

# HIST 2312-D010/D020/D030 History of Western Civilization I

## Online

Dr. Sarah Lynch

sarah.lynch@angelo.edu  
325-942-2202

Office: A 210 F

Virtual Office Hours: Mon & Wed, 9am–11am; Tues, 1pm–3pm  
(or by appointment)  
See Blackboard for instructions

### Table of Contents

Student Learning Objectives .....	1
Required Reading .....	2
Grade Information.....	2
Course Requirements and Policies .....	3
Assignments .....	3
Plagiarism .....	6
University Policies .....	7
COVID-19 Statement .....	9

### Student Learning Objectives

#### Essential

o You will gain a basic understanding of the Western world (especially Europe), including factual knowledge, methods, principles, generalizations, and theories.

*You will be expected to pay attention to online lectures, take good notes in class and while reading, and retain this information.*

o You will develop a global awareness and knowledge and understanding of diverse perspectives and the interconnectedness between Western cultures and the wider world

*You will be expected to begin to analyze historical events and processes.*

o You will gain a broader understanding and appreciation of Western (especially but not limited to European) intellectual and cultural activity, including music, science, art, and literature.

o You will develop skills in expressing themselves orally or in writing.

*Students will be expected to achieve a high degree of written fluency in their assignments and quizzes during the course of the semester.*

## Required Reading

I may set further reading but this will be your starting point for all class preparation. **All assigned readings must be completed by the end of each week.** Any additional readings will be posted online through Blackboard.

Brooks, Christopher. *Western Civilization: A Concise History*. Vol. 1. Portland, OR: Portland Community College, 2019. <https://www.pcc.edu/staff/christopher-brooks3/>. Accessed 13 August 2021. CC BY-NC-SA 4.0 license.

Brooks, Christopher. *Western Civilization: A Concise History*. Vol. 2. Portland, OR: Portland Community College, 2019. <https://www.pcc.edu/staff/christopher-brooks3/>. Accessed 13 August 2021. CC BY-NC-SA 4.0 license.

These are Open Educational Resources (OER). They are free to download and/or print. You will need to access both volumes 1 and 2 for this class.

## Grade Information

Grades and Definitions		
<b>A</b> (90-100 points)	Excellent	Exceptional work, excellent analysis and fluent writing skills, excellent knowledge of facts
<b>B</b> (80-89 points)	Very good	Very good analysis but less fluid writing skills etc., solid grasp of facts
<b>C</b> (70-79 points)	Good	Good analysis and standard writing skills, solid knowledge of facts
<b>D</b> (60-69 points)	Satisfactory	Some issues with analysis and writing, basic knowledge of facts
<b>F</b> <60 points	Not satisfactory	Issues with analysis and written expression, lack of factual knowledge

Composition of Total Grade	
Participation (10 points)	<b>Weekly progress checks, attendance of Zoom office hours</b>
Quizzes (50 points)	<b>Due BEFORE 5pm on each of the following days: September 3rd, September 17th, October 1st, October 11th, November 5th, November 19th (6 quizzes, lowest score dropped)</b>
Principal Assignment 1 (Note-Taking Exercise) (10 points)	<b>September 24th</b>
Principal Assignment 2 (Annotated Bibliography) (10 points)	<b>November 12th</b>
Final Exam (20 points)	<b>Due BEFORE 5pm: December 6th</b>

Extra Credit	
Online discussions, quizzes, map assignments, worksheets etc. (1 point each, 10 points total)	See class schedule for due dates

Mid-term grades will be calculated based on the results of the first two quizzes and the first thesis statement assignment. There will be no mid-term exam.

## Course Requirements and Policies

### General

- Communication is key in an online class. Come to the virtual office hours, email me, and/or reach out to fellow classmates in the Open Discussion Forum (ODF) on Blackboard.
- Please be polite in all communications with me or with your fellow classmates.
- Please address me as “Dr. Lynch” or “Prof. Lynch” in all emails. Please sign off with your full name and class number and section (e.g. Regards, Sorcha Ní Laoinsigh, HIST 2312-D10)
- **Take notes.** Taking notes when watching the online lectures and other videos will help you focus. They will also help you revise throughout the semester
- If you feel overwhelmed or as if you are falling behind, please contact me via email ([sarah.lynch@angelo.edu](mailto:sarah.lynch@angelo.edu)). We can work together to help resolve any difficulties. Unfortunately, I cannot offer assistance if I do not know that there is an issue. We can only solve problems after we identify them!

## Assignments

### Participation (10 points)

- Your participation grade will be determined by your completion of weekly progress quizzes. These will be made available each Monday and must be completed by 5pm every Friday. These short multiple-choice quizzes will be based on your reading and on the lectures. While you will not gain points from these checks, **you will lose 0.5 points from your participation grade for every missed progress check.**
- Since this is an online class, communication is important. You must “attend” **four** virtual office hours with me throughout the semester with prepared questions on the course material in order to receive a full participation grade. This will enable all of you to speak to me on a one-on-one basis.

While I have set office hours (Mondays & Wednesdays, 9am–11am; Tuesdays, 1pm–3pm), I am more than happy to arrange your office hour at another time if you have work or other classes during my normal hours. Please email me if you need to arrange a Zoom office meeting at another time, or if you have issues using Zoom.

*V-office hour 1 must be completed in Weeks 1 or 2 (Aug. 23rd–Sept. 3rd)*

*V-office hour 2 must be completed in Weeks 3–6 (Sept. 6th–Oct. 1st)*

*V-office hour 3 must be completed in Weeks 7–10 (Oct. 4th–Oct. 29th)*

*V-office hour 4 must be completed in Weeks 11–52 (Nov. 1st–Dec. 3rd)*

If you do not “attend” my office hours during these timeframes, you will lose 1 point from your participation grade for each office hour missed. **Students who complete all the**

**progress quizzes but who do not attend both virtual office hours can only receive a maximum of 6 points for their participation grade.**

- You will be receive an early alert for the following participation issues:

*If you miss two progress checks in a row*

*If you miss two v-office hour meetings in a row*

You will need to contact me to arrange a Zoom meeting if you receive an early alert. If you fail to contact me, you may lose your entire participation grade.

### Quizzes (50 points)

There will be six quizzes during the semester. Each is worth 10 points and will comprise of 10 questions, which you will complete and upload as a document onto Turnitin. Each quiz will be made available on the Wednesday before it is due. Each quiz must be uploaded to Turnitin before 5pm on the Friday it is due. You will therefore have over 48 hours to complete the quiz.

*Due dates for quizzes*

*Quiz 1: September 3rd before 5pm*

*Quiz 2: September 17th before 5pm*

*Quiz 3: October 1st before 5pm*

*Quiz 4: October 15th before 5pm*

*Quiz 5: November 5th before 5pm*

*Quiz 6: November 19th before 5pm*

The lowest-scoring quiz will be excluded from your final grade and study terms will be provided in advance. You must use the lectures and your readings to prepare your answers for the ID terms, but put your answers in your own words. Do not use the internet! Do not copy directly from the textbook! **There will be no make-up quizzes, unless you apply for an extension in advance.**

### Principal Assignment 1: Note-taking Exercise (10 points)

**Due: September 24th**

Note-taking is an important skill, both in college and in your future career(s). As such, students must learn to take detailed notes beyond the information that appears on PowerPoint slides etc. that will help them retain information and provide useful study guides for quizzes and exams.

You must submit full, typed notes for **one** of the **topics** that we will cover in Weeks 2 and 3 (Ancient Empires, Ancient Egypt, The Ancient Mediterranean, Ancient Greece I). Your notes must not be a mere repetition of the PowerPoint slides posted on Blackboard. You should also combine relevant notes from your reading from Brooks. Feel free to experiment with one of the many note-taking systems (such as the Cornell Method). More advice and examples will be posted on Blackboard.

The assignment must use 1.5 spacing, Times New Roman, 12-point font, 1" margins with your name, your relevant class number and section, my name, and the title of the specific class (e.g. Ancient Empires) on the top of the first page. Pages must be numbered.

If you prefer to use alternative note-taking styles such as mind-mapping and timeline-style notes (which are difficult to type), you may submit these as photos (.jpegs etc.) via email.

**Please note: I do not read rough drafts but I have happy to respond to specific questions about the assignment.**

You must upload your assignment to Turnitin via Blackboard before 5pm on the due date. Please write up and submit your own notes. Copying from note website online, for example, is plagiarism.

Principal Assignment 2: Bibliography Exercise (10 points)

**Due: November 12th**

Learning to write proper bibliographies is an essential skill for history students. You must find **two** books and **two** articles on your assigned topic and compile a bibliography in **Chicago Style**. You must only use books and/or ebooks from the Porter Henderson Library and/or books and articles from JStor (available online through the library website). Encyclopedia entries, webpages etc. will not be accepted. You must also write a brief summation (of around 50 words) on the central themes and arguments of each work cited—demonstrating that you have examined each book and article. Each student will be assigned one of the following topics in Week 2/ Week 3 (see Course Information folder).

- Neolithic Revolution
- Hellenistic World
- The End of the Roman Empire
- The Rise of Islam
- Twelfth-Century Renaissance
- Chivalry

The assignment must use 1.5 spacing, Times New Roman, 12-point font, 1" margins with your name, your relevant class number and section, my name, and the topic on the top of the first page. Pages must be numbered. A sample bibliography will be posted on Blackboard along with a checklist.

Assignments will be graded on formatting, clarity, and correctness of writing. Students will lose marks for poor grammar, informal writing, and careless composition.

**Please note: I do not read rough drafts but I have happy to respond to specific questions about the assignment.**

You must upload your assignment to Turnitin via Blackboard before 5pm on the due date.

Final Exam (20 points)

**Due: December 6th**

You will be required to complete a number of ID questions on topics covered throughout the semester. This final will be made available on Friday, December 3rd at 12pm (noon) and it must be uploaded to Turnitin via Blackboard before 5pm on Monday, December 6th. A list of study terms will be provided in advance. You must use the lectures and your readings to prepare your answers for the ID terms. Do not use the internet! **Due to the quick turnaround to submit final grades into the university system, extensions or make-up exams cannot be arranged unless in exceptional circumstances.**

### Extra Credit (up to 10 points)

There will be several extra credit opportunities throughout the semester (see course schedule). These will comprise of worksheets, map assignments, online discussions, quizzes etc. They must be appropriately completed and uploaded before 5pm on the date that they are due. **Since these are extra credit assignments, no extensions will be given.**

### Grading, Extensions, and Late Assignments

- You must complete the note-taking assignment and the bibliography assignment in order to pass the course. If you do not complete one of these components **within 2 weeks of the due date**, you will automatically receive an “F” grade for the class.
- All assignments, quizzes etc. must be uploaded to Turnitin before 5pm on the due date.
- Late assignments will lose 1 point for each calendar day that they are late, beginning immediately at 5pm on the due date.
- **There will be no make-up exams or quizzes, nor will I authorize any extensions of the due date for assignments, unless approved by me and arranged in advance.**
- In the event of a problem or emergency, send me an email. I may also be reached by telephone at 325-942-2202 or 325-942-2324 (the history department office).
- While this semester may be different for extracurricular activities, all students involved in athletics, band, theater, and other university-related activities must provide me with a signed letter and schedule from the relevant faculty member, coach, or advisor. This must be handed to me at the beginning of the semester or as soon as the schedule is finalized. Failure to do so will be reflected in students’ participation grades.

### Plagiarism

**Plagiarism** is a form of academic misconduct that is defined as the theft of ideas or information from a source without giving proper credit. Plagiarism is a serious offense that could result in failure of the course, among other penalties. *All work must be your own.* Plagiarism and/or cheating will not be tolerated in any way. A digital plagiarism detection program (such as Turnitin) will be used to check your work.

**Plagiarism cases will result in 0 points on an assignment for the first offense and a failing grade in the entire class for all subsequent offenses, including those that have occurred in other classes taken with the same professor. Students will also be formally reported for academic misconduct.**

Academic integrity is essential to the discipline of history. Historians are in a constant conversation with each other, building upon the work of others, while contributing their own original research. Precise and rigorous citation of documents and secondary sources is a necessity to provide a road-map for future historians. Citing sources will be discussed in class. If you are unsure about a citation, contact me with your question.

## University Policies

### Academic Integrity

In the academic world (and world beyond) honesty and integrity are of great importance. Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

**Plagiarism Policy:** Plagiarism is a serious topic covered in ASU's [Academic Integrity policy](#) in the Student Handbook. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft. In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list. Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the [ASU Writing Center](#).

Plagiarism is not the only academic offense: cheating, forgery, disruptive/disrespectful behavior are all forms of unacceptable behavior. Although discussing your work with classmates may be helpful, you must also be aware of "unauthorized collaboration" as a form of academic misconduct.

View the university's honor code here: [http://www.angelo.edu/forms/pdf/Honor\\_Code.pdf](http://www.angelo.edu/forms/pdf/Honor_Code.pdf)

**Copyright Policy:** Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

### Special Accommodations

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at [ADA@angelo.edu](mailto:ADA@angelo.edu). For more information about the application process and requirements, visit the Student Disability Services website at [www.angelo.edu/ADA](http://www.angelo.edu/ADA). The employee charged with the responsibility of reviewing and authorizing accommodation requests is: Ms. Dallas A. Swafford, [dallas.swafford@angelo.edu](mailto:dallas.swafford@angelo.edu).

### Religious Holy Days

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for [Observance of Religious Holy Day](#) for more information. Any due dates impacted will be rearranged by the instructor.

### Incomplete Grade Policy

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 [Grading Procedures](#) for more information.

### Student Code of Conduct

As a student, there are rules. Find them here: <https://www.angelo.edu/student-handbook/code-of-student-conduct/Student-conduct-mission-policies.php>

### Title IX at Angelo State University

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. The University prohibits discrimination based on sex, which includes pregnancy, sexual orientation, gender identity, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination including: sexual assault, sex-based discrimination, sexual exploitation, sexual harassment, public indecency, interpersonal violence (domestic violence and/or dating violence), and stalking. As a faculty member, I am a Responsible Employee meaning that I am obligated by law and ASU policy to report any allegations I am notified of to the Office of Title IX Compliance. This is done in order to connect students with resources and options in addressing the allegations reported. As a student, you are encouraged to report any incidents of sexual misconduct directly to ASU's Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator. You may do so by contacting:

**Michelle Boone, J.D.** *Director of Title IX Compliance/Title IX Coordinator*

Mayer Administration Building, Room 210

325-942-2022

[michelle.boone@angelo.edu](mailto:michelle.boone@angelo.edu)

**You may also file a report online 24/7 at [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form)**

If you are wishing to speak to someone about an incident in confidence you may contact the *University Health Clinic and Counseling Center at 325-942-2173* or the *ASU Crisis Helpline at 325-486-6345*.

The Office of Title IX Compliance also provides accommodations related to pregnancy (such as communicating with your professors regarding medically necessary absences, modifications



required because of pregnancy, etc.). If you are pregnant and need assistance or accommodations, please contact the Office of Title IX Compliance utilizing the information above.

For more information about Title IX in general you may visit [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).

#### University Policies

For additional general university policies, consult the university student handbook. The handbook may be found here: <http://www.angelo.edu/student-handbook/>

**I reserve the right to make changes to the syllabus, course requirements, or policies at any point during this semester.**

### **COVID-19**

*While this is an online class, it is still important to understand the university's COVID-19 policies.*

#### COVID-19 Protocols & Precautions

Angelo State University is committed to the health, safety, and well-being of the entire campus community and is following protocols recommended by local and state officials and the Centers for Disease Control. COVID-19 vaccinations are available through ASU's partnership at Shannon via [this link](#). You can make an appointment, or walk in at the Shannon South Hospital facility, located at 3501 Knickerbocker Rd. ASU will also host multiple on-campus vaccination clinics.

Faculty and staff are required to complete the wellness check prior to coming to campus.

Students are required to complete the wellness check if:

- You have tested positive for COVID-19
- You are experiencing symptoms of COVID-19.
- You have had contact with a person who has recently tested positive for COVID-19.
- Students who do not pass the wellness check should contact their instructors, just as they would for any illness.

While masks are optional, you should consider wearing one, especially indoors in crowded places like classrooms and the University Center. Students are encouraged to stay home if they are experiencing any symptoms of COVID-19; online lectures will be made available. The most up to date information on COVID-19 policies and procedures at Angelo State can be found [here](#).