

**Principles of Microeconomics - ECON 2302 -
COURSE SYLLABUS, Fall, 2021
August 23, 2021 – Dec. 10, 2021**



Faculty/Instructor Information

Dr. Jamal G. Husein, Office: RAS 252

Phone: 325-486-6457

e-mail: jamal.husein@angelo.edu

Office Hours: M W: 10:30am – 12:00pm & 1:00pm-2:00pm.

Virtual office Hours: M T W R: 1:00pm – 3:00pm

Course Description

Product pricing, resource allocation, factor pricing, income distribution, and economic growth; contemporary problems such as foreign trade and agriculture.

Course Overview

This is an introductory microeconomics class which will (1) Introduce you to the basic concepts, terminology, methodology and theory used by Economists to describe the workings of market based economies, (2) Study both product and resource markets and how they operate (3) Illustrate how these micro concepts are applied in the real world situations by individual economic agents whether they be individual people, individual firms, or individual industries. In general, microeconomics focuses on the process used by economic agents to maximize satisfaction (or profits) they receive from participating in economic activities. At the end of this class you will be expected to become familiar with the terminology economists use to describe the world and be able to apply the fundamental tools of economic analysis to analyze the behavior of economic agents.

Prerequisites

Mathematics 1314 or 1332 or 1324 or equivalent. It is assumed that these prerequisites are either met or cleared by instructor.

Class Meetings: Class meets on Tuesdays and Thursdays: 12:30pm – 1:45pm. **RAS 103.**

Attendance

Attendance will be taken every class meeting and it is a requirement for this class. You are allowed up to 3 excused absences. Remember, good attendance will contribute to your success. Classroom participation is highly encouraged.

Technology

Must be able to retrieve materials from Blackboard, access online Exams and assignments. A student should also have a basic understanding of what a discussion forum is.

Technical Support

The Technology Service Center (TSC) may be contacted by calling (325) 942-2911 or 1-866-942-2911 or by email at helpdesk@angelo.edu

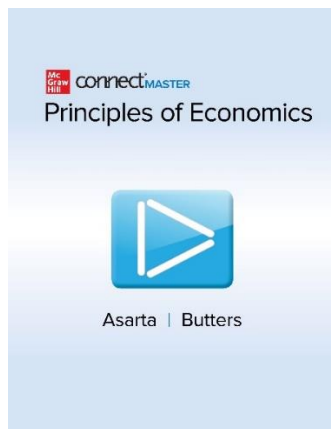
Classroom Philosophy: To keep both the students and the professor focused on the material, the use of chewing tobacco, pagers, text messaging, Tablets and cellular phones are **NOT ALLOWED** in class.

Course Textbook

**Principles of ECONOMICS, 3e Asarta | Butters,
McGraw- Hill Education.**

Buying options:

- A. Available @ the bookstore as a package (Physical book and CONNECT access code).**



- B. You can just buy the **CONNECT CODE** from the book store (you will have access to the e-book and **CONNECT**).
- C. You can buy directly from McGraw-Hill (Still you have to go through blackboard to do so). You will have access to the e-book and **CONNECT**. You will also have a choice to buy a physical copy of the book if you choose to do so for maybe an extra \$30.

Remember with the e-Book choice, there is really no good option to PRINT book chapters from CONNECT! So if you want the physical book, contact the ASU book store or buy directly from McGraw-Hill (again, you will do this in blackboard).

CONNECT registration process

is the same as in the past in that you **MUST first login to Blackboard** and click on the **CONNEC REGISTRATION** link that I provide then click **CONNECT OVERVIEW VIDEO** and you will be directed to McGraw-Hill website to register (**you need to do this only once**). If you purchase from ASU bookstore, you will have the **CONNECT** registration card, if not you can use your credit/debit card to buy from McGraw-Hill.

E-mail and Communication

Always include subject and state which class and section you are in (instructors teach many classes/sections), title or name of the person you are writing to, content, and your name. The instructor will not respond to emails that are not written in proper manners.

Response Time

Assignments & LearnSmart grades will be available to you after submission. Exam grades will be available within 24 hours. During the week, I will respond within 18 hours of receiving your email/inquiry.

Missed/Late Work

- ✓ If you are unable to take an exam for a valid reason, recognized by the university, such as illness or death in the family, a **makeup exam** will be scheduled. You will be required to produce documentary evidence to substantiate your claim. Any other excuse must be approved by telephone/email in advance. If no advance approval is given, there will be no make-up.
- ✓ The **online Assignments** are automatically submitted as is at 11:59pm on the due date. Any Assignment or part of it COMPLETED after due date and time will earn NO credit. There will be **no makeup** for missed Assignments as these are available to you in blackboard days before due date and time. In addition, you have **TWO** attempts at each assignment. Furthermore, we drop the lowest **one assignment** at the end of the semester so if you happen to miss one assignment, your final grade will not be impacted.
- ✓ **LearnSmart Achieve (LSA) assignments** are automatically submitted as is at 11:59 pm on the due date. LSA Homework or part of it COMPLETED after due date and time will earn NO credit. **You have UNLIMITED** attempts at the LearnSmart Achieve assignments and we drop the lowest LSA at the end of the semester so if you happen to miss one LSA assignment, your final grade will not be impacted.

Writing Guidelines

No writing is required in this course.

BLACKBOARD (bb)

Blackboard is the main website for this course. All required and optional practice work will be deployed in BB.

Everyone should automatically be enrolled in BB. You should see our course as one of your courses on your homepage list. If you do not see our class, contact "Students Blackboard Technical Support". Course material (**Chapter by chapter PowerPoint slides and Lecture Notes**), grades and online assignments and other information are also found on the University's Blackboard.

Go to <http://blackboard.angelo.edu/> and follow the instructions to "log-in",

- You should see "Principles of MICROECONOMICS – ECON 2302 -as one of your courses. If you do not see our class, contact "Students BlackBoard Technical Support". When successfully logged in, you will see the following Links:

Announcements

where all my announcements/communication regarding this course will be posted. All announcements will also be delivered to your emails.

ORINTATATION

- **START HERE:** Here you will find information on how to navigate the course
- **Syllabus/Policies:** Your detailed course outline, and other relevant information are posted.
- **Instructor:** My general & contact information.
- **IDEA:** when available, use this link to complete course evaluation.

CONNECT REGISTRATION (**VERY IMPORTANT**)

The student registration process is the same as in the past in that you **MUST first login** to blackboard and then click on **Connect Registration** link that I provide. By opening this folder, you will see a link the following Video:

- ✚ Click on **CONNECT OVERVIEW VIDEO** and blackboard will send you to **McGraw Hill Connect website where you will be guided through the registration process. This Registration needs to be done ONCE and you are done. After registration, watch the video and answer the multiple-choice question for 10 Bonus points.**



LEARNING LESSONS

Here you'll see 4 links to our 4 main lessons/periods. Within each LESSON, you'll find THE FOLLOWING links:

✓ **COURSE DOCUMENTS/RESOURCES**

- ✚ This folder contains each LESSON's chapter by chapter PowerPoint slides and Other resources.

✓ **LearnSmart Achieve (LSA) Assignments – Required & GRADED**

LSA is an adaptive learning system designed to help students learn faster, study more efficiently, and retain more knowledge for greater success. Chapter by

chapter modules (**50 points each**) will be deployed here. You have **unlimited attempts at each LSA module**. Keep taking each module until you receive full credit. Keep in mind that **NO LATE SUBMISSION IS ALLOWED**. Submission due dates and times will be provided.

LSA modules are available at the beginning of each lesson and can be submitted earlier than due dates and times if you choose to do so.

The lowest LSA score will be dropped at the end of the semester so only the highest 9 LSA modules will be included in your final grade

✓ **ASSIGNMENTS – Required & GRADED**

this folder contains YOUR Chapter by Chapter **GRADED MULTIPLE-CHOICE** type Assignments. It will have a link to two folders:

Assignment for printing: this is where you have access to a hard copy (pdf or a word document) of the assignment that you can print and work on. Upon completion, make sure to return to BB and open the other folder,

Assignment for Submission to electronically submit your answers **PRIOR TO THE ASSIGNMENT DUE DATE AND TIME** to obtain credit points (**lockdown browser IS NOT required for assignment submission**).

Note that you are allowed up to **TWO attempts per Assignment**. BB will give you **instant feedback after the 1st submission**. The feedback will inform you of which questions you missed (hopefully, with the 2nd you will be able to correct these questions and improve your assignment score). The score of the highest attempt is counted.

Each Chapter Assignment will consist of about **20-30** multiple choice type questions and each assignment carries **50 points** in total. Please do not wait until the last minute to work on your assignment. My advice to you is to do few questions (on the printed copy that is) at a time so you will not be overwhelmed on the due date and time. Remember the assignments are posted chapter by chapter and available for all lessons, so when you are done studying for a chapter, you can submit that chapter's assignment.

Please do not open an Assignment for SUBMISSION unless you are ready to submit all questions. Opening an assignment COUNTS as an attempt in blackboard. Due dates and times for all assignments are included in this course outline.

VERY IMPORTANT: After the 1st submission, make sure after you click **SUBMIT** to scroll down and click the **OK** button at the bottom right to get the feedback, i.e., which questions you missed.

The lowest assignment score will be dropped at the end of the semester so only the highest **9 assignments** will be included in your final grade.

Important note: Some of your assignments (and possibly Exams) will have BONUS Questions for BONUS points. These are true bonus. Anytime an assignment with over 50 points means above 50 is a bonus. For example, an assignment with 60 points and you made 40 points, your score is 40 out of 50 and NOT 40 out of 60.

Similarly, some exams will have bonus questions for bonus points. Again, these are TRUE BONUS.

Assignment Answer Key: to access the assignment answer keys, after the due date and time, follow these simple instructions:

1. Login to Blackboard;
2. Go to the Grade Center by selecting the link "My Grades";
3. Locate the row that has the Assignment you want to review and select the Assignment title;
4. Look to the far right of the row and select the GRADE.
5. Click on the Hyperlink;

✓ **EXAMS : All your multiple-choice exams are given in class on the assigned dates.**

✓ **CONNECT**

This link can take you directly to CONNECT (after you click the CONNECT link, click Go to my CONNECT section) where you will have access to your e-book and other resources such as your LEARNSMART ACHIEVE.

✓ **TOOLS**

- Email - the option to email the class, your instructors, classmates, or any combination of the aforementioned.
- My Grades - You can view and calculate your current grade and see what you made on assignments.
- Media Gallery - A place to view media, if any, shared by your professor that is relevant

to this course.

✓ **Links and Resources:** Here you will find links for helpful resources.

✓ **RESOURCES**

- ✓ **Respondus LDB/Monitor Help** - Guidelines, setup instructions and webcam test for this proctoring tool.
- **Blackboard Help** - External link with support for students using Blackboard.
- **Accessibility Resources** - Links to product accessibility information.
- **Library Resources** - Links to products and services offered by the ASU Library.

✓ **Core and Program Goals**

By the end of this course students will be able to:

LG1 (CT): Demonstrate proficiency in problem solving through analytical thinking, critical analysis, and/or creativity, as applied to business problems;

LG2b (EQS): Demonstrate competency in basic business skills in the area of quantitative literacy

LG4 (SR): Demonstrate appreciation of ethical issues and sustainability in order to conduct business in a socially responsible manner.

Assessment Methods

The above learning goals will be assessed using questions embedded in the Final and/or other exams.

Student Learning Outcomes:

By the end of the course, successful students should be able to:

1. Define economics, distinguish microeconomics from macroeconomics, positive economics from normative economics, and command system from a market system (LG1, CT).

2. Perform supply and demand analysis to analyze the impact of economic events on markets (LG2B (EQS));
3. Examine and analyze consumer behaviors in the market (LG1 (CT), LG2b (EQS));
4. Examine and analyze producer behaviors in the market (LG1 (CT), LG2b (EQS), LG4 (SR));

The above objectives will be met through a combination of exams and/or homework assignments.

Course Schedule

Please note that each topic is linked to a particular week/period.

LESSON 1: Aug 23 – Sep. 16

FUNDAMENTALS

After reading this chapter, you should be able to:

1. » Define microeconomics and macroeconomics.
2. » Identify the various resource categories used in economics.
3. » Define scarcity and explain its importance in economics.
4. » Identify the opportunity cost of a choice.
5. » Explain rational decision making.
6. » Define marginal benefit and marginal cost.
7. » Describe the relationship between marginal benefits and costs in equilibrium.
8. » Explain how resources are combined to produce output.
9. » Construct and interpret a production possibilities frontier.
10. » Calculate and explain opportunity cost using a production possibilities frontier.
11. » Identify comparative advantage using opportunity costs.
12. » Identify patterns of specialization using comparative advantage.
13. » Identify the terms of trade using comparative advantage.
14. » Illustrate the gains from trade in a production possibilities frontier model.
15. » Illustrate how increasing opportunity costs affect the production possibilities frontier.
16. » Model the flow of resources, output, and monetary transactions in a simple economy.

DEMAND

After reading this chapter, you should be able to:

1. Explain that prices and quantities traded are determined by the interaction of buyers and sellers in a market.
2. » Describe the relationship between the price of a good and the quantity demanded.
3. » Explain why the demand curve is downward-sloping.
4. » Calculate and construct a market demand curve using data provided.
5. » Show how the demand curve changes in response to nonprice determinants.
6. » Illustrate the effect of a change in income on demand.

7. » Illustrate the effect of a change in buyers' tastes and preferences, the number of buyers, and buyers' expectations on demand.
8. » Illustrate the effect of a change in the prices of substitutes and complements on demand

SUPPLY

After reading this chapter, you should be able to:

1. » Describe the relationship between the price of a good and the quantity supplied.
2. » Calculate and construct a market supply curve using data provided.
3. » Show how the supply curve changes in response to nonprice determinants.
4. » Illustrate the effect of a change in taxes and subsidies on supply.
5. » Illustrate the effect of a change in resource prices and technology on supply.
6. » Illustrate the effect of producers' price expectations and a change in the number of sellers on supply

LESSON 2: Sep. 20 – Oct. 14

MARKET EQUILIBRIUM AND POLICY

After reading this chapter, you should be able to:

- » Show how demand and supply interact to determine an equilibrium price and quantity.
- » Calculate the magnitude of a surplus or shortage using supply and demand.
- » Predict how a change in demand will change equilibrium price and quantity.
- » Predict how a change in supply will change equilibrium price and quantity.
- » Predict how changes in both demand and supply will change equilibrium price and quantity.
- » Use supply and demand to determine the impact of a price ceiling on price and output.
- » Use supply and demand to determine the impact of a price floor on price and output.
- » Use supply and demand to determine the effect of a tax paid by suppliers on the price and equilibrium quantity of a good.
- » Use supply and demand to determine the effect of a tax paid by demanders on the price and equilibrium quantity of a good.

MARKET EFFICIENCY

1. Determine consumer surplus and predict how changes in price affect consumer surplus.
2. Determine producer surplus and predict how changes in price affect producer surplus.
3. Determine the economic surplus and gains from trade in a market.
4. Use changes in consumer and producer surplus to identify a deadweight loss.
5. Define and identify productive and allocative efficiency in a competitive market.
6. Illustrate the effect of a price ceiling on economic welfare using consumer and producer surplus.
7. Illustrate the effect of a price floor on economic welfare using consumer and producer surplus.
8. Illustrate the effect of a tax on economic welfare using consumer and producer surplus.
9. Use basic formulas to solve for consumer and producer surplus and the deadweight loss.

ELASTICITY

After reading this chapter, you should be able to:

- » Define elasticity and its role in economics.
- » Calculate the price elasticity of demand.
- » Calculate the price elasticity of demand using the midpoint formula.
- » Define the midpoint formula and describe the reasoning behind its use.
- » Interpret the numerical value found by calculating the price elasticity of demand for a good or service.
- » Explain why the elasticity of demand changes along a linear demand curve.
- » Explain why the elasticity of demand changes along a linear demand curve using the midpoint formula.
- » Use the elasticity of demand to determine how total revenue will change in response to a change in price.
- » Predict how the number of substitutes or the proportion of income spent on a good or service will impact the elasticity of demand.
- » Predict how the characteristics of a good or service and the passage of time impact the elasticity of demand.
- » Calculate the cross-price elasticity of demand for substitutes and interpret the result.
- » Calculate the cross-price elasticity of demand for complements and interpret the result.
- » Calculate the income elasticity of demand and determine whether the good or service is normal or inferior.
- » » Calculate the price elasticity of supply. Calculate the price elasticity of supply using the midpoint formula.
- » Interpret the numerical value found by calculating the price elasticity of supply for a good or service.
- » Contrast the elasticity of supply in the immediate period, short run, and long run.

Lesson 3: Oct. 18 – Nov. 11

PRODUCTION

- » Determine whether a cost is implicit or explicit.
- » Calculate economic and accounting profits.
- » Calculate a firm's total, marginal, and average product.
- » Calculate a firm's fixed, variable, and total costs of production.
- » Calculate a firm's average costs of production.
- » Calculate a firm's marginal costs of production.
- » Describe the relationship between marginal cost and average total cost and between marginal cost and average variable cost.
- » Illustrate the relationship between the short- and long-run average total cost curves.
- » Describe the shape of the long-run average total cost curve as it relates to decreasing, constant, and increasing average total costs.

PERFECT COMPETITION

After reading this chapter, you should be able to:

- » Know the characteristics of a perfectly competitive market.
- » Show how the demand for an individual firm's output is determined by the market equilibrium price.
- » Predict how a perfectly competitive firm will respond to changes in market prices.
- » Use the model of the perfectly competitive firm to determine short-run economic and normal profits.
- » Use the model of the perfectly competitive firm to determine when a firm will shut down or operate at a loss in the short run.
- » Determine the shape of the short-run supply curve using the marginal cost curve.
- » Show how the perfectly competitive firm adjusts to changes in market prices in the long run.

- » Derive the long-run market supply curve in a perfectly competitive industry under conditions of constant resource costs

Lesson 4: Nov. 15 – Dec. 9

PURE MONOPOLY.

After reading this chapter you should be able to:

- » Know the characteristics of a pure monopoly.
- » Define and calculate the marginal revenue for a pure monopoly.
- » Determine the profit-maximizing quantity of output and price for a pure monopoly.
- » Contrast the efficiency of a competitive market to that of a monopolistic market.
- » Explain how firms segregate market participants by elasticity in order to charge different prices.
- » Identify graphically the unregulated monopoly price and the regulated normal profit and competitive prices for a monopoly.

MONOPOLISTIC COMPETITION AND OLIGOPOLY

After reading this chapter, you should be able to:

- » Know the characteristics of the monopolistically competitive firm.
- » Explain the characteristics of the demand curve faced by the monopolistically competitive firm.
- » Determine the short-run equilibrium for the monopolistically competitive firm.
- » Show how the equilibrium output of a monopolistically competitive firm is neither allocatively nor productively efficient in the long run.
- » Know the characteristics of an oligopoly.
- » Illustrate the strategic behavior of oligopolistic firms using game theory

INTERNATIONAL TRADE (If time Permits and grading chart will be adjusted accordingly)

International Trade
Comparative Advantage
Specialization
Terms of Trade
Gains from Specialization and Trade
The Small-Country Model—World Price
Welfare Effects of International Trade—Exports
Welfare Effects of International Trade—Imports
Introduction to Barriers to Trade
Tariffs
Tariffs—Welfare Analysis
Quotas
Quotas—Welfare Analysis

Grading Policies based on REQUIRED work

1. We will have **four Exams including the Final**; each will consist of about **50- multiple-choice** type questions (similar in style to the multiple-choice assignments). Exam dates and number of points assigned to each Exam are provided. None of the Exams are comprehensive. **All 4 exams count towards your final grade.**

2. Ten online assignments (one per chapter) are posted in bb. Each chapter assignment consists of 15-30 MC questions. In addition to obtaining credit for completing these assignments, they are to help you learn the material and prepare you for each Exam. You have **TWO attempts** at each assignment and instant feedback will be provided upon completing your 1st submission. **Remember only the 9 highest assignments will count in your final grade.**

3. Ten LearnSmart Achieve (LSA) assignments are posted in CONNECT & bb. Each LSA module is designed to be completed in about 45 minutes or so. You have **unlimited attempts** at these so keep trying until you receive full credit for each module. **The LSA with the lowest score is dropped at the end of the semester.**

This course employs the following to measure student learning.

Grade Calculations	Points	Due dates and times
LESSON 1 Assignments 1, 2 & 3	50 points each (150 points total)	9/14/ by 11:59pm.
LSA 1, 2 & 3	50 points each (150 total)	9/14/ by 11:59pm.
EXAM 1	275 points	9/16/
LESSON 2 Assignments 4, 5 & 6	50 points each (150 points total)	10/12/ by 11:59pm.
LSA 4, 5 & 6	50 points each (150 total)	10/12/ by 11:59pm.
EXAM 2	275 points	10/14/ by 11:59pm.
LESSON 3 Assignments 7 & 8	50 points each (100 points total)	11/09/ by 11:59pm.

LSA 7 & 8	50 points each (100 total)	11/09/ by 11:59pm.
EXAM 3	275 points	11/11/
LESSON 4 Assignments 9 & 10	50 points each (100 points total)	12/03/ by 11:59pm.
LSA 9 & 10	50 points each (100 total)	12/03/ by 11:59pm.
EXAM 4	275 points	12/22/ @ 10:30am.
Total	2,000 points 100%	

Important Note:

Remember that only the highest 9 assignments, highest 9 LSA modules and all 4 exams count towards your final grade (lowest grade assignment and lowest LSA are dropped).

9 Assignments @ 50 points each	450 Points (23%)
9 LSA modules @ 50 points each	450 Points (23%)
4 Exams @ 275 points each	1,100 Points (56%)

TOTAL	2,000 points (100%)
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Angelo State University employs a letter grade system. Grades in this course are determined based on a POINT system as follows:

- A: ≥ 1,800 points**
- B: ≥ 1,600 points**
- C: ≥ 1,400 points**
- D: ≥ 1,200 points**
- F: < 1,200 points**

Note the following:

1. Your Exams (including the Final) are NOT comprehensive.
2. You are responsible for all material assigned.

3. Because of the way assignments and Exams are weighted, it is critical that you do not slack off. ***I dislike giving failing grades but not averse to doing so to students who do not learn the material. I will try my best to facilitate the learning process. In the final analysis, learning is your personal responsibility.***

Course Policies

Academic Honesty and Integrity

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding and complying with the university Academic Honor Code and the ASU Student Handbook.

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It is the professor's intention to be as fair and impartial as is humanly possible. Therefore, all students will be asked to adhere to the same set of guidelines and rules UNLESS there are disabilities or documented extenuating circumstances that have been discussed with the professor and the Student Life Office. Please make sure you inform the professor as soon as any situation arises. Do NOT wait until the problem is compounded by poor class performance, poor attendance, etc.

Academic integrity is expected. This includes, but is not limited to, any form of cheating, plagiarism, unauthorized sharing of work, or unauthorized possession of course materials. The professor assumes that all students can be trusted. Please do not violate this trust. Violation of academic integrity will result in a failing grade for the course.

Code of Ethics

Students, faculty, administrators and professional staff of the College of Business should always:

- Be forthright and truthful in dealings with all stakeholders
- Take responsibility for one's actions and decisions
- Serve as an example of ethical decision-making and behavior to others
- Admit errors when they occur, without trying to conceal them
- Respect the basic dignity of others by treating them as one would wish to be treated

Courtesy and Respect

Courtesy and Respect are essential ingredients to this course. We respect each other's opinions and respect their point of view at all times while in our class sessions. The use of profanity & harassment of any form is strictly prohibited (Zero Tolerance), as are those remarks concerning one's ethnicity, life style, race (ethnicity), religion, etc., violations of these rules will result in immediate dismissal from the course.

Accommodations for Disability

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA), and subsequent legislation.

Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student's responsibility to initiate such a request by emailing studentservices@angelo.edu, or by contacting:

Mrs. Dallas Swafford
Director of Student Development
Office of Student Affairs
University Center, Suite 112
325-942-2047 Office
325-942-2211 FAX
Dallas.Swafford@angelo.edu

Student absence for religious holidays

As stated in the Angelo State University Operating Policy and Procedure (OP 10.19 Student Absence for Observance of Religious Holy Day), a student who intends to observe a religious holiday should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

Course Drop

To view information about how to drop this course or to calculate important dates relevant to dropping this course, you can visit http://www.angelo.edu/services/registrar_office/course_drop_provisions.php.

Incomplete as a Course grade

As stated in the Angelo State University Operating Policy and Procedure (OP 10.11 Grading Procedures), the grade I is given when the student is unable to complete the course because of illness or personal misfortune. An I that is not removed before the end of the next long semester automatically becomes an F. A graduate student will be allowed one year to remove a grade of I before it automatically becomes an F. To graduate from ASU, a student must complete all I's.

Grade Appeal Process

As stated in the Angelo State University Operating Policy and Procedure (OP 10.03 Student Grade Grievances), a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see Operating Procedure 10.03 at: <http://www.angelo.edu/content/files/14196-op-1003-grade-grievance>.

<https://blackboard.angelo.edu>

<https://www.angelo.edu/student-handbook/>

<https://www.angelo.edu/catalogs/>

<https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php>

<https://www.angelo.edu/services/disability-services/>

<https://www.angelo.edu/content/files/14197-op-1011-grading-procedures>

<https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php>

https://www.angelo.edu/dept/writing_center/academic_honesty.php

<https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of>

😊 Good luck 😊 **End of syllabus**