Instructor: Donna Rich, DNP, MS, MSN-FNP, PMH, MFT,, NE, APRN, PMHNP-BC, FNP-BC  
Email: donna.rich@angelo.edu (preferred method of communication)  
Phone: (432) 413-7299  
Office: virtual  
Office Hours: If you need an appt simply email or text me

Instructor: Dr. Tammy K. Stafford, DNP, MSN, MBA, RN, NEA-BC  
Assistant Clinical Professor  
Office: HHS 318F  
E-mail: tammy.stafford@angelo.edu  
Phone: 325-486-6872  
Office Hours: By Appointment. Simply email me with a few dates and times and whether you’d like to meet by phone call or in Collaborate through Blackboard (virtual option). I’ll select a time and we’ll set up a meeting. Please note, if you have a question and an email response would suffice, then simply let me know this when you contact me.

Instructor: Robert “Kelly” Michael EdD, MN, RN, PPCNP-BC  
Email: robert.michael@angelo.edu  
Phone: 919-672-4551 (cell)  
Office: Virtual  
Office Hours: CST/USA By Appointment.  
I strive to respond to messages within 24 to 36 hours during the workweek. If you have a question and an email response would suffice, then simply let me know when you contact me. Weekend messages may not be returned until Monday. Depending on the nature of the meeting we may employ the use of the telephone or Blackboard Collaborate.

Course Information

Course Description
This course presents the theoretical and clinical principles of advanced health assessment supported by related clinical experiences for the advanced practice nursing student to gain the knowledge and skills needed to perform comprehensive assessments to acquire data, make diagnoses of health status and formulate effective clinical management plans of patients with common, acute, and chronic health issues across the life span. A 50-clock hour practicum provides opportunities to practice advanced health assessment skills.
**Course Credits**

Three Semester Credit Hours (2-0-50)
Online Class: Meets completely online using Blackboard.

**Prerequisite and Co-requisite Courses**

PREREQUISITE COURSES
NUR6324 Advanced Pathophysiology

CO-REQUISITES
NONE

**Prerequisite Skills**

Expectations of online course delivery include: the ability to access internet web sites, use of ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint. Collaborative management programs such as PBwiki may be used for group projects. Computer access requirements are further delineated in the Graduate Handbook. Tutorials for ASU Library and for Blackboard are available through RamPort. The ASU Graduate Nursing Handbook should be reviewed before taking this course [http://www.angelo.edu/content/files/18423-graduate-student-handbook-fall-2014](http://www.angelo.edu/content/files/18423-graduate-student-handbook-fall-2014).

**Program Outcomes**

Upon program completion of the MSN program, the graduate will be prepared to:
1. Integrate nursing and related sciences into the delivery of advanced nursing care to diverse populations.
2. Apply organizational and systems leadership skills.
3. Design and implement quality improvement initiatives
4. Integrate best research evidence to improve health outcomes.
5. Utilize informatics, healthcare technology and information systems.
6. Advocate through system level policy development.
7. Employ effective communication in inter-professional teams
8. Synthesize the impact of health determinants for provision of culturally relevant health promotion/disease prevention strategies.
9. Practice at the level of a Master’s prepared nurse.

**Student Learning Outcomes**

<table>
<thead>
<tr>
<th>Student Learning Outcome</th>
<th>Assessment(s) or activity(ies) validating outcome achievement:</th>
<th>Mappin g to MSN Progra</th>
<th>Mappin g to AACN Essentials</th>
<th>Mappin g to NONPF Competencies</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Use advanced health assessment skills to differentiate between normal, variations of normal, and abnormal findings</td>
<td>Clinical Decision-Making Quiz (CDM) Episodic Video Interviews Preceptor Evaluation Clinical Objectives</td>
<td>9</td>
<td>9.1</td>
<td>4.3</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>9.7</td>
<td>9.3b</td>
</tr>
<tr>
<td>Student Learning Outcome</td>
<td>Assessment(s) or activity(ies) validating outcome achievement:</td>
<td>Mapping to MSN Progra</td>
<td>Mapping to AACN Essentials</td>
<td>Mapping to NONPF Competencies</td>
</tr>
<tr>
<td>-----------------------------------------------------------------------------------------</td>
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<td>------------------------------</td>
</tr>
<tr>
<td>By completing all course requirements, students will be able to:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2. Synthesize information from screening and diagnostic testing for development of differential diagnoses</td>
<td>CDM Quizzes Episodic Videos Patient Interview/exams Preceptor Evaluation Precepted clinical experience Reflection Assignments</td>
<td>4 8 9</td>
<td>4.5 8.5 9.7</td>
<td>4 9.3c</td>
</tr>
<tr>
<td>3. Utilize risk profile and health promotion strategies to optimize assessment and diagnosis of problems common to primary care</td>
<td>CDM Quizzes Video Interviews Clinical Experiences Preceptor Evaluation DB scenarios/discussion</td>
<td>1 4 8 9</td>
<td>1.4 4.5 8.5 9.12 9.13 9.2 9.7</td>
<td>4.3 9.3a</td>
</tr>
<tr>
<td>4. Integrate core scientific and humanities related content with clinical guidelines for optimal practice processes</td>
<td>CDM Quizzes Discussion Board Telehealth assignment Reflection Assignments</td>
<td>1 4 9</td>
<td>1.1 1.4 4.5 9.1 9.2 9.7</td>
<td>1.1 1.2 1.3 4.6</td>
</tr>
<tr>
<td>5. Incorporate an understanding of health care delivery and financial constraints into clinical decision making</td>
<td>Discussion Board Patient Video Portfolio Interviews</td>
<td>1 2 6</td>
<td>1.4 2.3 6.3</td>
<td>2.4 3.2</td>
</tr>
<tr>
<td>6. Advocate for positive behavioral changes through application of research-based clinical investigative skills</td>
<td>CDM Quizzes Patient Interview Discussion Board Precepted clinical experiences</td>
<td>8 9</td>
<td>8.5 9.1 9.2 9.13 9.6</td>
<td>4.6 5.2a 5.2b 5.3</td>
</tr>
</tbody>
</table>

Course Delivery
This is an online course offering. The course will be delivered via the Blackboard Learning Management System. The course site can be accessed at [ASU's Blackboard Learning Management System](https://blackboard.asu.edu). For online classes, the level of academic rigor is parallel to that of a face-to-face section of the same course and is aligned with departmental standards. Students are advised to approach this course with the same commitment they would make to a face-to-face course. This course is worth 3 credits, and, as it is similar to face-to-face courses, students are expected to “attend” 3 times per week on the Discussion Boards.

Required Texts and Materials


Recommended Texts and Materials


You may use whatever textbook that you have purchased in the past for these books as long as they are not greater than 5 years old

Technology Requirements
To participate in one of ASU’s distance education programs, you need this technology:

1. A computer capable of running Windows 7 or later, or Mac OSX 10.8 or later
2. The latest version of one of these web browsers: internet Explorer, Firefox, or Safari
3. Microsoft Office Suite or a compatible Open Office Suite
4. Adobe Acrobat Reader
5. High Speed Internet Access
6. Ethernet adapter cable required (wireless connections can drop during tests and Collaborate sessions)
7. Webcam with built in microphone
8. Logitech USB microphone headset
9. Document scanner
10. Ability to pdf documents. No faxed items, JPEG, or other formats will be accepted for scanned documents. PDF/Word is the ONLY acceptable format. Scanner is required.
11. Light source required for video simulations

Refer to Angelo State University’s Distance Education website for further technology requirements: Angelo State University's Distance Education Website

It is the student’s responsibility to ensure that the browser used to access course material on his/her computer is compatible with ASU’s Blackboard Learning System. The faculty reserve the right to deny additional access to course assignments lost due to compatibility issues. Students are also responsible for reviewing the guidelines posted in this course regarding accessing Blackboard assignments. Problems in this area need to be discussed with faculty at the time of occurrence, either via a phone call (preferred) during posted acceptable hours for calling, or via email notification during times outside those posted for calls. “Technology Support” is located at https://blackboard.angelo.edu/webapps/portal/execute/tabs/tabAction?tab_tab_group_id=535_1. Please see technical requirements for MSN classes at this link: https://www.angelo.edu/dept/nursing/online_learning.php.

**Topic Outline**

Unit 1 Laying the Foundation
Unit 2 Beginning the Physical Exam process
Unit 3 Cardiovascular, Peripheral, Vascular, Abdomen
Unit 4 Breasts, Axilla, Male and Female Genitalia (includes Urology)
Unit 5 Musculoskeletal, Neurological, and Geriatrics

**Communication**

Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

**Written communication via email:** All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. In your emails to faculty, include the course name and section number in your subject line.

**Virtual communication:** Office hours and/or advising may be done with the assistance of the telephone, Collaborate, Skype, etc. Preferred method of communication with course FACULTY: General questions may be asked on the Discussion Board ‘I have a question’ forum where other students can have the same questions answered. More urgent questions may be asked by email. Emergent questions/contact may be accomplished via phone or text. If we miss a phone call, it will returned as soon as possible as we both maintain a clinical practice. Please use the contact method that meets the urgency of your need. Routine Phone meeting appointments may be scheduled.

Use Good "Netiquette":
1. Avoid strong or offensive language
2. Ask for clarification. Don’t sit in silence either misunderstanding or feeling offended. A simple way to clarify is “I did not understand your post”
3. Avoid sarcasm
4. Avoid characters like smiley faces ;) 😊 and instant messaging abbreviations (LOL, ROFL)
5. Check the discussion frequently (at least 3 times per week) and respond appropriately and on subject
6. Use correct grammar and spelling
7. Focus on one subject per message and use pertinent subject titles
8. Capitalize words appropriately. Otherwise, excessive capitalizing is generally viewed as SHOUTING!
9. Be professional and careful with your online interaction. Proper address for faculty is by formal title such as Dr. or Ms./Mr. Jones unless invited by faculty to use a less formal approach
10. Cite all quotes, references, and sources
11. Don’t forward someone else’s messages without their permission
12. It is fine to use humor; but use it carefully. The absence of face-to-face cues can cause humor to be misinterpreted

Grading

Evaluation and Grades
Course grades will be determined as indicated in the table below.

<table>
<thead>
<tr>
<th>GRADED ACTIVITY</th>
<th>ASSIGNMENT</th>
<th>POINTS</th>
<th>PERCENTAGE OF GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Orientation</td>
<td>Course Orientation Video Quiz</td>
<td>5</td>
<td>5%</td>
</tr>
<tr>
<td></td>
<td>Self-Introduction Discussion Board</td>
<td>3</td>
<td></td>
</tr>
<tr>
<td>Clinical Preparation &amp; Clinical Experience</td>
<td>Clinical Prep Assignment #1: Submit skills evaluation with plan</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Clinical Prep Assignment #2 SOAPE Note</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Clinical Prep Assignment #3: Video Assignment</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Clinical Objectives</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Clinical Calendar</td>
<td>P/F (1)</td>
<td></td>
</tr>
<tr>
<td>Clinical Experience</td>
<td>Objectives submitted on time</td>
<td>P/F</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Clinical calendar kept current</td>
<td>P/F</td>
<td></td>
</tr>
<tr>
<td>GRADED ACTIVITY</td>
<td>ASSIGNMENT</td>
<td>POINTS</td>
<td>PERCENTAGE OF GRADE</td>
</tr>
<tr>
<td>-----------------</td>
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<td>---------------------</td>
</tr>
<tr>
<td>Successful completion of 50 precepted clinical hours</td>
<td>P/F</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Passing grade on SOAPE notes after each day of clinical rotation (minimum of 5)</td>
<td>500 (100 each)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Passing Preceptor Evaluation</td>
<td>P/F (1)</td>
<td></td>
<td></td>
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<tr>
<td>Passing Faculty Evaluation</td>
<td>P/F</td>
<td></td>
<td></td>
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<tr>
<td>Clinical Log signed by Preceptor &amp; student, submitted on time</td>
<td>P/F (1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TYPHON updated each clinical day &amp; final summary submitted on time with Portfolio</td>
<td>P/F (1)</td>
<td></td>
<td></td>
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<tr>
<td>Final Self Evaluation</td>
<td>P/F (1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Evaluation of Site/Preceptor submitted on time</td>
<td>P/F (1)</td>
<td></td>
<td></td>
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<tr>
<td>Clinical Video #1 (HEENT/CARDIO/ABD)</td>
<td>50</td>
<td></td>
<td></td>
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<tr>
<td>Clinical Video #2 (MSK)</td>
<td>50</td>
<td></td>
<td></td>
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<tr>
<td>Reflection Assignments</td>
<td>5% (2.5% each)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reflection #1</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reflection #2</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Discussion Boards</td>
<td>25%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 weekly DBs</td>
<td>140 (10 each)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quizzes</td>
<td>10% (5% each)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quiz #1</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Quiz #2</td>
<td>50</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Final Exam</td>
<td>20%</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Live competency evaluation</td>
<td>100</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOAPE note submitted &gt;24 hours prior to final</td>
<td>P/F (1)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>1455</td>
<td>100%</td>
<td></td>
</tr>
<tr>
<td>Surveys</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Midterm (voluntary, not required)</td>
<td>1 bonus point</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Final Course IDEA (voluntary, not required)</td>
<td>2 bonus points</td>
<td></td>
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</tr>
</tbody>
</table>
Grading System

Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:

- A = 90-100 percent
- B = 80-89 percent
- C = 70-79 percent
- F = <70 percent

Failure to turn in all required clinical paperwork BY THE LISTED DUE DATE constitutes a failure in the clinical portion of the course. Late Work is NOT accepted for Clinical documents/assignments.

For nonclinical assignments: Late work is NOT accepted. Failure to submit your assessments/assignments on the assigned date, except in the case of an emergency situation, and with approval of course faculty, will result in a grade of zero (0). Students must complete all work for this course to pass this course, even if the late submission is not accepted for a grade. Faculty reserve the right to deduct points if late assignments are accepted past the original due date.

You must pass BOTH the Clinical and the Didactic portions of this course to pass the course.

NOTE:

1. All documents MUST be submitted on time to receive a Passing grade!
2. Must successfully meet all Clinical requirements to pass the class
3. Must pass EACH (and ALL) Clinical assignments/practicum to pass the Clinical portion of the class—not a cumulative passing grade.
4. If the student does not pass any one part of the Clinical section of the class, then the student will fail the class regardless of success in other didactic areas of the class and class assignments.
5. The CLINICAL and CLINICAL PREPARATION section is worth 35% of your overall course grade.

Clinical Expectations and Requirements

Precepted Clinical Experience

Each student will spend 50 hours, in the clinical setting with an approved preceptor (Advanced Practice Nurse/CNS or MD/DO in selected Family Practice sites). The clinical practicum provides the opportunity for the student to practice advanced skills in health assessment, diagnose common acute and chronic illnesses throughout the lifespan, and possibly suggest management/treatments under supervision of an approved clinical preceptor. Detailed information is available in Blackboard and on the Graduate Student web site: https://www.angelo.edu/departments/nursing/student_resources/grad_info.php
Prior to the first clinical experience, the student will:

_____ Make sure all immunizations and certifications are up-to-date.
_____ Review and complete the clinical checklist (available on Nursing homepage at
   https://www.angelo.edu/content/files/19205-clinical-readiness-checklistpdf)
_____ Submit the required paperwork, completely and accurately filled out to the graduate
   secretary, signed and dated, with all the required information by the deadline indicated.
   on the course calendar
   • Preceptor Agreement form
   • Preceptor CV (if not submitted to the University within 2 years and no changes)
   • Facility/Site Agreement (if not already on file)
   • Preceptor profile form
_____ Receive letter of approval from University Graduate Nursing office
_____ Complete/submit all required clinical assignments before starting the clinical experience.
   • Objectives using NONPF guidelines 5 measurable objectives that are to be
     accomplished this semester submitted for approval by Faculty. Once they have been
     approved, share them with your preceptor each clinical day.
   • Self-Evaluation checklist and plan
   • SOAPE note
   • Video assignment
   • Clinical calendar with all prearranged clinical dates and preceptor information using
     template provided on Blackboard. No clinicals on weekends or after hours without prior
     permission of Faculty. No clinicals are allowed on designated University holidays.
_____ Present each preceptor with a copy of the MSN Preceptor Orientation Packet (found online
   at the ASU Nursing Homepage https://www.angelo.edu/content/files/26600-preceptor-
   student-orientation-handbook-fall-2020; and the contact information of the course instructor
   (found in syllabus and in Blackboard under “My Professor”)

NOTE: the student cannot start the clinical experience until ALL requirements are met,
and all documents have been approved by your instructor: including a letter from the
graduate secretary that the student has been approved to start the clinical experience at the
selected site(s).

| During the Clinical experience, the student will: |  |
|------------------------------------------------ |  |
| Wellness screening must be performed each scheduled clinical day before you go to the clinical site. Please do NOT go to the clinical site if you are unwell! Wellness screening app is located at https://ramport.angelo.edu/ |  |
| Present the preceptor with his/her clinical objectives, which will help achieve the broad course objectives identified for the semester |  |
| Maintain a Clinical Log of hours (one for each preceptor) which will be signed by the preceptor daily when in the clinical setting. |  |
| Maintain the clinical log system (Typhon). This system is time sensitive, and you will be unable to enter data greater than 1 week old. Keeping TYPHON current after you complete |  |
The clinical day is a **MANDATORY** course requirement and is necessary for successful course completion. Data input will be due by the Monday following the preceding clinical week.

<table>
<thead>
<tr>
<th>Arrange a clinical evaluation conference of the student between the preceptor and instructor, during the last week that the student is in clinical either by phone or in person. Verify dates/times with the preceptor and the faculty member.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Keep all logs and calendar CURRENT.</td>
</tr>
<tr>
<td>Communicate with the instructor if a student/preceptor issue arises in the clinical setting, or of absence from the clinical site.</td>
</tr>
<tr>
<td>Submit one SOAPE note after each clinical day. The SOAPE note (1 per day of clinicals) will be due by Monday 0800 of the following week. A total of 5 SOAPE notes are required to successfully pass the course requirements.</td>
</tr>
</tbody>
</table>

**Upon Completion of the 50 hours Clinical experience, the student will:**
Submit all completed forms and evaluations in Bb under the Submit Assignments link prior to the deadline.
- ____ TYPHON log graphical summary in PDF file
- ____ Site/Preceptor Evaluation by student of ALL sites used this semester
- ____ Student Self-Evaluation
- ____ Preceptor Evaluation of Student from ALL preceptors used this semester
- ____ Clinical Hours Log signed by Preceptor(s) with evidence of 50 clinical practicum hours

**CLINICAL REQUIREMENTS:**
The student is always expected to safely perform in the clinical setting. Failure to do so may result in the student being removed from the clinical rotation. Students deemed unsafe or incompetent will fail the course and receive a course grade of “F.”

*The following behaviors constitute clinical failure:*
1. Demonstrates unsafe performance and makes questionable decisions
2. Lacks insight and understanding of own behaviors and behaviors of others
3. Needs continuous specific and detailed supervision
4. Fails any of the clinical evaluations-preceptor or faculty
5. Has difficulty adapting to new ideas and roles
6. Fails to submit required written clinical exercises/assignments
7. Falsifies clinical hours
8. Violates student confidentiality agreement

All clinical documents are located in Blackboard in the “Assignments, Clinical Forms, Rubrics, and Videos” tab. Information regarding preceptor agreements and profiles, clinical evaluations,
tally sheets, and the student-preceptor handbook as well as information on current clinical agencies and immunizations requirements is available on the nursing website: 
http://www.angelo.edu/dept/nursing/student_resources/grad_info.php

An email regarding access to the clinical tracking program Typhon (NPST) will be sent from the University Nursing Department. Students in clinical courses are required to input data on EVERY PATIENT seen each day spent at the clinic, not to exceed 20 patients per day. This log must be kept CURRENT for each day that the student is in clinicals. Data should be entered/completed by the following Monday 0800 for hours completed the preceding week. This data input is part of the required clinical paperwork for this course. Random audits of compliance with this course requirement may be performed throughout the semester. Tutorials on using this software are available on the site once you sign in. Instructions for contacting Typhon regarding technical issues with the software are also provided. The log in page is: https://www2.typhongroup.net/np/index.asp?facility=7412

Teaching Strategies

Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

A Discussion Board is provided in Blackboard specifically for students located in the “Student Lounge” tab is useful to share websites, articles, apps, and clinical experiences relevant to the course topics. Individual consultation is recommended with instructor periodically and as needed.

Assignment and Activity Descriptions

*Please note: Rubrics for all assignments and activities are located in Blackboard

Discussion Board Activities: Discussion Boards provide an avenue for synthesis of material / information. A Discussion Board is provided in this course as a way to help students’ process course materials, express thoughts, and engage others’ opinions and ideas in a healthy and productive learning environment. Students are expected to respond to all discussion board assessments using the “Online Discussion Rubric” to support individual answers to the assigned questions throughout this course. First posting is due by Tuesday of a Discussion Board week. Three postings with citations are required on three separate days for each Discussion Board.

Clinical-Decision-Making Quizzes: Information related to the structure, due dates, and instructions are available under the Quizzes/Exams link in the Blackboard (Bb) and on the course calendar. The quizzes are designed to:

1. facilitate your ability to formulate appropriate questions (history taking/interviewing) for acquisition of pertinent clinical information
2. utilize that information to proceed with the appropriate patient examinations as part of your decision making
3. offer rationales as to your thought processes during interview and examination
4. develop possible/probable diagnosis(es); develop rule-outs (R/O) and differential diagnoses (DDx)
5. utilize diagnostic data and physical clinical information.

**Physical Exam videos (2):** The physical exam video assignments will evaluate the student’s ability to determine the appropriate body system(s) needing examination based on a brief scenario for a common primary care complaint. This assignment also evaluates the student’s ability to differentiate between normal and abnormal findings that would be expected for a given complaint. For example: wheezing may indicate asthma; lower right abdominal quadrant pain may be indicative of appendicitis. The student will be evaluated on their physical examination technique including the use of special examination techniques appropriate to the patient scenario/complaint. For example: confrontation test, McMurray test, etc). Information regarding the purpose and structure are located in the Blackboard Learning Modules. Video instructions are located on blackboard under the Kaltura Video Assignments tab. The grading rubric is located in the syllabus and on Blackboard. The required SOAPE note must be submitted as noted in the assignment instructions.

**Final Exam Patient Interview Video:** This course Final Exam will be a LIVE demonstration on Blackboard Collaborate of an episodic complaint to evaluate your ability to establish rapport, elicit relevant information, guide an interview, perform advanced comprehensive physical assessment, develop pertinent positives and negatives, rule-outs, differential diagnoses, actual diagnoses, and plan of care. Information regarding the purpose, structure, due dates, instructions, and grading rubric is available later in this syllabus and on Blackboard. The required SOAPE note and rubric must be submitted prior to the video presentation date/time as noted on the course calendar and in the assignment instructions.

**Clinical Assignments and Documents:** Assists the student in learning to document findings as related to the plan of care. Assists in developing a problem list, pertinent positives/negatives, actual diagnoses, differential diagnoses, and formulating a plan of care. Clinical assignments include the development of clinical objectives, self-evaluation, reflection assignments, preparation of a clinical calendar, SOAPE notes, and EMR/medical record keeping. All clinical assignments are to be submitted on Blackboard under the Submit Assignments Here tab.

**Instructional Design (ID) Assignments:** There are two instructional design assignments students will complete during this course. One will be expected for the Didactic component and the other for the Clinical component. For these assignments each of you will use a commonly employed instructional design framework i.e., the ADDIE Model, to design and develop all aspects of a learning module for that particular component. Students are encouraged to use course facilitators as a resource for feedback on ideas and plans prior to enacting those plans. These ID assignments will be submitted in blackboard for evaluation.
Assignment Submission

All assignments MUST be submitted through the Assignments link in the Blackboard site. This is for grading, documenting, and archiving purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email me at drich@angelo.edu and attach a copy of what you are trying to submit. Please contact the IT Service Center at (325) 942-2911 or go to your Technology Support tab to report the issue. This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

ASU and course faculty are on Central Standard Time (CST). All due dates and times in this syllabus are CST. Students working outside of CST will need to make the necessary adjustments and comply with CST.

Late Work or Missed Assignments Policy

The course is set up on weekly modules. The week begins on Monday and ends on Saturday. Assignment due dates are shown on the calendar/schedule or posted within Blackboard. Late assignments are not accepted without prior approval of faculty. Failure to submit your assessments on the assigned date, except in the case of an emergency and with (prior, if possible) course faculty approval, will result in a grade of zero (0). Faculty reserve the right to deduct points for late assignments that are accepted past the original due date.

Students must complete all work for this course to pass this course, even if the late submission is not accepted for a grade. If you experience extenuating circumstances which may hinder you submitting your assignment on time, please contact your course Faculty immediately.

General Policies Related to This Course

All students are required to follow the policies and procedures presented in these documents:

1. Angelo State University Student Handbook
2. Angelo State University Catalog

Student Responsibility and Attendance

Online: This class is asynchronous, meaning you do not have to be on-line at any specific time. There are readings which you will have to complete to be able to adequately participate in individual and group assignments. In order to complete this course successfully, you do have to participate in all course activities i.e. discussion boards, course projects, reflective logs, etc. Students are expected to engage in course activities and submit work by due dates and times. The hope is that students will make substantive contributions which reflect integration of assigned materials as well as any outside readings as appropriate. Scholarly contribution is an expectation.
For planning purposes, this class will probably require a minimum of 6-9 study hours per week on average.

**Academic Integrity**

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject to disciplinary action and possible expulsion from ASU. The College of Health and Human Services adheres to the university’s [Statement of Academic Integrity](#).  

**Accommodations for Students with Disabilities**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the [Student Disability Services website](#). The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford  
Director of Student Disability Services  
Office of Student Affairs  
325-942-2047  
dallas.swafford@angelo.edu  
Houston Harte University Center, Room 112

**Incomplete Grade Policy**

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 [Grading Procedures](#) for more information.

**Plagiarism**

Plagiarism is a serious topic covered in ASU’s [Academic Integrity policy](#) in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or
paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list. Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center. \(^7\)

**Student Absence for Observance of Religious Holy Days**

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day \(^8\) for more information.

**Copyright Policy**

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

**Syllabus Changes**

The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

**Title IX at Angelo State University**

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form)
Face to face: Mayer Administration Building, Room 210
Phone: 325-942-2022
Email: [michelle.boone@angelo.edu](mailto:michelle.boone@angelo.edu)

*Note, as a faculty member at Angelo State, I am a mandatory reporter and must report*
incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: www.angelo.edu/title-ix

**Course Schedule**

<table>
<thead>
<tr>
<th>DATE</th>
<th>TOPIC</th>
<th>READINGS</th>
<th>ACTIVITIES</th>
<th>DUE DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>WEEK 1</td>
<td>Orientation week</td>
<td></td>
<td>Purchase required textbooks</td>
<td>08/28/2021</td>
</tr>
<tr>
<td>Aug 23-28</td>
<td>Cultural issues</td>
<td></td>
<td>Watch orientation video.</td>
<td>08-28-2021</td>
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<tr>
<td></td>
<td><strong>Syllabus quiz</strong></td>
<td></td>
<td>Syllabus quiz</td>
<td>08/28/2021 by 2359 PM</td>
</tr>
<tr>
<td></td>
<td><strong>Orientation &amp; Cultural Issues</strong></td>
<td></td>
<td>BLACKBOARD AND Typhon tutorial if not familiar with Bb</td>
<td>8/28/2021</td>
</tr>
<tr>
<td></td>
<td><strong>Discussion Board (DB)</strong></td>
<td></td>
<td>DB opens 8/23, ends 8/28/2021 by 2359pm</td>
<td></td>
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<tr>
<td></td>
<td><strong>Initial post by 08/31, 359pm</strong></td>
<td></td>
<td><strong>Closes</strong> 09/04 2359pm</td>
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<tr>
<td></td>
<td><strong>Begin reading next week’s assignments</strong></td>
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<td></td>
<td><strong>Begin obtaining and submitting preceptor forms and site agreement for clinicals.</strong></td>
<td></td>
<td><strong>DB Opens 08/29/21, @2359pm</strong></td>
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<tr>
<td></td>
<td><strong>Initial post by 08/31, 359pm</strong></td>
<td></td>
<td><strong>Closes</strong> 09/04 2359pm</td>
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<tr>
<td></td>
<td><strong>Closes</strong> 09/04 2359pm</td>
<td></td>
<td><strong>Initial post by 9/07</strong></td>
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WEEK 2
08/30-09/04

**Unit 1 Laying the foundation:**
Understanding the process of data collection H&P, SOAPE, etc.

Bates: ch. 1-4
Dains: ch. 1

**Discussion Board Week 2**
Continue working on preceptor/clinical paperwork.

DB Opens 08/29/21, @2359pm
Initial post by 08/31, 359pm
Closes 09/04 2359pm

WEEKS 3-5
09/06--25
Labor Day weekend
Holiday 09/06

**Unit 2**
Beginning the physical exam (PE) process: behavior & mental status, skin, hair, nails,

Bates ch. 4-8
Dains ch. 2,4,11,13-16,17,2021,21,25,28,30,32

**Discussion Board Week 3-5**
DB Opens 09/05 by 2359pm, Initial post by 9/07
<table>
<thead>
<tr>
<th>DATE</th>
<th>TOPIC</th>
<th>READINGS</th>
<th>ACTIVITIES</th>
<th>DUE DATE</th>
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<tbody>
<tr>
<td></td>
<td>head &amp; neck, thorax and lungs.</td>
<td><strong>Begin Portfolio Assignment week 6</strong></td>
<td>Closes 9/25, 2359</td>
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<tr>
<td></td>
<td>Introduction to key assessment/evaluation concepts</td>
<td>Clinical objectives (5) due</td>
<td>9/14/2021</td>
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<td>Clinical Preparation Assignment #1 due</td>
<td>9/18/2021</td>
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<td></td>
<td></td>
<td>Clinical Preparation Assignments #2</td>
<td>9/20/2021</td>
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<tr>
<td>WEEKS 6-8 09/27-10/16/2021</td>
<td><strong>Unit 3</strong> Cardiovascular, peripheral vascular, abdomen</td>
<td><strong>Clinical preparation Assignment #3 (video) due</strong></td>
<td>09/23/2021</td>
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<tr>
<td>You may start clinicals on or after 09/27 when ALL required paperwork is turned in, and preclinical assignments (objectives, assignments #1-3 and calendar) are completed and passed.</td>
<td>Bates ch. 9, 11, 12 Dains ch. 3,7,8,9,10,12,20, 26,29,33</td>
<td>Clinical calendar due. Must be submitted BEFORE starting clinicals</td>
<td>09/23/2021 0800</td>
<td></td>
</tr>
<tr>
<td>Wellness screening is required every morning before leaving for clinicals, please do NOT go to clinicals if you are not well.</td>
<td>Final date for submission of preceptor clinical paperwork (to start clinicals)</td>
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<td>You are also required to follow all clinic policies related to infectious disease PPE use.</td>
<td>Discussion Board Week 6-8</td>
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<td></td>
<td>Typhon and SOAPE note due for clinicals completed the week of 10/04-10/09</td>
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<td>Quiz#1</td>
<td>Opens 10/10 Closes 10/14, 2359pm</td>
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<td>Reflective assignment #1</td>
<td>10/17/2021</td>
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<td>Midterm course Survey</td>
<td>Dates TBA</td>
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<td>Typhon and SOAPE note due for clinicals</td>
<td>1/14/2021 2359</td>
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<tr>
<td>DATE</td>
<td>TOPIC</td>
<td>READINGS</td>
<td>ACTIVITIES</td>
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<td>completed the week of 10/11-10/16</td>
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<td>Work on upcoming video assignment.</td>
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<td>WEEKS 9-11</td>
<td>Unit 4</td>
<td>Bates ch. 10, 13, 14, 15, 18-19</td>
<td>Typhon and SOAPE note due for clinicals completed by the end of week of</td>
<td>10/23/2021, 2359</td>
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<tr>
<td>10/18-11/06</td>
<td>Breast, axilla, male and female genitalia (includes uro)</td>
<td>Dains ch. 5, 6, 18,27,34,35,36,37,47</td>
<td>Pregnancy</td>
<td>DB Opens 10/17 2359. Initial post by 10/19, 2359pm. Closes 11/6, 2359pm</td>
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<td>Typhon and SOAPE note due for clinicals completed the week of 10/25-</td>
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<td>Typhon and SOAPE note due for clinicals completed the week of 11/01-06</td>
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<td>Arrange a clinical evaluation of the student by phone between the preceptor and instructor, during the last week that the student is in clinical.</td>
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<tr>
<td>WEEKS 12-14</td>
<td>Unit 5</td>
<td>Bates ch. 16-20</td>
<td>Typhon and SOAPE note due for clinicals completed the week of 11/04-11/08</td>
<td>11/11-2021, 2359</td>
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<tr>
<td>11/08-27</td>
<td>Musculoskeletal, Neurologic and Geriatrics</td>
<td>Dains ch. 22,23,24,31,39</td>
<td>Discussion Board Week 12-14</td>
<td>Opens 11/01 2359. Initial post by 11/03, 2359pm.Close</td>
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<td>Thanksgiving Holidays Nov 25-26</td>
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<td>READINGS</td>
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<td>Schedule (on DB) date/time for FINAL Clinical EXAM live demonstration</td>
<td>11/11/2021</td>
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<td>Typhon and SOAPE note due for clinicals completed the week of 11/11-11/15</td>
<td>11/18/2021, 2359</td>
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<td>Quiz #2</td>
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<td>Reflection #2 due</td>
<td>Opens 11/18. Closes 11/23, 2359pm</td>
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<td>Video #2 MSK due</td>
<td>Opens 11/18. Closes 11/22 @ 2359 PM</td>
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<td>Typhon and SOAPE note due for clinicals completed the week of 11/18-11/22</td>
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<td>FINAL EXAM SOAPE note and RUBRIC due</td>
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<td>Complete IDEA course SURVEY</td>
<td>12/05/2021, 2359</td>
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<tr>
<td>WEEK 15</td>
<td>Pediatrics, Sports physicals</td>
<td>Bates ch. 16-20 Dains ch. 22,23,24,31,39</td>
<td>Typhon and SOAPE note due for clinicals completed the week of 11/29-12/04</td>
<td>Due 12/4/21</td>
</tr>
<tr>
<td>11/29-12/04</td>
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<td>All clinical documents due by Dec 7th 12 noon</td>
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<td>Submit portfolio assignment</td>
<td>Due 12/7 2359</td>
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<tr>
<td>WEEK 16</td>
<td>Course wrap up, last week of class</td>
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<td>12/06-12/10</td>
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</table>

**Student Evaluation of Faculty and Course**

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent...
to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences. Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

Focus Areas on the IDEA evaluation include:
- Learning to apply course material (to improve thinking, problem solving, and decisions)
- Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course
- Learning to apply knowledge and skills to benefit others or serve the public good.

WEBLINKS

1. Board of Nursing for the State of Texas http://www.bne.state.tx.us
2. National Institute of Nursing Research (NINR)
5. Campaign for Action (The Future of Nursing) http://campaignforaction.org/
6. MSN Graduate Student Resources http://www.angelo.edu/dept/nursing/student_resources/grad_info.php
7. NONPF Competencies http://www.nonpf.org/?page=14

End of Syllabus

1 https://www.angelo.edu/student-handbook/
2 https://www.angelo.edu/catalogs/
3 https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
4 https://www.angelo.edu/services/disability-services/
5 https://www.angelo.edu/content/files/14197-op-1011-grading-procedures
6 https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
7 https://www.angelo.edu/dept/writing_center/academic_honesty.php
8 https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of