COURSE NUMBER: 4329
COURSE TITLE: Hospice and Palliative Care Nursing
SEMESTER: Summer 2020

Instructor: Jenni Price-Fierro, DNP, MScNEd, RN, CHPN, CHSE, CHSOS
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Office: 318A3
Office Hours: Virtual office hours by email, telephone, or Collaborate can be made by arrangement with the instructor. Please arrange virtual office appointments with instructor via email.

Course Description
The course presents an overview in hospice and palliative care including standards of practice, admission criteria, symptom management, and interdisciplinary teamwork. The course provides a foundation for working with patients and families throughout the dying process, in and outside of the hospice and palliative care setting.

Time Zone
ASU and this faculty are on Central Standard Time (CST). All due dates and times in this syllabus are CST.

Course Credits
(3-0-0)

Prerequisite and Co-requisite Courses
Prerequisite Courses: None
Co-requisite Courses: None

Prerequisite Skills
Accessing internet web sites, use of ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are an expectation of the Generic BSN program. Computer requirements are further delineated in the Department of Nursing Undergraduate Student Handbook. Tutorials for ASU Library and for Blackboard are available through RamPort. The ASU Nursing Program Undergraduate Student Handbook should be reviewed before taking this course.
BSN Program Outcomes
Upon completion of the program of study for the Generic BSN, the graduate will be prepared to:

1. Integrate nursing and related theories into the planning and/or delivery of safe nursing care
2. Engage leadership concepts, skills and decision-making in the planning and/or implementation of patient safety and quality improvement initiatives
3. Identify and appraise best research evidence to improve and promote quality patient outcomes
4. Utilize technology to access information, evaluate patient data, and/or document care
5. Participate in political/legislative processes to influence healthcare policy
6. Engage in effective collaboration and communication within interdisciplinary teams
7. Design and/or implement health promotion & disease prevention strategies for culturally competent care
8. Demonstrate standards of professional, ethical, and legal conduct
9. Practice and/or coordinate, at the level of the baccalaureate prepared nurse, to plan and/or implement patient centered care
### Student Learning Outcome

By completing all course requirements, students will be able to:

1. Define the Standards of Practice and Standards of Professional Performance for hospice and palliative care nursing.

2. Evaluate regulatory guidelines for hospice and palliative care admission, barriers to referral, and outcomes of early referral.

3. Analyze patient care and nursing implications of selected pathophysiological findings in clients seeking palliative care.

4. Demonstrate how the nursing process, critical thinking, ethical principles and legal standards develop in palliative care patients.

5. Develop communication techniques for the dying patient including the process of grieving and coping for patients, families, and healthcare staff.

<table>
<thead>
<tr>
<th>Student Learning Outcome</th>
<th>Assignment(s) or activity(ies) validating outcome achievement:</th>
<th>Mapping to BSN Program Outcomes</th>
<th>Mapping to BSN Essentials</th>
<th>Mapping to QSEN</th>
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<tbody>
<tr>
<td>1. Define the Standards of Practice and Standards of Professional Performance for hospice and palliative care nursing.</td>
<td>Module Exams, Discussion Board Activities.</td>
<td>5, 8, 9</td>
<td>IX, VIII</td>
<td>PCC</td>
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<tr>
<td>2. Evaluate regulatory guidelines for hospice and palliative care admission, barriers to referral, and outcomes of early referral.</td>
<td>Module Exams, Discussion Board Activities.</td>
<td>9</td>
<td>V</td>
<td>PCC</td>
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<tr>
<td>3. Analyze patient care and nursing implications of selected pathophysiological findings in clients seeking palliative care.</td>
<td>Module Exams, Discussion Board Activities.</td>
<td>3, 6</td>
<td>I</td>
<td>PCC</td>
</tr>
<tr>
<td>4. Demonstrate how the nursing process, critical thinking, ethical principles and legal standards develop in palliative care patients.</td>
<td>Module Exams, Discussion Board Activities, Research Paper, Ethical/Legal Assignment</td>
<td>1, 2, 3, 6</td>
<td>III, IX</td>
<td>QI EBP</td>
</tr>
<tr>
<td>5. Develop communication techniques for the dying patient including the process of grieving and coping for patients, families, and healthcare staff.</td>
<td>Module Exams, Discussion Board Activities.</td>
<td>6, 7, 9</td>
<td>VI</td>
<td>PCC</td>
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QSEN Competencies: Patient-Centered Care (PCC), Teamwork and Collaboration (TC), Evidence-based Practice (EBP), Quality Improvement (QI), Safety (S), Informatics (I)

Course Delivery
The course is an online course offering, http://blackboard.angelo.edu IT Support is available at 325-942-2911 or 866-942-2911. For online classes, the level of academic rigor is parallel to that of a face-to-face section of the same course and is aligned with departmental standards. Students are advised to approach this course with the same commitment they would make to a face-to-face course. Students should plan to have access to computer and internet (see technology requirements further down in syllabus) and are required and expected to check email and the Blackboard course daily.

Required Texts and Materials

   Publisher: American Psychological Association/Washington DC

Technology Requirements
Computer with MAC or Windows Operating System
High Speed Internet Access

To participate in one of ASU’s distance education programs, you need this technology:

- A computer capable of running Windows 7 or later, or Mac OSX 10.8 or later
- The latest version of one of these web browsers: internet Explorer, Firefox, or Safari
- Microsoft Office Suite or a compatible Open Office Suite
- Adobe Acrobat Reader
- High Speed Internet Access
- Ethernet adapter cable required (wireless connections can drop during tests and Collaborate sessions)
- Webcam

Refer to Angelo State University’s Distance Education website for further technology requirements: Angelo State University's Distance Education Website
Communication

Faculty will respond to email and/or telephone messages within 24-36 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

Written communication via Blackboard: It is an expectation of this class that you use formal writing skills giving appropriate credit to the source for your ideas. Follow APA (2010) 6th edition (2nd Printing or higher only) guidelines for referencing.

Written communication via email: All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes.

A note about professional communication:
I expect all email correspondence to be professionally written. This means it should begin with a salutation (e.g., “Hi Dr. Smith,” “Dear Dr. S,” “Dr. Smith,”), end with a valediction (e.g., “Thank you, Tom,” “Sincerely, Joan,” “Best,” “Take care,” etc… the possibilities are endless!), and, for the love of professionals everywhere, do NOT include text/shorthand (e.g., “lol,” “pls.”).

I reserve the right NOT to reply to emails that are unprofessionally written.

Virtual communication: Office hours and/or advising may be done with the assistance of the telephone, Skype, Join.me, Google Hangouts, etc.

Use Good "Netiquette":
- Check the discussion frequently and respond appropriately and on subject.
- Focus on one subject per message and use pertinent subject titles.
- Capitalize words only to highlight a point or for titles. Otherwise, capitalizing is generally viewed as SHOUTING!
- Be professional and careful with your online interaction. Proper address for faculty is by formal title such as Dr. or Ms./Mr. Jones unless invited by faculty to use a less formal approach.
- Cite all quotes, references, and sources.
- When posting a long message, it is generally considered courteous to warn readers at the beginning of the message that it is a lengthy post.
- It is extremely rude to forward someone else’s messages without their permission.
- It is fine to use humor, but use it carefully. The absence of face-to-face cues can cause humor to be misinterpreted as criticism or flaming (angry, antagonistic criticism). Feel free to use emoticons such as J or :) to let others know you are being humorous.

(The "netiquette" guidelines were adapted from Arlene H. Rinald's article, The Net User Guidelines and Netiquette, Florida Atlantic University, 1994, available from Netcom.)
**Grading System**

Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:

- A = 90.00-100 points
- B = 80.00-89.99 points
- C = 70.00-79.99 points
- D = 60.00-69.99 points
- F = 0-59.99 points (Grades are not rounded up)

*All grades to include final course grade, assignments, and exams are not rounded up to the nearest whole number.*

**Evaluation and Grades**

Course grades will be determined as indicated in the table below.

<table>
<thead>
<tr>
<th>THEORY</th>
<th>Percent of total grade</th>
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</thead>
<tbody>
<tr>
<td>Discussion Board &amp; Case Studies with discussion</td>
<td>25%</td>
</tr>
<tr>
<td>APA Research Paper</td>
<td>30%</td>
</tr>
<tr>
<td>Unit Exams</td>
<td>40%</td>
</tr>
<tr>
<td>Respondus Monitor Practice Test &amp; Webcam Check</td>
<td>5%</td>
</tr>
<tr>
<td>TOTAL</td>
<td>100%</td>
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</tbody>
</table>
Teaching Strategies and Methods
Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

- Online lecture and discussion
- Online content and activities via Blackboard
- Written assignments
- Ethical/Legal Assignment
- Examinations
- Guest Lectures
- Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

Assignment and Activity Descriptions

*Please note: Rubrics for all assignments and activities are located at the end of this syllabus or are posted to blackboard.

Discussion Board Activities
Discussion Boards provide an avenue for synthesis of material / information. A Discussion Board is provided in this course as a way to help students’ process course materials, express thoughts, and engage others opinions and ideas in a healthy and productive learning environment. Students are expected to respond to all discussion board assessments using the “Online Discussion Rubric” to support individual answers to the assigned questions throughout this course.

Research Paper
Students will choose a specific culture or religion and research the practices of the group regarding death and dying. The student will utilize evidence based research to present their topic in a comprehensive APA style paper.

Unit Exams
Unit exams will be utilized to assess student’s comprehension of the material in the course topics and learning modules. All exams will be taken via Respondus Monitor (Please see section Testing via Respondus Monitor). See the course calendar for exam dates.
Assignment Submission

In this class, all assignments need to be submitted through the Assignments link in the Blackboard course site. This is for grading purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email me at jennifer.price@angelo.edu and attach a copy of what you are trying to submit. This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

Late Work or Missed Assignments Policy

General Policy on late work, exams, or quizzes: There are no makeup for assignments, exams, or quizzes except for extreme extenuating circumstance and only if the course instructor has been notified prior to the due date/exam time.

Formal individual accommodations granted through the Office of Student Affairs within the university will be given (see below). The instructor reserves the right to require documentation for emergencies that delay submission of assignment.

Written Work:
Please note: All written work is expected to be turned in on time. Due dates and times for assignments are posted in Blackboard and on the course calendar. Any work turned in after the designated date (without prior contact to the faculty) will be late and will not be accepted and will result in a zero. All written/typewritten work must be legible with correct spelling and grammar and must be written in APA format as applicable. You must be present for all exams or you will receive a zero and can result in course failure. Review plagiarism and copyright guidelines prior to writing the paper.

Testing via Respondus™ Monitor:
Access to unit exams will be through Respondus™ Lockdown Browser and will be video recorded via Respondus™ Monitor [See Other Required Materials for a list of needed equipment]. Use of another electronic device is prohibited. There are two practice quizzes: a) one is a Webcam test and b) a short 10 question practice quiz over ASU trivia that is not graded. These tools will be available to the student to assure accessibility. Students are highly encouraged to go through these practice quizzes in advance of taking a graded quiz. This process will allow you to become familiar with the technology associated with testing and improve the testing environment. These quizzes, instructional videos, and more information regarding Respondus Monitor can be found under the Respondus Monitor Help tab in your Blackboard course.
Technical Assistance:
If you have any technical problems associated with the test (i.e. webcam problems, lock down browser problems) you should contact the IT Department and ask the person who assists you to add my name, Dr. Price-Fierro, Kristin Stanley, and eLearning to the ticket. By doing so, we will receive updates. The IT Service Department is open M-F from 8-5 and the number is (325) 942-2911. If you call any time after 5 or on the weekend, most likely you will not be able to get assistance until the following week day, so please plan accordingly.

General Policies Related to This Course
All students are required to follow the policies and procedures presented in these documents:

- [Angelo State University Student Handbook](#)
- [Angelo State University Catalog](#)
- [Undergraduate Nursing Student Handbook](#)

Important University Dates
June 1: Classes officially begin
June 19: Last day to drop a class or withdraw from the University for Summer Semester
July 1: Final exam/Last day of class.

Student Responsibility and Attendance
This class is asynchronous, meaning you do not have to be on-line at a certain time. There are readings which you will have to complete to be able to adequately participate in individual and group assignments. In order to complete this course successfully, you do have to participate in all course activities i.e. discussion boards, course projects, reflective logs, etc. Students are expected to engage in course activities and submit work by due dates and times. The hope is that students will make substantive contributions which reflect integration of assigned materials as well as any outside readings as appropriate. Scholarly contribution is an expectation. For planning purposes, this class will probably require a minimum of 6-9 study hours per week on average.

Student Absence for Observance of Religious Holy Days
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

Academic Integrity
Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university’s Statement of Academic Integrity.
Plagiarism

Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.

Social Media Policy

The Angelo State University Nursing Program supports the use of social media in personal/nonacademic or non-professional contexts. Students may encounter confidential information within the academic or patient care environment during clinical practicum and must demonstrate professional behaviors and communication. Consistent with Code of Ethics for Nurses with Interpretive Statements [ANA, 2001], Nursing: Scope and Standards of Practice [ANA, 2nd ed., 2010], Nursing’s Social Policy Statement [ANA, 2010] and the ASU Confidentiality Statement all students sign at the beginning of their program, it is the Students’ responsibility to refrain from the following:

- Uploading images/videos of yourself in a clinical environment or uniform*
- Discussing patients, visitors, vendors, or organizational partners
- Talking about physicians, hospital/facility/clinical staff
- Discussing clinical events or news stories involving clinical partners
- Giving medical advice online
- ‘Friending’ or requesting to friend patients (even when they are no longer patients), Department/College faculty, or staff.
- The only exceptions are individual or group photos of the clinical group and faculty.

ASU nursing faculty reserves the right to order the immediate removal of inappropriate items (HIPPA violations, etc.) that are posted on a student’s social media site. Students preparing to enter the nursing workforce have a professional obligation to understand the nature and consequences of participating in social networking of all types [blogs, Twitter, Facebook, etc.]. Patient privacy is a fundamental ethical and legal obligation of nurses. Although social networking venues offer opportunities for mentoring and sharing needed health related education and information among colleagues and the lay public it also presents risk. The use of privacy settings and the separation of personal from professional information is not guaranteed from being shared or made public in less protected forums. Online content and behavior has the potential to enhance or undermine the individual student’s career and/or the academic institution they attend. Students should consider the ‘unintended consequences’ of any information they share outside the context in which it was learned. [adapted from Principles: Social Networking and the Nurse [Draft 25 April 2011], American Nurses Association]
Accommodations for Students with Disabilities

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website. The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford
Director of Student Disability Services
Office of Student Affairs
325-942-2047
dallas.swafford@angelo.edu
Houston Harte University Center, Room 112

Incomplete Grade Policy

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

Copyright Policy

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.
Syllabus Changes
The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

Complaint and Grievance Process
Students will find access to the complaint and grievance policies, along with other student-based policies for the university through the ASU Student Handbook.

Nursing Weblinks
- Board of Nursing for the State of Texas
- BSN Student Resources

Title IX at Angelo State University
Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form
Face to face: Mayer Administration Building, Room 210
Phone: 325-942-2022
Email:michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report
incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).

**Course Schedule**

The NUR 4329 Hospice and Palliative Care Nursing course schedule can be found within the Blackboard component of the course.

**Grading Rubrics**

The NUR 4329 Hospice and Palliative Care Nursing grading rubrics can be found within the Blackboard component of the course.

**Student Evaluation of Faculty and Course**

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences. Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

In order to ensure consistent, sufficient student feedback regarding programs and services provided for students by the Department of Nursing, as required by our accreditation agency, opportunities for students to evaluate both their courses and course instructors will be provided. Student opinions and feedback are valued and are part of each Course and Instructor’s evaluation process.

Areas on the IDEA evaluation include:

- Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)
- Learning to apply course material (to improve thinking, problem solving, and decisions)
- Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course
End of Syllabus

2. https://www.angelo.edu/catalogs/
4. https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of
7. https://www.angelo.edu/dept/writing_center/academic_honesty.php
8. https://www.angelo.edu/services/disability-services/
9. https://www.angelo.edu/content/files/14197-op-1011-grading-procedures
10. https://www.bon.texas.gov/