Instructor:  Teresa Huckaby, PT, DPT, OCS, CSCS, ACCE
Email:  teresa.huckaby@angelo.edu
Phone:  325-212-9272
Office:  325-942-2394
Office Hours:  BY APPOINTMENT

Course Information

Course Description
Twelve-week, full-time clinical experience provided in a wide variety of health care settings. The experience is structured to provide the student with the opportunity to develop advanced skills in the management of patients with chronic conditions that require long term rehabilitation management.

Course Credits
6 Credits (0-0-18)

Prerequisite and Co-requisite Courses
Successful completion of previous DPT coursework. Students are also required to successfully pass the training course from the APTA on the use of the Clinical Performance Instrument web version.

Prerequisite Skills
Successful completion of previous DPT coursework.

Program Outcomes
Upon completion of the program of study for the Department of Physical Therapy, the graduate will be prepared to: successfully select and implement appropriate actions to safely and effectively manage the day-to-day tasks of a physical therapist utilizing current concepts for patient management.
Student Learning Outcomes

1. Practice in a safe manner that minimizes risk to patient, self and others. 7D33, 7D37
2. Implement and internalize professional behaviors that are identified in the Professional Behavior Assessment Document, APTA’s Code of Ethics and Core Values. 7D1, 7D2, 7D3, 7D4, 7D5, 7D6
3. Display professional behavior during interactions with others. 7D8
4. Demonstrate responsible personal behavior by adhering to ethical and legal practice standards. 7D1, 7D2, 7D3, 7D4, 7D5, 7D6
5. Demonstrate effective communication skills in a variety of clinical situations. 7D7
6. Produce documentation to support the delivery of physical therapy services. 7D7, 7D21, 7D32
7. Value the importance of sensitivity to individual and cultural differences in patient care. 7D8
8. Access, critically appraise, and apply scientific literature in the healthcare environment 7D9
9. Demonstrate clinical decision-making in patient/client care. 7D10, 7D11
10. Screen patients using procedures to determine the effectiveness of and need for physical therapy services. 7D16
11. Delivery of physical therapy services within the state’s physical therapy practice. 7D35
12. Perform a neuromuscular physical therapy patient examination. 7D17, 7D18, 7D19
13. Evaluate clinical finding to determine physical therapy diagnoses and outcomes of care. 7D20, 7D22, 7D23
14. Design a physical therapy plan of care that integrates goals, treatment, outcomes and discharge plan. 7D23, 7D24, 7D26, 7D31
15. Monitor and adjust the plan of care in response to patient/client status. 7D30
16. Perform physical therapy interventions in a competent manner. 7D27, 7D28
17. Educate others using relevant and effective teaching methods. 7D7, 7D12
18. Participate in patient-centered inter-professional collaborate practice. 7D39
19. Use health informatics in the health care environment 7D40
20. Participate in activities addressing quality of service delivery. 7D38
21. Provide consultation to individuals, businesses, schools, government agencies, or other organizations. 7D34
22. Address patient needs for services other than physical therapy as needed. 7D36, 7D39
23. Manage resources to achieve goals of the practice setting. 7D36
24. Incorporate an understanding of economic factors in the delivery of physical therapy services. 7D36
25. Use support personnel according to legal standards and ethical guidelines. 7D25, 7D29
26. Accept that a physical therapist has professional/social responsibilities beyond those defined by work expectations and job description. 7D4, 7D5, 7D13, 7D14
27. Implement a self-directed plan for professional development and lifelong learning. 7D15
28. Value and address primary and secondary prevention, wellness, and health promotion needs of individuals, groups, and communities. 7D34
29. Identify the effects of healthcare policies on the healthcare environment and patient care. 7D41
30. Advocate for the profession and the healthcare needs of society through legislative and political processes. 7D14
31. Assess patient outcomes, using standardized tests and measures that address impairments, functional, and participation status. 7D31
32. Participate in financial management of practice, including accurate billing and payment of services rendered. 7D42
33. Participate in practice management: marketing, public relations, risk management, and quality assurance. 7D43

Course Delivery
This practical clinical experience occurs under the supervision of a licensed physical therapist. Experiences may include direct patient/client care, interdisciplinary activities, departmental meetings and in-services, administrative activities, surgical observation, home health care, and quality assurance activities such as patient/client auditing.

Required Texts and Materials
There is no textbook for this course. Readings are assigned by the clinical instructor as appropriate for the setting and the clinical experience of the student.

Recommended Texts and Materials
None

Technology Requirements
See below:

To participate in one of ASU’s distance education programs, you need this technology:

- A computer capable of running Windows 7 or later, or Mac OS X 10.8 or later
- The latest version of one of these web browsers: Internet Explorer, Firefox, or Safari
- Microsoft Office Suite or a compatible Open Office Suite
- Adobe Acrobat Reader
- High Speed Internet Access
- Ethernet adapter cable required (wireless connections can drop during tests and Collaborate sessions)
- Webcam/Scanner/Camera to upload signed assignments

Refer to Angelo State University’s Distance Education website for further technology requirements: Angelo State University's Distance Education Website

**Communication**

Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

**Written communication via email:** All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. In your emails to faculty, include the course name and section number in your subject line.

**Virtual communication:** Office hours and/or advising may be done with the assistance of the telephone, Collaborate, Skype, etc.

**Grading**

**Evaluation and Grades**

Course grades will be determined as indicated in the table below.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Percent/Points of Total Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekly logs and goals (Appendix 24)</td>
<td>60 (5 points/week; Mastery 48 points)</td>
</tr>
<tr>
<td>Midterm Appendix 3</td>
<td>10 (Mastery 8 points)</td>
</tr>
<tr>
<td>Final Appendix 3</td>
<td>10 (Mastery 8 points)</td>
</tr>
<tr>
<td>Special Project</td>
<td>100 (Mastery 80 points)</td>
</tr>
<tr>
<td>Reflective Journal</td>
<td>120 (Mastery 96 points)</td>
</tr>
<tr>
<td>Discussion Board</td>
<td>120 (Mastery 96 points)</td>
</tr>
<tr>
<td>Clinical Performance Instrument Midterm</td>
<td>150 (Mastery 240 points)</td>
</tr>
<tr>
<td>Clinical Performance Instrument Final</td>
<td>150 (Mastery 240 points)</td>
</tr>
<tr>
<td>Total</td>
<td>720 points</td>
</tr>
</tbody>
</table>
Grading System
Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:
Clinical Practicum III will be graded on a pass/fail basis. Only the grade of “Pass (P), “Fail” (F), or Incomplete (I) will be recorded on the student’s transcript. Credit is given if the course is passed, although the GPA will be unaffected by the “P” grade. The “F” grade will impact the GPA as any failing grade does. The ACCE has the ultimate responsibility for assigning grades.

Teaching Strategies
Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

This practical clinical experience occurs under the supervision of a licensed physical therapist. Experiences may include direct patient/client care, interdisciplinary activities, departmental meetings and in-services, administrative activities, surgical observation, home health care, and quality assurance activities such as patient/client auditing.

Assignment and Activity Descriptions
*Please note: Rubrics for all assignments and activities are located at the end of this syllabus.

The following requirements must be met for successful completion of the course (passing grade):

- Level of expectation on Clinical Performance Instrument (CPI):
  - **Midterm Expectations:**
    - Red Flag Skills # 1,2,3,4 and Skills 5-6: Advanced Intermediate
    - All remaining skills: Intermediate
  
  **Final Expectations:**
  - All Skills: Entry
• No Red Flags or Significant Concerns on the Clinical Performance Instrument (CPI) at Final Evaluation.

• The student’s comments in the CPI must support evidence of true self-reflection including strengths and opportunities for improvement. Copying and pasting previous comments is unacceptable and will result in remedial assignments or possible failure. The ACCE has final ruling on this subject.

  o Completes all clinical assignments in a satisfactory manner and are posted to Blackboard on time.

  o Mid-term and final self-assessments using the Clinical Performance Instrument are due at the scheduled time for the Mid-term visit during (week 6) and Final evaluation (submit by Friday of week 12) of student performance. For each day submission is late, 5 points per day will be deducted.

  o Weekly Activity Logs & Goals (Appendix 24) should be completed each week and the signed document posted to Blackboard by Monday of the following week. Week 12 weekly log and goals should be posted by Friday of Week Twelve (12).

  o The APTA Physical Therapist Student Evaluation: Clinical Experience and Clinical Instruction (Appendix 3) the Mid-Portion (pages 3, 7, & 8) should be ready for review by the faculty member during the site visit and posted to Blackboard prior to the mid-term onsite visit. If the site visit will be handled by phone, the evaluation must be submitted to the ACCE by the end of Week Six on Blackboard. The Final completed form is due on Blackboard the Friday of Week Twelve (12). The student should complete the form and review it with the CCCE and/or the CI prior to leaving the facility. Failure to submit appendix 3 will result in a failing grade for the experience.

  o Reflective Practice Journal (Appendix 25). Weekly journal entries must be submitted to Blackboard electronically by the Monday of the following week. Final week journal entry is due by Friday of Week Twelve (12).

  o Special Project (Appendix 23) Post to Blackboard by Friday of Week Eleven (11).

  o Discussion Board (Appendix 26) assignments are due on Saturday at noon. Students are expected to write an original response and respond to another student’s posting for one case per week.

  o Mastery level on Assignments: Assignment that are tardy will receive ½ point value up to 1 week past due date. Assignments turned in later than 1 week will not receive credit. Mastery level of 80% is expected on each individual assignment average for successful completion of Clinical Practicum III.

  o Students who do not meet mastery on written assignments may be required to do remedial work at the discretion of the ACCE. Students may be prohibited from attending class until all work has been submitted and the student has received a passing grade.
**Assignment Submission**

All assignments MUST be submitted through the Assignments link in the Blackboard site. This is for grading, documenting, and archiving purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email me at teresa.huckaby@angelo.edu and attach a copy of what you are trying to submit. Please contact the IT Service Center at (325) 942-2911 or go to your Technology Support tab to report the issue. This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

**Late Work or Missed Assignments Policy**

1. **Mastery level on Assignments:** Assignment that are tardy will receive ½ point value up to 1 week past due date. Assignments turned in later than 1 week will not receive credit. **Mastery level of 80% is expected on each individual assignment average for successful completion of Clinical Practicum III.**

2. Students who do not meet mastery on written assignments may be required to do remedial work at the discretion of the ACCE. Students may be prohibited from attending class until all work has been submitted and the student has received a passing grade.

**General Policies Related to This Course**

All students are required to follow the policies and procedures presented in these documents:

- Angelo State University Student Handbook
- Angelo State University Catalog
- Angelo State University DPT Student Handbook found on Blackboard in the DPT Program Contents
- Angelo State University DPT Clinical Education Handbook found on Blackboard in the DPT Program Contents

**Student Responsibility and Attendance**

1. Students are expected to arrive at the clinical site on time and prepared for the day. Tardiness will not be tolerated. A second unexcused tardiness will place the student on first clinical probation. See Clinical Probation Policy, Clinical Education Handbook, page 17. Examples of excused tardiness include: congested traffic due to an accident, mechanical failure of vehicle, and a personal emergency that requires immediate attention. **In the event of potential late arrival to the clinic, the CI and ACCE should be contacted by phone or other established means of communication.**

2. Clinical attendance is required. In the event of illness, the student is required to notify the ACCE
immediately and the clinical supervisor prior to the start of the workday or at the time the illness occurs. Absence from the clinic due to illness persisting more than two (2) days during the clinical experience may require make-up time scheduled at the discretion of the clinical faculty and in discussion with the ACCE. Students may be required to follow the policy and procedures of the clinical facility regarding return to work after illness.

3 Students are expected to attend clinic every day it is scheduled. Students are expected to follow the holiday policy of the clinic, not the University, when in the clinic. **Illness and personal emergencies are the only excused absences after contacting the CI and the ACCE.** Absences for other reasons are considered unexcused. The first unexcused absence will place a student on First Clinical Probation. See Clinical Probation Policy, Clinical Education Handbook, page 17.

**Online:** This class is asynchronous, meaning you do not have to be on-line at a certain time. In order to complete this course successfully, you do have to participate in all course activities i.e. discussion boards, course projects, reflective logs, etc. Students are expected to engage in course activities and submit work by due dates and times. The hope is that students will make substantive contributions which reflect integration of assigned materials as well as any outside readings as appropriate. Scholarly contribution is an expectation. For planning purposes, this class will probably require a minimum of 4-6 study hours per week on average.

**Academic Integrity**

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university’s **Statement of Academic Integrity.**

**Accommodations for Students with Disabilities**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu.
more information about the application process and requirements, visit the Student Disability Services website. The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford
Director of Student Disability Services
Office of Student Affairs
325-942-2047
dallas.swafford@angelo.edu
Houston Harte University Center, Room 112

Incomplete Grade Policy
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

Plagiarism
Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.

Student Absence for Observance of Religious Holy Days
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

Copyright Policy
Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of
course readings in printed or electronic form without written permission from the copyright holders or publishers.

**Syllabus Changes**
The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

**Title IX at Angelo State University**
Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

**Online:** www.angelo.edu/incident-form
**Face to face:** Mayer Administration Building, Room 210
**Phone:** 325-942-2022
**Email:** michelle.boone@angelo.edu

*Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).*
For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).

### Course Schedule

<table>
<thead>
<tr>
<th>Week/Date</th>
<th>Topic/Assignments/Assessments DUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan 18 – April 9, 2021</td>
<td>Clinical Participation at Assigned Clinical Site</td>
</tr>
<tr>
<td>Feb 22 – 26, 2021</td>
<td>Midterm Site or Phone Calls</td>
</tr>
<tr>
<td>Jan 18 – April 9, 2021</td>
<td>Submission of assignments as described above</td>
</tr>
</tbody>
</table>

### Grading Rubrics

Final assignment of grades for the clinical practicum rests solely with the ACCE.

- **Grading Rubric**
  - Weekly logs & goals (Appendix 24): 60 point total- 5 points per week (Mastery 48 points)
  - Midterm Appendix 3: 10 points (Mastery 8 points)
  - Final Appendix 3: 10 points (Mastery 8 points)
  - Special Project (Appendix 23) 100 points (Mastery 80 points)
    - Title of the project 20 points
    - Description of Target Audience 20 points
    - Objectives in behavioral terms 20 points
    - Brief Synopsis of Program Content 25 points
    - Evaluation Method of the project 15 points
  - Reflective Journal (Appendix 25): 120 points (Mastery 96 points)
    - Two entries per week (4 points per entry)
    - Confidentiality (1 point/week)
    - Appropriate topics (1 point/week)
  - Discussion Board (Appendix 26): 120 points (Mastery 96 points)
    - Initial response to posting is 7 points and a response to a classmate’s posting is 3 points for a total of 10 points per week
    - To achieve maximum points please refer to Appendix Y for response length & content.
  - Clinical Performance Instrument: 300 points (Mastery 240 points)
    - Midterm 150 points (Mastery 120)
      - Appropriate comments
      - Student submission is on-time
    - Final 150 points (Mastery 120)
      - Appropriate comments
      - Student submission is on-time
Student Evaluation of Faculty and Course

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences. For clinical courses, you will receive a survey of the course and ACCE post completion of the practicum.

End of Syllabus

2. https://www.angelo.edu/catalogs/
4. https://www.angelo.edu/services/disability-services/
5. https://www.angelo.edu/content/files/14197-op-1011-grading-procedures
7. https://www.angelo.edu/dept/writing_center/academic_honesty.php
8. https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of