Course Syllabus Statement on Required Use of Masks/Facial Coverings by Students in Class At Angelo State University

As a member of the Texas Tech University System, Angelo State University has adopted the mandatory Facial Covering Policy to ensure a safe and healthy classroom experience. Current research on the COVID-19 virus suggests there is a significant reduction in the potential for transmission of the virus from person to person by wearing a mask/facial covering that covers the nose and mouth areas. Therefore, in compliance with the university policy students in this class are required to wear a mask/facial covering before, during, and after class. Faculty members may also ask you to display your daily screening badge as a prerequisite to enter the classroom. You are also asked to maintain safe distancing practices to the best of your ability. For the safety of everyone, any student not appropriately wearing a mask/facial covering will be asked to leave the classroom immediately. The student will be responsible to make up any missed class content or work. Continued non-compliance with the Texas Tech University System Policy may result in disciplinary action through the Office of Student Conduct.

Course Information

Course Description

Provides knowledge and skills necessary for generalist social work practice in a hospital and other health care settings with people from diverse backgrounds. Topics include an introduction to evidence-based practice in health care environments, medical terminology, and biopsychosocial factors relating to physical illness and disease. Promotes the application of social work values, ethics, and standards in physical health care.

Course Credits

3 credit hours
Prerequisite and Co-requisite Courses
SWK 2307

Prerequisite Skills
Accessing Internet websites, using ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are expectations of the class and the social work department.

Program Outcomes
Upon completion of the program of study for the BSW program, the graduate will be prepared to understand the value base of the profession and its ethical standards, as well as relevant laws and regulations that may impact practice at the micro, mezzo, and macro levels; understand frameworks of ethical decision-making and how to apply principles of critical thinking to those frameworks in practice, research, and policy arenas; recognize personal values and the distinction between personal and professional values; understand how their personal experiences and affective reactions influence their professional judgment and behavior; understand the profession’s history, its mission, and the roles and responsibilities of the profession; understand the role of other professions when engaged in inter-professional teams; recognize the importance of life-long learning and are committed to continually updating their skills to ensure they are relevant and effective; and understand emerging forms of technology and the ethical use of technology in social work practice

Student Learning Outcomes/Course Competencies: Social Work Knowledge, Values, and Skills

Competency 1: Demonstrate Ethical and Professional Behavior: Social workers understand the value base of the profession and its ethical standards, as well as relevant laws and regulations that may impact practice at the micro, mezzo, and macro levels. Social workers understand frameworks of ethical decision-making and how to apply principles of critical thinking to those frameworks in practice, research, and policy arenas. Social workers recognize personal values and the distinction between personal and professional values. They also understand how their personal experiences and affective reactions influence their professional judgment and behavior. Social workers understand the profession’s history, its mission, and the roles and responsibilities of the profession. Social Workers also understand the role of other professions when engaged in inter-professional teams. Social workers recognize the importance of life-long learning and are committed to continually updating their skills to ensure they are relevant and
effective. Social workers also understand emerging forms of technology and the ethical use of technology in social work practice

**Competency 2: Engage Diversity and Difference in Practice**: Social workers understand how diversity and difference characterize and shape the human experience and are critical to the formation of identity. The dimensions of diversity are understood as the intersectionality of multiple factors including but not limited to age, class, color, culture, disability and ability, ethnicity, gender, gender identity and expression, immigration status, marital status, political ideology, race, religion/spirituality, sex, sexual orientation, and tribal sovereign status. Social workers understand that, as a consequence of difference, a person’s life experiences may include oppression, poverty, marginalization, and alienation as well as privilege, power, and acclaim. Social workers also understand the forms and mechanisms of oppression and discrimination and recognize the extent to which a culture’s structures and values, including social, economic, political, and cultural exclusions, may oppress, marginalize, alienate, or create privilege and power.

**Competency 7: Assess Individuals, Families, Groups, Organizations, and Communities**: Social workers understand that assessment is an ongoing component of the dynamic and interactive process of social work practice with, and on behalf of, diverse individuals, families, groups, organizations, and communities. Social workers understand theories of human behavior and the social environment, and critically evaluate and apply this knowledge in the assessment of diverse clients and constituencies, including individuals, families, groups, organizations, and communities. Social workers understand methods of assessment with diverse clients and constituencies to advance practice effectiveness. Social workers recognize the implications of the larger practice context in the assessment process and value the importance of inter-professional collaboration in this process. Social workers understand how their personal experiences and affective reactions may affect their assessment and decision-making.

**Course Delivery**

This is a face-to-face course with learning resources and supplemental materials posted in Blackboard.

**Required Texts and Materials**

Recommended Texts and Materials

Technology Requirements

To successfully complete this course, students need to have access to the following:

- Computer with MAC or Windows Operating System
- High Speed Internet Access
- Ethernet Cable
- Webcam (Please note: a plug-in webcam allows the student to perform thorough environmental scans).

Technical Assistance: If you have any technical problems associated with the test (i.e. webcam problems, lock down browser problems) you should contact the IT Department. The IT Service Department is open M-F from 8-5 and the number is (325) 942-2911. If you call any time after 5 or on the weekend, most likely you will not be able to get assistance until the following week day, so please plan accordingly.

To participate in one of ASU’s distance education programs, you need this technology:

- A computer capable of running Windows 7 or later, or Mac OSX 10.8 or later
- The latest version of one of these web browsers: internet Explorer, Firefox, or Safari
- Microsoft Office Suite or a compatible Open Office Suite
- Adobe Acrobat Reader
- High Speed Internet Access
- Ethernet adapter cable required (wireless connections can drop during tests and Collaborate sessions)
- Webcam

Refer to Angelo State University’s Distance Education website for further technology requirements: Angelo State University's Distance Education Website
Topic Outline

The course will focus on increasing the student’s conceptual and skill level to become an effective generalist social work practitioner in a health care setting. The content areas covered will include use of different assessment tools, treatment planning and clinical intervention models, impact of acute/chronic illness on patients, social work role and contributions in a hospital setting, treatment of special populations and their unique issues, grief and loss dynamics, discharge planning, managed care, legal and ethical issues, interdisciplinary team work, organizational changes in health care settings and health care policy. This course heavily focuses on critical thinking skills, the evaluation of one’s own values in light of the social work profession’s values, and the expression of one’s own ideas and thoughts in a non-prejudicial manner. This course will address health care as it relates to individuals, couples, families, and small groups (i.e., direct practice on the micro and mezzo level). Special attention will be paid to diversity in healthcare and its impacts upon clients.

Communication

Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages WILL NOT be returned until Monday.

Written communication via email: All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. In your emails to faculty, include the course name and section number in your subject line.

Virtual communication: Office hours and/or advising may be done with the assistance of the telephone, Collaborate, Skype, etc.

Grading

Evaluation and Grades

Course grades will be determined as indicated in the table below.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Percent/Points of Total Grade</th>
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<tbody>
<tr>
<td>Professional Performance</td>
<td>10%</td>
</tr>
<tr>
<td>Case Studies</td>
<td>20%</td>
</tr>
<tr>
<td>Project Paper</td>
<td>30%</td>
</tr>
<tr>
<td>Exams</td>
<td>40%</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
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</table>
Grading System
Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:
- A = 90.00-100 points
- B = 80.00-89.99 points
- C = 70.00-79.99 points
- D = 60.00-69.99 points
- F = 0-59.99 points (Grades are not rounded up)

Teaching Strategies
Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

Assignment and Activity Descriptions
*Please note: Rubrics for all assignments and activities are located at the end of this syllabus.

Examinations
There will be timed examinations in this course. These exams count collectively towards 40% of your overall grade. The final exam is comprehensive. All exams will be taken via Respondus Monitor.

Case Study Assignments
There will be a total of 4 case studies that will count in place of quiz grades. They are all listed on the syllabus and can all be found in the book. We will discuss further in class the requirement. These will be turned in via TurnitIn Link.

Healthcare Project Paper
Each student will write a paper focusing on a chronic or terminal healthcare condition. The paper shall be no shorter than 8 pages including one page for cover page and another for
reference. The body of the paper must be at least 6 pages in content. **Outline below under GRADING RUBRIC.**

**Assignment Submission**
All assignments MUST be submitted through the Assignments link in the Blackboard site. This is for grading, documenting, and archiving purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email me at chelsea.kading@angelo.edu and attach a copy of what you are trying to submit. Please contact the IT Service Center at (325) 942-2911 or go to your Technology Support tab to report the issue. This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

**Late Work or Missed Assignments Policy**

**POLICY ON LATE OR MISSED ASSIGNMENTS**

Assignments: Failure to submit your assignments on the assigned date will result in a 10 point deduction for the first day and a 5 point deduction for each day after the posted deadline. No papers or postings will be accepted more than 5 days past the assigned due date.

Exams and Quizzes: NOT ACCEPTED LATE FOR ANY REASON

*The week begins on Monday and ends on Sunday. All test will be due FRIDAY at 11:59pm (day 5) and assignments and other due dates will be SUNDAY at 11:59pm (day 7)*

**General Policies Related to This Course**
All students are required to follow the policies and procedures presented in these documents:

- [Angelo State University Student Handbook](#)
- [Angelo State University Catalog](#)

**Student Responsibility and Attendance**
This is relevant to attendance and engaging in class activities, including frequency and quality. An expectation of a professional social worker is that they are present in their practice setting. The expectation for students in a social work program is that they are motivated to learn and have a sense of dedication to their studies. Thus, my expectation of you is that you will be
present in class. Class begins and ends at the scheduled time. Students are to be present for the duration of class.

For a three times a week class:
There is no grade penalty for the first 3 absences (this is not an invite to miss class).
- Any additional absence will result in a loss of 10 points off of your total grade.
- The 7th absence results in a failing grade for the course. Please refer to ASU policy regarding class attendance.
- Being more than 5 minutes late for class will count as an absence.
- Electronic devices, including cell phones, Blackberries, laptops, and so forth, are not to be turned on or used in class. If the use of these devices is detected by the course instructor, the particular student using the device will be asked to leave the class for that day.

**Academic Integrity**

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university’s [Statement of Academic Integrity](#).

**Accommodations for Students with Disabilities**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at [ADA@angelo.edu](mailto:ADA@angelo.edu). For more information about the application process and requirements, visit the [Student Disability Services website](#). The employee charged with the responsibility of reviewing and authorizing accommodation requests is:
Incomplete Grade Policy

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

Plagiarism

Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.

Student Absence for Observance of Religious Holy Days

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

Copyright Policy

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.
Syllabus Changes

The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

Title IX at Angelo State University

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form)
Face to face: Mayer Administration Building, Room 210
Phone: 325-942-2022
Email: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).
<table>
<thead>
<tr>
<th>Week/Date</th>
<th>Topic/Assignments/Assessments DUE</th>
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<tbody>
<tr>
<td>Week 1: Jan 25-31</td>
<td>Welcome!</td>
</tr>
<tr>
<td></td>
<td>• Course Introduction and Syllabus Review – Purchase/Order Books</td>
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<td></td>
<td>• Introduction to Social Work practice in the Healthcare Setting</td>
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<td></td>
<td>• <strong>Chapter 1 PPT/Reading:</strong> This historical and contemporary context for healthcare social work practice</td>
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<tr>
<td>Week 2: Feb 1-7</td>
<td>• <strong>Chapter 2 PPT/Reading:</strong> The organizational context of healthcare social work practice</td>
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<td></td>
<td>• <strong>View: Overview of health care reform</strong></td>
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<td></td>
<td>• Explore the tutorials and policy briefs at <a href="http://www.kaiseredu.org/">www.kaiseredu.org/</a></td>
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<td>• <strong>Submit what you plan to write your final healthcare paper over. This must be a chronic or terminal illness.</strong></td>
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<tr>
<td>Week 3: Feb 8-14</td>
<td>• <strong>Chapter 3 PPT/Reading:</strong> Knowledge and theoretical foundations of healthcare social work practice</td>
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<td>• <strong>View: Motivational interviewing video:</strong></td>
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<td>Dr. William Miller at the University of Chicago School of Social Welfare</td>
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<td><a href="https://www.youtube.com/watch?v=2yvuem-QYCo">https://www.youtube.com/watch?v=2yvuem-QYCo</a></td>
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<td>• <strong>DUE: Section I and II of Final Paper</strong></td>
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<tr>
<td>Week 4: Feb 15-21</td>
<td>• <strong>Chapter 4 PPT/Reading:</strong> Healthcare social work practice skills and competencies</td>
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<td></td>
<td>• <strong>Exam 1: Covers Chapters 1-3 Friday at 11:59pm</strong></td>
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<tr>
<td>Week/Date</td>
<td>Topic/Assignments/Assessments DUE</td>
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<tr>
<td>Week 5: Feb 22-28</td>
<td>• <strong>Chapter 5 PPT/Reading:</strong> Values and ethics of healthcare social work</td>
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<td></td>
<td>• <strong>Case Study:</strong> Pick one of the undocumented dialysis center exercises presented. (pg. 141)</td>
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<tr>
<td>Week 6: Mar 1-7</td>
<td>• <strong>Chapter 6 PPT/Reading:</strong> Practice-based research in healthcare social work</td>
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<td>• <strong>Section III &amp; IV due Sunday at 11:59pm</strong></td>
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<tr>
<td>Week 7: Mar 8-14</td>
<td>• <strong>Chapter 7 PPT/Reading:</strong> Chronic illness: Issues and interventions</td>
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<td>• <strong>Exam 2: Covers Chapter 4-6 Friday at 11:59pm</strong></td>
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<tr>
<td>Week 8: Mar 15-21</td>
<td>• <strong>Chapter 8 PPT/Reading:</strong> Transitional planning across the continuum of care</td>
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<td>• View interprofessional team case study of Mr. Kirby</td>
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<td><a href="https://www.youtube.com/watch?v=6QYGHXC7QM">https://www.youtube.com/watch?v=6QYGHXC7QM</a></td>
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<tr>
<td>Week 9: Mar 22-28</td>
<td>• <strong>Chapter 9 PPT/Reading:</strong> Social work practice in oncology, palliative and end-of-life care</td>
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<td>• <strong>Case Study of Mr. Kirby Due Sunday at 11:59pm:</strong> MUST BE IN APA FORMAT</td>
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<tr>
<td>Week 10: Mar 29-Apr 4</td>
<td>• <strong>Chapter 10 PPT/Reading:</strong> Community health and health promotion</td>
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<td>• <strong>Exam 3: Covers Chapters 7-9</strong></td>
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<tr>
<td>Week 11: Apr 5-11</td>
<td>• <strong>Chapter 11 PPT/Reading:</strong> Gerontological healthcare social work practice</td>
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<td>• <strong>Section V: Due Sunday at 11:59pm</strong></td>
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<tr>
<td>Week 12: Apr 12-18</td>
<td>• <strong>Chapter 12 PPT/Reading:</strong> Pediatric healthcare social work practice</td>
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<tr>
<td>Week 13: Apr 19-25</td>
<td>• <strong>Chapter 13 PPT/Reading:</strong> Co-occurring psychiatric and substance abuse disorders in medical patients</td>
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<td></td>
<td>• <strong>Case Study:</strong> Mrs. Jones and family. (pg. 374): MUST BE IN APA FORMAT</td>
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<td>• <strong>Exam 4: Covers Chapters 10-12 due Friday at 11:59pm</strong></td>
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<tr>
<td>Week 14: Apr 26-May 2</td>
<td>• <strong>Chapter 14 PPT/Reading:</strong> Supervisions and performance evaluation</td>
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<td></td>
<td>• <strong>Chapter 15 PPT/Reading:</strong> Cultural competence in healthcare social work</td>
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<tr>
<td></td>
<td>• <strong>Healthcare paper due Sunday at 11:59pm</strong></td>
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## Grading Rubrics

**Healthcare Project Paper**

Each student will write a capstone paper over a healthcare topic of his/her choice. The paper shall be no shorter than 6 pages including one page for cover page and another for reference. The body of the paper must be at least 4 pages in content.

I. Introduction (Introduce Chronic or Terminal Condition of Choice)
II. Define
   a. Factors affecting condition
   b. demographics of population affected
III. Social Issues affecting diagnosis
IV. Policies that impact condition
V. Social Worker Role
   a. with patient
   b. with family
   c. with other professionals
VI. Conclusion

## Student Evaluation of Faculty and Course

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences.
Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

End of Syllabus

1 https://www.angelo.edu/student-handbook/
2 https://www.angelo.edu/catalogs/
3 https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
4 https://www.angelo.edu/services/disability-services/
5 https://www.angelo.edu/content/files/14197-op-1011-grading-procedures
6 https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
7 https://www.angelo.edu/dept/writing_center/academic_honesty.php
8 https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of