SOC 4161 Integrative Seminar in Sociology
(Online, Oct 8-Nov 24)

Dr. Shirley Simpson
Office: Academic Building, A 104A
Phone: (325) 486-6727
Fax: (325) 942-2236
Email: shirley.simpson@angelo.edu
(Use “Seminar” in subject line)

COURSE DESCRIPTION (1 semester unit)

Senior capstone course for sociology majors that facilitates a synthesis of the sociology curriculum. This course focuses on the application of sociology across a variety of settings. An exit interview (survey) and exams are required.

Prerequisites: Senior Standing Units: 1 Semester Hour Course Length: 8-weeks

RECOMMENDED STUDY MATERIAL

Any introductory sociology textbook printed in the past five years
Cliff Notes for Sociology (https://www.cliffsnotes.com/study-guides/sociology)

OTHER REQUIRED MATERIALS

- Computer with MAC or Windows Operating System
- High Speed Internet Access
- Access to a Webcam, Digital Camera or other recording device

STUDENT LEARNING OUTCOMES

<table>
<thead>
<tr>
<th>Student Learning Outcome</th>
<th>Assignment(s) or activity(ies) best validating outcome achievement:</th>
</tr>
</thead>
<tbody>
<tr>
<td>By completing all course requirements, students will be able to:</td>
<td>1-3 Test Prep, Essay-Based Exit Exam 3&amp;4 Exit Interview, Survey</td>
</tr>
<tr>
<td>1. Gain factual knowledge</td>
<td></td>
</tr>
<tr>
<td>2. Review/Learn fundamental principles, generalizations, or theories</td>
<td></td>
</tr>
<tr>
<td>3. Learn to apply course material</td>
<td></td>
</tr>
<tr>
<td>4. Learn to analyze and critically evaluate ideas, arguments, and points of view</td>
<td></td>
</tr>
</tbody>
</table>
TEACHING STRATEGIES

- Students must complete a written survey in lieu of a face-to-face exit interview.
- Students must complete knowledge test and essay exam by the deadline. Date is always before finals.
- At the professor’s discretion, students may be asked to explain or defend their responses on or before finals. Inability to do so for any reason will result in failure of the course.
- The two parts of the exit exam only requires knowledge of basic concepts in sociology so guides and textbooks used for Introductory Sociology courses or exams (i.e., CLEP) should suffice.
- Students are expected to work independently and meet deadlines. All content & work due is posted on the first day of class and can be completed in any order.
- Students are asked to seek help early if they have problems, questions, or concerns during the semester.
- Each student is ultimately responsible for meeting his or her graduation deadlines and requirements. That means allowing plenty of time to write your exit exam (including a second-chance rewrite of part or all of the essay exam, if necessary)

GRADING SYSTEM

Course grades will be dependent upon successful completion an exit exam (150 points), completion of a survey (25 points) & attendance at the exit interview (25 points). The following grading scale is in use for this course:

Did you get at least 70% or 70 points on the each of the three assessments:

- No: F = Failure of the course
- Yes:
  - A = 300-270 points
  - B = 269-240 points
  - C = 239-210 points
  - D = 219-180 points
  - F = 0-179

If you have to rewrite your essay exam your grade will be adjusted by taking the average of the two attempts.

EVALUATION AND GRADES

Graded assignments, activities and percent of the overall course grade:

<table>
<thead>
<tr>
<th>ASSIGNMENT</th>
<th>POINTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Survey (5 open-ended questions)</td>
<td>100      (min 70)</td>
</tr>
<tr>
<td>Knowledge Test (50 MC questions)</td>
<td>100      (min 70)</td>
</tr>
<tr>
<td>Essay Exam (1 or 2 questions)</td>
<td>100      (min 70)</td>
</tr>
<tr>
<td>TOTAL COURSE GRADE</td>
<td>300</td>
</tr>
</tbody>
</table>

ASSIGNMENT/ACTIVITY DESCRIPTIONS

Survey provides an opportunity for students to discuss their experience at ASU in general and in the Sociology program specifically. The survey and other tasks are posted in Blackboard from the first day of class. Please follow the instructions on that survey. Feedback will be used to assess and improve the program.
Knowledge Test assures that each student who graduates from the program has mastered the basics of the field and is prepared for more advanced study in Sociology or can apply those basic concepts and principles to other endeavors. The knowledge test is multiple choice. No notes or books are allowed.

Essay Exam is an application test that allows students to apply knowledge to real-world scenarios. Use of notes and other material are allowed as long as 75% of the work is original. In other words, use quotations and other material to support your claims, not to make them.

COMMUNICATING WITH THE PROFESSOR
In most cases, Dr. Simpson will respond to your email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

Written communication via Blackboard: Feel free to ask questions on blackboard in the forum. The first topics has been set up for that purpose.

Written communication via email: All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. Please start your subject line with “Capstone” so your message does not get buried. I can search by that term instead of sifting through 300-400 emails.

Virtual communication: Office hours will be via Blackboard’s Connect or Zoom for now.

Face-to-Face communication: In class and by appointment only (due to COVID-19 threat).

STUDENT RESPONSIBILITY & ATTENDANCE
Students are expected to engage in course activities and submit work by due dates and times. The hope is that students will make substantive contributions which reflect integration of assigned materials as well as any outside readings as appropriate. Scholarly contribution is an expectation. For planning purposes, this class will probably require a minimum of 6-9 study hours per week on average.

ASSIGNMENT SUBMISSION
In this class, all work is to be submitted online as indicated in Blackboard.

LATE WORK POLICY
The course only has a few tasks that you must complete to pass/graduate. You can complete them early, but you cannot complete them late. Unlike other classes, there is only one deadline in this course. You must complete the survey, knowledge test, and essay exam by the deadline or you will have to re-take the course. No exceptions.

SYLLABUS CHANGES
The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.
General Policies Related to All Courses at ASU

All students are required to follow the policies and procedures presented in these documents:

- Angelo State University Student Handbook
- Angelo State University Catalog

Student Responsibility and Attendance

Online: This class is asynchronous, meaning you do not have to be on-line at a certain time. There are 3 tasks to complete that do not require interaction with others to complete and can be completed at your own pace as long as you meet the posted deadline.

Academic Integrity

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university’s Statement of Academic Integrity.

Accommodations for Students with Disabilities

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website.

The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford
Director of Student Disability Services
Office of Student Affairs
325-942-2047
dallas.swafford@angelo.edu
Houston Harte University Center, Room 112

Incomplete Grade Policy

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

Plagiarism

Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list. Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.
Student Absence for Observance of Religious Holy Days
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

Copyright Policy
Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

Student Evaluation of Faculty and Course
Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences. Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

Title IX at Angelo State University
Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form
Face to face: Mayer Administration Building, Room 210
Phone: 325-942-2022
Email: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and just report incidents involving sexual misconduct to the Title IX Coordinator.

SHOULD YOU WISH TO SPEAK TO SOMEONE IN CONFIDENCE ABOUT AN ISSUE, WITHOUT THEM SHARING INFORMATION WITH OTHERS ON CAMPUS, YOU MAY CONTACT THE UNIVERSITY COUNSELING CENTER (325-942-2371), THE 24-HOUR CRISIS HELPLINE (325-486-6345), OR THE UNIVERSITY HEALTH CLINIC (325-942-2171). You may also choose to contact the San Angelo Police Department or Police Department where the incident occurred.

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: www.angelo.edu/title-ix.