):

See the Task Preview folder for further instructions. Late papers and papers submitted via email will NOT be accepted.

Make sure your essay reflects university-level writing skills: use complete sentences; check your spellings; and put together graduate level papers that reflect quality. Points will be deducted for spelling/grammatical mistakes. Feel free to use your peers for editorial help.

10. Required Family Discussion for Everyone: This assignment will require (a) taking and scoring the Family-of-Origin scale (FOS; found in FOS & Genogram folder) and (b) creating a three-generation genogram of your family of origin (see p. 171, Ch. 7 for directions). After completing the FOS and genogram, write a narrative of at least 500 words on what you have learned about yourself and your family. Post it on the Discussion Board forum titled, “Required Family Discussion.” However, if you do not want to share about yourself with the class, then write a narrative as to what you learned as a counselor in training from this assignment and post it. Please comment on two or more other posts. Because of its importance, this assignment is REQUIRED of all students and will not be scored due to its personal nature.

11. Introductory Discussion for Everyone: You are REQUIRED to participate in the Getting-to-Know-You discussion which is designed for class introduction so that you can know something about your professor and classmates. To access this and other discussions, click on the Discussions button on the Blackboard and follow the instructions.
12. **Major Discussions for Everyone:** There is one **Major Discussions worth 10 points.** See Task Preview folder to get a heads-up on the all discussions to come. Please do not miss the dates for these discussions (no make-ups are possible).

13. **Student Lounge** in the Discussions folder provides a forum for an ongoing discussion for you to interact with other students and discuss topics and questions prior to exams. You can contact each other via email and then decide to go to the Student Lounge.

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**EVALUATION**

For A Grade, you must meet the following conditions under one of the two options. Any missed condition will result in a lower grade.

**Option I for making an A Grade:**

1. A total of **88-100 raw points** on the five exams. This condition MUST be met regardless how well you do on the other assignments. +
2. A total of 9-10 points on the major discussion (up to 8 **Make-Up Discussion points can be substituted if you miss the Major Discussion, but you will lose the option to make an A Grade.**) +
3. Completion and participation in the **Required Family Discussion.**

**OR**

**Option II for making an A Grade:**

1. A total of **70-80 raw points** on the four exams (the Know-the-Course test and exams 1-3). This condition MUST be met regardless how well you do on the other assignments. +
2. A total of 9-10 points on the major discussion (up to 8 **Make-Up Discussion points can be substituted if you miss the Major Discussion, but you will lose the option to make an A Grade.**) +
3. In place of Exam 4, write a Short Essay; must earn 45-50 points.
4. Completion and participation in the **Required Family Discussion.**
For a B Grade, you must meet the following conditions. Any missed condition will result in a lower grade.

1. A total of **80-87 raw points** on the five exams. This condition MUST be met regardless how well you do on the other assignments. +
2. A total of 8-10 points on the major discussions (*Make-Up Discussion points can be substituted if you miss a Major Discussion.*) +
3. No Short Essay needed for B grade.
4. Completion and participation in the Required Family Discussion.

For a C Grade, you must meet the following conditions. Any missed condition will result in an F Grade.

1. A total of **70-79 raw points** on the five exams. This condition MUST be met regardless how well you do on the other assignments.) +
2. A total of 7-10 points on the major discussions (*Make-up Discussion points can be applied here as a substitute for any missed discussion.*) +
3. No Short Essay is needed for C grade.
4. Completion and participation in the Required Family Discussion.

All requirements must be fully met for each grade. None of the above will result in an F Grade. The requirement of “Total Exam Points” for a grade is not negotiable. Please do not miss any exam. Also, you must decide during the first week if you wish to write a short essay for Option II for making an A Grade. If you do not submit your essay title by the set date, you cannot change to Option II after the deadline.

SPECIAL NOTES

1. Your Professor’s Philosophy: Teaching is not just a job for me; it is a calling, an “educational ministry.” I am here to guide you, help you, and inspire you to do your best to earn the grade you desire. However, you have the personal responsibility to apply yourself and be an active learner, especially in an online course which requires a lot of self-discipline. For more information about Dr. Singg, please click on “My Professor” on the Blackboard.
2. **Academic Honesty**: Academic honesty is expected on all work. Students are expected to maintain complete honesty and integrity in their online experiences. Any student found guilty of any form of dishonesty in academic work is subject to disciplinary action and possible expulsion from ASU.

The Department of Psychology, Sociology, and Social Work adheres to the academic honesty statement as set forth in the Angelo State University Student Handbook. University "faculty expects all students to engage in all academic pursuits in a manner that is above reproach and to maintain complete honesty and integrity in the academic experience both in and out of the classroom setting and may initiate disciplinary proceedings against a student accused of any form of academic dishonesty, including but not limited to, cheating on an examination or other academic work, plagiarism, collusion, and the abuse of resource materials."

**Plagiarism** at ASU is a serious topic. The Angelo State University’s Honor Code gives specific details on plagiarism and what it encompasses. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word for word without quotation marks and the source of the quotation. We use the APA Style Manual of the American Psychological Association as a guide for all writing assignments. Quotes should be used sparingly. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list. Papers are subject to be evaluated for originality via Bb Turnitin. For more information, see ASU Writing Center.


3. **Students with Disabilities**: “Angelo State University is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and subsequent legislation.”
The Office of Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student’s responsibility to initiate such a request by contacting the Office of Student Affairs, University Center, Room 112 at (325) 942-2047 or (325) 942-2211 (TDD/FAX) or by e-mail at studentservices@angelo.edu to begin the process. The Office of Student Affairs will establish the particular documentation requirements necessary for the various types of disabilities. Reasonable accommodations will be made for students determined to be disabled or who have documented disabilities.

4. **Absence for Observance of Religious Holy Days:** A student who intends to observe a religious holy day should make that intention known in writing to Dr. Singg prior to the absence. This should not be a problem in this online class because we don’t take attendance and all assignments have a week (including a Saturday and a Sunday) to complete.

5. **Syllabus Changes:** I reserve the right to make changes as necessary in this syllabus throughout the semester. I will notify students of such changes by email or announcements.

6. **Email Policy:** If you need to communicate with me via e-mail, please do so from your angelo.edu email account. As per ASU policy, I will not respond to emails from your personal email address. Please use good e-mail manners and include the following information in your message.

   • A clear subject line, including the course number "Psy 6315."
   • A clear message (check grammar and spellings) with one issue at a time.
   • A proper salutation including my name (Dr. Singg) and signing off with your name.

7. **IDEA Evaluation:** Students are provided the opportunity and are strongly encouraged to participate in the course evaluation at the end of the semester. Areas of evaluation include:

   - Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories).
   - Learning to *apply* course material (to improve thinking, problem solving, and decisions).
   - Learning specific skills, competencies, and points of view needed by professionals in the field most closely related to this course.
8. **Task Preview/Instructions:** Please see this folder on the Blackboard for all instructions.

9. **Nine Important Points** are listed in the Announcements folder on the Blackboard for you.

10. **Student Responsibility:** It is your responsibility to read/understand the course syllabus and ALL announcements posted on the Blackboard and meet the deadlines for all assignments. This will be the key to doing well in the course. Ignorance about details given in the syllabus and various announcements on the Blackboard cannot be accepted as excuse in any manner.

11. **Browser Compatibility Check:** It is the student’s responsibility to ensure that the browser used to access course material on his/her computer is compatible with ASU’s Blackboard Learning System. Dr. Singg reserves the right to deny additional access to course assignments lost due to compatibility issues. Students are responsible for reviewing the guidelines posted in this course regarding accessing Blackboard assignments. Problems in this area need to be discussed with Dr. Singg at the time of occurrence, either via a phone call during the posted availability hours or via email notification during times outside those posted for calls.

12. **Title IX at Angelo State University:** Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. Sex discrimination, sexual misconduct, public indecency, interpersonal violence, sexual assault, sexual exploitation, sexual harassment, and stalking are not tolerated at ASU. As a faculty member, I am a Responsible Employee meaning that I will report any allegations I am notified of to the Office of Title IX Compliance in order to connect students with resources and options in addressing the allegations reported. You are encouraged to report any incidents to ASU’s Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator. You may do so by contacting:

Michelle Boone, J.D.
Director of Title IX Compliance/Title IX Coordinator
Mayer Administration Building, Room 200
325-942-2022
michelle.boone@angelo.edu
You may also file a report online 24/7 at www.angelo.edu/incident-form.
If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic and Counseling Center at 325-942-2173 or the ASU Crisis Helpline at 325-486-6345.

The Office of Title IX Compliance also provides accommodations related to pregnancy (such as communicating with your professors regarding medically necessary absences, modifications required because of pregnancy, etc.). If you are pregnant and need assistance or accommodations, please contact the Office of Title IX Compliance utilizing the information above.

For more information about Title IX in general you may visit www.angelo.edu/title-ix.

“People don't care how much you know until they know how much you care”
Theodore Roosevelt