Instructor: Dr. Stephen Lippi
Email: stephen.lippi@angelo.edu
Phone: 325-486-6923 (office)
Office: Academic 104C, Class Location: A219
Office Hours: MW 11AM-4PM, or by appointment

Course Information

Course Description
Students will explore a variety of career opportunities that can be pursued after obtaining a degree in Psychology. Topics may include: resume writing, interviewing skills, conducting a job search, and how to tailor skills learned in the degree to qualities sought by employers.

Course Credits
3 credits

Prerequisite and Co-requisite Courses
6 hours of PSY classes, including PSY 2301 (General Psychology) and PSY2304 (Developmental PSY)/PSY2319 (Social PSY)

Prerequisite Skills
Accessing Internet websites, using ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are expectations of this course.

Student Learning Outcomes

<table>
<thead>
<tr>
<th>Student Learning Outcome</th>
<th>Assignment(s) or activity(ies) validating outcome achievement</th>
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</thead>
<tbody>
<tr>
<td>By completing all course requirements, students will be able to:</td>
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</table>

Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)

- Flip Grid assignments reflecting on personal choices in the major and answering questions regarding guest speakers
- Reflection papers from various course activities (reflections on faculty interviews, career assessment, and job searches)

Learning to apply course material (to improve thinking, problem solving, and decisions)

- Action plan assignment - planning for future courses and knowing which courses to select based on interests
- Resume/CV uploads

Course Delivery
This is a face-to-face course with learning resources and supplemental materials posted in Blackboard. The course site can be accessed at ASU’s Blackboard Learning Management System.

Ongoing COVID-19 precautions
With COVID-19 still playing a significant role in our lives on and off campus, students should prioritize their health and aim to be conscious of their fellow classmates. To that extent, I ask that if you are not feeling well and cannot complete your daily wellness check to please not attend class. While masks are not mandated or required by Angelo State University as they were in the 2020-2021 school year, I ask that if you can, please wear one in this class. Masks are strongly encouraged, especially indoors. They have been shown to be effective at preventing the spread of droplets that can spread COVID-19 and other illnesses (flu). Since this class meets at full capacity, masks will also be effective at preventing spread of droplets to others near you, since social distancing cannot always be accomplished.

Recommended Texts and Materials
Technology Requirements
To successfully complete this course, students need to be able to access Blackboard as well as FlipGrid for class activities/assignments. FlipGrid will be used to record responses regarding class activities and to respond to other classmate’s posts.

Communication
Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

Written communication via email: All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. In your emails to faculty, include the course name and section number in your subject line. (PSY 2110 030)

Virtual communication: Office hours and/or advising may be done in-person, or with the assistance of the telephone, Collaborate, Skype, Zoom, etc.

When making videos on FlipGrid, writing reflections, or responding to others on FlipGrid, please do not use offensive language or derogatory remarks. Please be respectful of other students.

Grading
Evaluation and Grades
Course grades will be determined as indicated in the table below.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Percent/Points of Total Grade</th>
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</thead>
<tbody>
<tr>
<td>Flip Grid Assignments (3)</td>
<td>20%</td>
</tr>
<tr>
<td>Write-ups/Reflections (3)</td>
<td></td>
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<tr>
<td>• Faculty Interview</td>
<td></td>
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<tr>
<td>• Resume/CV</td>
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<tr>
<td>• Career Assessment &amp; Job Search Reflection</td>
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<tr>
<td>Action Plan</td>
<td>20%</td>
</tr>
<tr>
<td>Total</td>
<td>(100%)</td>
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</tbody>
</table>

Grading System
Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.
The following grading scale is in use for this course:
- A = 90-100%
- B = 80-89%
- C = 70-79%
- D = 60-69%
- F = 0-59%

**Teaching Strategies**

Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

**Assignment and Activity Descriptions**

**FlipGrid Activities (FlipGrid join code: b0eab32b)**

Students will be asked to complete FlipGrid assignments, responding to prompts given by the professor. These will involve a student uploading a video of themselves responding on the specific prompt on the FlipGrid assignment page set up by the professor. FlipGrid assignments will be due by the start of class (9AM) on their respective due dates (please see course schedule at the end of the syllabus for these dates).

**Reflection/Writing Assignments**

Throughout the course, students will complete reflection papers. These papers are not meant to be long, but rather short papers that allow the student to adequately reflect on the given topic. Each reflection paper should be no more than 1.5 pages (double spaced, 1” margins, Times New Roman font); however, some may be more (see specific rubrics for more details). Students will be asked to write 3 write-up/reflection papers throughout the semester covering the following topics: Faculty interview, Resume/CV, and one on Career assessment & job search. These reflection/writing assignments will be submitted through assignment links in Blackboard.

Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email me at stephen.lippi@angelo.edu and attach a copy of what you are trying to submit. Please contact the IT Service Center at (325) 942-2911 or go to your Technology Support tab to report the issue. This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate
link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

**Action Plan**
At the end of the course, students will submit an “Action Plan” assignment. This is meant to get the student thinking about what future courses in the Psychology department they would want to get involved in, what certificate programs are of interest to them, and come up with a plan for future semester courses they intend on taking. More information about this assignment will be discussed in class and provided on Blackboard.

**POLICY ON LATE OR MISSED ASSIGNMENTS**
Due dates and times for assignments are posted. Failure to submit your assignments on the assigned date will result in a 10 percent deduction for each day after the posted deadline. No papers or postings will be accepted more than one week past the assigned due date.

**General Policies Related to This Course**
All students are required to follow the policies and procedures presented in these documents:

- Angelo State University Student Handbook
- Angelo State University Catalog

**Student Responsibility and Attendance**
In order to complete this course successfully, you do have to participate in all course activities i.e. FlipGrid assignments, reflection papers, etc. Students are expected to engage in course activities and submit work by due dates and times.

_Attendance_
Attendance will be taken (for contact tracing purposes) but if you feel any less than 100%, please do not come to class. Please be mindful and respectful of your classmates and your professor by not coming to class if you feel unwell, sick, or cannot pass the daily wellness check from ASU. Please see the COVID-19 precautions statement above.

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1 [https://www.angelo.edu/student-handbook/](https://www.angelo.edu/student-handbook/)
2 [https://www.angelo.edu/catalogs/](https://www.angelo.edu/catalogs/)
**Academic Integrity**
Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject to disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university’s [Statement of Academic Integrity](https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php).³

**Accommodations for Students with Disabilities**
ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at [ADA@angelo.edu](mailto:ADA@angelo.edu). For more information about the application process and requirements, visit the [Student Disability Services website](https://www.angelo.edu/services/disability-services/).⁴ The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford  
Director of Student Disability Services  
Office of Student Affairs  
325-942-2047  
dallas.swafford@angelo.edu  
Houston Harte University Center, Room 112

**Incomplete Grade Policy**
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from

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³ [https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php](https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php)  
⁴ [https://www.angelo.edu/services/disability-services/](https://www.angelo.edu/services/disability-services/)
completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

**Plagiarism**
Plagiarism is a serious topic covered in ASU’s Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your reflection papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.

**Student Absence for Observance of Religious Holy Days**
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

**Copyright Policy**
Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

**Syllabus Changes**
The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

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5 [https://www.angelo.edu/content/files/14197-op-1011-grading-procedures](https://www.angelo.edu/content/files/14197-op-1011-grading-procedures)
6 [https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php](https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php)
7 [https://www.angelo.edu/dept/writing_center/academic_honesty.php](https://www.angelo.edu/dept/writing_center/academic_honesty.php)
8 [https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of](https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of)
Title IX at Angelo State University

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form
Face to face: Mayer Administration Building, Room 210
Phone: 325-942-2022
Email: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: www.angelo.edu/title-ix.

Course Schedule

<table>
<thead>
<tr>
<th>Week/Date</th>
<th>Topic/Assignments/Assessments DUE</th>
</tr>
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<tbody>
<tr>
<td>Week 1 (August 24 &amp; 26)</td>
<td>Making decisions about Psychology; Choosing a Major (Chapters 1-2)</td>
</tr>
<tr>
<td></td>
<td>● Flip Grid: Why did you choose psychology as a major?</td>
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<tr>
<td></td>
<td>○ Original Post due August 31 at 9AM</td>
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<tr>
<td>Week 2 (August 31)</td>
<td>Practice-Oriented Fields in Psychology <em>(Dr. Nicole Lozano leading discussion)</em></td>
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<tr>
<td></td>
<td>● Flip Grid: Questions and comments regarding guest speaker and practice-oriented fields in Psychology</td>
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<tr>
<td></td>
<td>○ Original Post due: Thursday, September 2 at 9AM</td>
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<tr>
<td>Week 3 (September 9)</td>
<td>Research and Applied Fields in Psychology <em>(Dr. Tyler Livingston leading discussion)</em></td>
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<tr>
<td></td>
<td>● Flip Grid: Questions and comments regarding research and applied fields in Psychology</td>
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<tr>
<td></td>
<td>○ Original Post due Thursday, September 11 at 9AM</td>
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<tr>
<td></td>
<td>● Work on and finish Faculty Interview Reflection Paper</td>
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<tr>
<td>Week 4 (September 14)</td>
<td>Career Services &amp; CV/Resume overview with Julie Ruthenbeck <em>(Director of Career Development)</em></td>
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<td>● Faculty interview reflection paper due Thursday September 16</td>
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<tr>
<td>Week 5 (September 21)</td>
<td>Getting a job with a Bachelor’s Degree in Psychology Resume/CV continued</td>
</tr>
<tr>
<td></td>
<td>● CV/Resume upload due Thursday September 23</td>
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<tr>
<td>Week 6 (September 28)</td>
<td>Graduate Level Careers and Graduate School <em>(Graduate Student Q&amp;A)</em></td>
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<tr>
<td></td>
<td>● Career Assessment and Job Search Reflection due Thursday September 30</td>
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<tr>
<td>Week 7 (October 5)</td>
<td>Action Plan; Planning for Future Courses</td>
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<tr>
<td></td>
<td>● Action plan assignment due Thursday October 7</td>
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</tbody>
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**Grading Rubrics**

**Student Evaluation of Faculty and Course**

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences.

Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.