PT 7261
Clinical Practicum I
Summer/Fall

Instructor: Teresa Huckaby, PT, DPT, OCS, CSCS, DCE
Email: teresa.huckaby@angelo.edu
Phone: 325-212-9272 (C)
Office: 325-942-2394
Office Hours: By appointment

Course Information

Course Description
An eight-week, full-time clinical experience assigned at acute care clinical facilities throughout North America. This initial full time clinical experience provides student physical therapists with the opportunity to develop competency in the physical therapy management of individuals in the acute care setting.

Course Credits
2 Credits (0-0-6)

Prerequisite and Co-requisite Courses
Successful completion of previous DPT coursework

Prerequisite Skills
Students are required to successfully pass the training course from the APTA on the use of the Clinical Performance Instrument web version.

Program Outcomes
Upon completion of the program of study for the Department of Physical Therapy, the graduate will be prepared to: successfully select and implement appropriate actions to safely and effectively manage the day-to-day tasks of a physical therapist utilizing current concepts for patient management.

Student Learning Outcomes
1. Maintain safety by practicing in a manner that minimizes risk to patient, self and others. 7D33, 7D37
2. Display professional behaviors in clinical setting. 7D1, 7D2, 7D3, 7D4, 7D5, 7D6
3. Demonstrate professional behavior during interactions with others. 7D8
4. Demonstrate responsible personal behavior by adhering to ethical and legal practice standards. 7D1, 7D2, 7D3, 7D4, 7D5, 7D6
5. Demonstrate effective communication skills in a variety of clinical situations. 7D7
6. Produce documentation to support the delivery of physical therapy services. 7D7, 7D21, 7D32
7. Demonstrate sensitivity to individual and cultural differences in patient care. 7D8
8. Access, critically appraise, and apply scientific literature in the healthcare environment 7D9
9. Demonstrate clinical decision-making in patient/client care. 7D10, 7D11
10. Examine the effectiveness or need for physical therapy services by use of screening procedures. 7D16
11. Demonstrate the delivery of physical therapy services within the state's physical therapy practice. 7D35
12. Demonstrate performance of an acute care physical therapy patient examination. 7D17, 7D18, 7D19
13. Evaluate clinical finding to determine physical therapy diagnoses and outcomes of care. 7D20, 7D22, 7D23
14. Design a physical therapy plan of care that integrates goals, treatment, outcomes and discharge plan. 7D23, 7D24, 7D26, 7D31
15. Manage the plan of care in response to patient/client status. 7D30
16. Demonstrate performance of physical therapy interventions in a competent manner. 7D27, 7D28
17. Supply education to others using relevant and effective teaching methods. 7D7, 7D12
18. Demonstrate participation in patient-centered inter-professional collaborate practice. 7D39
19. Use health informatics in the health care environment 7D40
20. Demonstrate participation in activities addressing quality of service delivery. 7D38
21. Assess patient needs for services other than physical therapy as needed. 7D36, 7D39
22. Manage resources to achieve goals of the practice setting. 7D36
23. Integrate economic factors in the delivery of physical therapy services. 7D36
24. Use support personnel according to legal standards and ethical guidelines. 7D25, 7D29
25. Display that a physical therapist has professional/social responsibilities beyond those defined by work expectations and job description. 7D4, 7D5, 7D13, 7D14
26. Organize and implement a self-directed plan for professional development and lifelong learning. 7D15
27. Value and address primary and secondary prevention, wellness, and health promotion needs of individuals, groups, and communities. 7D34
28. Evaluate patient outcomes, using standardized tests and measures that address impairments, functional, and participation status. 7D31

CAPTE Criteria in this course: all of 7D except 41-43
Course Delivery

This practical clinical experience occurs under the supervision of a licensed physical therapist. Experiences may include direct patient/client care, interdisciplinary activities, departmental meetings and in-services, administrative activities, surgical observation, home health care, and quality assurance activities such as patient/client auditing.

Required Texts and Materials

There is no textbook for this course. Readings are assigned by the clinical instructor as appropriate for the setting and the clinical experience of the student.

Recommended Texts and Materials

None

Technology Requirements

See below:

To participate in one of ASU’s distance education programs, you need this technology:

- A computer capable of running Windows 7 or later, or Mac OSX 10.8 or later
- The latest version of one of these web browsers: internet Explorer, Firefox, or Safari
- Microsoft Office Suite or a compatible Open Office Suite
- Adobe Acrobat Reader
- High Speed Internet Access
- Ethernet adapter cable required (wireless connections can drop during tests and Collaborate sessions)
- Webcam

Refer to Angelo State University’s Distance Education website for further technology requirements: [Angelo State University's Distance Education Website](#)

Communication

Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

Written communication via email: All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. In your emails to faculty, include the course name and section number in your subject line.
Virtual communication: Office hours and/or advising may be done with the assistance of the telephone, Collaborate, Skype, etc.

Grading

Evaluation and Grades
Course grades will be determined as indicated in the table below.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Percent/Points of Total Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weekly Diagnosis Logs</td>
<td>40 (Mastery 32)</td>
</tr>
<tr>
<td>Weekly Goal Form</td>
<td>40 (Mastery 32)</td>
</tr>
<tr>
<td>Weekly Time Sheet</td>
<td>40 (Mastery 32)</td>
</tr>
<tr>
<td>Reflective Weekly Question</td>
<td>80 (Mastery 64)</td>
</tr>
<tr>
<td>In-service presentation outline</td>
<td>90 (Mastery 72)</td>
</tr>
<tr>
<td>Speaker Evaluation form from In-service</td>
<td>10 (Mastery 8)</td>
</tr>
<tr>
<td>Clinical Performance Instrument (CPI) Midterm</td>
<td>150 (Mastery 120)</td>
</tr>
<tr>
<td>Clinical Performance Instrument (CPI) Final</td>
<td>150 (Mastery 120)</td>
</tr>
<tr>
<td>Midterm Evaluation of CI</td>
<td>100 (Mastery 80)</td>
</tr>
<tr>
<td>Final Evaluation of CI</td>
<td>100 (Mastery 80)</td>
</tr>
<tr>
<td>Final Evaluation of Clinical Site</td>
<td>100 (Mastery 80)</td>
</tr>
<tr>
<td>Total</td>
<td>900 points</td>
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</tbody>
</table>

Grading System
Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course: Clinical Practicum I will be graded on a pass/fail basis. The grade of “Pass (P), “Fail” (F), or “Incomplete” (I) will be recorded on the student’s transcript. Credit is given if the course is passed, although the GPA will be unaffected by the “P” grade. The “F” grade will impact the GPA as any failing grade does. The DCE has the ultimate responsibility for assigning grades. The following requirements must be met for successful completion of the course (passing grade).

Any action that demonstrates unsafe or unethical clinical practice according to the Texas Physical Therapy Practice Act (Rule 322.4, Practicing in a Manner Detrimental to the Public
Health and Welfare) constitutes grounds for failure and immediate removal from a clinical experience; based upon the mutual decision of the DCE in consultation with the DPT program director and appropriate representatives (CCCE, CI) of the clinical facility. Please refer to the DPT Program Clinical Education Handbook regarding Immediate Removal from Clinical Experience.

Teaching Strategies

Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

This practical clinical experience occurs under the supervision of a licensed physical therapist. Experiences may include direct patient/client care, interdisciplinary activities, departmental meetings and in-services, administrative activities, surgical observation, home health care, and quality assurance activities such as patient/client auditing.

Assignment and Activity Descriptions

*Please note: Rubrics for all assignments and activities are located at the end of this syllabus.*

**Midterm Expectations:**

- Red flag skills #1, 2, 3, 4, and skills 5-6: Advanced beginner
- 7-16, between Beginner and Advanced beginner
- #17-18 - Beginner

**Final Expectations:**

- Red flag skills #1, 2, 3, 4, and skills 5-6 – Intermediate
- #7-16 – Advanced Beginner
- #17-18 – between Beginner and Advanced Beginner

- **No Red Flags or Significant Concerns on the Clinical Performance Instrument (CPI) at Final Evaluation.**

- **The student’s comments in the CPI must support evidence of true self-reflection including strengths and opportunities for improvement. Copying and pasting previous comments is unacceptable and will result in remedial assignments or possible failure. The DCE has final ruling on this subject.**

- Completes all clinical assignments in a satisfactory manner and on time.

- **Mid-term self-assessment of Clinical Performance Instrument (CPI, web version)** are due one day before the scheduled time for the Mid-term call or site visit. (Complete all sign offs required)

- **Final self-assessment of Clinical Performance Instrument (CPI)** – due by noon of the last day of the practicum experience (Complete all sign offs required)
- **Weekly Diagnosis Logs** should be completed each week and **signed** by CI. Due by Monday of the following week. Week 8 weekly log and goals should be posted by **Friday of Week Eight (8)**.

- **Midterm Evaluation of Clinical Instructor** – Due by Friday of Week 4

- **Final Evaluation of Clinical Instructor** – Due by Friday of Week 8

- **Final Evaluation of Clinical Site** - Due by Friday of Week 8

- **In-service** (Appendix 21) **outline** is due on Monday of Week 8. The actual presentation of the material may take place after this date.

- **Speaker Evaluation form**: After completion of the in-service, a speaker evaluation is required for credit.

- **Reflective Weekly Question**: Due by Monday of the following week. Week 8 weekly log and goals should be posted by **Friday of Week Eight (8)**.

- **Weekly Timesheet**: Provided spreadsheet to be filled out daily and signed off weekly by CI. To be submitted on Exxat by the Monday following the previous week by midnight. Week 8 log to be submitted on the Friday of the final week by midnight.

**Mastery level on Assignments**: Please refer to grading rubric below. **Assignments that are tardy will receive ½ point value up to 1 week past due date. Assignments turned in later than 1 week will not receive credit. Mastery level of 80% is expected on all assignments for successful completion of Clinical Practicum I. Students who do not meet mastery on written assignments may be required to do remedial work at the discretion of the DCE. Students may be prohibited from attending class until all work has been submitted and the student has received a passing grade.**

**Final assignment of grades for the clinical practicum rests solely with the DCE.**
**Assignment Submission**

Assignments will be completed in Exxat except the Clinical Performance Instrument which will be completed on the CPI website. All assignments MUST be submitted through the Assignments link in the Exxat site. This is for grading, documenting, and archiving purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email support@exxat.com for assistance with submissions and email me at teresa.huckaby@angelo.edu and attach a copy of what you are trying to submit. This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Exxat. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

**Late Work or Missed Assignments Policy**

Mastery level on Assignments: Assignment that are tardy will receive ½ point value up to 1 week past due date. Assignments turned in later than 1 week will not receive credit. Mastery level of 80% is expected on all assignments for successful completion of Clinical Practicum II.

Students who do not meet mastery on written assignments may be required to do remedial work at the discretion of the DCE. Students may be prohibited from attending class until all work has been submitted and the student has received a passing grade.

**General Policies Related to This Course**

All students are required to follow the policies and procedures presented in these documents:

- [Angelo State University Student Handbook](#)
- [Angelo State University Catalog](#)

**Student Responsibility and Attendance**

**Online:** This class is asynchronous, meaning you do not have to be on-line at a certain time. There are readings which you will have to complete to be able to adequately participate in individual and group assignments. In order to complete this course successfully, you do have to participate in all course activities i.e. discussion boards, course projects, reflective logs, etc. Students are expected to engage in course activities and submit work by due dates and times. The hope is that students will make substantive contributions which reflect integration of assigned materials as well as any outside readings as appropriate. Scholarly contribution is an expectation. For planning purposes, this class will probably require a minimum of 6-9 study hours per week on average.

**In Clinic:** Students are expected to attend clinic every day it is scheduled. Students are expected to follow the holiday policy of the clinic, not the University, when in the clinic. **Illness and personal**
emergencies are the only excused absences after contacting the CI and the ACCE. Absences for other reasons are considered unexcused. The first unexcused absence will place a student on First Clinical Probation. See Clinical Probation Policy, Clinical Education Handbook.

Students are required to follow the clinical facility policy regarding their return to work after an illness. Students are required to make up all absences in excess of two working days. Absences less than two days will be handled on an individual basis. Students are required to make up all missed assignments due to any absence from the clinic. Students are expected to arrive at the clinical site on time and prepared for the day. Tardiness will not be tolerated. A second unexcused tardiness will place the student on first clinical probation, Clinical Probation Policy, Clinical Education Handbook. Examples of excused tardiness include: congested traffic due to an accident, mechanical failure of vehicle, and a personal emergency that requires immediate attention. In the event of potential late arrival to the clinic, the CI and ACCE should be contacted by phone or other established means of communication.

For instances related to a breach of DPT program policy as defined in the Clinical Education Handbook Clinical Probation may occur for the following instances:

1. A “significant concerns” box is checked on the CPI (page 13 of Appendix 1), and/or
2. A student’s CPI rating falls below expected mastery level per practicum syllabus at mid-term, and/or the clinical instructor’s comments indicate that the student has not reached mastery level of expectations
3. A student has one (1) unexcused absence. and/or
4. A student has two (2) unexcused tardy arrivals to clinic.

The Director of Clinical Education will issue a probation letter signed by the Program Director detailing the conditions of probation and expeditiously deliver it to the student.

Probation Conditions:
The conditions of probation may include but are not limited to:
1. Established meetings between the ACCE, CCCE, CI and/or student.
2. Weekly review of progress with ACCE.
3. Written learning contract between the CI and the student.
4. Bi-weekly evaluations by the CI.
5. Additional clinical experience to remediate the areas of concern.
6. Counseling.
7. Didactic remediation.
8. Make-up of missed time and assignments from unexcused absence.

A student’s status during probation will be documented on the Clinical Probation Tracking Form (Appendix 27).

Termination of Clinical Probation:
Probation will terminate upon successful completion of the conditions defined in the probation letter.

Failure to Meet Probation Conditions:
The consequences of unsuccessful completion of the probation conditions are:
1. A failing grade for the clinical practicum.
2. Review of the student’s status by the Academic Committee. (The Academic Committee consists of all core physical therapy faculty assigned to the Doctor of Physical Therapy Program, in consultation, as applicable with supportive or adjunct physical therapy faculty.)
3. Possible recommendation to the Dean of the College of Graduate Studies for dismissal from the program.

Please see “Probation Policies” in the Student Handbook of the Doctor of Physical Therapy Program. Students have the right to appeal any decision of the Academic Committee.

**Failure of the Clinical Internship:**
A student may fail a clinical experience when:

1. A student’s CPI rating falls below expected mastery level per practicum syllabus at the final evaluation and/or the clinical instructor’s comments indicate that the student has not reached mastery for that clinical setting,
   
   and/or

2. A “Significant Concerns” box is checked (CPI, page 13 of Appendix 1) at the final evaluation of the student’s performance,

   and/or

3. A student fails to meet the probation conditions in the probation letter,

   and/or

4. A student has two (2) unexcused absences or three (3) unexcused tardy arrivals

A student who fails a clinical experience is subject to automatic review by the Academic Committee.

**Immediate Removal from the Clinical Experience:**
The student physical therapist will be immediately removed from the clinical experience, receive a grade of "F" in the course, and may be permanently dismissed from the physical therapy program for any behavior that is inconsistent with the professional physical therapist and/or the Texas Physical Therapy Practice Act, Rule 322.4: Practicing in a Manner Detrimental to the Public Health and Welfare (Appendix 28).

Some specific examples of misconduct for which students may be subject to disciplinary action include, but are not limited to:

1. Unprofessional, unsafe or unethical behavior on the part of the student.
2. Failure on the part of the student to meet any necessary academic requirements.
3. Arrest for a felony or crime involving moral turpitude or theft.
4. Use of alcohol, drugs, or other toxic or foreign agents.

**Academic Integrity**
Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.
The College of Health and Human Services adheres to the university’s Statement of Academic Integrity.³

Accommodations for Students with Disabilities
ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website.⁴ The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford
Director of Student Disability Services
Office of Student Affairs
325-942-2047
dallas.swafford@angelo.edu
Houston Harte University Center, Room 112

Incomplete Grade Policy
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures⁵ for more information.

Plagiarism
Plagiarism is a serious topic covered in ASU’s Academic Integrity policy⁶ in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.
In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.⁷

**Student Absence for Observance of Religious Holy Days**

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day⁸ for more information.

**Copyright Policy**

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

**Syllabus Changes**

The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

**Title IX at Angelo State University**

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.
You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form
Face to face: Mayer Administration Building, Room 210
Phone: 325-942-2022
Email: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: www.angelo.edu/title-ix.

### Course Schedule

<table>
<thead>
<tr>
<th>Week/Date</th>
<th>Topic/Assignments/Assessments DUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>July 5 – August 27 OR</td>
<td>Clinical Participation at Assigned Clinical Site</td>
</tr>
<tr>
<td>August 23 – October 15</td>
<td></td>
</tr>
<tr>
<td>August 2 – 6 OR</td>
<td>Midterm Site or Phone Calls</td>
</tr>
<tr>
<td>September 20 - 24</td>
<td></td>
</tr>
<tr>
<td>July 5 – August 27 OR</td>
<td>Submission of assignments as described above</td>
</tr>
<tr>
<td>August 23 – October 15</td>
<td></td>
</tr>
</tbody>
</table>

### Grading Rubrics

- **Weekly diagnosis logs**: 40 point total- 5 points per week (Mastery 32 points)
- **Weekly goal form**: 40 point total (Mastery 32 points) download, complete, have CI sign before turning in
- **Weekly time sheet**: 40 point total (Mastery 32 points) signed off by CI each week
- **Midterm evaluation of CI**: 10 points (Mastery 8 points)
- **Final evaluation of CI**: 10 points (Mastery 8 points)
Final evaluation of Clinical Site: 10 points (Mastery 8 points)

In-service Presentation Outline (Appendix 21) 100 points (Mastery 80 points)
- Title of the In-service 5 points
- Description of Target Audience 5 points
- Objectives Written in ABCD (Audience, behavior, condition, degree) Format 25 points
- Identify Teaching Method(s) Used 10 points
- Brief Synopsis of Program Content 25 points
- Evaluation Methods (2 parts)
  - Self-Assessment of Performance 10 points
  - Assessment of Audience Knowledge post presentation 10 points

Speaker Evaluation Forms from In-service: 10 points

Reflective Weekly Question: 80 points (Mastery 64 points)
Each response should be at least 150 words

Clinical Performance Instrument (CPI): 300 points (Mastery 240)
- Midterm 150 points (Mastery 120)
  - Meets expectations: refer to preceding midterm expectations
  - Appropriate comments
- Final 150 points (Mastery 120)
  - Meets expectations: refer to preceding final expectations
  - Appropriate comments

Student Evaluation of Faculty and Course
Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences. For clinical courses, you will receive a survey of the course and DCE post completion of the practicum.

End of Syllabus

1 https://www.angelo.edu/student-handbook/
2 https://www.angelo.edu/catalogs/
3 https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
4 https://www.angelo.edu/services/disability-services/
5 https://www.angelo.edu/content/files/14197-op-1011-grading-procedures
6 https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
7 https://www.angelo.edu/dept/writing_center/academic_honesty.php
8 https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of