Syllabus
Introduction to Music
MUS 1306, Section DS1-21818
March 22-May 14
Spring Semester 2021

Dr. Constance Kelley, professor
Appointment: in-person, or via Skype or BB Collaborate
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Skype: constance.kelley2

Purpose
The purpose of Introduction to Music is to learn about the basic elements of music and examine how they are used in Western European Art Music.

Learning Outcomes
Upon completion of the course you will be able to:
• define the basic elements of music.
• identify the major style periods of Western European Art Music.
• recognize how structure is created in music and identify major structures.
• match major composers to the correct style period.
• identify major genres of Western European Art Music, including opera, fugue, string quartet, concerto, symphony, song.

These outcomes will be assessed through specific questions embedded in chapter quizzes and unit tests.

No prior music knowledge is required to do well in the class.

Textbook
The textbook for the class, Watch, Listen, and Learn, (WLL) fifth edition, by Kevin Lambert, is a web text. You are required to purchase the web text. Make sure you obtain the fifth edition. All the course content will be within the web text. Unit tests will also be taken online and are found in the web text. The gradebook is also in the web text. Everything you need is built into the web text.

Although you may go through the ASU bookstore to obtain the web text, the easiest and most efficient way to purchase the web text is directly from the publisher using this link:

https://he.kendallhunt.com/product/watch-listen-and-learn

When on the link above, under “Choose Your Format” select the green/teal colored box labeled “web/Website”. The ISBN is 9781792452130. The cost from the publisher is $110. If you purchase it directly from the publisher, they send you an email with an access code and instructions for how to register your web text. Be sure when you register your web text you register for section DS1. If you try to purchase the web text through the ASU bookstore, it will take longer to receive your access code.

You may purchase a separate, hard-copy of the text; however, it does NOT include access to the additional materials only available on the website.

If you select ‘e-book package’, it, too, does not include access to the additional materials only available on the website.

Communication
I will contact you as needed via your ASU email account. The best way to contact me is by email or phone: constance.kelley@angelo.edu, 325-486-6032.

Please note: DO NOT USE the messaging system built into the web text. I do not check it. Use my ASU email or phone number to contact me.
If you call my office and I am do not answer, leave a voice message. You voice message will be sent to me via email. My office phone number is (325) 486-6032.

I am also available, by appointment, face-to-face in my office, or via Skype or BB Collaborate.

**Course Content**

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**Grading Policy**

There are four unit tests and sixteen chapter quizzes. The tests and quizzes have multiple choice and true false questions.

All tests and chapter quizzes are taken online in the web text. All tests are accessed by clicking on the Unit Tests button on the left side of the textbook page. Chapter quizzes are found at the end of each chapter.

Quiz and test scores will automatically be entered in the gradebook found in the online materials (web text). The gradebook will have a column for each quiz and test, plus a final column that gives your point total and percentage to date. Quiz and test scores appear immediately but the overall point total, in the last column of the gradebook, is only refreshed once a day in the evening.

Because there is no method to verify whether or not a student is using notes or the text while taking a test or quiz, the tests and quizzes are open book/open note; however, all tests and quizzes are timed. You have sixty minutes to take a test and ten minutes for a quiz. All quiz and test questions are worth one point.

Important Information about Tests and Quizzes:

- You **may not** collaborate on quizzes and tests
- You **may not** communicate, ask for or receive help from someone else
- You **may not** share your answers with your classmates

Quizzes and unit tests can be taken only during specified windows. It is YOUR RESPONSIBILITY to know and meet the deadlines listed below.
• **Quizzes:** Windows for all chapter quizzes open on the first day of class, March 22, at 12:01 am. The quizzes for the chapters covered in a given unit must be done before you take the unit test. If you do not do them, you lose the points. All quizzes have five questions.

  Unit One Chapter Quizzes close on Wednesday, March 31 at 11:59 pm.
  Unit Two Chapter Quizzes close on Thursday, April 15 at 11:59 pm.
  Unit Three Chapter Quizzes close on Tuesday, April 27 at 11:59 pm.
  Unit Four Chapter Quizzes close on Tuesday, May 11 at 11:59 pm.

• **Unit Tests:** All Unit Tests open at 12:01 am and close at 11:59 pm on the following dates:

  | Unit One Test | Thursday, April 1 | 30 questions |
  | Unit Two Test | Friday, April 16  | 40 questions |
  | Unit Three Test | Wednesday, April 28 | 40 questions |
  | Unit Four Test | Wednesday, May 12 | 50 questions |

**Grading Scale**
There are 240 points possible from the quizzes and tests. Your grade will be based on the total of your test and quiz scores using the following scale:

- 216-240 A
- 192-215 B
- 168-191 C
- 144-167 D
- 0-143 F

**Please note**
- There is no extra credit.
- You have only one attempt at each unit test and chapter quiz.
- If you miss taking a quiz or test you cannot make it up unless there is an extraordinary, verifiable circumstance. It is your responsibility to contact me about making up a quiz or test.

**IMPORTANT:** If you miss any class work because of the current health crisis let me know and allowances will be made.

If you disagree with your final grade you have the right to appeal your grade. The ASU grade grievance policy can be found at [https://www.angelo.edu/live/files/14196-op-1003-grade-grievance](https://www.angelo.edu/live/files/14196-op-1003-grade-grievance).

**Tips**
- When taking a quiz or test, be sure to **click the submit answer button after each question**. If you do NOT do so, the question will be counted wrong.
- Once you start a test or quiz the clock starts running and does not stop even if you leave the test or quiz.
Study Helps
There are three study helps built into the book:

- **Chapter Summaries** are short overviews found at the beginning of each chapter. I recommend you read the summary before you begin to study a chapter.

- **Study Questions** are a set of questions that cover the most important material in the chapter. If you know the answers to the study guide questions before a test it will really help you. Study questions are at the end of chapters in the hard copy and ebook. In the supplemental chapters on the WLL/GRTEP website they are at the beginning of the chapter.

- **Flash Cards** help you study the Key Terms found at the beginning of each chapter. Key Terms are frequent subjects of test questions.

Additional Help
You have access to a lot of help in this course.

- If you need help understanding the course content, contact me. I will be happy to explain anything about the course content which you do not understand. That is what I am here for, first and foremost. Email me at constance.kelley@angelo.edu.

- If you need help with your academic skills, like studying and note taking, contact the ASU Tutor Center. You can call them at (325) 486-6469, go to their web site at http://www.angelo.edu/dept/tutoring/index.html, or visit them in Library C301, on the third floor of the library right across from the elevator doors.

- If you are having problems accessing any part of the course, please see the section below about accessibility.

- If you are having any kind of technical problems with the web text go to the web support site listed at the bottom of each page of the book.

- For a wide range of non-academic student help and services go to the Student Affairs and Enrollment Management site at http://www.angelo.edu/services/saem/. Among other things, you will find information about, or links to, counseling services, student government, university recreation, financial aid, veterans affairs, registrar, and career development.

- Copy and paste the entire first bullet statement under **Tips** in an email. Send the email with subject line “extra credit” to constance.kelley@angelo.edu, by 8:00 am, Monday, March 29 to receive five extra credit points.

If at any time you cannot find the help you need contact me, constance.kelley@angelo.edu.
University Policy Statements

Student Disability Services
ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu.

For more information about the application process and requirements, visit the Student Disability Services website at www.angelo.edu/ADA.

The employee charged with the responsibility of reviewing and authorizing accommodation requests is:
Ms. Dallas A. Swafford
Director of Student Disability Services
325-942-2047
dallas.swafford@angelo.edu
Houston Harte University Center 112

Title IX at Angelo State University
The University prohibits discrimination based on sex, which includes pregnancy, sexual orientation, gender identity, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination including sexual assault, sex-based discrimination, sexual exploitation, sexual harassment, public indecency, interpersonal violence (domestic violence and/or dating violence), and stalking.

As a faculty member, I am a Responsible Employee meaning that I am obligated by law and ASU policy to report any allegations I am notified of to the Office of Title IX Compliance.

Students are encouraged to report any incidents of sexual misconduct directly to ASU’s Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator at:

Michelle Boone, J.D.
Director of Title IX Compliance/Title IX Coordinator
Mayer Administration Building, Room 210
325-942-2022
michelle.boone@angelo.edu

You may also file a report online 24/7 at www.angelo.edu/incident-form.

If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic and Counseling Center at 325-942-2173 or the ASU Crisis Helpline at 325-486-6345.

For more information about Title IX in general you may visit www.angelo.edu/title-ix.

Student Conduct

Academic Integrity
Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

Plagiarism
Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.
In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center.

Copyright Policy
Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

In addition, all students are required to follow the policies and procedures presented in the Angelo State University Student Handbook and the Angelo State University Catalog.

Religious Holy Day
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

Incomplete Grades
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

Statement on Required Use of Masks/Facial Coverings by Students in Class at Angelo State University
As a member of the Texas Tech University System, Angelo State University has adopted the mandatory Facial Covering Policy to ensure a safe and healthy classroom experience. Current research on the COVID-19 virus suggests there is a significant reduction in the potential for transmission of the virus from person to person by wearing a mask/facial covering that covers the nose and mouth areas. Therefore, in compliance with the university policy students in this class are required to wear a mask/facial covering before, during, and after class. Faculty members may also ask you to display your daily screening badge as a prerequisite to enter the classroom. You are also asked to maintain safe distancing practices to the best of your ability. For the safety of everyone, any student not appropriately wearing a mask/facial covering will be asked to leave the classroom immediately. The student will be responsible to make up any missed class content or work. Continued non-compliance with the Texas Tech University System Policy may result in disciplinary action through the Office of Student Conduct.