COURSE TITLE
Pharmacology

COURSE NUMBER
NUR 3307

CREDITS
Three semester credit hours (3-0-0)

PREREQUISITES
Chemistry 1407/Chemistry for the Health Professions; Nursing 2324/Pathophysiology

CO-REQUISITES
NUR 3410, NUR 3320

FACULTY
Jacqueline Brown, MS, PhD, RN
Jacqueline.brown@angelo.edu.
Instructor office: Archer College Suite 318N
Instructor office phone number: 325-486-6864 (leave a message at this number and I will get the notification through my computer)
Instructor generally responds quickly to emails with same day guarantee (Monday –Friday). Instructor also checks emails in the evening Monday through Friday. Email responsiveness on weekends, usually in the evenings.

GENERAL INFORMATION
Lecture days/times:
Online/Fall 2020
Office hours
Email to schedule virtual or phone meeting

How to Stay Safe /COVID 19

1. Wear a mask
The facial mask policy of Angelo State university follows CDC, State and TTU System guidelines and policies. Masks are not optional for anyone. https://youtu.be/4uecCBgaCGQ

2. Social Distancing
Six feet apart has a scientific reason behind it.

3. Follow good hygiene process.
Wash hands, use hand sanitizer, avoid touching your face
Follow all signs in Angelo State University campus buildings/ follow all protocols for campus spaces that have been put in place.

PRE-REQUISITE SKILLS
Accessing internet web sites, use of ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are an expectation of the Generic BSN program. Computer requirements are further delineated in the Department of
COURSE DELIVERY
This is a face to face course normally but for Fall 2020 this course will be taught on line with mandatory collaborate sessions (Tuesday and Thursday from 2 to 4 pm). Additional collaborate sessions may be scheduled for remediation and/or further review but may not be mandatory unless a student is failing the course. For Fall 2020, the course site can be accessed at ASU’s Blackboard Learning Management System.

COURSE DESCRIPTION
This course involves the study of pharmacologic principles, therapeutic uses of various drug categories relative pathophysiologic conditions, mechanisms of drug action, as well as recognition and management of adverse effects for the major classes of drugs. Success in this course hinges on recognizing the associated functions of various drug categories relative the basic alteration in function warranting its use as well as how to manage patients using these drugs in order to maximize benefits and minimize adverse events.

BSN PROGRAM OUTCOMES
Upon completion of the course of BSN study, the graduate will be prepared to:
1. Integrate nursing and related theories into the planning and/or delivery of safe nursing care.
2. Engage leadership concepts, skills, and decision -making in the planning and/or implementation of patient safety and quality improvement initiatives.
3. Identify and appraise best research evidence to improve and promote quality patient outcomes.
4. Utilize technology to access information, to evaluate patient data, and/or document care.
5. Participate in political/legislative processes to influence healthcare policy.
6. Engage in effective collaboration and communication within interdisciplinary teams.
7. Design and/or implement health promotion and disease prevention strategies for culturally competent care.
8. Demonstrate standards of professional, ethical, and legal conduct.
9. Practice and/or coordinate, at the level of the baccalaureate prepared nurse, to plan and/or implement patient centered care.

COURSE METHODS
A variety of strategies may be employed to enhance skills in Pharmacology including a combination of classroom discussion via collaborate if applicable, drug book development and ATI modules to apply learning. The primary method of instruction is through classroom discussion or online using recorded lectures followed by collaborate sessions and will focus on making the connections between categories of drugs, their mechanism of action and the cellular alterations for which the drug is prescribed. Both individual work as well as group activity may be stressed depending on the topic and/or learning platform used (face to face or online).

IDEA OBJECTIVES
• Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)
• learning to apply course material (to improve thinking, problem solving and decision)
• developing specific skills, competencies, and points of view needed by professionals in field most closely related to this course

STUDENT LEARNING OUTCOMES
<table>
<thead>
<tr>
<th><strong>Student Learning Outcome</strong></th>
<th><strong>Assignment(s) or activity(ies) validating outcome achievement:</strong></th>
<th><strong>Mapping to BSN Program Outcomes</strong></th>
<th><strong>Mapping to BSN Essentials</strong></th>
<th><strong>Mapping to QSEN</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Identify major categories of drugs including commonly used drugs within each category, mechanism of action, usual adult dosages, possible side effects, and adverse effects</td>
<td>Classroom discussion/review of concepts, case studies, Unit and Comprehensive final exams, ATI pharmacology tutorials, tests and ATI final exam</td>
<td>1, 2, 6, 7, 8, 9</td>
<td>I, II</td>
<td>EBP, PCC, S, TC</td>
</tr>
<tr>
<td>Define key pharmacologic terms</td>
<td>Classroom discussion/review of concepts, case studies, Unit and Comprehensive final exams, ATI pharmacology tutorials, tests and ATI final exam</td>
<td>6, 8, 9</td>
<td>VIII</td>
<td>PCC</td>
</tr>
<tr>
<td>Recognize nursing implications of drug therapies.</td>
<td>Classroom discussion/review of concepts, case studies, Unit and Comprehensive final exams, ATI pharmacology tutorials, tests and ATI final exam</td>
<td>6, 7, 8, 9</td>
<td>VIII</td>
<td>EBP, PCC, S</td>
</tr>
<tr>
<td>Demonstrate safe medication administration in simulated patient care situations.</td>
<td>Classroom discussion/review of concepts, case studies, Unit and Comprehensive final exams, ATI pharmacology tutorials, tests and ATI final exam</td>
<td>1, 6, 7, 8, 9</td>
<td>VI, IX</td>
<td>EBP, PCC, S, TC</td>
</tr>
<tr>
<td>Demonstrate patient teaching strategies designed to maximize patient knowledge of drug action, promote safe self-administration, identify adverse effects, and identify when to call the prescriber.</td>
<td>Classroom discussion/review of concepts, case studies, Unit and Comprehensive final exams, ATI pharmacology tutorials, tests and ATI final exam</td>
<td>6, 7, 8, 9</td>
<td>VI, VII, IX</td>
<td>PCC, S, TC</td>
</tr>
<tr>
<td>Explain the importance of assessing lifespan and cultural factors when considering pharmacologic interventions.</td>
<td>Classroom discussion/review of concepts, case studies, Unit and Comprehensive final exams, ATI pharmacology tutorials, tests and ATI final exam</td>
<td>1, 2, 3</td>
<td>VII</td>
<td>PCC, TC</td>
</tr>
</tbody>
</table>

**REQUIRED TEXTS AND MATERIALS**

- Nurse’s Drug Handbook of your choice
- ATI Nursing Education online resources

**To participate in ASU’s distance education programs, you need the following technology:**

A Computer capable of running Windows 7 or later, or Mac OSX 10.8 or later
The latest version of one of these web browsers: internet Explorer, Firefox, or Safari
Microsoft Office Suite or a compatible Open Office Suite
Adobe Acrobat Reader
High speed internet access
Webcam (Logitech highly recommended)
Logitech USB microphone headset
**Ethernet adaptor cable required** (wireless connections can drop during tests and collaborate sessions)
Refer to Angelo State University’s Distance Education website for further technology requirements: http://www.angelo.edu/distance education/

**RECOMMENDED TEXTS**
Medical dictionary of your choice
Lab reference and diagnostic tests hand book of your choice
Any NCLEX review book of your choice

### TOPIC OUTLINE

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topic</th>
<th>Learning Resources</th>
<th>Assignments</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>August 17-23</td>
<td>Orientation/Introduction</td>
<td>Chapters 1-11</td>
<td>1.  <strong>Read chapters 1-5, 8-11</strong>&lt;br&gt;<strong>Chapters 6, 7 should be review of material from other classes</strong>&lt;br&gt;2. ATI module/due <strong>Aug 23, midnight</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Core concepts in pharmacology&lt;br&gt;• Principles of drug administration&lt;br&gt;• Pharmacokinetics/Pharmacodynamics&lt;br&gt;• The Nursing Process&lt;br&gt;• Preventing and responding to medication errors&lt;br&gt;• Drug administration through life span/Individual variation in drug response&lt;br&gt;• Complementary and alternative therapies&lt;br&gt;• Poisonings</td>
<td></td>
<td></td>
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<tr>
<td>2</td>
<td>August 24-30</td>
<td>The Nervous System (part one)</td>
<td></td>
<td>1. <strong>Read chapters 12-13</strong>&lt;br&gt;2. Work on drug book/submit scanned sheets to grade center, <strong>Aug 30, midnight</strong>&lt;br&gt;3. ATI module-Med Neuro I/due <strong>Aug 30, midnight</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Cholinergic drugs affecting the autonomic nervous system&lt;br&gt;• Adrenergic drugs affecting the autonomic nervous system</td>
<td></td>
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</tr>
<tr>
<td>3</td>
<td>August 31-September 13</td>
<td>The Nervous System (part two)</td>
<td>Chapter 14-17</td>
<td>1. <strong>Read chapters 14-17</strong>&lt;br&gt;2. Work on drug book/submit scanned sheets to grade</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Anti-anxiety drugs/anti-insomnia drugs&lt;br&gt;• Anti-seizure medications&lt;br&gt;• Anti-depressant medications&lt;br&gt;• Medications for mood disorders</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Day</td>
<td>Date</td>
<td>Task Description</td>
<td>Time to Study</td>
<td>Notes</td>
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| 4   | September 15 | Exam One (chapters 1, 2, 4, 5, 11-13 - all other chapters in the 1-11 section of learning are duplicative of information in other courses and concepts could be embedded in questions). The Nervous System (part three) - Pain medications, Anesthetics | Chapters 18-19 | 1. Read chapters 18-19  
2. Work on drug book/submit scanned sheets to grade center September 20, midnight |
| 5   | September 21-27 | The Nervous System (part three) - Medications for degenerative diseases, Medications for neuromuscular diseases, Substance abuse | Chapter 20-21, 22 (only a few slides - see ppt in bb) | 1. Read Chapter 20-21 / review ppt for chapter 22.  
2. Work on drug book/submit scanned sheets to grade center September 27, midnight |
| 6   | September 28-October 4 | The Cardiovascular system and Urinary system - Anti-lipemic drugs, Diuretic drugs, Medications for electrolyte imbalances/acid base imbalances | Chapters 23-25 | 1. Read chapters 23-25  
2. Work on drug book/submit scanned sheets to grade center October 4 |
| 7   | October 5  | Exam Two (chapters 14-21, 22) | Chapters 26-29 | 1. Read chapters 26-29  
2. Work on drug book/submit scanned sheets |
<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Topic</th>
<th>Chapters</th>
<th>Instructions</th>
</tr>
</thead>
</table>
| 8    | October 12-18 | The Cardiovascular system and Urinary system                          | Chapters 30-32            | 1. Read Chapters 30-32  
2. Work on drug book/submit scanned sheets by **October 18, midnight**  
3. ATI module - cardiovascular system, due **October 18, midnight**  
ATI module - hematology, due **October 18, midnight** |
|      |             |                                                                       |                           |                                                                                                                                                                                                             |
| 9    | October 19  | Exam Three (chapters 23-30)                                          | Chapters 33               | 1. Read chapters 33, 39-40  
2. Work on drug book/submit scanned sheets to grade center by **October 25, midnight**  
3. ATI module - The Immune system - due date below  
4. ATI module - Pain and Inflammation - due date below  
5. ATI module - The Respiratory System - due date below  
All three modules due **October 25, midnight** |
|      | October 19-25 | The Immune System                                                    | Chapters 33               | 1. Read chapters 33, 39-40  
2. Work on drug book/submit scanned sheets to grade center by **October 25, midnight**  
3. ATI module - The Immune system - due date below  
4. ATI module - Pain and Inflammation - due date below  
5. ATI module - The Respiratory System - due date below  
All three modules due **October 25, midnight** |
|      |             |                                                                       |                           |                                                                                                                                                                                                             |
|      |             | The Respiratory System                                              | Chapters 39, 40           | 1. Read chapters 33, 39-40  
2. Work on drug book/submit scanned sheets to grade center by **October 25, midnight**  
3. ATI module - The Immune system - due date below  
4. ATI module - Pain and Inflammation - due date below  
5. ATI module - The Respiratory System - due date below  
All three modules due **October 25, midnight** |
<p>| | | | | |
|      |             |                                                                       |                           |                                                                                                                                                                                                             |</p>
<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Activity</th>
<th>Chapters</th>
<th>Instructions</th>
</tr>
</thead>
</table>
| 10   | October 26-November 2 | The Gastrointestinal System  
- Drugs for peptic ulcer disease  
- Drugs for bowel disorders | Chapters 41, 42 | 1. Read chapters 41, 42  
2. Work on drug book/submit scanned sheets to grade center November 2, midnight  
3. ATI module Gastrointestinal due November 2, midnight |
| 11   | November 9 | Exam Four (chapters 31, 32, 33, 39, 40) |  | 1. Read chapters 44-46  
2. Work on drug book/submit scanned sheets to grade center November 15, midnight  
3. ATI module Endocrine system due November 15, midnight  
4. ATI module Reproductive/Genitourinary due November 15, midnight |
| 12   | November 16-20 | Review Chapters 34-38 /use only prepared sheets from Dr. Brown | Do not read chapters unless you do this earlier in the semester. This is information you should already know. Use the book only if you have gaps in knowledge. | 1. Read prepared notes from Dr. Brown.  
2. Complete practice assessment 1 only- one attempt/no ATI final. |
| 13   | November 24 | Final Exam -Comprehensive 1-3 PM | 40% covers chapters 34-46/60% |  |
Communication

Faculty will respond to email and/or telephone messages within 24 hours when message is delivered during working hours Monday through Friday. Because this course will be delivered in an online format, the faculty member will check emails/discussion boards three times a day during regular working days as well as weekend days. You may not get an immediate response but a response will be forthcoming.

All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. The faculty member reserves the right to amend due dates for scheduled assignments. These usually work in the favor of the student in terms of time. However, it is the student’s responsibility to stay on top of such notifications from the faculty member. In your emails to the faculty member, include the course name and section number in your subject line.

POLICIES RELATED TO THIS COURSE

All students are required to follow the policies and procedures presented in the Angelo State University Undergraduate Nursing Handbook, located on the Nursing website http://www.angelo.edu/dept/nursing/handbook/index.html

GRADING SYSTEM

Course grades will be dependent upon meeting the learning objectives and completing activities of the course. Evaluation of student comprehension and application of learned concepts will take the form of examinations that include both multiple choice and short answer questions, participation in the ATI learning system and application of learning towards the solution of pharmacologic based case studies (individual and/or group activity).

Final grades will be recorded as earned with no rounding of scores, according to policy set forth by the Nursing department and which is contained in the Nursing Student Handbook. Extra credit work will not be allowed per Departmental policy. The faculty member makes extra points for effort earned on topic matter available. As such, students should not expect any additional points in situations where the weighted grade is close to the next letter grade. It is the responsibility of the student to stay on top of their performance, seek advice and input from the faculty member when needed, and to attempt different avenues of study (with faculty input) to ensure that performance in this course is appropriately managed.

A= 90-100
B= 80-89.99
C= 70-79.99
D= 60-69.99
F= 0-59.99
EVALUATION AND GRADES

<table>
<thead>
<tr>
<th>Category</th>
<th>Percent of Total grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ATI practice test 1 (at end of semester) + ATI modules and quizzes</td>
<td>8%</td>
</tr>
<tr>
<td>Unit Exams (4) - 15% each</td>
<td>60% (drug book will count as part of test score)*</td>
</tr>
<tr>
<td>Final Exam</td>
<td>32%</td>
</tr>
<tr>
<td>Total course grade</td>
<td>100%</td>
</tr>
</tbody>
</table>

Only practice test A for the Pharmacology end of semester ATI exam should be taken. The earned grade for the practice test will be included as an average with all other ati modules/quizzes. The practice test can only be taken once.

All ATI modules must be completed by due date for credit and only ATI quiz grades of minimum 80% will be considered as credit.

*Test weighting

Each student will create a drug book. The drug book should be completed each week for the chapters that are to be covered in the week’s scheduled lectures and must be submitted as scanned sheets into the grade center by the due date for full credit. Full credit for submission of chapters that are linked to a given exam will be awarded as points added to the exam. To get the points (not to exceed 5 points per exam), the scanned sheets must be turned in on time. It is recommended that students attempt to submit the scanned sheets prior to the due date in order to ensure there are no last minute issues.

The drug book is not mandatory, but is an exercise in synthesis of information, and when done correctly, affords students an opportunity to learn the information as opposed to memorizing it.

If a student fails to do the drug book no points will be awarded on exam. Completion % of the drug book will be recorded per rubric that will be made available through the blackboard management system for this course.

BROWSER COMPATIBILITY CHECK

It is the student’s responsibility to ensure that the browser used to access course material on his/her computer is compatible with ASU’s Blackboard Learning System. The faculty reserve the right to deny additional access to course assignments lost due to compatibility issues. Students are responsible for reviewing the guidelines posted in this course regarding accessing Blackboard assignments. Problems in this area need to be discussed with faculty at the time of occurrence, either via a phone call (preferred) during posted acceptable hours for calling, or via email notification during times outside those posted for calls.

Be sure to perform a browser test. Select the “Technology Support” tab from the Blackboard homepage (http://www.blackboard.angelo.edu). Then select “Test your Browser” option located under the Browser Test header.

Please see computer requirements for BSN classes at this link:

http://www.angelo.edu/dept/nursing/student_resources/computer_requirements.php
POLICY ON EXAM SCHEDULE/REVIEWS

Four exams and the comprehensive final exam for this course will be given remotely through lockdown browser and respondus monitor. More instructions will be provided prior to taking exams. However, it is important for students to understand the importance of honorable participation in this process. Cheating of any kind will not be tolerated. The respondus monitor system is predicated on an effective pre test scan of the environment as well as continued environmental monitoring through recording of entire testing duration. If an environmental scan is not performed correctly per the instructions provided using the respondus help function as well as faculty member instructions, the faculty member reserves the right to not grade the exam. Students know when there is a recording issue. In that event, the student must exit the exam/the browser and notify IT as well as send faculty member an email. Anytime there is a glitch in the technology which might lead to an additional attempt, the student should know that the initial event is time stamped. Failure to notify the faculty member within 5 minutes of the event by email will be considered inappropriate testing behavior. All students within the class must begin the test at the same time. The exams will be initially accessible for a short period of time (about 15 minutes). All students must gain access to the exam during this time frame. After this time frame has ended, students will not have access to the exam.

All exams in this course are mandatory. Make up exams as a general rule will not be allowed. If you must be absent from an exam due to illness, personal emergency etc, you must notify me before test start time and provide me with appropriate documentation. Any make up exam that is deemed appropriate to administer on an alternate date may take an alternate format. It is strongly encouraged that students make every attempt to take the exam on the date it is scheduled. Again, communication with me is essential and this communication cannot take place at a time after the exam has already taken place. I will consider failure to notify instructor prior to test time as understanding that a grade of 0 will be entered into the grade center.

When an exam is allowed for makeup purpose, it will be scheduled at the instructor’s convenience. The instructor will make every attempt to re-schedule a time that works well for the student. However if there are more than one student in this situation, both students will be scheduled at the same time/date. Please know that I understand that situations happen that make attendance problematic. I need up front communication to make adjustments/accommodations for students. In the absence of advance communication notifying me of situations affecting attendance, make up work will not be allowed and for exams that are missed, I will consider the situation as incomplete and will enter a grade of 0.

Review is an important part of the learning process. The review for exams will take place on a date that follows the completion of the exam by all students and will be announced. This is the only review that will be allowed. Once a review is completed, the test will not be reviewed again nor will I make time to review an exam on an individual basis. When a review is being conducted, regardless of the location of that review, testing rules will be adhered to. In short, phones and other personal belongings must be stored as directed by rules of the testing center or as instructor requests. Additionally, lockdown browser must be used. Finally, a review of the exam taken will be allowed only for a quick 10-minute period of time. You will need to look only at the questions you missed. If you do not understand a concept that was covered on the exam, you will need to reach out to the faculty member and schedule a remediation through collaborate.

The final exam will not be made available for review per departmental policy.

Additional Information
If a student, at any point in time, finds themselves struggling for any manner of reason, ie academic, personal etc, it is highly encouraged to consider your professor a resource who is willing and able to provide assistance. If this situation happens, it is important to discuss the issue as soon as it is apparent so that appropriate intervention can be undertaken. It will be taken as student understanding, upon signing of documentation in blackboard (initial orientation) that the use of such circumstances at the end of the semester to explain failure to perform academically is not appropriate. This course operates on an open-door policy and the professor encourages students to seek assistance. If the student is not comfortable seeking this guidance/assistance from the course professor, the student should seek this guidance/assistance from another faculty member.

The professor for this course often offers avenues for extra points on exams. The number of points varies and depends on overall student performance. The points are designed to earn extra points based on knowledge/understanding of course topic relevant materials. The manner in which these points are offered and awarded is solely on the discretion of the professor. Furthermore, there may be additional assignment that would be considered optional and not mandatory. These may be worth points on an exam. Again, these may be optional. The professor wishes to convey to students that in the event a student elects to not participate in the optional assignments it will be considered inappropriate for the student to use the voluntary omission of participation as the reason for not passing an exam or as being the cause of failure in the course. The professor for this course also reserves the right to make changes to topic scheduling counter that represented in the syllabus and will do so when situation is warranted. Students should use the syllabus as a guide for this course and unless directed otherwise the syllabus should serve as the basis upon which to construct course calendars. When changes are made, they will be announced via blackboard.

General Policies Related to the Course:
All students are required to follow the policies and procedures presented in the following documents:


Important University Dates
September 7  Labor Day
November 26-27  Thanksgiving
STUDENT RESPONSIBILITY & ATTENDANCE
In order to complete this course successfully, you do have to participate in all course activities, including assignments, discussions in class, quizzes, exams and projects. Students are expected to engage in course activities and submit work by due dates and times.

Homework policy: All work must be turned in on the specified due date. Most of the time the homework will be submitted to assignment links in blackboard. I will announce through blackboard any deviation from this practice. Homework is assigned well in advance of a due date. Since most of the assignments are submitted through blackboard there should be very few reasons that justify late submissions. Assignments will not be accepted through email. This is for grading, documenting and archiving purposes. Issues with technology may arise from time to time. If a technology issue does occur, email or call IT (325-942-2911) to report the issue. If you submitted an incorrect assignment, email me and I will clear the attempt for the student so that a new submission can be made.

Late homework policy: For every class day that an assignment is late, 20 points will be deducted from earned grade.

COMMUNICATION
Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. I check emails weekends as well, and am usually on the computer Saturday and Sunday evenings. If you have emailed me Saturday or Sunday sometime, you can expect a response sometime in the evening either day.

Written communication via email: All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes.

Instructor communicates exclusively through blackboard email and announcements outside of face to face classroom communication. Instructor also follows up in announcement format to all students reminders of due dates, assignments, etc.

ACADEMIC INTEGRITY
Academic honesty is expected on all work. Students are expected to maintain complete honesty and integrity in their educational experiences. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU. All codes and policies are set forth in the University Student Handbook of Angelo State University [http://www.angelo.edu/student-handbook/] as well as the Department of Nursing Undergraduate Student Handbook [http://www.angelo.edu/dept/nursing/handbook/index.html].

PLAGIARISM
Plagiarism at ASU is a serious topic. The Angelo State University’s Honor Code gives specific details on plagiarism and what it encompasses. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word for word without quotation marks and the source of the quotation. We use the APA Style Manual of the American Psychological Association as a guide for all writing assignments. Quotes should be used sparingly. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list. Papers are subject to be
evaluated for originality via Bb Safe Assignment or Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center [http://www.angelo.edu/dept/writing_center/academic_honesty.php](http://www.angelo.edu/dept/writing_center/academic_honesty.php).

**PERSONS WITH DISABILITIES AND SPECIAL ACCOMMODATIONS REQUEST**

“Angelo State University is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and subsequent legislation.”

Students with disabilities must contact the Student Life and Student Services Office to request any necessary academic accommodations. This student request should be made early in the semester to allow time for appropriate arrangements. The request must be repeated every semester accommodations are needed. For more information on DISABILITY ACCOMODATIONS, contact the Student Life Office at 942-2191 or student.life@angelo.edu.

Students with a disability who request reasonable accommodations must meet with the Student Life Program Director within the first week of classes. Reasonable accommodations will be provided as authorized by the Office of Student Life as long as course requirements are not compromised. Faculty will provide no accommodations without authorization from the offices of Student Life. Students are responsible for obtaining appropriate documentation, such as from a health care provider to support the need for the accommodation. It is the student’s responsibility to be a self-advocate when requesting accommodations. A request must be submitted every semester you will be needing accommodations.

**INCOMPLETE GRADE POLICY (OP 10.11 Grading Procedures)**

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required.

**STUDENT ABSENCE FOR OBSERVANCE OF RELIGIOUS HOLY DAYS**

1. “A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence.” Please see ASU Operating Policy [10.19](http://www.angelo.edu/approach/operating_policies/10-19).

**COPYRIGHT POLICY**

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

**SYLLABUS CHANGES**

The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

**WEBLINKS:**

Board of Nursing for the State of Texas [http://www.bne.state.tx.us/](http://www.bne.state.tx.us/)

BSN Student Resources [http://www.angelo.edu/dept/nursing/student_resources/](http://www.angelo.edu/dept/nursing/student_resources/)