Spanish 1301 – asynchronous classes  -  Course Syllabus – Fall 2021

TEXT:  ¡ARRIBA! COMUNICACIÓN Y CULTURA, 7ª ed.,
        with MySpanishLab Access, by Zayas-Bazán, Bacon and Nibert
        MSL Course Section ID: onofre-madrid49025

SECTIONS: D10 (10127) and D20 (10128)

INSTRUCTOR: María de los Santos Onofre-Madrid

E-MAIL: Maria.Onofre-Madrid@Angelo.edu

OFFICE: A110D     PHONE: 486-6164

OFFICE HOURS: In person and Virtual (VIA COLLABORATE OR PHONE)
               Monday, Wednesday, and Friday – 9:00 a.m. to 9:50 a.m.
               Tuesday and Thursday – 9:00 a.m. to 10:50 a.m.
               At other times, by appointment

Important notices:

1) All assessments, daily quizzes, compositions and major exams will be taken via
   Blackboard using Responsus LockDown Browser. Make sure that you download
   the latest version of Respondus LockDown Browser by going to this page in
   Blackboard
   https://download.respondus.com/lockdown/download.php?id=384131921%20

2) The major assessments, compositions and exams, must be completed only on
   the specified date, and during the indicated times.

3) For the oral evaluations, which will be conducted by phone on specified dates,
   everyone must schedule a time by communicating with me via email. Available
   times will be posted in Blackboard at least one week prior to the beginning of the
   oral evaluations.

4) All communication will be done via the angelo.edu email and Blackboard
   platform. It is your responsibility to check your Angelo State University e-mail
   and Blackboard daily.
5) This syllabus is subject to revision; revisions may be posted on Blackboard or communicated in writing via e-mail. The student is responsible for any changes posted on Blackboard or sent to the Angelo.edu e-mail.

COURSE DESCRIPTION:

Welcome to Spanish 1301. This is a beginning Spanish course designed to provide an introduction to the language and culture of the Spanish-speaking world. The students will practice the four language skills (listening/understanding, speaking, reading, and writing) both with the instructor and with classmates. The course materials provide abundant communicative activities along with many form-focused exercises and offer a good variety of authentic cultural materials. Practice will continue beyond the classroom with technology-based exercises. National Standards describe the Five C’s of Foreign Language Education: Communication, Cultures, Connections, Comparisons, and Communities. Successful students will learn “how, when, and why to say what to whom.”

MY ROLE / YOUR ROLE:

Because of the way languages are learned by adults, you really cannot be “taught” Spanish. Therefore, my role is to facilitate language learning by creating an environment in which the language acquisition process is enhanced, guiding you and assessing your progress. Every course requirement is designed with this in mind; there is no “busy” work assigned. All of the course work has a purpose. Your role is to fully immerse yourself in the work presented in Blackboard, MySpanishlab and through the outside assignments.

IDEA FORM OBJECTIVES:

Essential –

#1 - Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)
#8 - Developing skill in expressing oneself orally or in writing
Important –

#3 - Learning to apply course material (to improve thinking, problem solving, and decisions)

IDEA EVALUATIONS WILL BE DONE ONLINE; DATES WILL BE ANNOUNCED.

LEARNING OUTCOMES FOR ALL SPANISH 1301 COURSES:

Upon completing Spanish 1301, students will be able to

- communicate minimally by using isolated words and memorized phrases with reference to a particular context in which the language has been learned.
- ask and answer some direct questions and express themselves in writing mostly in the present tense about familiar objects, their immediate environment and some basic interests.
- read and comprehend simple texts on an elementary level.
- demonstrate an understanding of some of the salient features of the history and culture (perspectives, practices, products) of the Spanish-speaking world.
- communicate in all 3 modes—interpretive, presentational, interpersonal—at the ACTFL Novice mid to high level.

METHOD OF ASSESSING LEARNING OUTCOMES:

Learning outcomes will be assessed via three (3) chapter exams, one (1) comprehensive final exam, two (2) written compositions, two (2) oral evaluations, four (4) sets of MySpanishLab chapter activities and practice tests, daily class participation and homework.

ALL WRITTEN ASSESSMENTS, WITH THE EXCEPTION OF THE ORAL EVALUATIONS, WHICH WILL BE CONDUCTED BY PHONE, WILL BE DONE VIA BLACKBOARD AND WILL REQUIRE RESPONDUS LOCKDOWN BROWSER. NO AIDS MAY BE USED!
Spanish 1301 – asynchronous classes  -  Course Syllabus – Fall 2021

Course grade computation:

*2 Tertulias (oral evaluations, by phone) - - - - 10%
2 Talleres (compositions, in Blackboard) - - - - 10%
**4 sets of MySpanishLab activities and practice tests - - 25%
***Daily work activities in Blackboard - - - - 10%
3 chapter exams, in Blackboard - - -- - - 30%
****1 comprehensive final exam, in Blackboard-- - - 15%
Total - - - - - - - - - 100%

90-100 = A  80-89 = B  70-79 = C  60-69 =D  59 and below = F

*The details and schedule of times for the oral evaluations will be available in Blackboard. The conversations will be recorded. A schedule with the times and dates when I will conduct these will be posted in Blackboard. It is up to the student to select a day and time, and to send that to the instructor via an email.

**Specific online assignments from MySpanishLab will be posted on the MySpanishLab site. Each student must complete the work included in the textbook pages indicated in this syllabus and the corresponding MySpanishLab activities by the specified day. To do the online exercises, which are due by 11:30 p.m. Central Standard Time on the date due, from MySpanishLab, each student needs an access code as well as the course section ID. Make sure you set your device to Central Standard Time. The course section ID for this class is onofre-madrid49025. The AVERAGE of the attempts of each online activity and of each practice test will be the recorded score. Each student may attempt each online activity 3 times (the average of the 3 attempts will be the recorded grade); practice tests may only be done once.

***Daily work includes Blackboard activities/quizzes. Please make sure you complete and submit these when required.

****The final exam will include all material covered in chapter 4 and some material from chapters 1, 2 and 3. It must be taken on the day, during final exam week, and during the times specified.
SYLLABUS STATEMENTS

Student Disability Services

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website at www.angelo.edu/ADA. The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Ms. Dallas A. Swafford  
Director of Student Disability Services

• 325-942-2047
• dallas.swafford@angelo.edu
• Houston Harte University Center 112

Title IX

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.
You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Miller, J.D. You may submit reports in the following manner:

- Online: [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form)
- Face to Face: Mayer Administration Building, Room 210
- Phone: 325-942-2022
- Email: michelle.miller@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).

**Student Absence for Observance of Religious Holy Days**

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Religious Holy Day for more information.

**Incomplete Grade Policy**

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

**Student Conduct Policies**

**Academic Integrity**

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Arts and Humanities adheres to the Statement of Academic Integrity.
Plagiarism

Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center.

Copyright Policy

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

General Policies Related to This Course

All students are required to follow the policies and procedures presented in these documents:

- Angelo State University Student Handbook
- Angelo State University Catalog

RESOURCES:

ACTFL guidelines


Standards

https://www.actfl.org/publications/all/world-readiness-standards-learning-languages

A guide to learning styles
Assignment information:

- Minor assignments, reading and written, have been made for each week. Therefore, the daily activities for the week must be submitted by 11:30 p.m. (Central Standard Time), each Friday.
- The MySpanishLab activities will be due as indicated on the website, by 11:30 p.m. (Central Standard Time).
- The compositions, chapter exams and final exam must be completed on the indicated dates between 9:00 a.m. and 11:30 p.m. (Central Standard Time). This is a change in availability time, as some students had a schedule conflict with work. It is important that you know that I am generally available in the office between 9:00 a.m. and 5:00 p.m. Therefore, issues that arise after 5:00 p.m., will be addressed upon my return to the office the next business day.
- The compositions are timed; you will have 30 minutes to write it and submit each one.
- The oral evaluations are timed; you will have 5 minutes to respond to the questions asked in each one.
- The chapter exams are timed; you will have 60 minutes to complete and submit each one.
- The final exam is timed; you will have 120 minutes to complete and submit it.
Week # / Dates / Assignments

Week 1 – August 23 to August 27
Course introduction - Check course placement

Capítulo 1 (págs. 2 a 10) Hola, ¿qué tal?
Enfoque cultural: La diversidad del mundo hispano
Club cultura: Bienvenidos a Club cultura
Primera parte:
Saludos y despedidas – En la universidad;
Vocabulario;
Letras y sonidos – Spanish vowels; Aplicación
The Spanish alphabet, Aplicación;
The numbers 0-100, Aplicación

Week 2 – August 30 to September 3
Cap. 1 (págs. 12 a 20) Primera parte:
Aplicación;
Subject pronouns and the present tense of ser, Aplicación;
¡Conversemos!
Perfiles – Mi experiencia: Soy bilingüe;
Mi música – “Latinoamérica” (Calle 13, Puerto Rico)

Segunda parte:
En la clase - ¿Qué pasa hoy en la clase de la profesora García?
Vocabulario, Aplicación
Week 3 – September 6 to September 10

Monday, September 6th – Holiday

Cap. 1 (págs 21 a 29) Segunda parte:
Days of the week; months of the year; seasons
Aplicación;
Nouns and articles; Los artículos indefinidos, Aplicación
Adjective forms, position, and agreement, Aplicación

Week 4 – September 13 to September 16

Cap. 1 (págs 30 a 35) Segunda parte:
¡Conversemos!
Club cultura – Explora el mundo hispano;
Panoramas – La diversidad del mundo hispano;
Versos sencillos, “XXXIX” (José Martí, Cuba), Actividades;
Repaso

September 13, 14 or 15 - Oral evaluation –
To be done without notes, by phone,
Available times will be posted in Blackboard,
Students will schedule a time via an email to instructor.

September 16th – between 9:00 a.m. and 11:30 p.m.
CHAPTER 1 EXAM (Respondus LockDown Browser)
Spanish 1301 – asynchronous classes - Course Syllabus – Fall 2021

Week 4 – September 17
Capítulo 2 (págs. 38 a 41) ¿De dónde eres?
Enfoque cultural: España
Club cultura: Introducción a España
Primera Parte:
Las descripciones y las nacionalidades - ¿Quiénes son?
Vocabulario

Week 5 – September 20 to September 24
Cap. 2 (págs. 42 a 50) Primera parte:
Aplicación;
The present tense of estar, Aplicación;
Telling time, Aplicación

Week 6 – September 27 to October 1
Cap. 2 (págs. 51 a 59) Primera parte:
Formation of yes/no questions and negation, Aplicación;
Interrogative words, Aplicación;
¡Conversemos!
Perfiles – Mi experiencia: Nombres y apellidos;
Mi música – “K.I.E.R.E.M.E.” (Bebe, España)
Segunda Parte:
¿Qué haces? ¿Qué te gusta hacer? - Busco un tutor;
Vocabulario;
Letras y sonidos – More on vowels in Spanish
Week 7 – October 4 to October 8
Cap. 2 (págs. 60 a 68) Segunda parte:
   Aplicación;
   The present tense of regular –ar verbs, Aplicación;
   The present tense of regular –er and –ir verbs, Aplicación
   The present tense of tener, Aplicación;
   ¡Conversemos!

Week 8 – October 11 and October 12
   October 11, 2021 - Composición # 1 – between 9:00 and 11:30 p.m.,
   to be done in 30 minutes, without any aids and
   using Respondus LockDown Browser
   Cap. 2 (págs. 69 a 73) Segunda parte:
   Club cultura – En la Universidad Complutense
   Panoramas – Descubre España;
   Páginas – La corrida de toros: ¿Cultura o tortura?
   Actividades; Repaso

   October 12th – between 9:00 a.m. and 11:30 p.m.
   CHAPTER 2 EXAM (Respondus LockDown Browser)

Week 8 – October 13 to October 15
   Capítulo 3 (págs. 76 a 80) ¿Qué estudias?
   Enfoque cultural: México
   Club cultura: Introducción a México
   Primera parte:
   Las materias académicas y la vida estudiantil – Un horario complicado;
   Vocabulario, Aplicación
Week 9 – October 18 to October 22
Cap. 3 (págs. 81 a 89) Primera parte:
The numbers 101-3.000.000, Aplicación;
Possessive adjectives, Aplicación;
Other expressions with tener, Aplicación;
¡Conversemos!

Week 10 – October 25 to October 29
Cap. 3 (págs. 90 a 97) Primera parte:
Perfiles – Mi experiencia: Mi universidad: La UNAM;
Mi música – “Eres” (Café Tacvba, México);
Segunda parte:
Los edificios de la universidad - ¿Dónde está la biblioteca?
Vocabulario;
Letras y sonidos – Syllabification;
Aplicación;
The present tense of ir and hacer, Aplicación;
Summary of uses of ser and estar

Week 11 – November 1 to November 5
Cap. 3 (págs. 98 a 105) Segunda parte:
Aplicación;
¡Conversemos!
Club cultura – Vida universitaria
Panoramas - ¡México fascinante!
Páginas - El Museo de Antropología de México, Actividades;
Repaso

November 2nd, 3rd or 4th - Oral evaluation –
To be done without notes, by phone,
Available times will be posted in Blackboard,
Students will schedule a time via an email to instructor.

November 5th - between 9:00 a.m. and 11:30 p.m.
CHAPTER 3 EXAM (with Respondus LockDown browser)
Week 12 – November 8 to November 12

Capítulo 4 (págs. 108 a 116) ¿Cómo es tu familia?

Enfoque cultural: Guatemala, El Salvador, Honduras

Club cultura: Introducción a El Salvador

Primera parte:

Miembros de la familia - Una tamalada en familia;
Vocabulario, Aplicación;
The present tense of stem-changing verbs: e > ie, o > ue, e > i, Aplicación

Week 13 – November 15 to November 19

Cap. 4 (págs. 117 a 125) Primera parte:

Aplicación;
Direct objects, the personal a, and direct object pronouns, Aplicación;
¡Conversemos!
Perfiles - Mi experiencia: La familia hispana ¿típica?
Mi música – “El encarguito” (Guillermo Anderson, Honduras)

Week 14 – November 22 to November 24

November 22, 2021 - Last day to drop/withdrawal from the fall semester

Cap. 4 (págs. 126 a 134) Segunda parte:

El ocio - Una invitación;
Vocabulario;
Letras y sonidos – Word stress and written accent marks in Spanish; Aplicación;
Demonstrative adjectives and pronouns, Aplicación;
The present tense of poner, salir, and traer; Aplicación

November 25 and 26 – Thanksgiving Holiday – Disfruten de los días
Week 15 – November 29 to December 3

November 29, 2021 - Composición # 2 – between 9:00 and 11:30 p.m.,
to be done in 30 minutes, without any aids and
using Respondus LockDown Browser

Cap. 4 (págs. 135 a 143) Segunda parte:
Aplicación;
*Saber* and *conocer*, Aplicación;
¡Conversemos!

Club cultura – Guatemala: Los mayas;
Panoramas – En tierras de los mayas: Guatemala, El Salvador, Honduras;
Páginas - *Sobreviviendo Guazapa*, CineNuevo, Actividades;
Repaso final

Week 16 – December 6 to December 10

Comprehensive final exam – oral and written exercises,
Respondus LockDown browser

Tuesday, December 7, 2021 - Section D10
2 hours between 9:00 a.m. and 11:30 p.m.

Wednesday, December 8, 2021 - Section D20
2 hours between 9:00 a.m. and 11:30 p.m.
COURSE POLICIES

ATTENDANCE:

Attendance will be calculated using the weekly logins into Blackboard. Any student who does not login at all in a given week will have 6.5 points deducted from the final course grade. Any student who does not login for 2 weeks loses the possibility of receiving an “A” in the course. A student who does not login for four (4) weeks or more will automatically receive an “F” for the course.

Plan to login at least 3 times each week to keep up with the learning process.

HONOR CODE:

ANY STUDENT WHO PRACTICES ACADEMIC DISHONESTY IN THIS CLASS WILL BE DISMISSED FROM CLASS, AND HE/SHE WILL RECEIVE AN “F” FOR THE COURSE.

MAKE-UP AND LATE WORK:

There will be no make-up tests, exams, quizzes or work! All written work will be done and submitted via Blackboard. Late work will not be accepted.

Students who must miss an exam are not eligible automatically to take a make-up exam, and will be granted that privilege only if a valid explanation is documented. If you have a valid reason for missing an exam when it is scheduled, you may make it up. If possible, you should notify me BEFORE the exam. If not, you must notify me within 24 hours of the scheduled exam. Make up exams must be arranged by appointment with your instructor, and must be taken within 2 days of absence. Written documentation, in electronic form, is required before any makeup exam is administered.

There are some valid reasons for a student’s absence from class. According to the Angelo State University 2021-22 Undergraduate, http://www.angelo.edu/catalogs/, “Any student absent because of university business must be allowed to make up missed work within 2-4 days of
Spanish 1301 – asynchronous classes  -  Course Syllabus – Fall 2021

returning from the university sponsored trip..." (page 167, IV). It is the student’s responsibility to inform me in advance, in writing, via e-mail, or within 24 hours, of this and any other absences, via e-mail or voice mail, so that I may determine if each absence merits an excuse for make-up work of the missed assignments. Before you return to class, you must submit the written documentation in electronic form via an email to justify all excused or make-up assignments. For all pre-scheduled university events, the student must complete the make-up assignments before leaving campus to participate in each event.

¡BIENVENIDOS!  VAMOS A APRENDER ESPAÑOL.