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## AS 100: HERITAGE and VALUES

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Tuesday

0930-1030 (10), 1100-1200 (20), 1400-1500 (30)

Rassman (RAS) 224

1 Credit

**COURSE DESCRIPTION & OBJECTIVES:** AS100 is a two-term course designed to provide the foundation for both as an introduction to AFROTC, but also laying the groundwork in standards and team building. You will build on this course every year of your Air Force ROTC career, so it is crucial that you do the readings and homework. Likewise, all of these lessons will be directly applicable to your field training experience.

We will learn about topics that will lay the foundation for your time in ROTC. The foundation is essential to understanding about the Air Force mission and what is expected of our future officers as you continue through the curriculum. These topics range from Air Force Core Values, customs and courtesies, and introductions to leadership. All of these concepts will be applied in team building activities and when discussing topics with the class.

### REQUIRED TEXTS AND RESOURCES:

- **Blackboard** – Have an active account to access this syllabus, required texts and assignment grade sheets
- AFH 33-337, The Tongue and Quill (19 Nov 2015).....Blackboard
- Cadet Reader.....Blackboard

### ATTENDANCE POLICY:

1. All cadets must attend a minimum of 80% of class sessions (three absences). I will consider class attendance as part of your professionalism grade to determine your final grade. If your attendance falls below 80%, attendance becomes the main determinant in your final grade and you receive a failing grade for the class. There is no 80% minimum requirement for academic-only students.
2. You must advise me of your absences and tardies ASAP. If you arrive after the designated class start time, you are tardy. In plain English: **as soon as you find out, call or text your class leader that you will either miss class or be late.** You may call or text me **as a last resort**. If you are absent and cannot advise me beforehand, tell me ASAP afterward. It is at my discretion if your absence or tardy will be excused or not. **Failure to notify me will result in an unexcused absence/tardy.**
3. There will be no makeup quizzes or tests allowed for unexcused tardies or absences.

### CLASSROOM BEHAVIOR:

1. I will select a class leader. The class leader will be in charge of assigning opening and closing procedures, accountability, classroom cleanliness and anything else I assign him or her.
2. Classroom opening and closing procedures will mirror active duty meeting procedures. Upon the instructor's entrance, cadets will call the room to attention and take their seats

once the instructor advises them to do so. At the conclusion of class, cadets will call the room to attention and depart once the instructor advises them to do so. Academic-only students may follow the same protocol as a professional courtesy. Each cadet will take charge at least once, as designated by the class leader. Follow all other applicable military customs and courtesies.

3. Food is not allowed in the classroom, but drinks with lids/caps **are** allowed. Ensure you discard your garbage and leave the room better than you found it. I may revoke this privilege at any time if you abuse it.
4. Cadets will wear the uniform of the day during designated class times. Until you are issued an Operational Camouflage Pattern (OCP) uniform, the uniform of the day (UOD) is jeans/khakis and a Det 847 issued t-shirt/polo (tucked in!). Cadets that have not been issued the applicable UOD will wear business casual attire along with academic-only students.
5. As per directives from ASU, a seating chart is mandatory and will allow me to facilitate contact tracing should a student test positive for COVID-19. The class leader will assign seats, and you will occupy the same seat for the entire semester.
6. The use of laptop computers and personal electronic devices for notetaking is authorized. However, any student caught using their devices for any purpose other than the subject at hand will lose this privilege permanently.
7. **At the beginning of each class the class leader will receive visual confirmation that all cell phones are silenced. Please let me know ahead of time if you are expecting a legitimately important phone call.**
8. Required materials for class include a writing utensil and a notepad and/or paper.

**ACADEMIC FREEDOM and NON-ATTRIBUTION:** Students are encouraged to write freely and to voice their concerns and opinions in the classroom; however, the military training environment requires limits on some types of expression. The UCMJ dictates that officer trainees and cadets may not use contemptuous words toward the President, Vice President, Congress, the Secretary of Defense, the Secretary of the Air Force, and others. The classroom is also a non-attribution environment—statements, disagreements, and other comments made by individuals or groups in an educational forum are safeguarded through non-attribution. A speaker’s identity may not be divulged for the purpose of attributing specific remarks or statements to that speaker, without first obtaining the speaker’s permission. If this is not clear in any way, ask your AS instructor to clarify.

**UNIVERSITY POLICY ON ACADEMIC HONESTY:** Angelo State University expects all students to engage in all academic pursuits in a manner that is above reproach and to maintain complete honesty and integrity in the academic experiences both in and out of the classroom. You can find additional information in the Student Handbook.

**ACCOMMODATION FOR STUDENTS WITH DISABILITIES:** The University is committed to the principle that in no aspect of its programs shall there be difference in the treatment of persons because of race, creed, national origin, age, sex, disability and the equal opportunity and access to facilities shall be available to all. You can find additional information in the Student Handbook.

**OBSERVANCE OF A RELIGIOUS HOLY DAY:** A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence. A student who is excused under this policy may not be penalized for the absence; however, the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.

**REQUIRED USE OF MASKS/FACIAL COVERINGS BY STUDENTS IN CLASS:**

Current Department of Defense Policy applies to detachment spaces for mandatory face mask wear while indoors. Mask are available in the detachment and are provided to cadets at no cost. Personnel in the detachment spaces are required to wear a face mask regardless of vaccination status. Current research on the COVID-19 virus suggests there is a significant reduction in the potential for transmission of the virus from person to person by wearing a mask/facial covering that covers the nose and mouth areas. You are also asked to maintain safe distancing practices to the best of your ability. For the safety of everyone, any student not appropriately wearing a mask/facial covering will be asked to leave the classroom immediately. The student will be responsible to make up any missed class content or work.

**GRADING CRITERIA:** In order to receive a passing grade, cadets must:

1. Meet the 80% attendance policy outlined above (no more than **three** unexcused absences).
2. Achieve an overall grade of C (at least 210 points) or better to pass the course (D for academic-only students).
3. **I do not use Blackboard to update grades.** Cadets may come see me any time to get an update on their grades. Additionally, I will provide a grade update to each cadet during midterm counseling.
4. You **MUST** have a midterm counseling session with me **PRIOR** to **15 October at 1600.** You must provide an updated **and signed** Form 48 at this meeting. Make sure to update it before your appointment with me. **Do not wait until the last minute to meet with your advisor, if necessary.** Advisors are busy people and cannot afford to meet with you at a moment's notice. You must schedule an appointment with them early on. **If I find out about anyone requesting ad hoc meetings or an unreasonable time suspense from your advisors, I will immediately give you a Form 16 counseling for failure to meet military standards.**

See below for grading scale and course requirements:

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<b>GRADING SCALE</b>	
A.....	<b>≥270 points</b>
B.....	<b>240-269 points</b>
C.....	<b>210-239 points</b>
D.....	<b>180-209 points</b>
F.....	<b>≤179 points</b>

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<b>COURSE REQUIREMENTS</b>	
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Deadlines for all assignments are listed in the course calendar at the end of this syllabus.

**Lesson Grades x 16 ..... 160 points**

From each lecture, I grade you on a 10-point scale based on whether you A) read the material, and B) participated actively in class by answering questions, asking meaningful questions and/or adding meaningful contributions to any discussions. If you did not complete the reading, you may earn up to 5 points based on your meaningful participation throughout class. **Do not violate the honor code by untruthfully saying you read your assignment. Your integrity is not worth the few points you would receive. WE WILL NOT LIE, STEAL OR CHEAT NOR TOLERATE AMONG US ANYONE WHO DOES.**

**Writing Assignment ..... 30 points**

You will write a Talking Paper IAW *The Tongue and Quill* as an outline for your Prepared Briefing assignment. You will email me your Talking Paper **NLT 1600 on 12 October.**

**Prepared Briefing..... 30 points**

You will present a 4-6 minute PowerPoint briefing on the Air Force or Space Force officer career field of your choosing. You will email me your slides **NLT 1600 on 19 October.**

**Final Exam..... 30 points**

The final may cover any and all samples of behavior throughout **the entire semester.**

**Professionalism..... 50 points**

The professionalism grade will be determined based on attendance, punctuality, dress & appearance, and customs & courtesies. An unexcused absence will take off 5 points; unexcused tardies will take off 2 points on the first occasion/5 points on the second occasion/recommended removal from the program on the third occasion; dress & appearance and customs & courtesies lapses, 1-5 points.

**In cases where a cadet's attendance falls below 80 percent, attendance becomes the main determinant for the final grade and the cadet will receive a failing grade for the class.**

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**Total ..... 300 points**

**ACADEMIC POLICIES AND PROCEDURES:**

Turn in **all** assignments by email no later than 1600 on the date due. Give each assignment the following file name: [Last Name] [Type of Assignment] [YYYYMMDD].

For example: *Cook Prepared Briefing Slides 20211012*

Failure to turn in assignments using the prescribed format will result in a loss of 3 points from your professionalism grade.

**COURSE CALENDAR:**

See below for the course calendar. These items and dates are subject to change as necessary.

Date/ Week	Item Due	Lesson
24 Aug/ Week 1		Lesson 1, Introduction to AS100
31 Aug/ Week 2		Lesson 2, Introduction to AFROTC
07 Sep/ Week 3		Lesson 3, Air Force Core Values
14 Sep/ Week 4		Lesson 4, Formation of the Air Force
21 Sep/ Week 5		Lesson 5, Dress and Appearance
28 Sep/ Week 6		Lesson 6, Customs and Courtesies
05 Oct/ Week 7		Lesson 7, Writing Overview
12 Oct/ Week 8	Talking Paper	Lesson 8, Speaking Overview
19 Oct/ Week 9	Prepared Briefing Slides	Lesson 9, Benefits
26 Oct/ Week 10	Present Briefings	Lesson 10, Career Field Briefings
02 Nov/ Week 11		Lesson 11, Introduction to Leadership
09 Nov/ Week 12		Lesson 12, What Now, Cadet?
16 Nov/ Week 13		Lesson 13, AF Heritage (Tuskegee Airmen)
23 Nov/ Week 14		Final Exam Review
30 Nov/ Week 15		<b>FINAL EXAM (exam dates/times: TBD)</b>
07 Dec/ Week 16		<i>Week reserved in the event a lesson, review, or assignment warrants further discussion. If that occurs, all aforementioned items above will shift to the right one week.</i>