COURSE OVERVIEW

Topics include: A study of selected current problems which affect and are affected by management in American business. Problems will include change in worker values, relations with governmental jurisdictions, efficiency, quality, and international competitiveness. This course will use real world management principles.

Prerequisite Knowledge
- Junior Standing

Course Technology

Blackboard, MS Office, Internet, also to be adaptable to changing technologies throughout the semester, be sure to have a QR code reader on your smartphone, if you do not have a smartphone, please contact the instructor.

Class Meeting Times
- Monday 6:00 p.m. to 8:45 p.m in RAS 266

Technical Support

The Technology Service Center (TSC) may be contacted by calling (325) 942-2911 or 1-866-942-2911 or by email at helpdesk@angelo.edu or Google it.

FACULTY / INSTRUCTOR INFORMATION

- Name: Seth Chomout, Instructor
- Office: 12 E. Twohig Suite 200, San Angelo, Texas 76903
- Phone: (972) 533-3349
- Email: schomout@angelo.edu
- Office Hours: M-F 9-5, text ahead
COURSE TEXTBOOK AND REQUIRED READINGS


COURSE OBJECTIVES

The objectives of this course are for you to develop applicable knowledge of management issues in regard to:

- Current issues facing managers today
- Understanding the long term effect of making management decisions
- The increasing importance of critical thinking for people in a management role
- The importance of analytical, communication, and relationship, skills necessary in management
- The importance of decision making based upon research and fact

This course provides a discussion of current and emerging issues of interest to future managers and their organizations. It develops and integrates multiple topics in real-world situations. The goal of this course is to create a forum for informed debate as to the current nature of management and its future. You will be exposed to current challenges managers face and challenge ideas as you search to understand the difficulties in management with today’s business environment.

This course is designed to be extremely interactive as each class will have open debate. You are required to participate and share your ideas and thoughts about each topic.

These objectives can only be achieved through a joint effort: I will work to stimulate your interest and learning in these areas, but you will be expected to display initiative and a program of self-study as well. In that sense, a complementary objective of the course is to provide you with an environment that will encourage and reward your own intellectual effort, while simultaneously maintaining rigorous standards that identify those who are motivated to pursue excellence in their own educational preparation for a business career.
Student Learning Outcomes

After completing this course, you should be able to:

- Demonstrate competency in interpersonal oral communication
- Demonstrate knowledge of the decisions facing business managers
- Express an understanding of the effects of management decisions on an organization and community

Methods of Assessing Learning Outcomes

Student knowledge and proficiency will be assessed through the following methods:

- Two presentations and two interview style interactions will assess the ability to perform as a manager.
- Critical thinking and reflection assignments will assess the competencies in the discussed materials as well as interpersonal oral communication.
GRADING POLICIES

The course employs the following to measure student learning:

Presentations are worth 20 points each, interactions are worth 20 points each, assignments are 5 points each. You will have the opportunity to get 100 points. Your total grade will be the sum of all points.

Presentations (20 points each)

You will be required to deliver two five minute presentations throughout the semester. These presentations will be assigned the week prior, and will be graded by your peers, and the instructor.

Interactions (20 points each)

You will be required to submit two reports of two separate interactions between you and a superior, and between you and your instructor. These reports will be memo form.

Assignments (5 points each)

Each week you will be required to create a one minute video documenting your opinion of each topic.

Response Time

I check my email constantly throughout the day, if you have an urgent request feel free to text me.

Missed / Late Work

Generally speaking, any assignment or test that is not completed or turned in on time will be counted as zero points. Any exceptions made will be on a case by case basis. Students with approved absences will be allowed time to take make-up exams and/or turn in assignments.

Participation / Absenteeism

You are expected to participate in class discussions. You are also expected to stay off your phone or any other personal electronic device that interferes with class instruction or distracts your fellow students, unless asked otherwise.
Attendance is not only strongly encouraged, but expected. Attendance will be similar to a management job, you are required to be in class unless preauthorized to miss. Two or more no call / no shows and you will be docked a letter grade.

ANGELO STATE UNIVERSITY

Academic Honesty and Integrity

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding and complying with the university Academic Honor Code, which is in both print and web versions of the ASU Student Handbook.

Academic integrity is expected. This includes, but is not limited to, any form of cheating, plagiarism, unauthorized sharing of work, or unauthorized possession of course materials. The professor assumes that all students can be trusted. Please do not violate this trust. Violation of academic integrity will result in a failing grade for the course.

It is the professor's intention to be as fair and impartial as is humanly possible. Therefore, all students will be asked to adhere to the same set of guidelines and rules UNLESS there are disabilities or documented extenuating circumstances that have been discussed with the professor and the Student Life Office. Please make sure you inform the professor as soon as any situation arises. Do NOT wait until the problem is compounded by poor class performance, poor attendance, etc.

Code of Ethics

Students, faculty, administrators and professional staff of the College of Business should always:

- Be forthright and truthful in dealings with all stakeholders
- Take responsibility for one's actions and decisions
- Serve as an example of ethical decision-making and behavior to others
- Admit errors when they occur, without trying to conceal them
- Respect the basic dignity of others by treating them as one would wish to be treated

Courtesy and Respect

Courtesy and respect are essential ingredients to this course. We respect each other's opinions and respect others points of view at all times while in our class sessions. The use of profanity and harassment of any form is strictly prohibited (Zero Tolerance), as are those remarks
concerning one's ethnicity, lifestyle, religion, etc., violations of these rules will result in appropriate disciplinary actions.

Accommodations for Disability

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA), and subsequent legislation.

Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student’s responsibility to initiate such a request by emailing studentservices@angelo.edu, or by contacting: Mrs. Dallas Swafford, Director of Student Development Office of Student Affairs University Center, Suite 112 // Office 325-942-2047 // Fax 325-942-2211 // Email Dallas.Swafford@angelo.edu

Student absence for religious holidays

As stated in the Angelo State University Operating Policy and Procedures (OP 10.19 Student Absence for Observance of Religious Holy Day), a student who intends to miss class to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

Course Drop

To view information about how to drop this course or to calculate important dates relevant to dropping this course, you can visit http://www.angelo.edu/services/registrars_office/course_drop_provisions.php.

Incomplete as a Course grade

As stated in the Angelo State University Operating Policy and Procedure (OP 10.11 Grading Procedures), the grade "I" is given when the student is unable to complete the course because of illness or personal misfortune. For undergraduates, an "I" that is not removed before the end of the next long semester automatically becomes an "F". A graduate student will be allowed one year to remove a grade of "I" before it automatically becomes an "F". To graduate from ASU, a student must complete all "I's".
Grade Appeal Process

As stated in the Angelo State University Operating Policy and Procedures (OP 10.03 Student Grade Grievances), a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, has experienced inequitable evaluation procedures, or inappropriate grading practices, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the grade appeal process and the number of days allowed for completing the steps in the process, see Operating Procedure 10.03 at: http://www.angelo.edu/content/files/14196-op-1003-grade-grievance.

COURSE SYLLABUS STATEMENT ON REQUIRED USE OF MASKS/FACIAL COVERINGS BY STUDENTS IN CLASS AT ANGELO STATE UNIVERSITY

As a member of the Texas Tech University System, Angelo State University has adopted the mandatory Facial Covering Policy to ensure a safe and healthy classroom experience. Current research on the COVID-19 virus suggests there is a significant reduction in the potential for transmission of the virus from person to person by wearing a mask/facial covering that covers the nose and mouth areas. Therefore, in compliance with the university policy students in this class are required to wear a mask/facial covering before, during, and after class. Faculty members may also ask you to display your daily screening badge as a prerequisite to enter the classroom. You are also asked to maintain safe distancing practices to the best of your ability. For the safety of everyone, any student not appropriately wearing a mask/facial covering will be asked to leave the classroom immediately. The student will be responsible to make up any missed class content or work. Continued non-compliance with the Texas Tech University System Policy may result in disciplinary action through the Office of Student Conduct.
## SPRING 2020 SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Topic</th>
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</thead>
<tbody>
<tr>
<td>2020.08.17</td>
<td>Introduction</td>
</tr>
<tr>
<td>2020.08.24</td>
<td>Managing the COVID-19 Crisis / So You’re Going to Manage People</td>
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<tr>
<td>2020.08.31</td>
<td>Corporate Responsibility to Society</td>
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<tr>
<td>2020.09.07</td>
<td>No Class</td>
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<tr>
<td>2020.09.14</td>
<td>Compensation / Tackling Your New Duties</td>
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<tr>
<td>2020.09.21</td>
<td>Privacy Concerns at Work</td>
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<tr>
<td>2020.09.28</td>
<td>Social Media and the Places You Work / Working with People, Building Relationships and Managing Risks</td>
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<tr>
<td>2020.10.05</td>
<td>Unions</td>
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<tr>
<td>2020.10.12</td>
<td>Unskilled Immigrants and the American Economy / Job Descriptions, Performance Appraisals, and Salary Administration</td>
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<tr>
<td>2020.10.19</td>
<td>Outsourcing</td>
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<tr>
<td>2020.10.26</td>
<td>Globalization / Improving and Developing Yourself</td>
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<tr>
<td>2020.11.02</td>
<td>Business Sustainability</td>
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<tr>
<td>2020.11.09</td>
<td>Tough Conversations / The Complete Person</td>
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<tr>
<td>2020.11.16</td>
<td>Recovering from COVID-19</td>
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<tr>
<td>2020.11.23</td>
<td>Final</td>
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