Management Information Systems – MGMT 3343.020

The course provides a foundation in the theory and practical application of information systems within an organization. Managing, analyzing, designing, and implementing an MIS will be the focus of the course. Strategic value, methodologies, quality, decision making, modeling, re-engineering, software, hardware, and ethics will all be included.

This course is an introduction to Management Information Systems solutions through business-driven information systems. Focused on business concepts first and the technology that supports it second. We will have students APPLY what they have learned. This approach allows students to understand that business initiatives drive technology choices and decisions. We will incorporate numerous exercises to help students apply critical thinking elements in the course. Business Driven Information Systems 7e is designed to give students the ability to understand how information technology can be a point of strength for an organization. This text is available with Connect for complete interactive exercises, while other activities in the course develop communication skills and teamwork.

This course is a face-to-face course that utilizes Blackboard and the McGraw-Hill’s Connect learning system.

Prerequisites

Knowledge: Students should have junior or senior standing at the university level.

Technology: To access to course materials and exams you will need reliable Internet and a word processing product such as Microsoft Word. For access to materials, you will need to purchase an access code either from the ASU bookstore or directly from McGraw Hill.

Course Objectives/Learning Outcomes

Course Objectives

Completing this course will enable the students to:

1. Recognize contemporary MIS theory and how information systems support business strategy, business processes, and practical applications in an organization.
2. Interrelate how various support systems can be used for business decisions and to sustain competitive advantage.
3. Describe how the Internet and World Wide Web provide a global platform for e-business, business mobility and communications, collaboration, and cloud computing.
4. Express the proven value of, and relationship between business data, data management, and business intelligence.
5. Analyze systems development and project management methodologies.
6. Combine analytical thinking, creativity and business-problem-solving as applied to ongoing MIS challenges, future trends, and relevant case studies.
7. Express ethical awareness and moral reasoning applied to a MIS problem, issue or case study.
Classroom Philosophy

Upon completion of this course:

1. The student should be able to analyze, evaluate, and make recommendations regarding business technology and decisions.
2. Students will be able to identify problems but also generate solutions and make recommendations based on a logical and thorough analysis of the alternatives. (Problem Solving)
3. Students will be required to evaluate techniques and processes to think differently and to solve and resolve problems by using technology, making informed decisions. (Critical Thinking)
4. Through written and oral analyses of cases, students will further strengthen and enhance their skills in effective communication. All assignments and presentations will be prepared in professional language and format. (Communication)
5. Students will work collaboratively, demonstrating courtesy, using appropriate etiquette, in preparing and delivering presentations. (Team Work)

Course Book, Required Readings, and Instructions

Baltzan, Business Driven Information Systems, Seventh Edition
Loose-leaf with ConnectAccess
ISBN#: 9781264300709

IMPORTANT: This is a loose-leaf text plus an online version of the text book and it is bundled with the McGraw Hill LearnSmart Learning Management System. You must have access to the online version to complete your reading assignments and chapter quizzes. While the online-only version is also available (without the loose-leaf bundle), I highly recommend that you also buy the loose leaf printed copy because you will find it useful when you take your open book, open note, online tests. This bundle is available only from the ASU bookstore or McGraw Hill directly. (I also recommend you shop for price differences between the publisher directly and the bookstore. You will not be able to share access or buy a used textbook and still complete your assignments.

PowerPoint slides are also available for each chapter as a study guide as well as test reference materials on Blackboard under specific chapter folders.

Course Instructor

Jason Brown
Adjunct – Management and Marketing
Office: Rassman 201A
Phone: (325) 486-6688
E-mail: jason.brown@angelo.edu

Office Hours: 9am-11am; 2pm-3pm MW and 2pm-5pm T/TH by appointment. You can contact me through the messaging system within Blackboard or alternatively via my email to setup an appointment.

Class Meeting Times: This class is a face-to-face class. The class is scheduled as Tuesday and Thursday 9:30am-10:45am in Rassman 265. All activities and assignments due according to Central Time Zone Technical Support: The Technology Service Center (TSC) may be contacted by calling (325) 942-2911, 1-866-942-2911 or by email at helpdesk@angelo.edu
General Grading Policies

The grading scale is as follows:

A 90%-100%
B 80%-89%
C 70%-79%
D 60%-69%
F Below 60%

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<thead>
<tr>
<th>Assignments</th>
<th>Each worth</th>
<th>Course Totals</th>
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<tbody>
<tr>
<td>9 SmartBooks</td>
<td>10</td>
<td>100</td>
</tr>
<tr>
<td>3 Chapter Exams</td>
<td>45</td>
<td>135</td>
</tr>
<tr>
<td>Group Presentation (CA)</td>
<td>250</td>
<td>250</td>
</tr>
<tr>
<td>Research Paper</td>
<td>250</td>
<td>250</td>
</tr>
<tr>
<td>4 Essays</td>
<td>100</td>
<td>400</td>
</tr>
<tr>
<td>Final Exam</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>1,235</strong></td>
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Except in cases of actual error, final grades are permanent.

Essays and Research Papers

Essays and Papers in this class will consist of the following:

**Essays:** You have four one-page essays to complete for this course. Each essay is worth 100 points.

Each essay topic is taken from a page found in your textbook, including:

4. Business Driven MIS: Classic Cars (p.344)

**Research Paper and Group Presentation:** This is both an individual and a group assignment. Each member of the group will write their own research paper based on the topic assigned to the group. As individuals, you are welcome to collaborate on sources and ideas but you may not copy other group member’s work on your individual paper. You may also choose to write your papers without any group collaboration. Specifics of this assignment will be communicated within Blackboard.

Exams

There will be 4 Exams in this course. Upon completion of 3 chapters, a chapter exam will be given. There are nine chapters so there will be 3 exams and then the final exam. The exams will be made available during the last week of the assigned module. There are no make-up exams unless you have a college excused absence. If you are traveling on behalf of ASU, then you must contact me, before the exam date to set up an alternative time to take the exam. If you miss an exam, that grade will be a zero when computing your final average in the class. All exams are hands-on and must be taken in class unless otherwise instructed.
Actual exam dates will be announced. (The course schedule provided below is a tentative schedule and subject to change) Please be on time to take exams. To protect the integrity of exams and to be fair to all students, no exam may be started after the first student has completed it and left the room.

**Final Exam:** The final exam will be cumulative in nature and be given in Online. The exam will be given during the 3:30pm-5:30pm time slot on Thursday, May 13th.

**Late Work**

No late work (exams or assignments) will be accepted for any reason. This means that you should plan ahead to complete assignments and exams early. Do not wait until one hour before an exam or assignment is due to try and complete it. Remember Murphy's Law: Whatever can go wrong will go wrong, and at the worst possible time. If a student procrastinates, this law usually applies.

You are responsible for all material covered and all assignments given, regardless of personal illness, family emergency, or computer system failures. Reasonable deadlines have been set to ensure that you have ample time to complete all assignments, given that you do not wait until the last minute.

**Extra Credit Work**

There is no extra credit work for individuals. Extra credit opportunities for individuals discriminate against students who submit their work in good order and on time; therefore, I don’t allow extra credit assignments, unless I do so for the entire class. If you keep up with your regular work, there will be no need for extra credit work; however I reserve the right to offer extra credit assignment to enhance the student experience.

**University and Course Policies**

**Class Participation**

Students are required to come to class according to the ASU attendance policy. The course is a three-credit course that, requires a minimum of 2.5 hours of in-class work and 3-4 hours outside of class on study and other activities each week over a 16-week semester. Students taking the course online should plan to spend up to the same amount of time per week (6-7 hours) on the course.

This is not an online course, nor is it a self-paced study. You will only be able to access active course materials during posted available dates. The general purpose of this is to keep the class together so that everyone will be together on any discussions, assignments, quizzes, and exams. Therefore, there is something of a limited window of opportunity for "attending" and participating in each "class".

**Communication with Your Instructor and Fellow Students**

All written communications in this course should be well written, using correct punctuation, capitalization, and grammar. Without proper punctuation, I have no idea where sentences begin and end. Please do not write u for "you," "i" for "I," "cuz" for "because," etc. This is a university course, and correspondence should reflect that.

You may communicate with the class as a whole through online discussion forums or through Google Hangouts. These forums and hangouts allow you to communicate with your fellow students and with me. I encourage you to use these tools to ask questions and to exchange ideas, resources, and comments about your course work with other students in this course.
You may communicate with me via my office phone during office hours, through ASU email or through my online office hours. I check my ASU email very often during the day. I may or may not be able to check my email on the weekend or holidays or in the evenings, so you should plan accordingly.

You must check your ASU email account regularly because this (in addition to Blackboard announcements) is the primary means of communication about your course.

**Policy on Server Unavailability or Other Technical Difficulties**

Angelo State University is committed to providing a reliable online course delivery system to all users. However, in the event of any unexpected Blackboard server outage or any ASU technical difficulty, which prevents students from completing a time sensitive activity, I will extend the due date and provide an appropriate accommodation based on the situation. The accommodations will be made as soon as the ASU IT Department confirms that there was such a problem. Students should report any problems to the instructor through their ASU email account and also email eleaming@angelo.edu.

Similarly, while LearnSmart (McGraw-Hill) is a third-party vendor that should not have issues, they do happen. I will evaluate issues caused by Blackboard and McGraw-Hill accordingly. LearnSmart (Connect) resources and help are available from McGraw Hill online at: http://mpss.mhhe.com/contact.php

Note that this does not apply to individual technical problems that you may encounter on your personal computer. It is the responsibility of the student to work with a reliable computer and Internet connection and plan ahead. One of my favorite sayings is; "Lack of planning on your part, does not constitute an emergency on mine!"

**Academic Honesty and Integrity**

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding and complying with the university Academic Honor Code, which is in both print and web versions of the ASU Student Handbook.

Academic integrity is expected. This includes, but is not limited to, any form of cheating, plagiarism, unauthorized sharing of work, or unauthorized possession of course materials. The professor assumes that all students can be trusted. Please do no violate this trust. Violation of academic integrity will result in a failing grade for the course.

It is the professor’s intention to be as fair and impartial as is humanly possible. Therefore, all students will be asked to adhere to the same set of guidelines and rules UNLESS there are disabilities or documented extenuating circumstances that have been discussed with the professor and the Student Life Office. Please make sure you inform the professor as soon as any situation arises. Do NOT wait until the problem is compounded by poor class performance, poor attendance, etc.

**College of Business - Code of Ethics**

Students, faculty, administrators and professional staff of the College of Business should always:

- Be forthright and truthful in dealings with all stakeholders
- Take responsibility for one’s actions and decisions
- Serve as an example of ethical decision-making and behavior to others
- Admit errors when they occur, without trying to conceal them
- Respect the basic dignity of others by treating them as one would wish to be treated
**Courtesy and Respect**

Courtesy and respect are essential ingredients to this course. We respect each other's opinions and respect others points of view at all times while in our class sessions. The use of profanity and harassment of any form is strictly prohibited (Zero Tolerance), as are those remarks concerning one's ethnicity, life style, religion, etc., violations of these rules will result in appropriate disciplinary actions.

**Accommodations for Disability**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation. The Office of Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student’s responsibility to initiate such a request by contacting:

Dallas Swafford  
Director of Student Disability Services  
Office of Student Affairs  
325-942-2047  
dallas.swafford@angelo.edu  
University Center, Room 112

**Student absence for religious holidays**

As stated in the Angelo State University Operating Policy and Procedures (OP 10.19 Student Absence for Observance of Religious Holy Day), a student who intends to miss class to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.
Course Drop

To view information about how to drop this course or to calculate important dates relevant to dropping this course, you can visit http://www.angelo.edu/services/registrars_office/course_drop_provisions.php.

Incomplete as a Course grade

As stated in the Angelo State University Operating Policy and Procedure (OP 10.11 Grading Procedures), the grade "I" is given when the student is unable to complete the course because of illness or personal misfortune. For undergraduates, an "I" that is not removed before the end of the next long semester automatically becomes an "F". A graduate student will be allowed one year to remove a grade of "I" before it automatically becomes an "F". To graduate from ASU, a student must complete all "I's".

Grade Appeal Process

As stated in the Angelo State University Operating Policy and Procedures (OP 10.03 Student Grade Grievances), a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, has experienced inequitable evaluation procedures, or inappropriate grading practices, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the grade appeal process and the number of days allowed for completing the steps in the process, see Operating Procedure 10.03 at: http://www.angelo.edu/content/files/14196-op-1003-grade-grievance.
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<thead>
<tr>
<th>Start</th>
<th>End</th>
<th>Item</th>
<th>Type</th>
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<tbody>
<tr>
<td>Aug. 23</td>
<td>Aug. 29</td>
<td>Introductions and Orientation</td>
<td>Introduction</td>
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<tr>
<td>Aug. 30</td>
<td>Sept. 5</td>
<td>Business Driven MIS</td>
<td>Ch 1 Lectures</td>
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<td>Sept. 6</td>
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<td>Labor Day - No Class</td>
<td>Holiday</td>
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<tr>
<td>Sept. 7</td>
<td>Sep. 12</td>
<td>Decisions and Processes: Value Driven Business</td>
<td>Ch 2 Lectures</td>
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<tr>
<td>Sept. 13</td>
<td>Sept. 19</td>
<td>Business: Electronic Business Value</td>
<td>Ch 3 Lectures</td>
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<td>Sept. 19</td>
<td>Ch 1-3 Smartbooks DUE</td>
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<td>Sept. 17</td>
<td>Sept. 19</td>
<td>Chapter 1-3 Exam</td>
<td>Exam</td>
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<tr>
<td>Sept. 20</td>
<td>Sept. 26</td>
<td>Ethics and Information Security: MIS Business Concerns</td>
<td>Ch 4 Lectures</td>
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<tr>
<td>Sept. 26</td>
<td>Oct. 3</td>
<td>Infrastructures: Sustainable Technologies</td>
<td>Ch 5 Lectures</td>
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<tr>
<td>Oct. 4</td>
<td>Oct. 10</td>
<td>Data: Business Intelligence</td>
<td>Ch 6 Lectures</td>
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<tr>
<td>Oct. 4</td>
<td>Oct. 10</td>
<td>Essay Two - Fake News</td>
<td>Essay</td>
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<tr>
<td>Oct. 10</td>
<td>Oct. 10</td>
<td>Ch 4-6 Smartbooks DUE</td>
<td>Smartbooks</td>
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<tr>
<td>Oct. 10</td>
<td>Oct 10</td>
<td>Chapter 4-6 Exam</td>
<td>Exam</td>
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<td>Oct. 11</td>
<td>Oct. 17</td>
<td>Networks: Mobile Business - Lecture one</td>
<td>Ch 7 Lectures</td>
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<tr>
<td>Oct. 18</td>
<td>Oct. 24</td>
<td>Enterprise Applications: Business Communications</td>
<td>Ch 8 Lectures</td>
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<tr>
<td>Oct. 31</td>
<td>Oct. 31</td>
<td>Ch 7-9 Smartbooks DUE</td>
<td>Smartbooks</td>
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<tr>
<td>Nov. 7</td>
<td>Nov. 7</td>
<td>Individual Research Paper Due</td>
<td>Research Paper</td>
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<tr>
<td>Nov. 1</td>
<td>Nov. 7</td>
<td>Work on Group Research Presentations</td>
<td>Group Work</td>
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<tr>
<td>Nov. 8</td>
<td>Nov. 14</td>
<td>Group Research Presentations</td>
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<tr>
<td>Nov. 15</td>
<td>Nov. 21</td>
<td>Group Research Presentations</td>
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<tr>
<td>Nov. 22</td>
<td>Nov. 28</td>
<td>Thanksgiving Week - No Class</td>
<td>Holiday</td>
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<tr>
<td>Nov. 29</td>
<td>Dec. 5</td>
<td>Dead Week - Study for final exam</td>
<td>Dead Week</td>
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<tr>
<td>Dec. 6</td>
<td>Dec. 10</td>
<td>Finals Week: Final Exam is ONLINE - Wednesday Dec. 8th 3:30pm-5:30pm</td>
<td>Final Exam</td>
</tr>
</tbody>
</table>

This schedule is subject to change. For the most current information, please review the schedule within the course.