

SYLLABUS, Fall 2021

Dr. Jonathan D. Alvis, *Director of Bands*

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### Course Description

Getting involved is a crucial and fun part of the college experience. But it can also be very time consuming. In this course, we will discuss multiple ways to maximize your time, utilize university resources, achieve at the highest level, and graduate on time while still staying involved and having the greatest of college experiences.

### Strategies and Assignments

Throughout the semester, projects and assignments will be made to enhance the learning experience. Assignments are due at the beginning of the class period. No late assignments will be accepted unless prior arrangements have been made with the instructor. Additional assignments may be added at the discretion of the instructor. Assignments and projects are as follows:

- Bibliography* Students will use and explore library resources to develop a working bibliography on a topic of their choice. Students will explore books, journals, and electronic resources to develop this bibliography. Students will also learn techniques to evaluate the quality and relevance of sources.
- Article Summary* Students will write an article summary of one of their articles used in the bibliography. Information regarding formatting, length, styles, etc. will be distributed and discussed in class.
- Group Project* Students will be divided into groups and perform an original skip of how to/not to be a freshman. Further information will be distributed in class.
- Event Attendance* Students must attend 6 different events on the ASU campus. Each student should take a “selfie” at the event and email it to Dr. Alvis.

### Attendance Policy

Students are expected to attend each class meeting. Students will be allowed two excused absences that must be approved before 11:00 am the day of class. If a student must miss, any assignments and course work must be turned in before the class begins. No late submissions will be accepted. The student will lose 100 points from his or her final grade for each unexcused absence. Because there are only 16 class meetings, attendance is crucial to student success. Information will be presented quickly and concisely, making attendance a must.

### Grading/Assessment

The final grade will be determined by the total number of points earned throughout the course.

A = 1,000-940; B = 939-870; C = 869-800; D = 799-730; F = 729-0

<u>Assignments</u>	<u>Point Value*</u>
Bibliography	100
Article Summary	100
Group Project	100
Course Evaluation	100
<u>Event Attendance</u>	<u>600</u>
<i>Total</i>	<i>1,000</i>

*\*point values may be adjusted at the discretion of the instructor.*

### University Policies

*Student Disability Services:* ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 100, or contacting the department via email at [ADA@angelo.edu](mailto:ADA@angelo.edu). For more information about the application process and requirements, visit the Student Disability Services website at [www.angelo.edu/ADA](http://www.angelo.edu/ADA). The employee charged with the responsibility of reviewing and authorizing accommodation requests is: Dallas Swafford; 325-942-2047; [dallas.swafford@angelo.edu](mailto:dallas.swafford@angelo.edu).

*Title IX:* Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

- Online: [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form)
- Face to Face: Mayer Administration Building, Room 210
- Phone: 325-942-2022
- Email: [michelle.boone@angelo.edu](mailto:michelle.boone@angelo.edu)

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State's policy please visit: [www.angelo.edu](http://www.angelo.edu)

*Student Observance of Religious Holy Days:* A student who intends to observe a religious holy day should make that intention known to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for [Observance of Religious Holy Days](#) information.

*Incomplete Grade Policy:* It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See Operating Policy 10.11 [Grading Procedures](#) for more information.

*Academic Integrity:* Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

*Plagiarism:* Plagiarism is a serious topic covered in ASU's [Academic Integrity policy](#) in the Student Handbook. Plagiarism is the practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of the paper and the reference list.

Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the [Writing Center](#).

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