Instructor: Dr. Nicole Lozano  
Email: nicole.lozano@angelo.edu  
Phone: 325-486-6116 (office)  
Office: Academic 213  
Office Hours: MW 10-3; T 11-2  
Additional technologies may be used for office hours inquiries on a case-by-case basis (e.g. Zoom or Blackboard Collaborate)

Course Information

Course Description
Students will explore a variety of career opportunities that can be pursued after obtaining a degree in Psychology. Topics may include: resume writing, interviewing skills, conducting a job search, and how to tailor skills learned in the degree to qualities sought by employers.

Course Credits
1 credit

Prerequisite and Co-requisite Courses
6 hours of PSY classes, including PSY 2301 (General Psychology) and PSY2304 (Developmental PSY) and/or PSY2319 (Social PSY)

Prerequisite Skills
Accessing Internet websites, using ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are expectations of this course.
Student Learning Outcomes

<table>
<thead>
<tr>
<th>Student Learning Outcome</th>
<th>Assignment(s) or activity(ies) validating outcome achievement</th>
</tr>
</thead>
<tbody>
<tr>
<td>By completing all course requirements, students will be able to:</td>
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<tr>
<td>Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)</td>
<td>Flip Grid assignments answering questions regarding guest speakers and responses to fellow students</td>
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<tr>
<td>Reflection papers from various course activities (reflections on faculty interviews, career assessment, and job searches)</td>
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<tr>
<td>Learning to apply course material (to improve thinking, problem solving, and decisions)</td>
<td>Action plan assignment - planning for future courses and knowing which courses to select based on interests</td>
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<td></td>
<td>Resume/CV uploads</td>
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</tbody>
</table>

Course Delivery
This is a face-to-face course with learning resources and supplemental materials posted in Blackboard. The course site can be accessed at ASU’s Blackboard Learning Management System.

Required Texts and Materials
There are no required texts for this course. There is a recommended text: Kuther & Morgan (2019). Careers in Psychology: Opportunities in a Changing World (5th Edition). SAGE Publications

Technology Requirements
To successfully complete this course, students need to be able to access Blackboard as well as FlipGrid for class activities/assignments. FlipGrid will be used to record responses regarding class activities and to respond to other classmate’s posts.

Communication
Faculty will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.
**Written communication via email:** All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. In your emails to faculty, include the course name and section number in your subject line. (PSY 2110 010)

**Virtual communication:** Office hours and/or advising may be done with the assistance of the telephone and Zoom.

When making videos on FlipGrid, writing reflections, or responding to others on FlipGrid, please do not use offensive language or derogatory remarks. Please be respectful of other students.

**Grading**

**Evaluation and Grades**
Course grades will be determined as indicated in the table below.

<table>
<thead>
<tr>
<th>Assessment</th>
<th>Points of Total Grade</th>
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</thead>
<tbody>
<tr>
<td>Flip Grid Assignments (3)</td>
<td></td>
</tr>
<tr>
<td>● Original Post</td>
<td>60</td>
</tr>
<tr>
<td>● Response Post</td>
<td></td>
</tr>
<tr>
<td>Write-ups/Reflections (4)</td>
<td></td>
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<tr>
<td>● Faculty Interview</td>
<td>100</td>
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<tr>
<td>● Resume/CV</td>
<td></td>
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<tr>
<td>● Career Assessment Reflection</td>
<td></td>
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<tr>
<td>● Job Search Reflection</td>
<td></td>
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<tr>
<td>Action Plan</td>
<td>50</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>210 points</strong></td>
</tr>
</tbody>
</table>

**Grading System**
Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:

- A = 189-210 points
- B = 168-188.9 points
- C = 147-167.9 points
Teaching Strategies

Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (beyond the materials and lectures presented in the course) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

Assignment and Activity Descriptions

FlipGrid Activities [www.flipgrid.com/lozano4329](http://www.flipgrid.com/lozano4329)

Students will be asked to complete FlipGrid assignments, responding to prompts given by the professor. These will involve a student uploading a video of themselves responding on the specific prompt on the FlipGrid assignment page set up by the professor. In addition to making an original post, students will also need to respond to another student's post. These responses should be meaningful and provide some additional commentary.

Please note: simply saying “I agree” will not get you points. Please provide thoughtful feedback/commentary/responses to posts.

Reflection/Writing Assignments

Throughout the course, students will complete reflection papers. These papers are not meant to be long, but rather a short paper that allows the student to adequately reflect on the given topic. With the exception of the resume/CV, each reflection paper should be no more than 1.5 pages (double spaced, 1” margins, Times New Roman font). Students will be asked to write 4 write-up/reflection papers throughout the semester covering the following topics: Faculty interview, Resume/CV, Career assessment, and job search. These reflection/writing assignments will be submitted through assignment links in Blackboard.

Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission, email me at nicole.lozano@angelo.edu and attach a copy of what you are trying to submit. Please contact the IT Service Center at (325) 942-2911 or go to your Technology Support tab to report the issue. This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

Action Plan
At the end of the 8-week course, students will submit an “Action Plan” assignment. This is meant to get the student thinking about what future courses in the Psychology department they would want to get involved in, what certificate programs are of interest to them, and come up with a plan for future semester courses they intend on taking. More information about this assignment will be discussed in class and provided on Blackboard.

**POLICY ON LATE OR MISSED ASSIGNMENTS**
Due dates and times for assignments are posted. Failure to submit your assignments on the assigned date will result in a 10 percent deduction for each day after the posted deadline. No papers or postings will be accepted more than one week past the assigned due date.

**Student Evaluation of Faculty and Course**
Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences. Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

**General Policies Related to This Course**
All students are required to follow the policies and procedures presented in these documents:

- Angelo State University Student Handbook¹
- Angelo State University Catalog²

**Other things of note:**

**Policy on Children in Class:**
Currently, the university does not have a formal policy on children in the classroom. The policy described here is thus a reflection of my own beliefs and commitments to student parents.

1. All exclusively breastfeeding babies are welcome in class as often as is necessary to support the breastfeeding relationship. Because not all women can pump sufficient

¹ [https://www.angelo.edu/student-handbook/](https://www.angelo.edu/student-handbook/)
² [https://www.angelo.edu/catalogs/](https://www.angelo.edu/catalogs/)
milk, and not all babies will take a bottle reliably, I never want students to feel like they have to choose between feeding their baby and continuing their education. You and your nursing baby are welcome in class anytime.

2. In all cases where babies and children come to class, I ask that you sit close to the door so that if your little one needs special attention and is disrupting learning for other students, you may step outside until their need has been met. Non-parents in the class, please reserve seats near the door for your parenting classmates.

3. Finally, I understand that often the largest barrier to completing your coursework once you become a parent is the tiredness many parents feel in the evening once children have finally gone to sleep. I hope that you will feel comfortable disclosing your student-parent status to me. This is the first step in my being able to accommodate any special needs that arise. While I maintain the same high expectations for all students in my classes regardless of parenting status, I am happy to problem solve with you in a way that makes you feel supported as you strive for school-parenting balance.

Additional Sources Support:
You are more than your grades or your ability to perform in college. Your general well-being is important to me as a faculty member, and this university as a whole. Issues such as insufficient food, safe housing, and mental health concerns may leave you struggling to complete assignments and perform to your standards. We have support on campus for students in these positions.

Food Pantry
Research shows that college students experience food insecurity at higher rates than the American household rate, and that food insecurity can negatively impact academic performance and persistence. Ram Pantry exists through the Office of Multicultural Affairs and is available 8-5, Monday through Friday to assist with food scarcity.

Counseling Services
Diminished mental health, including significant stress, mood changes, excessive worry, or problems with eating and/or sleeping can interfere with optimal academic performance. The source of symptoms might be strictly related to your course work; if so, please speak with me. However, problems with relationships, family worries, loss, or a personal struggle or crisis can also contribute to decreased academic performance.

ASU provides mental health services to support the academic success of students. Counseling Services offers free, confidential psychological services to help you manage personal challenges
that may threaten your well-being. Getting help is a smart and courageous thing to do -- for yourself and for those who care about you.

**Written Work:**
ALL written work that contains citations and/or references should conform to the Publication Manual of the American Psychological Association. Every student would benefit from having access to this manual. It is available in most bookstores (i.e., Barnes & Noble; amazon.com). You can also access Purdue OWL APA Style Help as a source for help with citations.

Please remember that mere submission of assignments does not necessarily constitute successful completion of them. Each piece of work submitted and/or presented will be evaluated in regard to quality factors such as cogency, clarity of presentation, adherence to APA publication and other guidelines, evidence of effort, and timeliness. All of these will be factored into your grade for each assignment.

**Student Responsibility and Attendance**
In order to complete this course successfully, you do have to participate in all course activities i.e. FlipGrid assignments, reflection papers, etc. Students are expected to engage in course activities and submit work by due dates and times.

**Academic Integrity**
Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university’s [Statement of Academic Integrity](https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php).

**Accommodations for Students with Disabilities**
ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

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3 [https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php](https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php)
Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student’s responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website.\(^4\) The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford  
Director of Student Disability Services  
Office of Student Affairs  
325-942-2047  
dallas.swafford@angelo.edu  
Houston Harte University Center, Room 112

**Incomplete Grade Policy**

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures\(^5\) for more information.

**Plagiarism**

Plagiarism is a serious topic covered in ASU’s Academic Integrity policy\(^6\) in the Student Handbook. Plagiarism is the action or practice of taking someone else’s work, idea, etc., and passing it off as one’s own. Plagiarism is literary theft.

In your reflection papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.\(^7\) 

\(^{4}\) [https://www.angelo.edu/services/disability-services/](https://www.angelo.edu/services/disability-services/)  
\(^{5}\) [https://www.angelo.edu/content/files/14197-op-1011-grading-procedures](https://www.angelo.edu/content/files/14197-op-1011-grading-procedures)  
\(^{6}\) [https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php](https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php)  
\(^{7}\) [https://www.angelo.edu/dept/writing_center/academic_honesty.php](https://www.angelo.edu/dept/writing_center/academic_honesty.php)
Student Absence for Observance of Religious Holy Days
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day for more information.

Copyright Policy
Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

Syllabus Changes
The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student’s responsibility to look for such communications about the course on a daily basis.

Title IX at Angelo State University
Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form

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8 https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of
Face to face: Mayer Administration Building, Room 210  
Phone: 325-942-2022  
Email: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State’s policy please visit: www.angelo.edu/title-ix.
## Course Schedule

<table>
<thead>
<tr>
<th>Week/Date</th>
<th>Topic/Assignments</th>
<th>Flip Grid Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week 1</td>
<td>Making decisions about Psychology; Choosing a Major</td>
<td>Why did you choose psychology as a major?</td>
</tr>
<tr>
<td>(Aug 23 &amp; 25)</td>
<td></td>
<td></td>
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<tr>
<td>Week 2</td>
<td>Practice-Oriented Fields in Psychology</td>
<td>Questions and comments regarding guest speaker and practice-oriented fields in Psychology</td>
</tr>
<tr>
<td>(Aug 30 &amp; Sept 1)</td>
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</tr>
<tr>
<td>Week 3</td>
<td>Getting a job with a Bachelors Degree in Psychology</td>
<td>Questions and comments about job searching, finding mentors, etc.</td>
</tr>
<tr>
<td>(Sept 6 &amp; Sept 8)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Week 4</td>
<td>Research and Applied Fields in Psychology</td>
<td>Questions and comments regarding research and applied fields in Psychology</td>
</tr>
<tr>
<td>(Sept 13 &amp; Sept 15)</td>
<td></td>
<td><strong>Due:</strong> Career Assessment and Reflection</td>
</tr>
<tr>
<td>Week 5</td>
<td>Resume/CV Workshop</td>
<td><strong>Due:</strong> Faculty Interview Reflection Paper</td>
</tr>
<tr>
<td>(Sept 20 &amp; Sept 22)</td>
<td></td>
<td><em>Bring a copy of your resume/CV to class.</em></td>
</tr>
<tr>
<td>Week 6</td>
<td>Graduate Level Careers and Graduate School</td>
<td><strong>Due:</strong> Job search reflection</td>
</tr>
<tr>
<td>(Sept 27 &amp; Sept 29)</td>
<td></td>
<td><strong>Due:</strong> CV/Resume upload</td>
</tr>
<tr>
<td>Week 7</td>
<td>Action Plan; Planning for Future Courses</td>
<td><strong>Due:</strong> Action plan assignment</td>
</tr>
<tr>
<td>(Oct 4 &amp; 6)</td>
<td></td>
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</tbody>
</table>

**Important Dates:**
- Aug 26: Last day to make schedule changes
- Sept 6: Labor Day, No School