Instructor: Dr. Nicole Lozano
Email: nicole.lozano@angelo.edu
Phone: 325-486-6116 (office)
Office: Academic 104G
Office Hours: MW 10-12, 1-2; by appointment
Please call the office number for office hours. Additional technologies may be used for office hours inquiries on a case-by-case basis (e.g. Zoom or Blackboard Collaborate)

Course Information

Course Description
Students will explore a variety of career opportunities that can be pursued after obtaining a degree in Psychology. Topics may include: resume writing, interviewing skills, conducting a job search, and how to tailor skills learned in the degree to qualities sought by employers.

Course Credits
3 credits

Prerequisite and Co-requisite Courses
6 hours of PSY classes, including PSY 2301 (General Psychology) and PSY2304 (Developmental PSY)/PSY2319 (Social PSY)

Prerequisite Skills
Accessing Internet websites, using ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are expectations of this course.
# Student Learning Outcomes

<table>
<thead>
<tr>
<th>Student Learning Outcome</th>
<th>Assignment(s) or activity(ies) validating outcome achievement:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)</td>
<td>Flip Grid assignments answering questions regarding guest speakers and responses to fellow students</td>
</tr>
<tr>
<td></td>
<td>Reflection papers from various course activities (reflections on faculty interviews, career assessment, and job searches)</td>
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<tr>
<td>Learning to apply course material (to improve thinking, problem solving, and decisions)</td>
<td>Action plan assignment - planning for future courses and knowing which courses to select based on interests</td>
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<tr>
<td></td>
<td>Resume/CV uploads</td>
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</tbody>
</table>

## Class Mask Policy

As a member of the Texas Tech University System, Angelo State University has adopted the mandatory *Facial Covering Policy* to ensure a safe and healthy classroom experience. Current research on the COVID-19 virus suggests there is a significant reduction in the potential for transmission of the virus from person to person by wearing a mask/facial covering that covers the nose and mouth areas. Therefore, in compliance with the university policy students in this class are required to wear a mask/facial covering before, during, and after class. Faculty members may also ask you to display your daily screening badge as a prerequisite to enter the classroom. You are also asked to maintain safe distancing practices to the best of your ability. For the safety of everyone, any student not appropriately wearing a mask/facial covering will be asked to leave the classroom immediately. The student will be responsible to make up any missed class content or work. Continued non-compliance with the Texas Tech University System Policy may result in disciplinary action through the Office of Student Conduct.

## Course Delivery

This is a face-to-face course with learning resources and supplemental materials posted in Blackboard. The course site can be accessed at [ASU's Blackboard Learning Management System](https://blackboard.asu.edu/).  

**COVID-19 Course Organization/Delivery**  
Due to COVID-19, students will be separated into two groups: one group will attend class on Monday, and the other will attend class on Wednesday; this is to make sure there is appropriate social-distancing at all times. Please check your email for which course day to attend class. The
same course material will be covered on each day. Assignments and their due dates will be based on whether students are in the Monday or Wednesday class. (see the course schedule below).

**Required Texts and Materials**

**Technology Requirements**
To successfully complete this course, students need to be able to access Blackboard as well as FlipGrid for class activities/assignments. FlipGrid will be used to record responses regarding class activities and to respond to other classmate’s posts.

**Communication**
Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

*Written communication via email:* All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. In your emails to faculty, include the course name and section number in your subject line. (PSY 2110 010)

*Virtual communication:* Office hours and/or advising may be done with the assistance of the telephone and Zoom.

When making videos on FlipGrid, writing reflections, or responding to others on FlipGrid, please do not use offensive language or derogatory remarks. Please be respectful of other students.
Grading

Evaluation and Grades
Course grades will be determined as indicated in the table below.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Points of Total Grade</th>
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</thead>
<tbody>
<tr>
<td>Flip Grid Assignments (3)</td>
<td></td>
</tr>
<tr>
<td>● Original Post</td>
<td>60</td>
</tr>
<tr>
<td>● Response Post</td>
<td></td>
</tr>
<tr>
<td>Write-ups/Reflections (4)</td>
<td></td>
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<tr>
<td>● Faculty Interview</td>
<td>100</td>
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<tr>
<td>● Resume/CV</td>
<td></td>
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<tr>
<td>● Career Assessment Reflection</td>
<td></td>
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<tr>
<td>● Job Search Reflection</td>
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<tr>
<td>Action Plan</td>
<td>50</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>210 points</strong></td>
</tr>
</tbody>
</table>

Grading System
Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:

- A = 189-210 points
- B = 168-188.9 points
- C = 147-167.9 points
- D = 126-146.9 points
- F = 0-125.9 points

Teaching Strategies
Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.
Assignment and Activity Descriptions

FlipGrid Activities [www.flipgrid.com/lozano4329](http://www.flipgrid.com/lozano4329)

Students will be asked to complete FlipGrid assignments, responding to prompts given by the professor. These will involve a student uploading a video of themselves responding on the specific prompt on the FlipGrid assignment page set up by the professor. In addition to making an original post, students will also need to respond to another students post. These responses should be meaningful and provide some additional commentary. **Please note:** simply saying “I agree” will not get you points. Please provide thoughtful feedback/commentary/responses to posts.

Students in the **Monday section** will have their original FlipGrid posts be due by 11:59PM Wednesdays and their response to another student’s FlipGrid post will be due by Friday at 11:59PM.

Students in the **Wednesday section** will have their original FlipGrid posts be due by 11:59PM Friday and their response to another student’s FlipGrid post will be due by Monday at 11:59PM (please see course schedule at the end of the syllabus).

Reflection/Writing Assignments

Throughout the course, students will complete reflection papers. These papers are not meant to be long, but rather a short paper that allows the student to adequately reflect on the given topic. With the exception of the resume/CV, each reflection paper should be no more than 1.5 pages (double spaced, 1” margins, Times New Roman font). Students will be asked to write 4 write-up/reflection papers throughout the semester covering the following topics: Faculty interview, Resume/CV, Career assessment, and job search. These reflection/writing assignments will be submitted through assignment links in Blackboard.

Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email me at nicole.lozano@angelo.edu and attach a copy of what you are trying to submit. **Please contact the IT Service Center at (325) 942-2911 or go to your Technology Support tab to report the issue.** This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

Action Plan

At the end of the 8-week course, students will submit an “Action Plan” assignment. This is meant to get the student thinking about what future courses in the Psychology department they would want to get involved in, what certificate programs are of interest to them, and come up with a plan for future semester courses they intend on taking. More information about this assignment will be discussed in class and provided on Blackboard.

**POLICY ON LATE OR MISSED ASSIGNMENTS**
Due dates and times for assignments are posted. Failure to submit your assignments on the assigned date will result in a 10 percent deduction for each day after the posted deadline. No papers or postings will be accepted more than one week past the assigned due date.

**Student Evaluation of Faculty and Course**

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences.

Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

**General Policies Related to This Course**

All students are required to follow the policies and procedures presented in these documents:

- [Angelo State University Student Handbook](https://www.angelo.edu/student-handbook/)
- [Angelo State University Catalog](https://www.angelo.edu/catalogs/)

**Student Responsibility and Attendance**

In order to complete this course successfully, you do have to participate in all course activities i.e. FlipGrid assignments, reflection papers, etc. Students are expected to engage in course activities and submit work by due dates and times.

**Attendance**

Attendance will not be taken due to current COVID-19 concerns. If you feel any less than 100%, please do not come to class. Please be mindful and respectful of your classmates and your professor by not coming to class if you feel unwell, sick, or cannot pass the daily wellness check from ASU. Lectures will be uploaded at the end of each class so that if students are not in attendance, they will still have access to the course material.

**Academic Integrity**

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

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1 [https://www.angelo.edu/student-handbook/](https://www.angelo.edu/student-handbook/)
2 [https://www.angelo.edu/catalogs/](https://www.angelo.edu/catalogs/)
The College of Health and Human Services adheres to the university’s Statement of Academic Integrity.³

**Accommodations for Students with Disabilities**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website.⁴ The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford  
Director of Student Disability Services  
Office of Student Affairs  
325-942-2047  
dallas.swafford@angelo.edu  
Houston Harte University Center, Room 112

**Incomplete Grade Policy**

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures⁵ for more information.

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³ [https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php](https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php)  
⁴ [https://www.angelo.edu/services/disability-services/](https://www.angelo.edu/services/disability-services/)  
⁵ [https://www.angelo.edu/content/files/14197-op-1011-grading-procedures](https://www.angelo.edu/content/files/14197-op-1011-grading-procedures)
Plagiarism

Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your reflection papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.

Student Absence for Observance of Religious Holy Days

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

Copyright Policy

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

Syllabus Changes

The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

Title IX at Angelo State University

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other

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6 https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
7 https://www.angelo.edu/dept/writing_center/academic_honesty.php
8 https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of
types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form
Face to face: Mayer Administration Building, Room 210
Phone: 325-942-2022
Email: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: www.angelo.edu/title-ix.
## Course Schedule

<table>
<thead>
<tr>
<th>Week/Date</th>
<th>Topic/Assignments</th>
<th>Monday Class</th>
<th>Wednesday Class</th>
</tr>
</thead>
</table>
| Week 1        | Making decisions about Psychology; Choosing a Major (Chapters 1-2)  
● Flip Grid: Why did you choose psychology as a major? | Original Post: Oct 14  
Response Post: Oct 16 | Original Post: Oct 16  
Response Post: Oct 19 |
| Week 2        | Practice-Oriented Fields in Psychology (*Guest Speakers*)  
● Flip Grid: Questions and comments regarding guest speaker and practice-oriented fields in Psychology | Original Post: Oct 21  
Response Post: Oct 23 | Original Post: Oct 23  
Response Post: Oct 26 |
| Week 3        | Research and Applied Fields in Psychology (*Dr. Brewer leading discussion*)  
● Flip Grid: Questions and comments regarding research and applied fields in Psychology | Original Post: Oct 28  
Response Post: Oct 30 | Original Post: Oct 30  
Response Post: Nov 2  
Response Post: Nov 2 |
| Week 4        | Getting a job with a Bachelor’s Degree in Psychology (*Career Services*)  
Resume/CV Workshop with | Due: Faculty Interview Reflection Paper | Due: Faculty Interview Reflection Paper |
| Week 5        | Graduate Level Careers and Graduate School (*Graduate Student Q&A*) | Due: Career Assessment and Reflection  
Due: CV/Resume upload | Due: Career Assessment and Reflection  
Due: CV/Resume upload |
| Week 6        | Action Plan; Planning for Future Courses | Due: Job search reflection paper  
Due: Action plan assignment | Due: Job search reflection paper  
Due: Action plan assignment |