PSYCHOLOGY 6351-010
A Survey of Vocational Counseling Methods
Thursday 6:00 – 8:50 PM
Spring, 2020
Instructor: J.A. Contreras, PhD

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Office Hours: By appt. only.
Phone: 325-212-8712 (identify yourself as a student)

REQUIRED TEXTBOOK:
CAREER, WORK, and MENTAL HEALTH, Integrating Career and Personal Counseling, Vernon Zunker

Course Description and Purpose:
The course is designed for the clinician who wants to expand their knowledge of vocational counseling methods. The student will be introduced to the different areas involved in career counseling, keeping in mind the personal/mental health issues that may arise in persons dealing with career issues.

Student Learning Outcomes

You will be able to:

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<tr>
<th>LEARNING OUTCOMES</th>
<th>CORRESPONDING ASSESSMENTS</th>
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<td>1. The student will learn the different types of career counseling.</td>
<td>Self-assessment questions, class discussion, quizzes, exams</td>
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<tr>
<td>2. Demonstrate a knowledge of therapeutic factors and mechanisms of change in career counseling.</td>
<td>Self-assessment questions, class discussion, quizzes, exams</td>
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<td>3. Identify appropriate treatment modalities which are currently employed in the career counseling field.</td>
<td>Self-assessment questions, class discussion, quizzes, exams</td>
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Course Requirements:
The student will be required to read each chapter in the text and be prepared to discuss in class. There will be 3 scheduled essay exams. Each essay exam will be worth 25%, totaling 75% of the grade. There will be daily quizzes worth 25% of the grade with a final exam at the end of the semester.
Course Attendance:
An accurate record of class attendance will be kept. It is expected that you will attend all classes. Failure to attend can affect your overall grade. If you expect to miss more than 3 classes you need to consult with me ASAP.

Make Up Tests:
You may e-mail me in advance to rearrange a test date if you cannot take the test on the scheduled day. If you miss taking the test for unforeseeable reasons please provide me within 1 week a statement of reason in order to be able to take the test. Failure to do so will result in a zero score for your test.

GENERAL POLICIES RELATED TO THIS COURSE
All students are required to follow the policies and procedures presented in the following documents:
● Angelo State University Student Handbook located on the ASU website

ACADEMIC HONESTY
Academic honesty is expected on all work. Students are expected to maintain complete honesty and integrity in their online experiences. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The Department of Psychology, Sociology, and Social Work adheres to the academic honesty statement as set forth in the Angelo State University Student Handbook (2011-2012) [http://www.angelo.edu/content/files/17358-university-honor-code]. The University "faculty expects all students to engage in all academic pursuits in a manner that is above reproach and to maintain complete honesty and integrity in the academic experience both in and out of the classroom setting and may initiate disciplinary proceedings against a student accused of any form of academic dishonesty, including but not limited to, cheating on an examination or other academic work, plagiarism, collusion, and the abuse of resource materials."

PLAGIARISM
Plagiarism at ASU is a serious topic. The Angelo State University’s Honor Code gives specific details on plagiarism and what it encompasses. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word for word without quotation marks and the source of the quotation. We use the APA Style Manual of the
American Psychological Association as a guide for all writing assignments. Quotes should be used sparingly. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list. Papers are subject to be evaluated for originality via Bb Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center [http://www.angelo.edu/dept/writing_center/academic_honesty.php](http://www.angelo.edu/dept/writing_center/academic_honesty.php).

**STUDENTS WITH DISABILITIES**

1. “Angelo State University is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and subsequent legislation.”

2. The Office of Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student’s responsibility to initiate such a request by contacting the Office of Student Affairs, University Center, Room 112 at (325) 942-2047 or (325) 942-2211 (TDD/FAX) or by e-mail at studentservices@angelo.edu to begin the process. The Office of Student Affairs will establish the particular documentation requirements necessary for the various types of disabilities.

Reasonable accommodations will be made for students determined to be disabled or who have documented disabilities.

**STUDENT ABSENCE FOR OBSERVANCE OF RELIGIOUS HOLY DAYS**

“A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence.”

**INCOMPLETE GRADE POLICY (OP 10.11 Grading Procedures)**

ASU policy is that incomplete grades be reserved for student illness or personal misfortune. Please contact me if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required.

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