**Course Information**

**Course Description**
This course presents an overview of contemporary concepts in patient safety including specific interventions for compliance with the National Patient Safety Goals. The student will understand the development and promotion of a culture of safety and minimization of risk of harm to patients in the provision of healthcare. This course provides a foundation for working with quality management tools and data collection processes to improve systems related to providing nursing care.

Patient safety principles and concepts are the foundation for the improvement of nursing practice and patient outcomes through the application of knowledge and understanding of the history, terminology and impact of patient safety. The framework for case study discussion explores the core competencies necessary for building a safer patient care environment.

**Course Credits**
Three Semester Credit hours (3-0-0)

**Prerequisite and Co-requisite Courses**
Completion of First Semester Nursing Courses

**Prerequisite Skills**
Accessing Internet websites, using ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are expectations of the Contemporary Concepts of Patient Safety Course.
**Program Outcomes**
Upon completion of the program of study for the Generic BSN Nursing Program, the graduate will be prepared to:

**Student Learning Outcomes**
1. Integrate nursing and related theories into the planning and/or delivery of safe nursing care.
2. Engage leadership concepts, skills and decision-making in the planning and/or implementation of patient safety and quality improvement initiatives.
3. Identify and appraise best research evidence to improve and promote quality patient outcomes.
4. Utilize technology to access information evaluates patient data and/or document care.
5. Participate in political/legislative processes to influence healthcare policy.
6. Engage in effective collaboration and communication within interdisciplinary teams.
7. Design and/or implement health promotion & disease prevention strategies for culturally competent care.
8. Demonstrate standards of professional, ethical, and legal conduct. Practice and/or coordinate, at the level of the baccalaureate prepared nurse, to plan and/or implement patient centered care.

**Course Delivery**
This is an online course offering. The course will be delivered via the Blackboard Learning Management System. The course site can be accessed at [ASU's Blackboard Learning Management System](https://blackboard.asu.edu). IT support is available at 325-942-2911 or 866-942-2911. For online classes, the level of academic rigor is parallel to that of a face-to-face section of the same course and is aligned with departmental standards. Students are advised to approach this course with the same commitment as they would with a face-to-face course.

**Required Texts and Materials**

**Recommended Texts and Materials**

**Technology Requirements**
To successfully complete this course, students need to purchase or rent textbooks.

To participate in one of ASU’s distance education programs, you need this technology:

- Microsoft Office Suite or a compatible Open Office Suite
- Adobe Acrobat Reader
- High Speed Internet Access
- Ethernet adapter cable required (wireless connections can drop during tests and Collaborate sessions)
- Webcam
Refer to Angelo State University’s Distance Education website for further technology requirements: [Angelo State University's Distance Education Website](https://www.angelo.edu/"

**Topic Outline**

Introduction to Patient Safety  
Systems thinking  
Types of medical errors /Sentinel events  
National Patient Safety Goals  
Patient Safety Stories  
Core competencies for Patient Safety  
Root causes of Errors  
Developing a Culture of Safety  
Characteristics of High Reliability Organizations  
Basic Quality Management/Performance improvement Principles  
Accreditation and Regulatory Agencies  
Patient’s role in Safety

**Communication**

The preferred method of communication is phone or text messages. My number is 325-374-1506.

Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

**Written communication via email:** All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. In your emails to faculty, include the course name and section number in your subject line.

**Use good “Netiquette”**

- Check the discussion frequently and respond appropriately and on subject.  
- Focus on one subject per message and use pertinent subject titles.  
- Capitalize words only to highlight a point or for titles. Otherwise, capitalizing is generally viewed as SHOUTING!  
- Be professional and careful with your online interaction. Proper address for faculty is by formal title such as Dr. or Ms. / Mr. Jones unless invited by faculty to use a less formal approach.  
- Cite all quotes, references, and sources.  
- When posting a long message, it is generally considered courteous to warn readers at the beginning of the message that it is a lengthy post.  
- It is extremely rude to forward someone else's messages without their permission.  
- It is fine to use humor, but use it carefully. The absence of face-to-face cues can cause humor to be misinterpreted as criticism or flaming (angry, antagonistic criticism). Feel free to use emoticons such as J or :) to let others know you are being humorous.
Grading

Evaluation and Grades
Course grades will be determined as indicated in the table below.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Percent/Points of Total Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discussion Boards</td>
<td>30%</td>
</tr>
<tr>
<td>Quizzes</td>
<td>20%</td>
</tr>
<tr>
<td>Comprehensive Final Exam</td>
<td>30%</td>
</tr>
<tr>
<td>APA paper</td>
<td>20%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
</tr>
</tbody>
</table>

Grading System
Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:
- A = 90.00-100 points
- B = 80.00-89.99 points
- C = 70.00-79.99 points
- D = 60.00-69.99 points
- F = 0-59.99 points (Grades are not rounded up)

Teaching Strategies
Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

Assignment and Activity Descriptions
*Please note: Rubrics for all assignments and activities are located at the end of this syllabus.

Discussion Board Activities: Discussion Boards provide an avenue for synthesis of material / information. A Discussion Board is provided in this course as a way to help students’ process course materials, express thoughts, and engage others opinions and ideas in a healthy and productive learning environment. Students are expected to respond to all discussion board assessments using the “Online Discussion Rubric” to support individual answers to the assigned questions throughout this course.
Please use evidenced based literature in your responses to your peers. You are required to post TWO peer responses for each topic assigned. Using evidenced based literature in your discussion enriches the discussion and adds credibility to your post.

**APA Paper**
The student will select a patient story /scenario where the patient was harmed. The student will use peer reviewed references to discuss the root cause of the event and will discuss proactive measures to prevent harm and develop a safe practice environment. The paper will be in APA format and be no more than 7 pages including the reference page.

**QUIZZES**
There are quizzes covering the course modules. Each quiz has multiple-choice questions and/or short answer or essay questions. See the course calendar for scheduled quizzes.

**Final Exam**
The final is a comprehensive examination. Pay particular attention to the reading assignments prior to taking the final examination. Please note that the time for finishing the final examination is 1600 hours. This is done so your final grades can be posted in a timely manner.

**Assignment Submission**
All assignments MUST be submitted through the Assignments link in the Blackboard site. This is for grading, documenting, and archiving purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email me at billie.sheeran@angelo.edu and attach a copy of what you are trying to submit. Please contact the IT Service Center at (325) 942-2911 or go to your Technology Support tab to report the issue. This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

**Late Work or Missed Assignments Policy**

**POLICY ON LATE OR MISSED ASSIGNMENTS**
Due dates and times for assignments are posted. Failure to submit your assignments on the assigned date will result in a five percent deduction for each day after the posted deadline. No papers or postings will be accepted more than one week past the assigned due date.

**NOTE:**
The course is set up on weekly modules. The week begins on Monday and ends on Sunday. Assignment due dates are shown on the calendar/schedule or posted within Blackboard. Late assignments are not accepted without prior approval of faculty.

**General Policies Related to This Course**
All students are required to follow the policies and procedures presented in these documents:
Student Responsibility and Attendance

Online: This class is asynchronous, meaning you do not have to be on-line at a certain time. There are readings which you will have to complete to be able to adequately participate in individual and group assignments. In order to complete this course successfully, you do have to participate in all course activities i.e. discussion boards, course projects, reflective logs, etc. Students are expected to engage in course activities and submit work by due dates and times. The hope is that students will make substantive contributions which reflect integration of assigned materials as well as any outside readings as appropriate. Scholarly contribution is an expectation. For planning purposes, this class will probably require a minimum of 6-9 study hours per week on average.

Academic Integrity

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university’s Statement of Academic Integrity.

Accommodations for Students with Disabilities

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website. The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford
Director of Student Disability Services
Office of Student Affairs
325-942-2047
dallas.swafford@angelo.edu
Houston Harte University Center, Room 112
Incomplete Grade Policy
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

Plagiarism
Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.

Student Absence for Observance of Religious Holy Days
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

Copyright Policy
Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

Syllabus Changes
The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

Title IX at Angelo State University
Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public
indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form)
Face to face: Mayer Administration Building, Room 210
Phone: 325-942-2022
Email: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).

**Grading Rubrics**

**Discussion Forum Rubric**

<table>
<thead>
<tr>
<th>Levels of Achievement</th>
<th>Criteria</th>
<th>Unacceptable</th>
<th>Acceptable</th>
<th>Good</th>
<th>Excellent</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Initial Submission</td>
<td>0 Points did not post</td>
<td>5 Points posted beyond one day late</td>
<td>10 points Initial posting was no more than 1 day late(Thursday at 11:59 pm)</td>
<td>12.5 Points Met submission deadlines for initial postings Wednesday at 11:59 pm</td>
</tr>
<tr>
<td>Peer Responses</td>
<td>Points Does not participate in peer responses</td>
<td>7 Points participates to only one peer by the submission deadline</td>
<td>10 Points Posted to 2 peers by the submission deadline</td>
<td></td>
<td>12.5 points Posted a minimum of 3 peer responses by the submission deadline</td>
</tr>
<tr>
<td>Submissions</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Criteria</td>
<td>Unacceptable</td>
<td>Acceptable</td>
<td>Good</td>
<td>Excellent</td>
<td></td>
</tr>
<tr>
<td>--------------------------</td>
<td>--------------</td>
<td>------------</td>
<td>------</td>
<td>-----------</td>
<td></td>
</tr>
<tr>
<td>Peer Response Postings</td>
<td>0 Points</td>
<td>7 Points</td>
<td>10 points</td>
<td>12.5 Points</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Posts no</td>
<td>Posts shallow</td>
<td>Elaborates on an</td>
<td>Performs analysis of</td>
<td></td>
</tr>
<tr>
<td></td>
<td>follow up</td>
<td>contribution to</td>
<td>existing posting</td>
<td>analysis of</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Frequency</th>
<th>0 Points</th>
<th>7 points</th>
<th>10 Points</th>
<th>12.5 Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does not participate</td>
<td></td>
<td>Participated 1-2 times and/or the same day</td>
<td>Participates 3 times but postings not distributed throughout the week</td>
<td>Participates 3 or more times throughout the week(3 days or more)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Initial Assignment Posting</th>
<th>0 Points</th>
<th>7 Points</th>
<th>10 Points</th>
<th>12.5 Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Posts no assignment</td>
<td></td>
<td>Posts adequate assignment with superficial thought and preparation; does not address all aspects of the task</td>
<td>Posts well developed assignment that addresses all aspects of the task; lacks full development of concepts/reference</td>
<td>Posts well developed Assignments that fully address and develops all aspects of the task; included references</td>
</tr>
</tbody>
</table>


<table>
<thead>
<tr>
<th>Overall Content Contribution</th>
<th>5 Points Posts information that is off topic; irrelevant to discussion</th>
<th>7 points Posts repeats but does not add substantive information to the discussion</th>
<th>10 points Posts information that is factually correct but lacks full development of concept or thought</th>
<th>12.5 Points Posts factually correct and substantive/reflective contribution Adds to current discussion and literature</th>
</tr>
</thead>
<tbody>
<tr>
<td>References and Support</td>
<td>0 points Includes no references or supporting evidence &gt;6 APA errors</td>
<td>7 Points Uses personal experiences but no references to research or readings 3-6 APA errors</td>
<td>10 Points Incorporates some references from the literature and personal experience; or does not use any professional references</td>
<td>12.5 Points Uses references to literature, readings or personal experience to support comments. All references peer reviewed or professional journals No APA errors</td>
</tr>
<tr>
<td>Criteria</td>
<td>Poor</td>
<td>Novice</td>
<td>Competent</td>
<td>Proficient</td>
</tr>
<tr>
<td>----------------</td>
<td>-------------------------------</td>
<td>---------------------------------------------</td>
<td>---------------------------------------------</td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td><strong>Clarity &amp; Mechanics</strong></td>
<td>0 points</td>
<td>7 Points</td>
<td>10 Points</td>
<td>12.5 Points</td>
</tr>
<tr>
<td></td>
<td>Posts long unorganized content with spelling or grammatical errors</td>
<td>Communicates in friendly and courteous manner with some grammatical and spelling errors &gt;5 errors</td>
<td>Contributes valuable information to discussion with minor grammatical and spelling errors &lt;5 errors</td>
<td>Contributes to discussion with clear, concise comments formatted in an easy to read style that is free of grammatical and spelling errors</td>
</tr>
<tr>
<td><strong>Submission</strong></td>
<td>0 Points</td>
<td>5 Points</td>
<td>10 Points</td>
<td>15 Points</td>
</tr>
<tr>
<td></td>
<td>Submits assignment more than one day late without prior notice or not at all</td>
<td>Submits assignment one day late without prior notice to the Professor</td>
<td>Submits assignment one day late with prior notice to the Professor</td>
<td>Submits assignment by deadline</td>
</tr>
<tr>
<td><strong>Content</strong></td>
<td>0 Points</td>
<td>5 Points</td>
<td>15 Points</td>
<td>30 Points</td>
</tr>
<tr>
<td></td>
<td>Provides only minimal information that is off topic or irrelevant to the topic</td>
<td>Provides minimal information to cover all of the points of the question. Repeats information but does not add substantial thought to topic</td>
<td>Provides information that is factually correct but lacks full development of the topic</td>
<td>Provides substantial information that is factually correct, reflective and advances thought on the topic</td>
</tr>
<tr>
<td><strong>APA</strong></td>
<td>0 points</td>
<td>5 Points</td>
<td>10 Points</td>
<td>15 Points</td>
</tr>
<tr>
<td></td>
<td>Does not follow APA format</td>
<td>Uses some APA formatting 4-6 errors</td>
<td>Only minor APA format deviations 1-3 errors</td>
<td>Paper in correct APA format and length</td>
</tr>
</tbody>
</table>

**RUBRIC FOR FORMAL APA PAPER**

Read pertinent sections in our APA Manual, 6th Edition
Student Evaluation of Faculty and Course

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences. Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

The Student Learning objectives are:

1. Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)
2. Learning to apply course material (to improve thinking, problem solving, and decisions)
3. Learning to apply knowledge and skills to benefit others or serve the public good.

End of Syllabus
i https://www.angelo.edu/student-handbook/
ii https://www.angelo.edu/catalogs/
iii https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
iv https://www.angelo.edu/services/disability-services/
v https://www.angelo.edu/content/files/14197-op-1011-grading-procedures
vi https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
vii https://www.angelo.edu/dept/writing_center/academic_honesty.php
viii https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of