

**ECONOMICS (ECON) 2301**  
**PRINCIPLES OF MACROECONOMICS**  
**COURSE SYLLABUS, SUM I, 2020**  
**Online class: June 1, 2020 – July 1, 2020**



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## **Faculty/Instructor Information**

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Dr. Jamal G. Husein, Office: RAS 252  
Phone: 325-486-6457  
e-mail: jamal.husein@angelo.edu

**Virtual office Hours:** M T W & R: 10:30am – 12:45pm

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### **Course Description**

Product pricing, resource allocation, factor pricing, income distribution, and economic growth; contemporary problems such as foreign trade and agriculture.

## **COURSE OVERVIEW**

This course is an introductory macroeconomics course aimed at introducing you to the terminology, methodology and theory used by Economists. It will provide you with the basic knowledge about the national economy and help you understand terminology and methods applied. The course will also introduce you to the basic economic concepts and models used in Understanding the functions & workings of the market system; (2) explaining and predicting the behavior of national output, unemployment and inflation; and (3) understanding monetary and fiscal policies and their impacts on the economy.

**Prerequisites:** MATH 1314 or 1332, or 1324 or equivalent. It is assumed that these prerequisites are either met or cleared by instructor.

**Class Meeting Times:** : This is an online course offering. The course will be delivered via the Blackboard Learning Management System. The course site can be accessed at [ASU's Blackboard Learning Management System](#)

**Technology:** Must be able to retrieve materials from Blackboard and access online assignments. A student should also have a basic understanding of what a discussion forum is.

**Technical Support:** The Technology Service Center (TSC) may be contacted by calling (325) 942-2911 or 1-866-942-2911 or by email at helpdesk@angelo.edu

## Course Textbook

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**Principles of ECONOMICS, 2.0. Asarta | Butters, McGraw- Hill Education.**

**Buying options:**



- A. Available @ the bookstore as a package. The package will have the physical book and the access code.

OR

you can buy, from the bookstore, the stand alone CONNECT access code (with this option, you will have access to the e-book and CONNECT)

If you buy from the bookstore, regular shipping is free and expedited shipping will cost you extra. **Contact the bookstore for more information.**

- B. You can buy the CONNECT ACCESS CODE directly from McGraw-Hill during your online registration via blackboard (with this option, you will have access to the e-book and CONNECT). **More information is provided under CONNECT REGISTRATION.**

**Remember, my Exams are open book exams, i.e., the use of the book, PP**

**slides, and assignments are allowed during the exam. With the e-book option, there is really no good option to PRINT book chapters from CONNECT! So if you want the physical book, act quickly and contact the ASU book store.**

## Office Hours:

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**M T W & R: 10:30am – 12:45pm.** Other times by appointment. This is the main time that I will monitor/participate in the Discussion Board and respond to your emails. In addition and when possible, I will monitor and respond later each night.

**E-mail and Communication:** Always include subject and state which class and section you are in (instructors teach many classes/sections), title or name of the person you are writing to, content, and your name. The instructor will not respond to emails that are not written in proper manners.

## Response Time

Grades (Exams and assignments) are available immediately after submission.

## Missed/Late Work

- ✚ If you are unable to take an Exam for a valid reason, recognized by the university, such as illness or death in the family, a **makeup exam** may be scheduled. You will be required to produce documentary evidence to substantiate your claim. Any other excuse must be approved by telephone/email in advance. If no advance approval is given, there will be no make-up.
- ✚ Online Assignments are automatically submitted as is at 11:59pm on the due date. Any Assignment or part of it COMPLETED after due date and time will earn NO credit. There will be **no makeup** for missed Assignments as these are available to you in blackboard days before due date and time. In addition, you have TWO attempts at each assignment. Furthermore, we drop one assignment at the end of the semester so if you happen to miss one assignment, your final grade will not be impacted.
- ✚ LearnSmart Achieve (LSA) assignments are automatically submitted as is at 11:59 pm on the due date and time. LSA Homework or part of it COMPLETED after due date and time will earn NO credit.

## Writing Guidelines

No writing is required in this course.

## BLACKBOARD (BB)

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Blackboard is the main website for this course. All required and optional practice work will be deployed in BB.

Everyone should automatically be enrolled in BB. You should see our course as one of your courses on your homepage list. If you do not see our class, contact "Students Blackboard Technical Support". Course material (**Chapter by chapter PowerPoint slides and other course material**), grades and online assignments and other information are also found on the University's Blackboard.

Go to <https://blackboard.angelo.edu/>

and follow the instructions to "log-in",

- You should see "Principles of MACROECONOMICS – ECON 2301 - as one of your courses. If you do not see our class, contact "Students BlackBoard Technical Support". When successfully logged in, you will see the following Links:

## Announcements:

Where all my announcements/communication regarding this course will be posted.

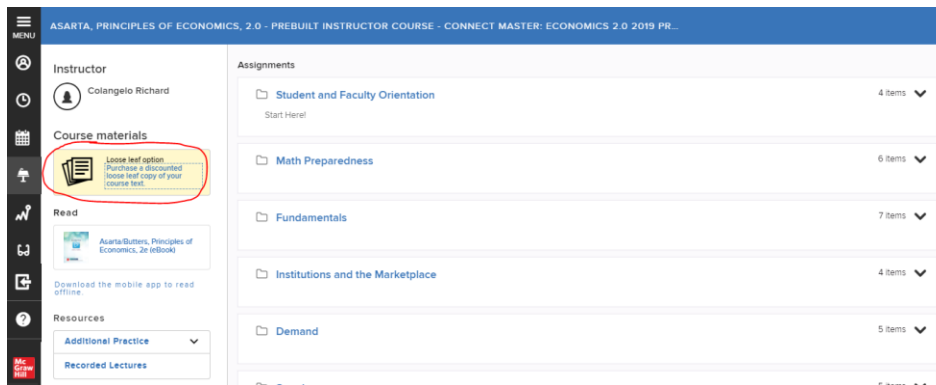
## ORINTATATION

- **START HERE:** Here you will find information on how to navigate the course
  - **Syllabus/Policies:** Your detailed course outline, and other relevant information are posted.
  - **My Professor:** My general contact information.
  - **IDEA:** when available, use this link to complete course evaluation.

## CONNECT REGISTRATION (**VERY IMPORTANT**)

The student registration process is the same as in the past in that you **MUST first login** to blackboard and then click on **Connect Registration** link that I provide. By opening this folder, you will see links to 3 VIDEOS:

- ✚ Click on **CONNECT OVERVIEW VIDEO** and blackboard will send you to **McGraw Hill Connect website** where you will go through the registration process using your access code if you purchased it from the bookstore. Or you can use a credit card to buy access that includes the e-book from McGraw-Hill. This Registration needs to be done **ONCE** and you are done.
- ✚ If you buy from McGraw-Hill and you want a physical copy of the book, during this process you can purchase a physical copy (loose leaf option) for an additional \$30 or so which McGraw hill will ship to you. **It will take 4-5 days to receive this print companion from McGraw-Hill.**



After you are done with registration, you can watch the remaining 2 videos in this folder and answer the brief multiple choice questions correctly for some **BONUS** points. Or you can come back later and do so. The most important part is to register.

You have **UNLIMITED ATTEMPTS** at answering the Video questions but these videos and the MC questions must be watched & completed on Friday **6/5 by 11:59pm** to obtain credit.

## LEARNING LESSONS

**LEARNING LESSONS:** Here you'll see 4 links (1 link per week) to our 4 main

lessons/periods. Within each LESSON, you'll find THE FOLLOWING links:

## **COURSE DOCUMENT / RESOURCES**

This folder contains each LESSON's chapter by chapter PowerPoint slides and **LINKS to Chapter by chapter videos (these videos can be viewed ONLY in CONNECT)**. Each video focuses on a very specific learning objective/concept and each concept is anchored by a 2-4 minutes videos that are written and starred by the book authors. Each video has one or two multiple-choice type question that you can answer to test your understanding.

The videos are very important and are meant to explain the material for almost every section in the book. The authors of the book created these videos and after reading any material in the book and PP slides, I encourage you to watch the relevant segment in the video that further explains any topic that you may think the book and PP slides were not effective in explaining.

**These videos are also embedded in the e-book, so while you are reading the chapters from the e-book, you can always click on the video that will explain the topic that you are studying.**

## **LearnSmart Achieve (LSA) Study modules – Required & GRADED**

LSA is an adaptive learning system designed to help students learn faster, study more efficiently, and retain more knowledge for greater success. Chapter by chapter modules (50 points each) will be deployed here. You have unlimited attempts at each LSA module. Keep taking each module until you receive full credit. Keep in mind that **NO LATE SUBMISSION IS ALLOWED**. Submission due dates and times are provided.

**LSA modules are available at the beginning of each lesson and can be submitted earlier than due dates and times if you chose to do so. The lowest LSA score will be dropped at the end of the semester so only the highest 9 LSA modules will be included in your final grade.**

## **ASSIGNMENTS - Required & GRADED**

This folder contains YOUR Chapter by Chapter **GRADED** MULTIPLE-CHOICE type Assignments. It will have a link to two folders:

**Assignment for printing**: this is where you have access to a hard copy (pdf or a word document) of the assignment that you can print and work on. Upon

completion, make sure to return to BB and open the other folder,

**Assignment for Submission** to **electronically** submit your answers **PRIOR TO THE ASSIGNMENT DUE DATE AND TIME** to obtain credit points (**lockdown browser IS NOT required for assignment submission**).


Note that you are allowed up to **TWO attempts per Assignment**. BB will give you **instant feedback after the 1<sup>st</sup> submission**. The feedback will inform you of which questions you missed (hopefully, with the 2<sup>nd</sup> submission you will be able to correct these questions and improve your assignment score).

Each Chapter Assignment will consist of about **20-30** multiple choice type questions and each assignment carries 50 points in total. Please do not wait until the last minute to work on your assignment. My advice to you is to do few questions (on the printed copy that is) at a time so you will not be overwhelmed on the due date and time. Remember the assignments are posted chapter by chapter, so when you are done studying for a chapter, you can submit that chapter's assignment.

**Please do not open an Assignment for SUBMISSION unless you are ready to submit all questions. Opening an assignment COUNTS as an attempt in blackboard. Due dates and times for all assignments are included in this course outline.**

**VERY IMPORTANT:** After the 1<sup>st</sup> submission, make sure after you click SUBMIT to scroll down and click the **OK** button at the bottom right to get the feedback, i.e., which questions you missed.

**The lowest assignment score will be dropped at the end of the semester so only the highest 9 assignments will be included in your final grade.**

 **Assignment Answer Key:** to access the assignment answer keys, after the due date and time, follow these simple instructions:

1. Login to Blackboard;
2. Go to the Grade Center by selecting the link "My Grades";
3. Locate the row that has the Assignment you want to review and select the Assignment title;
4. Look to the far right of the row and select the GRADE.
5. Click on the Hyperlink;

 **Test your webcam quiz**

This folder contains a very brief one time quiz (it required LockDown Browser and

Monitor) that you **MUST** complete (and will receive few bonus points) so we can check that your webcam/computer is working properly and you are following all webcam exam rules). This must be completed no later than 6/6 (Thursday) by 11:59pm.)

## **EXAMS – Required & GRADED**

This folder will have your online EXAM. The posted exam will only include the assigned chapters for that lesson/period, i.e., none of the exams is comprehensive (see requirements and Grading below). Your EXAMS will consist mainly of multiple choice type questions (50-60).

### **IMPORTANT: Respondus LockDown Browser (LDB) is required for all Exams.**

You must download and install **Respondus LockDown Browser (LDB) and MONITOR** which is a secure browser for taking tests in Blackboard. To download LDB, follow these instructions:

#### Login to blackboard

1.

[https://blackboard.angelo.edu/webapps/portal/execute/tabs/tabAction?tab\\_group\\_id= 22](https://blackboard.angelo.edu/webapps/portal/execute/tabs/tabAction?tab_group_id=22)

[3 1](#)

2. Click Technology Support:



3. Scroll down and then click Download LockDown Browser.

You only have **ONE** attempt per exam and you must complete the test before the due date and time. Each exam will be made available on the assigned date at 10:00 a.m. The exam will disappear exactly at 11:59 p.m. of the same date. You will have **up to 105 minutes** to complete each exam. Once you click to begin an exam, it must be completed within the allotted time. Give yourself extra time, i.e., do not login to take an exam after 10:30 p.m. since you may not have enough time to complete it. Each exam will have about 50 multiple choice type questions.

To access the EXAM answer key and feedback, after the due date and time, follow these simple instructions:

1. For Exams, Login to Blackboard **USING THE LOCKDOWN BROWSER**;
2. Go to the Grade Center by selecting the link "My Grades";
3. Locate the row that has the EXAM you want to review and select the EXAM title;



4. Look to the far right of the row and select the GRADE.
5. Click on the Hyperlink;

## EXAMS RULES:

- o Unless otherwise noted, ALL Exams will be online;
- o **You are allowed to use your TEXTBOOK, your bb instructional material, your assignment, your own notes and a calculator. All else is not allowed.**
- o You are not allowed to use any electronic devices other than the computer on which you are taking the exam on (You cannot have access to a second computer, tablet, iPad, Cell Phone, ..., too many to list);
- o You cannot have a friend or family member present while taking the Exam;
- o You cannot use your phone (make or receive calls or Texts);
- o You must use the **LDB** (using the LockDown Browser means that you will not be able to use the e-book);
- o LockDown Browser is required only for Exams and not the ASSIGNMENTS;
- o You can use the browser of your choice for submitting your Assignment answers;
- o Not necessarily a rule, but rather a recommendation, when possible use an Ethernet cord to “hard wire” your computer instead of Wifi. This will ensure that you will not lose internet connection with Blackboard during the Exam (if taking the Exam using a laptop, please make sure that it is connected to a power outlet or the battery is FULLY charged and can withstand at least two hours of the exam time);
- o **If I notice something that leads me to believe that you have violated one or more rules of taking the Exam, you will receive a zero and face possible disciplinary action.**
  - o You can download the lockdown browser from ASU’s blackboard webpage. Login to blackboard and click the TECHNOLOGY SUPPORT tab on the upper right. information, contact IT.

Note: a “FAKE” Test (check your LDB quiz) is posted for all to take prior to taking our 1<sup>st</sup> Exam. This will make us check and ensure that your lockdown browser is and working properly and all exam rules are being followed.

## CONNECT

This link can take you directly to CONNECT (after you click the CONNECT link, click Go to my CONNECT section) where you will have access to your e-book and other resources such as your LEARNSMART ACHIEVE.

## TOOLS

- Email - the option to email the class, your instructors, classmates, or any combination of the aforementioned.
- My Grades - You can view and calculate your current grade and see what you made on assignments.
- Media Gallery - A place to view media, if any, shared by your professor that is relevant to this course.

## DISCUSSION BOARD

Lesson by Lesson Forums are created where all can participate by asking and answering questions or discussing any relevant issues. Please note that this discussion board is **OPEN** to all students who wish to participate 24/7, i.e., it is a discussion amongst all of us . **You are required to participate in the discussion board by posting a MINIMUM of 4 posts per lesson.** Your posts must be relevant to the lesson and its material. You can ask questions, answer questions, respond to my comments or those of other students, ...etc. ! **Those who participate and fulfill every lesson requirements will receive at most 40 bonus points in total.** I will moderate, monitor and participate whenever required or needed. Please note that assignment questions are highly encouraged to be discussed in this FORUM to enhance your understanding. You can ask me or other participants about any of the questions in the assignments for further explanations and guidance, but you are **NOT ALLOWED** to provide direct answers to any question (i.e., i.e., I answered “a” for question 4, I answered “c” for question 7, ... etc.). When a lesson/period is completed, its associated DB will no longer be available (i.e., no participation after the fact is permitted).

## RESOURCES

- **Respondus LDB/Monitor Help** - Guidelines, setup instructions and webcam test for this proctoring tool.
- **Blackboard Help** - External link with support for students using Blackboard.
- **Accessibility Resources** - Links to product accessibility information.
- **Library Resources** - Links to products and services offered by the ASU Library.

## Core Student Learning Outcomes

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By the end of this course students will be able to:

- LG1 (CT): Demonstrate proficiency in problem solving through analytical thinking, critical analysis, and/or creativity, as applied to business problems;
- LG2a (CS)a: Demonstrate competency in basic business skills in the area of interpersonal oral and written communications (visual only)
- LG2b (EQS) : Demonstrate competency in basic business skills in the area of quantitative literacy
- LG4 (SR): Demonstrate appreciation of ethical issues and sustainability in order to conduct business in a socially responsible manner.

## Assessment Methods

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The above learning goals will be assessed using questions embedded in different exams.

## Course Objectives:

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By the end of the course, successful students should be able to:

- 1) Define economics, distinguish microeconomics from macroeconomics, positive economics from normative economics, and command system from a market system (CT).
- 2) Perform supply and demand analysis to analyze the impact of economic events on markets (CS).
- 3) Know, estimate and interpret measurements of critical variables of the national economy (EQS, SR).
- 4) Understand, analyze and evaluate factors determining the output and price level in the national economy (CT2).
- 5) Identify and explain the purpose, tools, and limitations of fiscal and monetary policies (CT2).

## Course Outline (Material in blackboard will be available based on these dates)

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Please note that each topic is linked to a particular week. I reserve the right to **drop/add** topics if the course proceeds slower/faster than anticipated.

### LESSON 1: June 1 – June 9

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**CHAPTER : FUNDAMENTALS (page 1)**

***After reading this chapter, you should be able to:***

1. Define microeconomics and macroeconomics.
2. » Identify the various resource categories used in economics.
3. » Define scarcity and explain its importance in economics.
4. » Identify the opportunity cost of a choice.
5. » Explain rational decision making.
6. » Define marginal benefit and marginal cost.
7. » Describe the relationship between marginal benefits and costs in equilibrium.
8. » Explain how resources are combined to produce output.
9. » Construct and interpret a production possibilities frontier.
10. » Calculate and explain opportunity cost using a production possibilities frontier.
11. » Identify comparative advantage using opportunity costs.
12. » Identify patterns of specialization using comparative advantage.
13. » Identify the terms of trade using comparative advantage.
14. » Illustrate the gains from trade in a production possibilities frontier model.
15. » Illustrate how increasing opportunity costs affect the production possibilities frontier.
16. » Model the flow of resources, output, and monetary transactions in a simple economy.

### **CHAPTER : DEMAND (Page 49)**

***After reading this chapter, you should be able to:***

1. Explain that prices and quantities traded are determined by the interaction of buyers and sellers in a market.
2. » Describe the relationship between the price of a good and the quantity demanded.
3. » Explain why the demand curve is downward-sloping.
4. » Calculate and construct a market demand curve using data provided.
5. » Show how the demand curve changes in response to nonprice determinants.
6. » Illustrate the effect of a change in income on demand.
7. » Illustrate the effect of a change in buyers' tastes and preferences, the number of buyers, and buyers' expectations on demand.
8. » Illustrate the effect of a change in the prices of substitutes and complements on demand.

### **CHAPTER : SUPPLY (page 67)**

***After reading this chapter, you should be able to:***

1. Describe the relationship between the price of a good and the quantity supplied.
2. » Calculate and construct a market supply curve using data provided.
3. » Show how the supply curve changes in response to nonprice determinants.
4. » Illustrate the effect of a change in taxes and subsidies on supply.
5. » Illustrate the effect of a change in resource prices and technology on supply.
6. » Illustrate the effect of producers' price expectations and a change in the number of sellers on supply

## **LESSON 2: June 9 – June 16**

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### **CHAPTER : MARKET EQUILIBRIUM AND POLICY (Page 85)**

***After reading this chapter, you should be able to:***

1. Show how demand and supply interact to determine an equilibrium price and quantity.
2. » Calculate the magnitude of a surplus or shortage using supply and demand.
3. » Predict how a change in demand will change equilibrium price and quantity.
4. » Predict how a change in supply will change equilibrium price and quantity.
5. » Predict how changes in both demand and supply will change equilibrium price and quantity.
6. » Use supply and demand to determine the impact of a price ceiling on price and output.
7. » Use supply and demand to determine the impact of a price floor on price and output.
8. » Use supply and demand to determine the effect of a tax paid by suppliers on the price and equilibrium quantity of a good.
9. » Use supply and demand to determine the effect of a tax paid by demanders on the price and equilibrium quantity of a good.

### **CHAPTER : PUBLIC FINANCE (Page 371)**

***After reading this chapter, you should be able to:***

- » Model the flow of resources, output, and monetary transactions in a simple economy that includes a government.
- » Know the major categories of federal, state, and local revenues and expenditures.
- » Determine whether a tax is progressive, proportional, or regressive.
- » Determine whether a government is experiencing a budget surplus, a budget deficit, or a balanced budget.
- » Calculate the national debt.

## **LESSON 3: June 16 – June 23**

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### **CHAPTER : MEASURING OUTPUT AND INCOME (Page 383)**

***After reading this chapter, you should be able to:***

- » Describe how gross domestic product is measured and identify its major components.
- » Characterize the components of personal consumption and government expenditure.
- » Calculate gross investment.
- » Calculate net investment.
- » Calculate net exports.
- » Calculate gross domestic product when provided with national expenditures data.
- » Identify the components of the income approach to national income accounting.
- » Calculate real gross domestic product when provided with data.
- » Calculate real gross domestic product when provided with data and describe how it relates to standards of living.
- » Use real and nominal GDP to derive the gross domestic product price index.
- » Describe the limitations of gross domestic product as a measure of output

### **CHAPTER : ECONOMIC GROWTH (Page 407)**

***After reading this chapter, you should be able to:***

- » Describe economic growth in a historical context.
- » Illustrate in a production possibilities frontier diagram how technology and resources affect economic growth.

- » Calculate economic growth rates using provided data.
- » Use the rule of 72 to estimate the time needed to double the size of an economy.

## LESSON 4: June 23 – July 1

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### **CHAPTER : BUSINESS CYCLES, UNEMPLOYMENT AND INFLATION (Page 421)**

***After reading this chapter, you should be able to:***

- » Identify the four phases of the business cycle.
- » Identify the different types of workers in the labor force.
- » Categorize various types of unemployment.
- » Calculate the unemployment rate when presented with data.
- » Calculate the natural rate of unemployment.
- » Define inflation.
- » Describe the component parts of the Consumer Price Index.
- » Calculate the Consumer Price Index using provided data.
- » Use the Consumer Price Index to measure the inflation rate.
- » Use the Consumer Price Index to compare nominal values over time.

### **CHAPTER : AGGREGATE DEMAND AND AGGREGATE SUPPLY (Page 481)**

***After reading this chapter, you should be able to:***

- » Illustrate the aggregate demand curve.
- » Derive the aggregate demand curve from the aggregate expenditures model.
- » Explain why the aggregate demand curve is downward-sloping.
- » Illustrate the effect on aggregate demand of a change in consumer and investment spending.
- » Illustrate the effect on aggregate demand of a change in government purchases and net exports.
- » Illustrate the short-run aggregate supply curve.
- » Illustrate the effect on aggregate supply of a change in resource prices and productivity.
- » Illustrate the long-run aggregate supply curve.
- » Use the aggregate demand and aggregate supply model to determine equilibrium real GDP.
- » Use the aggregate demand and aggregate supply model to determine how changes in its determinants affect equilibrium real GDP.
- » Use the aggregate demand and aggregate supply model to relate recessions and expansions to real GDP.
- » Use the aggregate demand and aggregate supply model to relate recessions and expansions to changes in the price level.
- » Use the aggregate demand and aggregate supply model to define stagflation.

### **CHAPTER : FISCAL POLICY (Page 521)**

***After reading this chapter you should be able to:***

- » Illustrate the effect of fiscal policy on equilibrium real GDP and price level.
- » Solve for the appropriate fiscal policy using changes in government purchases.
- » Solve for the appropriate fiscal policy using changes in taxes.
- » Describe the role and function of automatic stabilizers.
- » Discuss the major limitations of fiscal policy.

## Grading Policies

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1. We will have **four Exams including the Final**; each will consist of about **50-60 multiple-choice** type questions. Due dates and number of points assigned to each Exam are provided. None of the Exams are comprehensive. **All exams count towards your final grade.**

2. ten online assignments (one per chapter) are posted in BB. Each chapter assignment consists of 15-30 MC questions. In addition to obtaining credit for completing these assignments, they are to help you learn the material and prepare you for each Exam. You have **two attempts** at each assignment and instant feedback will be provided upon completing your 1st submission.

3. **Ten LSA** (one per chapter) are posted in blackboard & CONNECT. Each LSA module is designed to be completed in about 45 minutes. You have **unlimited attempts** at these so keep trying until you receive full credit for each module. **The LSA with the lowest score is dropped at the end of the semester.**

**This course employs the following to measure student learning.**

Grade Calculations	Points	Due date and time
<b>Lesson 1:</b> Assignments 1, 2, 3	50 points each (150 points total)	6/8 by 11:59pm.
LSA 1, 2, 3	50 points each (150 points total)	6/8 by 11:59pm.
Exam 1	300 points	6/9.
<b>Lesson 2:</b> Assignments 4 and 5	50 points each (100 points total)	6/15 by 11:59pm.
LSA 4 and 5	50 points each (100 points total)	6/15 by 11:59pm.
Exam 2	300 points	6/16 by 11:59pm.
<b>Lesson 3:</b> Assignments 6 and 7	50 points each (100 points total)	6/22 by 11:59pm.
LSA 6 and 7	50 points each (100 points total)	6/22 by 11:59pm.

Exam 3	300 points	6/23 by 11:59pm.
<b>Lesson 4:</b> Assignments 8, 9 and 10	50 points each (150 points total)	6/30 by 11:59pm.
LSA 8, 9 and 10	50 points each (150 points total)	6/30 by 11:59pm.
Exam 4 (Final Exam)	300 points	7/1 by 11:59pm.
<b>Total</b>	<b>2,100 points   100%</b>	

Remember that only the highest 9 assignments, highest 9 LSA modules and highest 3 exams count towards your final grade (lowest grade exam, assignment & LSA are dropped).

9 Assignments @ 50 points each	450 Points (21.4%)
9 LSA Modules @ 50 points each	450 points (21.4%)
4 Exams @ 300 Points each	1,200 Points (57.2%)

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<b>TOTAL</b>	<b>2,100 points</b>
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Angelo State University employs a letter grade system. Grades in this course are determined on a point/percentage scale:

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- A: ≥ 1,890 points (≥ 90%)
  - B: ≥ 1,680 points (≥ 80%)
  - C: ≥ 1,470 points (≥ 70%)
  - D: ≥ 1,260 points (≥ 60%)
  - F: < 1,260 points (< 60%)

Note the following:

1. Your Exams (including the Final) are NOT comprehensive.
2. You are responsible for all material assigned.
3. Because of the way assignments and Exams are weighted, it is critical that you do not slack off. *I dislike giving failing grades but not averse to doing so to students who do not learn the material and or do the work. I will try my best to facilitate the learning process. In the final analysis, learning is your personal responsibility.*

## Course Policies

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## Academic Honesty and Integrity

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding and complying with the university Academic Honor Code and the ASU Student Handbook.

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding the Academic Honor Code, which is contained in both print and web versions of the Student Handbook.

It is the professor's intention to be as fair and impartial as is humanly possible. Therefore, all students will be asked to adhere to the same set of guidelines and rules UNLESS there are disabilities or documented extenuating circumstances that have been discussed with the professor and the Student Life Office. Please make sure you inform the professor as soon as any situation arises. Do NOT wait until the problem is compounded by poor class performance, poor attendance, etc.

Academic integrity is expected. This includes, but is not limited to, any form of cheating, plagiarism, unauthorized sharing of work, or unauthorized possession of course materials. The professor assumes that all students can be trusted. Please do not violate this trust. Violation of academic integrity will result in a failing grade for the course.

## Code of Ethics

Students, faculty, administrators and professional staff of the College of Business should always:

- Be forthright and truthful in dealings with all stakeholders
- Take responsibility for one's actions and decisions
- Serve as an example of ethical decision-making and behavior to others
- Admit errors when they occur, without trying to conceal them
- Respect the basic dignity of others by treating them as one would wish to be treated

## Courtesy and Respect

Courtesy and Respect are essential ingredients to this course. We respect each other's opinions and respect their point of view at all times while in our class sessions. The use of profanity & harassment of any form is strictly prohibited (Zero Tolerance), as are those

remarks concerning one's ethnicity, life style, race (ethnicity), religion, etc., violations of these rules will result in immediate dismissal from the course.

## **Accommodations for Disability**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA), and subsequent legislation.

Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student's responsibility to initiate such a request by emailing [studentservices@angelo.edu](mailto:studentservices@angelo.edu), or by contacting:

Mrs. Dallas Swafford  
Director of Student Development  
Office of Student Affairs  
University Center, Suite 112  
325-942-2047 Office  
325-942-2211 FAX  
[Dallas.Swafford@angelo.edu](mailto:Dallas.Swafford@angelo.edu)

## **Student absence for religious holidays**

As stated in the Angelo State University Operating Policy and Procedure (OP 10.19 Student Absence for Observance of Religious Holy Day), a student who intends to observe a religious holiday should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

## **Course Drop**

To view information about how to drop this course or to calculate important dates relevant to dropping this course, you can visit [http://www.angelo.edu/services/registrar\\_office/course\\_drop\\_provisions.php](http://www.angelo.edu/services/registrar_office/course_drop_provisions.php).

## **Incomplete as a Course grade**

As stated in the Angelo State University Operating Policy and Procedure (OP 10.11 Grading

Procedures), the grade I is given when the student is unable to complete the course because of illness or personal misfortune. An I that is not removed before the end of the next long semester automatically becomes an F. A graduate student will be allowed one year to remove a grade of I before it automatically becomes an F. To graduate from ASU, a student must complete all I's.

## Grade Appeal Process

As stated in the Angelo State University Operating Policy and Procedure (OP 10.03 Student Grade Grievances), a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see Operating Procedure 10.03 at: <http://www.angelo.edu/content/files/14196-op-1003-grade-grievance>.

😊 Good luck 😊

## End of syllabus

<https://blackboard.angelo.edu>

<https://www.angelo.edu/student-handbook/>

<https://www.angelo.edu/catalogs/>

<https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php>

<https://www.angelo.edu/services/disability-services/>

<https://www.angelo.edu/content/files/14197-op-1011-grading-procedures>

<https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php>

[https://www.angelo.edu/dept/writing\\_center/academic\\_honesty.php](https://www.angelo.edu/dept/writing_center/academic_honesty.php)

<https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of>