



**GS1181 F46**  
**How to Manage College as an Introvert**  
MW 12:00-12:50 PM  
CARR 191

**Professor: Dr. Leah Carruth**

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**Office Hours:** M 10:00-11:00, 1:00-2:00

W 10:00-11:00, 1:00-4:00

T/Th 12:00-2:00

or by appointment

**Course Description**

This course will engage students in a variety of strategies to maneuver through the college experience. Adequate understanding of self in terms of personal learning styles, social adjustment skills, and how you interact with others play an important role in the university setting.

**Core Student Learning Outcomes**

Upon completion of this course, students will be able to

- Develop, interpret, and express ideas through effective written communication
- Locate campus resources to solve problems/answer questions
- Gather, analyze, evaluate, and synthesize information relevant to management of college.

**Course Objectives**

- Develop skill in expression oneself orally or in writing
- Learning how to find and use resources for answering questions or solving problems
- Learning to analyze and critically evaluate ideas, arguments, and points of view
- Demonstrate the ability to effectively engage in the campus community.

**Methods of Assessing Learning Outcomes**

Core student learning outcomes will be assessed through course assignments

**Course Requirements**

- Two article summaries
- Information Literacy
- Participation in a university or college-wide event
- Participation in class discussions and activities
- Regular attendance

## **Required Materials**

No textbook required, although we will be using campus resources for articles, etc.

Blackboard

ASU email to check daily

**Academic Honesty:** Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Plagiarism and cheating are grounds for dismissal from this class. You are responsible for understanding the Academic Honor Code, which is contained in both print and web versions of the *Student Handbook*. <https://www.angelo.edu/student-handbook/code-of-student-conduct/misconduct.php>.

## **Plagiarism**

Plagiarism at ASU is a serious topic. The Angelo State University's Honor Code gives specific details on plagiarism and what it encompasses. Plagiarism is the action of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is a literary theft.

Specific conditions for courses taught in the Department for Teacher Education: At the first incident of plagiarism, the student will receive a zero (0) for the plagiarized assignment while this infraction will be noted on the student's records. Should there be a second occurrence of plagiarism, the student will receive a final grade of F for the course and another infraction report will be added to the student's permanent records.

In your papers for this course, it is unacceptable to copy word for word without quotation marks and the source of the quotation. Quotes should be used sparingly as it is expected that you summarize the information in your own words while giving credit to the source. Resources to help you understand this policy better are available at the ASU Writing Center.

[http://www.angelo.edu/dept/writing\\_center/academic\\_honesty.php](http://www.angelo.edu/dept/writing_center/academic_honesty.php)

## **ASU OP 10.15 Providing Accommodations for Students with Disabilities**

<http://www.angelo.edu/opmanual/#s10>

Persons seeking accommodations must contact the Student Life Office, Room 112 University Center, 942-2191, in order to request such accommodations prior to any accommodations being implemented. Students are encouraged to make this request early in the semester so that appropriate arrangements can be made.

## **ASU OP10.19 Student Absence for Observance of Religious Holy Day**

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

<http://www.angelo.edu/opmanual/#s10>

## **Attendance**

Class attendance is expected and essential. Activities completed during class and graded cannot be made up if missed. You will receive one free absence without losing points. Each absence after the first will have 10 points taken off the final grade.

**Summary Assignments:** You will have to write analytical and reflective pieces in your higher education courses. I will provide you articles to summarize related to being an introvert, personality in work, and/or 21<sup>st</sup> century skills.

**Information Literacy Assignment:** The university library has endless resources for you to use, but it can be overwhelming. This tutorial will be on Blackboard and has videos and quizzes for you to complete online.

**Campus Involvement Assignments:** There will be two different campus involvement opportunities during this course. You will choose two campus-wide events to attend and present that event to the class. This will be completed by a short presentation through Blackboard. This will be discussed further in class.

All assignments, presentations, media presentations, etc. must follow the writing style found in the most current edition of the American Psychological Association Publication Manual (APA Manual) which is available at the ASU library, at the bookstore, or on-line at [www.apa.org](http://www.apa.org).

**Late Work:** Late work is not accepted. All work will be due in class on the day provided on the calendar and in Blackboard.

**Course Communication:** It is my goal for you to be successful in this course and acquire skills necessary to maintain a good college experience. Please communicate with me if you have questions or a problem arises. You may call my office phone and if I do not answer, please leave a message. Email is the best way to contact me.

## **Course Evaluation and Grading**

Grading includes neatness, organization, creativity, and appropriateness of material to course content. Assignments should reflect your best efforts and will be graded accordingly. Please edit for grammar and punctuation!

Grades will be based upon the following:

Attendance	20%
Class Participation	10%
In-Class Activities	10%
Campus involvement	10%
Article Summaries	25%
Blackboard Assignments	25%

All grades will be posted as quickly as possible. You should be aware that your current grade, which is shown as your Weighted Total on Bb/Grades. Please note that your grades are weighted, which means that your final course grade is different from the mean.

### Course Schedule (tentative)

You will find the week numbers and dates that they will cover below. Please know that the dates and topics could change.

Week #	Dates	Topics
1	August 23/25	Course Introduction, Blackboard, Class Activities Bring Syllabi from other courses Complete I am poem on Blackboard
2	August 30/ September 1	What it means to be an introvert Summary Writing (Group Discussion) Writing Center Class Visit
3	September 6/8	Labor Day Monday – No Class Personality Test and Result Discussion Complete First Campus Event by 9-8
4	September 13/15	21 <sup>st</sup> Century Skills Handshake/Resume Article Summary Due 9-13
5	September 20/22	Future courses – Library Visit Complete Blackboard Library Course by 9-29
6	September 27/29	Campus Resources – Dallas Swafford Class Visit Wednesday Second Campus Event Presentation Due 10-4
7	October 4/6	Community Building – On Campus Group Work
8	October 11/13	In Class Group Work and Discussion