English 1301: English Composition

Instructor: Dr. Gabriela Serrano
Office: Academic Building 0019 A
Office Phone: 486-6155
Office Hours: Via WebEx or Zoom only
E-mail: gserrano@angelo.edu

Student Learning Outcomes
Upon completing English 1301, students should:

1. understand the nature of the writing process and use all its phases in writing.
2. understand the principles of audience analysis and adapt language structure, and detail to the needs of specific readers.
3. understand basic prose structures and apply them on the sentence, paragraph, and essay level so that readers can easily understand the writer’s purpose and follow the progression of ideas.
4. generate sufficient and appropriate detail to convince readers of the validity of the thesis.
5. be sensitive and attentive to language, applying principles of style and tone to enhance the appeal of essays.
6. write prose largely free of errors in grammar, diction, usage, and mechanics.

Course Objectives
Students will evaluate the course at the end of the semester. The major objectives I emphasize from the course evaluations are:

1. “Gaining a broader understanding and appreciation for literature”
2. “Developing skill in expressing oneself orally and in writing”
3. “Learning to analyze and critically evaluate ideas, arguments, and points of view”

Course Evaluation
Paper 1  20%
Paper 2  20%
Paper 3  20%
Diagnostic Essay 10%
Reflection Paper 10%
Weekly Assignments 20%

Paper Format
Please follow the guidelines below when turning in final drafts:
- Use a Proper MLA style title
- Include peer-edited drafts
- Use a 12 point, Times New Roman font
- Use proper MLA style formatting for margins
Use proper MLA style pagination
- Double space
- Spell check

*I will deduct points from papers that do not follow these guidelines*

Use of Technology
Students must upload all assignments on Blackboard as WORD documents or PDFs. I will not accept excuses for any technical difficulties students may have with their papers which include computers crashing, difficulty uploading papers, Blackboard shutting down, etc. Students need to make sure to give themselves enough time after finishing their assignments to manage these problems. **I will not accept any assignments via email.**

“No Drama Clause”:
I will drop the lowest weekly assignment grade at the end of the semester, and I will drop one letter grade per day a paper is late, but **I do not want students to ask for special exceptions for such occurrences.** Again, I drop the lowest weekly assignment grade and deduct 10 points per day a paper is late in case of an emergency.

Late Papers
Students must upload papers on **not only the date specified in the syllabus and on Blackboard, but also the time.** If students turn in their papers any later than the time specified on the syllabus and on Blackboard on the due date, I will automatically deduct five points. For each day that the paper is late, I will deduct ten points.

Departmental Policy on Academic Honesty
Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding the Academic Honor Code, which is contained in both print and web versions of the Student Handbook: [http://www.angelo.edu/cstudent/documents/pdf/Student_Handbook.pdf](http://www.angelo.edu/cstudent/documents/pdf/Student_Handbook.pdf) Failure to comply with the honor code will result in disciplinary action and a failing grade in this course.

**I will assign a grade of “F” for the following violations:**

1. Plagiarism “the appropriation and the unacknowledged incorporation of another’s work or idea into one’s own work offered for credit” (Regents’ Rules and Regulations, Chapter VI, Section 5.32)
II. Cheating - this includes copying material from another member of the class, having someone in or outside of class complete an assignment or exam for you.

*Since about 90% of students who plagiarize use Wikipedia, I am not permitting students to use Wikipedia under any circumstance for this course. Wikipedia is not scholarly, accurate, and it is unreliable. **Do not attempt to cite or consult Wikipedia for any class assignments**, especially papers and exams.

__Students with Special Needs__
Persons with disabilities which may warrant academic accommodations must contact ASU’s Disability Services: [http://www.angelo.edu/services/disability-services/](http://www.angelo.edu/services/disability-services/)

__Texas Tech University System Facial Covering Policy__
The TTU System and its component institutions (“University”) require all members of the University Community (students, faculty, staff, visitors, vendors and contractors) to wear protective face coverings on University campuses or in University facilities as provided below:

I. Requirements
   A. In common areas on campus including, but not limited to, classrooms and other spaces used for teaching, research, and creative activity, Student Union, libraries, hallways, elevators, stairwells, restrooms, break rooms, foyers, event rooms and lobbies;
   B. In patient care units, ambulatory clinic spaces, or procedural areas; or
   C. Other areas where physical distancing of at least 6 feet is not maintained. Even when physical distancing of at least 6 feet can be maintained, face coverings are strongly recommended.

II. Exceptions
   A. When eating or drinking, which should still be conducted maintaining physical distance;
   B. In accordance with applicable law (e.g., an accommodation, including for medical reasons, under the Americans with Disabilities Act (ADA), or pursuant to a bona fide religious belief);
   C. For children under the age of 2 years old; or
   D. By an instructor/presenter in a classroom or event room when a physical distance of at least 6 feet can be maintained from the class members/audience.

With prior University approval, units and departments may set other reasonable guidelines and policies that are particularly tailored to their specific workplace, healthcare, or learning environment (e.g., residence halls, recreation centers, athletics facilities, performance venues, research facilities, medical clinics).

Although failure to comply with this facial covering policy may lead to disciplinary action, efforts will first be made to educate members of the University Community of the need for facial coverings to control the spread of COVID-19. Warning will be given before disciplinary action is taken.

For More information, please consult the following link: [https://www.angelo.edu/covid-19/returning-to-campus/health-and-safety.php](https://www.angelo.edu/covid-19/returning-to-campus/health-and-safety.php)
English 1301 Daily Schedule

Week One
Lectures
Course Introduction
Course Policies
The Rhetorical Triangle

Week Two
Lectures
Writing a Diagnostic Essay
The Five-Paragraph Essay

Assignments due Midnight 8/30
Brainstorm
Freewrite

Week Three
Lectures
MLA Formatting for paper
Avoiding Plagiarism

Assignment due Midnight 9/6
Diagnostic Essay

Week Four
Lectures
Academic and Resources/Professional Opportunities at ASU
Paper 1 Assignment: Academic and Professional Goals

Assignments due Midnight 9/13
Freewrite
Reports on Academic and Professional Opportunities at ASU

Week Five
Lectures
Writing an Outline and Introduction
Writing a Thesis statement

Assignment due Midnight 9/20
Sample Outline with Tentative Thesis

Week Six
Lectures
Avoiding Plagiarism
Integrating Sources
Use three “I”s for a quotation
Sign up for Webex or Zoom Conferences

Assignment
Conferences from 9/21-9/25
Paper 1 due Midnight 9/27

Week Seven
Lectures
Paper 2 – Writing about Campus/Community Involvement
Opportunities at ASU and Local Community

Assignments due Midnight 10/4
Freewrite
Reports on Campus/Community Involvement

Week Eight
Lectures
Combining Short, Choppy Sentences
Common Grammatical Errors

Assignment due Midnight 10/11
Paper 2

Week Nine
Lectures
Assign Paper 3 – Writing About Future Goals
Potential Scholarships, Internships, Professional Opportunities
Academic Advising, Organizing Class Schedule

Assignment due Midnight 10/18
List of Courses for next three years
Outline and Final Thesis Statement for Approval

Week Ten
Varying Writing Style
Citing Other Sources

Assignment due Midnight 10/25
Paper 3

Week Eleven
Lectures
Writing a Reflection Paper
Grammar Review

**Assignment due Midnight 11/1**
Grammar Test

**Week Twelve**

**Lectures**
Editing and Polishing
Edit Previous Introductions, Body Paragraphs, Conclusion

**Assignment due Midnight 11/8**
Resubmit Edited Paper

**Week Thirteen**

*No lectures this week*

**Assignment**
Conference or Email Questions from 11/16-11/20

**Week Fourteen**

**Assignment due Midnight 11/22**
Reflection Paper