

Instructor: Ms. Ryan

Office: A 019C

Phone: 486-6153

E-mail: nryan@angelo.edu

Office Hours: MW 11:00-12:30, TTH 12:20-1:00, and by appointment

English 1301.110

Fall 2021

MWF

COVID INFORMATION:

Please refer to the link below OFTEN as guidelines and protocols are subject to change.

<https://www.angelo.edu/covid-19/>

CDC GUIDELINES FOR PRACTICING SOCIAL DISTANCING:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/social-distancing.html>

STUDENT DISABILITY SERVICE:

Angelo State University is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments Act of 2008 (ADAAA), and subsequent legislation. All students at Angelo State University must have the capacity and ambition to undertake, with reasonable accommodation from the faculty and administration, the academic challenges necessary to fulfill the academic requirements for the degree or certification programs which they are pursuing.

The Office of Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student's responsibility to initiate such a request by contacting:

Dallas Swafford

Director of Student Disability Services

Office of Student Affairs

325-942-2047

dallas.swafford@angelo.edu

University Center, Room 112

1301 STUDENT OUTCOMES:

Upon completing English 1301, students should:

- understand the nature of the writing process and use all its phases in writing
- understand the principles of audience analysis and adapt language, structure, and detail to the needs of specific readers
- understand basic prose structures and apply them on the sentence, paragraph, and essay level so that readers can easily understand the writer's purpose and follow the progression of ideas
- generate sufficient and appropriate detail to convince readers of the validity of the thesis
- be sensitive and attentive to language, applying principles of style and tone to

enhance the appeal of essays

- write prose largely free of errors in grammar, diction, usage, and mechanics

English 1301 outcomes will be measured by various writing assignments. All assignments will be evaluated on several requirements, including but not limited to: structure, grammar, punctuation, content, purpose, audience, critical analysis, etc.

ASU CORE CURRICULUM OBJECTIVES FOR ENGLISH 1301 AND RELATED COURSE ASSESSMENTS:

Students in English 1301 will practice the following core curriculum learning objectives in critical thinking, communication, teamwork, and personal responsibility. Students will then demonstrate their capabilities in these objectives by writing a variety of essays.

Critical thinking will be demonstrated in an analytical essay.

- Students will gather, analyze, evaluate, and synthesize information relevant to a question or issue by employing problem-solving strategies that generate positions and arguments and by examining the basic principles of information-gathering to support a thesis.
- Students will then develop and demonstrate a logical position (i.e. perspective, thesis, hypothesis) that acknowledges ambiguities or contradictions by analyzing and evaluating their own communication and that of others to raise questions, make assertions, and generate discussion about a topic or question.

Communication will also be demonstrated in an analytical essay.

- Students will develop, interpret, and express ideas through effective written communication by taking into consideration audience, purpose, circumstances relevant to written communication, by using relevant and appropriate content for the specific rhetorical situation in order to express their purpose(s) effectively.

Teamwork will be demonstrated in a midterm reflection essay.

- Students will consider different viewpoints as a member of a team by working toward a shared purpose or goal with members of their team and by creating and evaluating their peers' drafts, presentations, and arguments.
- Students will work effectively with others to support and accomplish a shared goal by devoting efforts to team task, interacting with others, contributing to the team, and resolving and synthesizing divergent viewpoints within a group.

Personal responsibility will be demonstrated in a final reflection essay.

- Students will demonstrate the ability to evaluate choices, actions and consequences as related to ethical decision making by identifying their own core beliefs and the sources of those beliefs in order to connect their choices and actions to decision-making and by recognizing possible consequences of their decisions.

PREREQUISITES:

Completion of English 130C or an acceptable score on the English section of the ACT or the verbal section of the SAT is prerequisite to English 1301.

REQUIRED MATERIALS:

One USB to be used for this class only

ABSENCES:

Because this is a workshop based class, regular attendance is required. **In MWF classes, each student will be allowed five (5) absences. When a sixth absence occurs, the student automatically fails the course.** Class begins promptly at the designated time. If you are not prepared for workshop assignments, you will be asked to leave class and will be charged with an absence. If you must be absent, be sure to contact another class member for any changes in the syllabus so that you will be prepared for the next class meeting. Missing class, malfunctioning computers and/or printers, or 'forgetting' to print out required documents are not viable excuses for being unprepared.

EXTENUATING CIRCUMSTANCES:

At times, there may be special circumstances that might require additional consideration on my part (such as medical or family emergencies). In such cases, the student must appeal to the Student Life Office. Any additional consideration will be at my discretion even after I am contacted by the Dean. Please be aware that situations such as weddings, court dates, work, non ASU sponsored events, etc. are not considered extenuating circumstances.

BLACKBOARD:

In order to ensure that students have access to course materials at all times, all assignment sheets, required reading assignments, and related handouts will be posted on Blackboard. When indicated on the syllabus, students are required to print out corresponding assignment sheets, required reading assignments, and/or handouts and have those printouts available in class. Failure to produce the required documents in class on the scheduled class dates will result in an absence. All students enrolled in the course are automatically enrolled in Blackboard.

ASSIGNMENT SUBMISSION RULES:

Papers:

- Out-of-class papers will be submitted via Blackboard in **Microsoft Word**. Papers must follow the manuscript conventions discussed in class.
- All papers, including drafts, style checks, edited copies, and final copies, are due on the dates assigned on the syllabus. Papers will not be accepted unless Writing Center referrals (if required) have been completed.
- Late papers/assignments will be accepted up to three (3) class days beyond their due date(s). Ten (10) points will be deducted for each day your assignment remains late. After three (3) class days, all possible points for the assignment will be forfeited, and you will receive a zero (0) on that assignment.

Journals, Daily Exercises, and Quizzes:

- Weekly journals must be submitted on Blackboard in **Microsoft Word** on the due dates indicated on the syllabus AND must meet the minimum word count in order for any points to be awarded.
- Any journals, daily exercises, and/or quizzes not submitted by the required due dates indicated on the syllabus will not be graded, and **the student will receive a zero (0) for that assignment.**

ACADEMIC HONESTY:

Academic integrity is taking responsibility for one's own class and/or course work, being individually accountable, and demonstrating intellectual honesty and ethical behavior. Academic integrity is a personal choice to abide by the standards of intellectual honesty and responsibility. Because education is a shared effort to achieve learning through the exchange of ideas, students, faculty, and staff have the collective responsibility to build mutual trust and respect. Ethical behavior and independent thought are essential for the highest level of academic achievement, which then must be measured. Academic achievement includes scholarship, teaching, and learning, all of which are shared endeavors. Grades are a device used to quantify the successful accumulation of knowledge through learning. Adhering to the standards of academic integrity ensures grades are earned honestly. Academic integrity is the foundation upon which students, faculty, and staff build their educational and professional careers.

Students must understand the principles of academic integrity and abide by them in all classes and/or course work at the University. Academic Misconduct violations are outlined in Part I, section B.1 of the Code of Student Conduct. If there are questions of interpretation of academic integrity policies or about what might constitute an academic integrity violation, students are responsible for seeking guidance from the faculty member teaching the course in question.

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for reading and understanding ASU's Student Code of Conduct, which is available here: <https://www.angelo.edu/live/files/27603-student-handbook-2020-21>

Students who are determined to have violated this policy will receive a failing grade on the assignment as well as a failing grade in the course. They will also be referred to the English and Modern Languages Department Chair for further action.

WRITING CENTER:

The Writing Center is an academic support service available to all ASU students. I strongly encourage you to make the Center an integral part of your writing process by visiting the tutors frequently during the semester. When necessary, I may require you to visit the Center for help during the writing process. Such referrals are mandatory; therefore, no paper will be accepted if the required tutorial is not completed. The Center is located on the third floor of the Porter Henderson Library, Room C305; the phone number is 325-486-6173. For more information, click here: <https://www.angelo.edu/current-students/writing-center/>

GRADE DETERMINATION:

Your grade for the semester will be determined as follows:

Quizzes and Daily Exercises	5%
Journals	10%
Essay #1	20%
Essay #2	20%
Response Assignments	10%
Rhetorical Analysis	20%
<u>Final Reflection Essay</u>	<u>15%</u>

Total

100%

Grading standards for journals and essays will be posted on Blackboard as separate handouts. These guidelines identify the minimum standards required for each grade on the grading scale.

NOTE: You must turn in assigned work in the order it is assigned to be eligible to receive a passing grade in this course.

TITLE IX AT ANGELO STATE UNIVERSITY:

Syllabus Statement Fall 2020

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form

Face to Face: Mayer Administration Building, Room 210

Phone: 325-942-2022

E-Mail: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State's policy please visit: www.angelo.edu/title-ix.

STUDENT ABSENCE FOR OBSERVANCE OF RELIGIOUS HOLY DAYS:

- “Religious holy day” means a holy day observed by a religion whose places of worship are exempt from property taxation under Texas Tax Code §11.20.
- A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

- A student who is excused under section 2 may not be penalized for the absence; however, the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.

CLASSROOM BEHAVIOR:

- Students are expected to behave as adults—this is not high school.
- Active engagement in classroom activities is required.
- Students who sleep or disrupt the classroom will be asked to leave and charged with an absence.
- Continuous disruptions in the classroom may result in failure of the class.
- Leaving the classroom during class is disruptive. Personal needs should be taken care of before class. Students who continually leave the classroom during class will be asked to leave and charged with an absence.

FOOD AND DRINK:

No food or beverages are allowed in the classroom.

ELECTRONIC DEVICES:

University policy dictates that students turn off all electronic devices **prior** to entering the classroom. The first time a device interrupts class, I will ask you to turn it off. The second time, I will ask you to leave and charge you with an absence. Headphones and/or earpieces are to be removed prior to entering the classroom as well. Checking your phone during class is not permitted. Please put it in your backpack to eliminate the temptation.

WITHDRAWING FROM CLASS:

The last day to drop a course or to totally withdraw from the University will be **Monday, November 22, 2021**. Withdrawal grades will be indicated by **W**.

Ms. Ryan
English 1301

Fall 2021
MWF

Syllabus for August 23- October 15

All work, including writing assignments, reading assignments, assignment sheets, quizzes (unless in class), and/or handouts, are due *before* midnight (11:59 pm) the day **prior to the due date on the syllabus** unless otherwise indicated. Activities and deadlines subject to change with prior notice.

NOTE: You must have access to handouts that are highlighted in yellow below. These are always available on Blackboard unless otherwise indicated on the syllabus or by me.

Week 1: August 23-27

Mon 23 Introduction to course
Handout(s): **Course Description**

Wed 25 Introduction to course

Handout(s): Syllabus

Fri 27 Diagnostic Essay
In class Assignment: Timed Writing

Week 2: August 30-September 3

Mon 30 Read: <https://owl.english.purdue.edu/owl/resource/566/01/>
Quiz
Handout(s): Grading Standards

Wed 1 Read: https://owl.purdue.edu/writinglab/the_writing_lab_at_purdue.html
Quiz
Handout(s): Common Errors

Fri 3 Read:
Quizzes

Week 3: September 6-10

Mon 6 Holiday (Pending Board Approval)

Wed 8 Read:
Handout(s): Journal Guidelines
Discussion: Introduction to Journals

Fri 10 Handout(s): Essay Topic 1 AND Audience Analysis
Discussion: Audience Analysis

Week 4: September 13-17

Mon 13 **Due:** Audience Analysis AND Journal 1
Handout(s): Narrative Line AND Journal 2
Discussion: Narrative Line

Wed 15 **Due:** Audience Analysis
Handout(s): Narrative Line
Discussion: Narrative Line continued

Fri 17 **Due:** Discovery (Rough) Draft of Narrative Line
Handout(s): Collaborative Review of Narrative Line
Workshop: Peer Review of Narrative Line

Week 5: September 20-24

Mon 20 **Due:** Revised Draft of Narrative Line AND Journal 2

Handout(s): **Journal 3**

Workshop: 2nd Peer Review of Narrative Line

Wed 22 Workshop: 2nd Peer Review of Narrative Line continued

Fri 24 **Due:** Content Ready (Final) Draft of Narrative Line

Discussion: Thesis Statements

Discovery Draft of Essay 1 due Monday, September 27

Week 6: September 27-October 1

Mon 27 **Due:** Discovery Draft of Essay 1 AND **Journal 3**

Handout(s): **Journal 4** AND **Global Revision Guidelines**

Discussion: Peer Review

Workshop: Global Revisions for Essay 1

Wed 29 Workshop: Global Revisions for Essay 1 continued

Fri 1 Workshop: Global Revisions for Essay 1 continued

Week 7: October 4-8

Mon 4 **Due:** **Journal 4** AND Revised Draft of Essay 1

Handout(s): **Journal 5** AND **Global Revisions Guidelines**

Workshop: 2nd Global Revisions for Essay 1

Wed 6 Workshop: 2nd Global Revisions for Essay 1 continued

Fri 8 **Due:** Content Ready Draft of Essay 1

Handout(s): **Specific Revision Guidelines**

Workshop: Specific Revisions for Essay 1

Week 8: October 11-15

Mon 11 **Due:** **Journal 5** AND Content Ready Draft of Essay 1

Handout(s): **Journal 6** AND Specific Revisions Guidelines,

Workshop: 2nd Specific Revisions for Essay 1

Wed 13 Workshop: 2nd Specific Revisions for Essay 1 continued

Fri 15 **Due: Essay 1 Final Copy**