DEPARTMENT OF AEROSPACE STUDIES
ANGELO STATE UNIVERSITY

Spring 2021 SYLLABUS

Course Title, AS 4312-010, National Security Affairs and Preparation for Active Duty Class

Meeting times: Tuesday 1500 – 1800

Textbooks (available online):
Tongue and Quill (AFH 33-337)

Instructor:
Daniel Reisner, Lt Col, USAF
Phone: 325-942-2036
Email: daniel.reisner@angelo.edu
Hours available: By Appointment (via Webex)/RAS229

COURSE OBJECTIVES: Upon completion of this course, students will be able to:

- Know basic National Security Process
- Know Air/Space operations and capabilities
- Understand the roles of military in society and current professional issues
- Comprehend responsibilities of an Air Force commander
- Apply listening, speaking and writing skills
- Understand factors for a smooth transition to military life

1. ATTENDANCE POLICY
   a. Instructors may consider class attendance in determining a student's final grade in AS classes, but attendance must be subordinate to measurable performance based on lesson objectives. However, in cases where student attendance falls below 80 percent, attendance becomes the key determinant in the student’s final grade.
   b. You must notify the instructor as soon as you realize you will be absent or late for class.
      i) You must complete an Official Memorandum for any absence or tardy no later than the beginning of the first class you return with justification explaining why you were late or missed the class. It is at the instructor’s discretion to deem the absence/tardy excused.
      ii) Failure to submit the memorandum by the appointed times mentioned above will result in an unexcused absence/tardy.
   c. If you are more than 5 minutes late to class, it will count as an absence.
   d. Missed in-classroom assignments (ex. test, briefing, quiz, discussion participation) cannot be made up if your absence/tardy is unexcused.
   e. Attending less than 80% of regularly scheduled classes (not to include the date of the final exam) will result in a failing grade for the course regardless of your total number of points.
   f. The policy described above applies to both cadets and academic-only students.
2. **GRADING AND EVALUATION PROCEDURES**
   a. Cadets must achieve an overall grade of C or better to pass the course (D for academic only students).
   b. Classroom assignments are due at the beginning of the assigned class. You may turn in an assignment before 0800 the next day it will result in a 10% drop in the overall assignment’s final grade. Each following day the late assignment may be turned in prior to 0800 for an additional 10% reduction.
   c. **Cadets are required to have a mid-term counseling during the time prescribed by his/her instructor; cadets must provide a completed Form 48 (Academic plan) no later than (NLT) 24 hours prior to this appointment. This counseling is mandatory.**
      i) Cadets who fail to meet the Form 48 suspense or NO SHOW for a scheduled appointment will be issued a Form 16.
      ii) Form 48 and mid-term counseling is not required for academic-only students
   d. The grading criteria and assignment requirements, as well as, a course schedule are presented below:
   e. Course grades will be computed as follows:

   Participation & Class Preparation = 20 points  
   Mid-Term = 40  
   Final exam = 40 points  
   Total points possible = 100 points

   **Participation & Class Preparation:** Each student will be graded on their level of participation during each class and their overall preparedness/familiarity with the topics covered in the Student Readers.

   **Mid-term and Final Exam:** Exams will be essay format. Students will answer several questions, which will be drawn from lesson cognitive samples of behavior.

   f. The grading scale to be used in determinations of your final grade is as follows:

   90 - 100%: A (90-100 points)  
   80 - 89%: B (80-89 points)  
   70 - 79%: C (70-79 points)  
   60 - 69%: D (60-69 points)  
   0 - 59%: F (Less than 60 points)

3. **CLASSROOM BEHAVIOR**
   a. You will be professional, courteous, and respectful at all times.
   b. Classroom opening and closing procedures exist to instill discipline and serve as a reminder that this is a military training environment; they are described below:
      i) **Opening class procedures:** When the military instructor enters the classroom at the beginning of class, the senior designated class leader will call the room to attention. Remain at attention until told by the instructor to take your seats. For all non-cadet students please rise. Prior to the start of class, the class leader will take attendance and report to the instructor.
ii) **Classroom Visitors:** Class leader will call the room to attention if a higher ranking visitor than the instructor enters the room.

iii) **End of class procedures:** At the end of class, when the instructor has indicated the lesson has concluded, the designated class leader, will call the room to attention. Once dismissed cadets are free to leave or stay and ask questions to clarify any material discussed. If the instructor exits the classroom while cadets are still in the room, do not call the room back to attention.

c. Be prepared for class! - **Read assigned material and answer the samples of behavior listed in your student study guide before attending class.** Be prepared to engage and interact on course material, actively participate in class discussions, and we will all benefit from your perspective! Feel free to ask questions in class about any material covered. Asking questions is an excellent form of active engagement in the classroom.

d. Food and drinks are allowed in the classroom. However, its preparation, distribution and consumption must not be allowed to interfere with the lesson being presented.

e. The class leader will ensure the room is clean and the trash can is placed outside the door following each class session.

f. Cadets will wear the UOD (Uniform of the Day) from 0700-1700 on days they have Leadership Laboratory and also during their Aerospace classes. Cadets are not required to wear the uniform outside of Military Instruction where situations dictate it as inappropriate or impractical to do so (example chemistry lab). Cadets who fail to wear the proper uniform, wear the uniform incorrectly, or fail to be in grooming standards IAW AFI 36-2903 will be issued a Form 16 Conditional Event for Indifference to Training.

g. If you bring a cell phone to class, it must be turned off or placed in a silent mode (not vibrate). Texting or checking email during class is not permitted.

4. **ACADEMIC FREEDOM** will be respected in the classroom. Air University supports academic freedom and non-attribution on any subject related to curricula within the school forum. The free exchange of opinions and ideas, even unpopular or controversial ones, is a crucial part of the educational process. Personal opinions voiced by guest instructors will not be specifically attributed to them in future discussions. However, non-attribution does not apply to students/cadets offensive remarks or irresponsible statements.

5. **UNIVERSITY POLICY ON ACADEMIC HONESTY:** Angelo State University expects all students to engage in all academic pursuits in a manner that is above reproach and to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. Additional information can be found the Student Handbook.

6. **ACCOMMODATION FOR STUDENTS WITH DISABILITIES:** The University is committed to the principle that in no aspect of its programs shall there be difference in the treatment of persons because of race, creed, national origin, age, sex, disability and the equal opportunity and access to facilities shall be available to all. Additional information can be found the Student Handbook.

7. **OBSERVANCE OF A RELIGIOUS HOLY DAY:** A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence. A student who is excused under this policy may not be
penalized for the absence; however, the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.

8. **SEATING CHARTS:** Students will be required to sit in assigned seating during the COVID-19 pandemic each class. This will help facilitate contact tracing in the event a fellow student tests positive or is quarantined.

9. **REQUIRED USE OF MASKS/FACIAL COVERINGS BY STUDENTS IN CLASS:** As a member of the Texas Tech University System, Angelo State University has adopted the mandatory [Facial Covering Policy](#) to ensure a safe and healthy classroom experience. Current research on the COVID-19 virus suggests there is a significant reduction in the potential for transmission of the virus from person to person by wearing a mask/facial covering that covers the nose and mouth areas. Therefore, in compliance with the university policy students in this class are required to wear a mask/facial covering before, during, and after class. Faculty members may also ask you to display your daily screening badge as a prerequisite to enter the classroom. You are also asked to maintain safe distancing practices to the best of your ability. For the safety of everyone, any student not appropriately wearing a mask/facial covering will be asked to leave the classroom immediately. The student will be responsible to make up any missed class content or work. Continued non-compliance with the Texas Tech University System Policy may result in disciplinary action through the Office of Student Conduct.
AS400 Spring 2021 Class Schedule

1. All classes will either be held in Rassman 224 or at another location which will be provided by your instructor prior to the scheduled class date.

2. Class Times: Tuesday 1500 – 1800

3. All classes and schedules are subject to change. Follow BlackBoard and in class instructions.

<table>
<thead>
<tr>
<th>DATE</th>
<th>TITLE</th>
<th>HOURS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FALL 2020 SEMESTER</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26 Jan</td>
<td>Intro &amp; Welcome</td>
<td>1</td>
</tr>
<tr>
<td>26 Jan</td>
<td>Base Agencies</td>
<td>2</td>
</tr>
<tr>
<td>2 Feb</td>
<td>USAA Financial Readiness Briefing</td>
<td>1</td>
</tr>
<tr>
<td>2 Feb</td>
<td>Professional/Unprofessional Relations</td>
<td>1</td>
</tr>
<tr>
<td>2 Feb</td>
<td>Ethical Decision Making</td>
<td>1</td>
</tr>
<tr>
<td>9 Feb</td>
<td>Leadership Authority &amp; Responsibility</td>
<td>2</td>
</tr>
<tr>
<td>9 Feb</td>
<td>Green Dot (Refresh)</td>
<td>1</td>
</tr>
<tr>
<td>16 Feb</td>
<td>Religious Accommodation/Suicide Prevention</td>
<td>1</td>
</tr>
<tr>
<td>16 Feb</td>
<td>Military Justice</td>
<td>1</td>
</tr>
<tr>
<td>16 Feb</td>
<td>Military Justice Case Studies</td>
<td>2</td>
</tr>
<tr>
<td>23 Feb</td>
<td>Corrective Supervision and Counseling</td>
<td>2</td>
</tr>
<tr>
<td>2 Mar</td>
<td>Mid-Term</td>
<td>3</td>
</tr>
<tr>
<td>9 Mar</td>
<td>eLearning (Cyber Security, Managing AF Resources Risk Management)</td>
<td>2</td>
</tr>
<tr>
<td>9 Mar</td>
<td>Blended Retirement System</td>
<td>.5</td>
</tr>
<tr>
<td>16 Mar</td>
<td>SAPR</td>
<td>1.5</td>
</tr>
<tr>
<td>16 Mar</td>
<td>Airman Comprehensive Assessment</td>
<td>1</td>
</tr>
<tr>
<td>23 Mar</td>
<td>Enlisted Evaluation System</td>
<td>1</td>
</tr>
<tr>
<td>23 Mar</td>
<td>Officer Evaluation System</td>
<td>1</td>
</tr>
<tr>
<td>30 Mar</td>
<td>Bullet Practicum</td>
<td>4</td>
</tr>
<tr>
<td>6 Apr</td>
<td>Leadership Case Studies</td>
<td>2</td>
</tr>
<tr>
<td>13 Apr</td>
<td>Pay, Allowances, Leave</td>
<td>1</td>
</tr>
<tr>
<td>13 Apr</td>
<td>Career Progression</td>
<td>2</td>
</tr>
<tr>
<td>20 Apr</td>
<td>Your First Assignment</td>
<td>2</td>
</tr>
<tr>
<td>20 Apr</td>
<td>The Commission/Oath of Office</td>
<td>1</td>
</tr>
<tr>
<td>27 Apr</td>
<td>Final</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL HOURS</strong></td>
<td>39</td>
</tr>
</tbody>
</table>
# STUDENT/COMMUNITY RESOURCES

## ACADEMICS

<table>
<thead>
<tr>
<th>DET 847</th>
<th>325-942-2036</th>
</tr>
</thead>
</table>
| ASU Tutor Center  
Porter Henderson Library, C301  
325-486-6369  
[ASUTutorCenter@angelo.edu](mailto:ASUTutorCenter@angelo.edu) | Modern Language Tutoring  
Academic Building, 110  
325-942-2243  
Writing Center  
Porter Henderson Library, C305  
325-942-2093  
WritingCenter@angelo.edu |
| Math Lab  
Porter Henderson Library, C302  
325-486-6367  
[ASUMathLab@angelo.edu](mailto:ASUMathLab@angelo.edu) | Study Skills/Workshops  
Porter Henderson Library, C308  
325-942-2595  
Testing Services  
Nursing/Physical Science, 291  
325-942-2624  
TestingCenter@angelo.edu |
| 1st Generation Programs  
Multicultural Center, UC 114  
325-942-2729 | Financial Aid  
Hardeman Bldg, 100  
325-942-2246  
Predeclared Advising  
Porter Henderson Library, A312  
325-942-2710 |

## HEALTH & SAFETY

### DRUG/ALCOHOL

- Water Shed Addiction Helpline  
  1-888-206-7272
- Alcoholics Anonymous  
  325-657-6645
- Alcohol & Drug Abuse Council  
  325-224-3481/1-800-880-9641

### COUNSELING

- Airman & Family Readiness Center  
  325-654-3893  
  (DoD ID cardholders only)
- Hospice of San Angelo  
  36 E Twohig Ave #1100  
  325-658-6524
- West Texas Counseling  
  242 N. Magdalen  
  325-944-2561

### CRISIS INTERVENTION

- Concho Valley Rape Crisis Center  
  315 Koberlin St  
  325-655-2000 / 658-8888 (hotline)
- Prevention (Concho Valley)  
  1-800-375-8965

### MENTAL HEALTH

- Concho Resource Center  
  1317 Colorado Ave  
  325-659-2201 Suicide

- Family Violence Hotline  
  325-655-5774  
  1-800-749-8631  
  1-800-799-7233
- 325-653-5933 Suicide Prevention  
  Lifeline (National)  
  1-800-273-8255

- Mental Health Services-Concho Valley  
  1501 W. Beauregard Ave 325-658-7750

### UNIVERSITY POLICE

- 1702 W. Ave N  
  325-942-2071  
  Family Violence Hotline  
  325-655-5774  
  1-800-749-8631  
  1-800-799-7233
- 325-653-5933 Suicide Prevention  
  Lifeline (National)  
  1-800-273-8255

### UNIVERSITY CLINIC

- 1901 Johnson Ave  
  325-942-2171  
  Mental Health Services-Concho Valley  
  1501 W. Beauregard Ave 325-658-7750