Instructor: Samuel C. Gallander, MSW, LCSW
Email: samuel.gallander@angelo.edu
Phone: 325-486-6135
Office: 224M or Virtual (collaborate or zoom)
Office Hours: Monday through Thursday 1-4pm or by email.
  • Please note that email received after 5 p.m. will be answered the following business day.

Course Information
  • 5:30pm Tuesday Collaborative

Facial Covering Policy: The Texas Tech University System has implemented a mandatory Facial Covering Policy to ensure a safe and healthy campus experience. Current research on the COVID-19 virus suggests that there is a significant reduction in the potential for transmission of the virus from person-to-person by wearing a mask/facial covering that covers the nose and mouth areas. Because of the potential for transmission of the virus, and to be consistent with the University’s requirement, students on campus are to wear a mask/facial covering. Observing safe distancing practices while on campus by spacing out and wearing a mask/facial covering will greatly improve our odds of having a safe and healthy campus experience.

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For religious or any other exemption-related questions, students should contact the Office of Student Affairs.

Food and Drink Policy: Due to COVID-19, there will be no food or drink allowed in any classrooms, seminar rooms, or public gathering areas in the Health and Human Services building until further notice. The only exception to this policy is a student may have bottled water or water in a container that able to be sealed and not spill or leak.
**Course Description**
This course will review the history of social policy and current trends that directly influence the social work profession and the clients/communities served. The topics of policy to be discussed will range from mental health, health care, education, welfare, incarceration, probation/parole, elderly, disability, and more. Students will be encouraged to research, participate in discussions, and advocate for social change in order to develop knowledge and skills of policy and procedures that are the engines of change.

Provides the knowledge, skills, and values to apply social welfare policy and practice. Focuses on policy analysis and advocacy, implementation of policy to achieve social and economic justice, and the impact of social policy on the social work profession. The Council on Social Work Education states that social workers need to be aware of the influence of policy on service delivery and actively engage in policy practice. To this end, this course equips students with the knowledge and skills needed to successfully engage in policy practice.

**Course Credits**
3 Credit Hours

**Prerequisite and Co-requisite Courses**
Admission in the MSW Traditional Cohort

**Prerequisite Skills**
Accessing Internet websites, using ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are expectations of the class and the social work department.

**Program Outcomes**
Upon completion of the program of study for the MSW program, the graduate will be prepared to:

**Student Learning Outcomes**

<table>
<thead>
<tr>
<th>Student Learning Outcome</th>
<th>Assignment(s) or activity(ies) validating outcome achievement:</th>
<th>Mapping to Program Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Competency 1:</td>
<td>Journals</td>
<td>A1.2. Demonstrate professional and ethical social work conduct in areas of practice. A1.3. Demonstrate the ability to critically analyze cases and articulate how to resolve in an ethical manner.</td>
</tr>
</tbody>
</table>
Student Learning Outcome
By completing all course requirements, students will be able to:

Assignment(s) or activity(ies) validating outcome achievement:

<table>
<thead>
<tr>
<th>Mapping to Program Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>A3.1 Demonstrate effective and diplomatic skills in advocacy. A3.2 Deconstruct situations (culture, social, political, economic, etc.) where human rights are being violated. A3.3 Compare how social, economic, cultural, and political frameworks can oppress and violate human rights.</td>
</tr>
</tbody>
</table>

Competency 3: Advance Human Rights and Social, Economic, and Environmental Justice

<table>
<thead>
<tr>
<th>Assignment(s) or activity(ies) validating outcome achievement:</th>
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</thead>
<tbody>
<tr>
<td>Advocacy Assignment</td>
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</table>

Competency 5: Engage In Policy Practice

<table>
<thead>
<tr>
<th>Assignment(s) or activity(ies) validating outcome achievement:</th>
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</thead>
<tbody>
<tr>
<td>Policy Analysis Paper</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mapping to Program Outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>A5.2 Evaluate the impact (intended and unintended) of global polices and regulations. A5.3 Interpret societal trends in order to develop and promote the empowerment of vulnerable populations within social work practice</td>
</tr>
</tbody>
</table>

Course Delivery
This is an online course offering. The course will be delivered via the Blackboard Learning Management System. The course site can be accessed at ASU’s Blackboard Learning Management System

Required Texts and Materials


Required Readings:
NASW Code of Ethics
Texas Board of Social Work Examiners webpage (Code of Conduct & Scope of Practice)

NOTE: All assignments submitted in this course are to be written in strict accordance with the Publication Manual of the American Psychological Association (7th ed.).

Recommended Texts and Materials

Technology Requirements
Access to Exams will be through Respondus™ Lockdown Browser and will be video recorded via Respondus™ Monitor [See Other Required Materials for a list of needed equipment]. Use of another electronic device is prohibited.

There is one practice quiz: a short 10 question practice quiz over ASU trivia that is not graded. This tool will be available to the student to assure accessibility. Students are highly encouraged to go through the practice quiz in advance of taking a graded quiz. This process will allow you to become familiar with the technology associated with testing and improve the testing environment. These quizzes, instructional videos, and more information regarding Respondus Monitor can be found under the Respondus Monitor Help tab in your Blackboard course.

To participate in one of ASU’s distance education programs, you need this technology:

- A computer capable of running Windows 7 or later, or Mac OSX 10.8 or later
- The latest version of one of these web browsers: internet Explorer, Firefox, or Safari
- Microsoft Office Suite or a compatible Open Office Suite
- Adobe Acrobat Reader
- High Speed Internet Access
- Ethernet adapter cable required (wireless connections can drop during tests and Collaborate sessions)
- Webcam

Refer to Angelo State University’s Distance Education website for further technology requirements: Angelo State University's Distance Education Website

Topic Outline
Communication
Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.
- Please note that emails received after 5 p.m. will be answered the following morning.

Written communication via email: All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. In your emails to faculty, include the course name and section number in your subject line.

Virtual communication: Office hours and/or advising may be done with the assistance of the telephone, Collaborate, Zoom, etc.

Grading

Evaluation and Grades
Course grades will be determined as indicated in the table below.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Percent/Points of Total Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Journals</td>
<td>30%</td>
</tr>
<tr>
<td>Advocacy Assignment</td>
<td>25%</td>
</tr>
<tr>
<td>Policy Analysis Paper</td>
<td>45%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
</tr>
</tbody>
</table>

Grading System
Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:
- A = 90.00-100 points
- B = 80.00-89.99 points
- C = 70.00-79.99 points
- D = 60.00-69.99 points
- F = 0-59.99 points (Grades are not rounded up)

Teaching Strategies
Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course)
discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

Assignment and Activity Descriptions

*Please note: Rubrics for all assignments and activities are located at the end of this syllabus.

**Journals** 30%

There will be 6 mini papers or journal entries worth 30 percent of your grade. Discussions will cover readings, current events related to new policies, and your topic for the policy analysis paper. You must have supported with at least 1 peer reviewed journal article and your course text. These entry will be due prior to collaborate meetings. The reason due date is prior to meeting in class is to help facilitate discussion.

**Advocacy Letter** 25%

Students will write a letter to a representative or senator (State or Congressional). The letter should clearly identify the policy or piece of legislation, should demonstrate a carefully thought out and well framed and supported position including data and additional reasons why you think the representative should support your request. If possible, you may show a response from the representative or senator’s office (since part of this assignment is learning how to effectively access your representatives).

**Policy Analysis Paper** 45%

Students will select one social service policy to analyze. Your text offers several social service areas to select from for the paper. Students will be required to locate and use other scholarly resources (e.g., peer reviewed journal article, books, creditable internet sources, and so forth) in addition to social work speaks. Students are expected to conduct an in depth review of the literature related to the existing policy and discuss that information in section III. Students will structure their paper according to the following outline:

I. Introduction to the Issue or Topic of the Policy
II. Characteristics of the People Are Affected by the Problem or Issue
   A. How Many People Are Affected by this Issue
   B. What Are These People Like in Terms of Demographics
III. What is the History of the Issue or Topic of the Policy
IV. Current Government Response
   A. Federal Government
   B. Texas Government
V. What Do Key Authorities Say About the Issue
VI. What Are Your Recommendations or Proposals, Beyond the Existing Policy,
Students will also be expected as a part of this assignment to upload a 10 minute recorded video on collaborate to share with peers.

Plagiarism is the presentation of someone else's information as though it were your own. If you use the words or ideas of another person; or if you use material from any source—whether a book, journal, magazine, newspaper, business publication, broadcast, speech, electronic media, or any other source—you must acknowledge that source. Plagiarism on the term paper will result in the student not receiving credit for her/his term paper, among other consequences.

Refer to Angelo State University’s Distance Education website for further technology requirements: http://www.angelo.edu/distance_education.

**NOTE:** All assignments submitted in this course are to be written in strict accordance with the Publication Manual of the American Psychological Association (7th ed.).

**Assignment Submission**
All assignments MUST be submitted through the Assignments link in the Blackboard site. This is for grading, documenting, and archiving purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email me at samuel.gallander@angelo.edu and attach a copy of what you are trying to submit. **Please contact the IT Service Center at (325) 942-2911 or go to your Technology Support tab to report the issue.** This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

**Late Work or Missed Assignments Policy**

**POLICY ON LATE OR MISSED ASSIGNMENTS**
The course is set up on weekly modules. The week begins on Monday and ends on Sunday. Assignment due dates are shown on the calendar/schedule or posted within Blackboard. Failure to submit your assignments on the assigned date will result in a 10 point deduction for the first day and a 5 point deduction for each day after the posted deadline. No papers or postings will be accepted more than 5 days past the assigned due date.

**General Policies Related to This Course**
All students are required to follow the policies and procedures presented in these documents:

- Angelo State University Student Handbook

Student Responsibility and Attendance

This class is asynchronous, meaning you do not have to be on-line at a certain time. There are readings which you will have to complete to be able to adequately participate in individual and group assignments. In order to complete this course successfully, you do have to participate in all course activities i.e. discussion boards, course projects, reflective logs, etc. Students are expected to engage in course activities and submit work by due dates and times. The hope is that students will make substantive contributions which reflect integration of assigned materials as well as any outside readings as appropriate. Scholarly contribution is an expectation. For planning purposes, this class will probably require a minimum of 6-9 study hours per week on average.

Academic Integrity

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university’s Statement of Academic Integrity.³

Accommodations for Students with Disabilities

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website.⁴ The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford
Director of Student Disability Services
Incomplete Grade Policy
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures\(^5\) for more information.

Plagiarism
Plagiarism is a serious topic covered in ASU’s Academic Integrity policy\(^6\) in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.\(^7\)

Student Absence for Observance of Religious Holy Days
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day\(^8\) for more information.

Copyright Policy
Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

Syllabus Changes
The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of
such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

**Title IX at Angelo State University**

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form  
Face to face: Mayer Administration Building, Room 210  
Phone: 325-942-2022  
Email:michelle.boone@angelo.edu

*Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).*

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: www.angelo.edu/title-ix.

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<table>
<thead>
<tr>
<th>Week/Date</th>
<th>Topic/Assignments/Assessments DUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>Review Syllabus</td>
</tr>
<tr>
<td></td>
<td>DUE August 23rd by 11:59 PM /Review START HERE page/Review Course Syllabus and ASU Honor Code./ Select “Mark Reviewed” to agree to terms of the course and ASU’s policies and access course content.</td>
</tr>
<tr>
<td>Week 2</td>
<td>Read – S&amp;A Chapters 2: The Colonial Period 1647-1776 &amp; 3: The Pre-Civil War Period 1777-1860</td>
</tr>
<tr>
<td>Aug. 23-29</td>
<td>Watch Videos: King Phillip’s War and Jonathan Edwards’ Sermon, Seneca Falls Convention and Eastern State Penitentiary</td>
</tr>
<tr>
<td></td>
<td>Week 2 Journal: Prior to collaborate meeting</td>
</tr>
<tr>
<td>Week/Date</td>
<td>Topic/Assignments/Assessments DUE</td>
</tr>
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</tbody>
</table>
| Week 3         | Read - S&A Chapters 4: The Civil War and After 1860-1900 & 5: Progress and Reform 1900-1930  
Watch Videos:; The Depression of 1873, The Freedman’s Bureau, and Knights of Labor, The Great Migration, Immigration Through Ellis Island, and Women’s Suffrage |
| Week 4         | Read - S&A Chapters 6: The Depression and The New Deal 1930-1940 & 7: War and Prosperity 1940-1968  
Watch Videos: Dust Bowl, Roosevelt’s Advocacy, and Marion Anderson’s Performance, and Newburgh welfare controversy  
Week4 Journal: Prior to collaborate meeting |
Watch Videos: NAIRU, Family Assistance Plan, Equal Rights Amendment, Eviction resulting from foreclosure, ACA |
| Week 6         | Read – B: Chapters 2: The Governments Role & 3: Policy Analysis and Policy Practice  
Assignment: Advocacy Letter due 10/26 by end of day through Turnitin |
| Week 7         | Read – B: Chapters 4: The Social Security Act & 5: Poverty and Inequality  
Week 7 Journal: Prior to collaborate meeting |
| Week 8         | Read – B: Chapters 6: Health & 7: Mental Health |
| Week 9         | Read – B: Chapters 8: Disability & 9: Crime and Criminal Justice  
Week 9 Journal: Prior to collaborate meeting |
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Week 10</td>
<td>Read – B: Chapter 10: People of Color</td>
</tr>
<tr>
<td>Oct. 18-24</td>
<td></td>
</tr>
<tr>
<td>Week 11</td>
<td>Read – B: Chapter 11: Gay, Lesbian, Bisexual, and Trans Individuals</td>
</tr>
<tr>
<td>Oct. 25-31</td>
<td>Week 11 Journal: Prior to collaborate meeting</td>
</tr>
<tr>
<td>Week 12</td>
<td>Read – B: Chapter 12: Children</td>
</tr>
<tr>
<td>Nov. 1-7</td>
<td>Assignment: Policy Analysis Paper due 11/7 by end of day through Turnitin</td>
</tr>
<tr>
<td>Week 13</td>
<td>Read – B: Chapter 13: Women</td>
</tr>
<tr>
<td>Nov. 8-14</td>
<td>Week 13 Journal: Prior to collaborate meeting</td>
</tr>
<tr>
<td>Week 14</td>
<td>Read – B: Chapter 14: Older Adults</td>
</tr>
<tr>
<td>Nov. 15-21</td>
<td></td>
</tr>
<tr>
<td>Week 15</td>
<td>Read – B: Chapter 15: Working Americans</td>
</tr>
<tr>
<td>Nov. 22-24</td>
<td>Final Exam Week- Policy Analysis Presentations Due 11/22 by end of day</td>
</tr>
</tbody>
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**Grading Rubrics**

**Student Evaluation of Faculty and Course**

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences. Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of
Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

End of Syllabus

1 https://www.angelo.edu/student-handbook/
2 https://www.angelo.edu/catalogs/
3 https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
4 https://www.angelo.edu/services/disability-services/
5 https://www.angelo.edu/content/files/14197-op-1011-grading-procedures
6 https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
7 https://www.angelo.edu/dept/writing_center/academic_honesty.php
8 https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of