Instructor: Jarvis A. Wright, Ph.D.
Email: jwright68@angelo.edu

Professional Office
421 West Concho Ave.
San Angelo, Texas 76903
Phone: (325) 944-8184
Students Welcome by Appointment

ASU Office
Adjunct Office in the Departmental Suite
Mondays 3:00PM to 4:00 PM

Course Information

The Class Meets Mondays 4:00 PM to 7:00 PM

Course Description

This is a practice-oriented course for students planning careers in the provision of mental health services. It will expose students to a variety of ethical, legal, cultural and professional issues.

Course Credits

Three Semester Hours

Prerequisite and Co-requisite Courses

None

Student Learning Outcomes

Students completing this course should

1. Understand the intent of ethical codes and laws well enough to practice appropriately during the ordinary course of daily professional activity.
2. Recognize when a professional situation presents dilemmas beyond your understanding and seek consultation from a peer or a more experienced colleague.
3. Understand your limitations well enough to consult with peers who encounter ethical dilemmas and to direct peers to a more experienced colleague when the situation is beyond your understanding.

Course Delivery, Late Work or Missed Assignments Policy

This is a face-to-face graduate level course. Reading the assignments, attending class and participating in class discussion are imperative. If sickness or another legitimate matter keeps you from attending class or causes you to miss a quiz, schedule an appointment with me as soon as possible. We will discuss the material you missed. If you also missed a quiz, I will provide an assignment that will keep you from losing credit for the quiz you missed.

Required Texts and Materials

Issues and Ethics in the Helping Professions
Gerald Corey; Marianne Schneider Corey; Cindy Corey
ISBN: 978-1-337-40629-1
Brooks/Cole
January 1, 2018

The Portable Lawyer for Mental Health Professionals
Thomas L. Hartsell; Barton E. Bernstein
ISBN: 978-1-118-34108-7
John Wiley & Sons, Inc.
May 13, 2013

Communication

I am an adjunct faculty member. I teach one class each semester. The rest of the time, I practice psychology in San Angelo. Feel free to call me at my private office (944-8184). Leave a message if I am not available. Students are welcome to call me at home (653-4423). Uninvited robocalls dominate my home telephone, so leave a voice message with your name and number. I will pick up when I hear you or call back when I check messages. My ASU email address is jwright68@asu.edu. Please include the course name and number in the title of your emails. I will return your calls or emails within 24 hours except on weekends. I am new to Blackboard, but I am learning to use it. Perhaps by next year I will know Blackboard well enough to communicate with it. I will be in the Adjunct Office from 3:00PM to 4:00PM on Mondays. You are welcome to visit then.
## Grading

The table below describes the calculating of grades.

<table>
<thead>
<tr>
<th>Points of Total Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Read the assigned chapter in <em>Issues and Ethics</em>. Each chapter has a 15 item self-inventory at the beginning of the chapter. Copy the self-inventories, complete them and bring the completed inventories to class. We will discuss the inventory as we discuss the chapter. Your contribution to the discussion will show whether you read the chapter. Students who attend the class and contribute enough to show they read the chapter receive five points. Those who attend but do not contribute receive three points. Failing to attend without justification yields a score of zero.</strong></td>
</tr>
<tr>
<td><strong>Five bi-weekly, ten-question quizzes over the previous two weeks reading and class discussions</strong></td>
</tr>
<tr>
<td><strong>Final exam—20 questions over the semester’s reading and class discussions</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

## Grading System

Course grades will be dependent upon completing course requirements and meeting the student learning outcomes. Blackboard will automatically calculate the final grade. The following grading scale is in use for this course:

- A = 120 to 135 points
- B = 105 to 119.99 points
- C = 90 to 104.99 points
- D = 75 to 89.99 points
- F = 0 to 69.99 points (Grades are not Rounded up)

## Teaching Strategies

Students benefit most when they are “active learners.” It is a basic assumption of the instructor that students will be involved *(beyond the materials and lectures presented in the course)* discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.
# Course Schedule and Assignments

<table>
<thead>
<tr>
<th>Class Date</th>
<th>Topic/Assignments/Assessments DUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 13, 2020</td>
<td>On page 33 and 34 of <em>Issues and Ethics in the Helping Professions</em>, the authors list 17 professional organizations and provide URLs for each organization’s code of ethics. Select two organizations that attract your professional interests. Print out the two codes, read them and bring them to class for discussion.</td>
</tr>
<tr>
<td>January 20, 2020</td>
<td>ASU Closed in Remembrance of Martin Luther King</td>
</tr>
<tr>
<td>January 27, 2020</td>
<td>Make a copy of the 40-item Self-Assessment Inventory on Pages 24-32 of <em>Issues and Ethics</em>. Respond to the inventory before reading Chapter 1 “Introduction to Professional Ethics.” I will do the same. We will discuss the chapter and our answers to the 40-item inventory. Save your completed inventory until the last day of class, April 27, 2020. We will all complete the inventory again before coming to class on April 27. We will review our answers to determine how the class changed the way we think about ethics, laws and awareness of the culture and values of our clients.</td>
</tr>
<tr>
<td>February 3, 2020</td>
<td>Copy the Self-Inventory on page 38 of <em>Issues and Ethics</em>. Respond to the inventory before reading Chapter 2, “The Counselor as a Person.” I will do the same. Bring your completed inventory to class. We will discuss your responses as we discuss Chapter 2.</td>
</tr>
<tr>
<td>February 10, 2020</td>
<td>Copy the Self-Inventory on Page 68 of <em>Issues and Ethics</em>. Respond to the inventory before reading Chapter 3, “Values and the Helping Relationship.” I will do the same. Bring your completed inventory to class. We will discuss your responses as we discuss Chapter 3.</td>
</tr>
<tr>
<td>February 17, 2020</td>
<td>Copy the Self-Inventory on page 106 of <em>Issues and Ethics</em>. Respond to the inventory before reading Chapter 4, “Multicultural Perspectives and Diversity Issues.” I will do the same. Bring your completed inventory to class. We will discuss your responses as we discuss Chapter 4.</td>
</tr>
</tbody>
</table>

**Quiz One**—Today we will have a ten-item quiz over Chapters 1 & 2 and our discussion of those two chapters. We will score the items in class and discuss them.
<table>
<thead>
<tr>
<th>Class Date</th>
<th>Topic/Assignments/Assessments DUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>February 24, 2020</td>
<td>Copy the Self-Inventory on page 149 of <em>Issues and Ethics</em> before reading Chapter 5, then read the chapter “Client Rights and Counselor Responsibilities.” I will do the same. Bring your completed inventory to class. We will discuss your responses as we discuss Chapter 5. <strong>Quiz Two</strong>—Today we will have a ten-item quiz over Chapters 3 &amp; 4 and our discussions about those two chapters. We will score the items in class and talk about them.</td>
</tr>
<tr>
<td>March 2, 2020</td>
<td>Copy the Self-Inventory on page 205 of <em>Issues and Ethics</em> before reading Chapter 6, then read the chapter “Confidentiality: Ethical and Legal Issues.” I will do the same. Bring your completed inventory to class. We will discuss your responses as we discuss Chapter 6.</td>
</tr>
<tr>
<td>March 6 to 16</td>
<td><strong>Spring Break</strong></td>
</tr>
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<td></td>
<td>Major changes occurred during Spring Break. In response to our nation-wide effort to stave off the rapid spread of COVID—19, ASU and most other universities will conduct all courses on line. Classes will not meet March 16. On March 23 classes will resume on line.</td>
</tr>
<tr>
<td>March 23, 2020</td>
<td>Copy the Self-Inventory on page 225 of <em>Issues and Ethics</em> before reading Chapter 7, then read the chapter “Managing Boundaries and Multiple Relationships.” I will do the same. We will discuss our responses as we discuss Chapter 7. <strong>Quiz Three covering Chapters 5 and 6</strong>—Administered and scored on line. We will discuss the items when we meet on line.</td>
</tr>
<tr>
<td>March 30, 2020</td>
<td>Copy the Self-Inventory on page 302 of <em>Issues and Ethics</em> before reading Chapter 8, then read the chapter “Professional Competencies and Training” I will do the same. We will discuss our responses as we discuss Chapter 8.</td>
</tr>
<tr>
<td>April 6, 2020</td>
<td>Copy the Self-Inventory on page 335 of <em>Issues and Ethics</em> before reading Chapter 9, then read the chapter “Ethical Issues in Supervision.” I will do the same. We will discuss our responses as we discuss Chapter 9. <strong>Quiz Four covering Chapters 7 and 8</strong>—Administered and scored on line. We will discuss the items when we meet on line.</td>
</tr>
<tr>
<td>Class Date</td>
<td>Topic/Assignments/Assessments DUE</td>
</tr>
<tr>
<td>------------------</td>
<td>----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>April 13, 2020</td>
<td>Copy the Self-Inventory on page 336 of <em>Issues and Ethics</em> before reading Chapter 10, then read the chapter “Issues in Theory and Practice.” I will do the same. We will discuss our responses as we discuss Chapter 10.</td>
</tr>
<tr>
<td>April 20, 2020</td>
<td>Copy the Self-Inventory on page 396 of <em>Issues and Ethics</em> before reading Chapter 11, then read the chapter “Ethical Issues in Couples and Family Therapy” I will do the same. Bring your completed inventory to class. We will discuss your responses as we discuss Chapter 11.</td>
</tr>
<tr>
<td>Quiz Five</td>
<td>Today we will have a ten-item quiz over Chapters 9 &amp; 10 and our discussions about those two chapters. We will score the items in class and talk about them.</td>
</tr>
<tr>
<td>April 27, 2020</td>
<td>Copy the Self-Inventory on page 423 of <em>Issues and Ethics</em> before reading Chapter 12, then read the chapter “Ethical Issues in Group Work.” I will do the same. We will discuss our responses as we discuss Chapter 12.</td>
</tr>
<tr>
<td>May 4, 2020</td>
<td>The administration has not announced whether to extend the semester or simply start final exams this week. We may not have a chance to complete Chapter 13, <em>Community and Social Justice Perspectives.</em> If the University extends the semester, we will discuss Chapter 13 today. If not, the Final exam will be a 20-item quiz over Chapters 1 through 12.</td>
</tr>
<tr>
<td>Week of May 11, 2020</td>
<td>To be determined</td>
</tr>
</tbody>
</table>

**General Policies Related to This Course**

All students are required to follow the policies and procedures presented in these documents:

- [Angelo State University Student Handbook](#)
- [Angelo State University Catalog](#)
**Academic Integrity**

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university’s [Statement of Academic Integrity](#).³

**Accommodations for Students with Disabilities**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the [Student Disability Services website].⁴ The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford  
Director of Student Disability Services  
Office of Student Affairs  
325-942-2047  
dallas.swafford@angelo.edu  
Houston Harte University Center, Room 112

**Incomplete Grade Policy**

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 [Grading Procedures]⁵ for more information.
**Plagiarism**

Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.

**Student Absence for Observance of Religious Holy Days**

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

**Copyright Policy**

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

**Syllabus Changes**

The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

**Title IX at Angelo State University**

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.
You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form
Face to face: Mayer Administration Building, Room 210
Phone: 325-942-2022
Email: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: www.angelo.edu/title-ix.

Student Evaluation of Faculty and Course

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences.

Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

1. Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)
2. Learning to apply course material (to improve thinking, problem solving, and decisions)
3. Learning how to find, evaluate, and use resources to explore a topic in depth
4. Developing ethical reasoning and/or ethical decision making
5. Learning to analyze and critically evaluate ideas, arguments, and points of view
6. Learning to apply knowledge and skills to benefit others or serve the public good

End of Syllabus