English 1302: Writing Across the Curriculum

Meeting Days/Times for 180:	**MWF**	10 AM- 10:50 AM
Location: Academic Building, Room 025		
Meeting Days/Times for 080:	**MWF**	11 AM- 11:50 AM
Location: Academic Building, Room 033		
Meeting Days/Times for 190:	**MWF**	12 PM-12:50 PM
Location: Academic Building, Room 033		

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Instructor: Ms. Judith Gonzalez	**Office**: Academic Building, Room 002
E-mail: judith.gonzalez@angelo.edu	**Office Hours**: M**W**: 9 AM- 10 AM;
Phone: 325-486-6157	**TR:** 12:30 PM- 2 PM or by appointment (virtual
	in person~ mask required for in or person)

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Courses Description

There is no such thing as universally "good writing." What counts as "good writing" in one situation may be completely inappropriate and ineffective in others. So, if you want to succeed in college and beyond, it is important to become an agile writer who can adapt your writing to a wide variety of audiences, contexts, purposes, and media. A common assumption is that once students learn to write in their English courses, they should be prepared to write effectively in all other situations. This class will challenge that assumption. Additionally, this class will emphasize on the research process.

Upon successful completion of this course, students should be able to do the following:

- Demonstrate knowledge of individual and collaborative writing processes.
- Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
- Analyze, interpret, and evaluate a variety of texts for the ethical and logical use of evidence.
- Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action.
- Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.).

Core Objectives and Course Student Learning Outcomes

Critical Thinking

Critical thinking will be demonstrated through students writing analyses and evaluative pieces. Students will learn to employ problem-solving strategies (such as inquiring about an issue, comprehending consequences, and analyzing and synthesizing information) to generate positions and arguments and to examine basic principles of information to support a thesis. Additionally, students will learn to comprehend, analyze, synthesize, and evaluate their own communication and that of others to raise questions, make assertions, and generate discussion about a topic or question.

Communication

Communication will be demonstrated through students composing a variety of genres for different contexts. Students will learn to take into consideration audience, context, purpose, conventions, and circumstances relevant to written communication; use relevant and appropriate content for the specific rhetorical situation in order to express their position(s) effectively in writing.

Teamwork

Teamwork will be demonstrated through peer review. Student will learn to work individually and collectively toward a shared purpose or goal with the members of a team, creating and evaluating their peers' drafts.

Personal Responsibility
Personal responsibility will be demonstrated through a series of reflective essays. Students will learn to identify their own core beliefs and the sources of those beliefs in order to connect their choices and actions to decision-making, as well as recognize and evaluate possible consequences of their decisions.

Required Texts and Materials:
No textbook is required for this course. I will be providing you with readings and material through Blackboard.
- A zip drive or storage device for course materials
- A notebook for notes/group work/in-class writing and something to write with
- Access to a computer and high-speed internet

Computer Requirements
Access to Blackboard
I will use several Blackboard tools to teach this class throughout the semester. You can access Blackboard at **https://blackboard.angelo.edu**. To log in, you'll need your Ramport ID and password. In addition to participating in some online discussions via this site, I will post the syllabus, writing assignments, grading standards, and additional readings. Moreover, you will submit **ALL** reading and **ALL** writing assignments through Blackboard. In order to make sure everyone is familiar with using Blackboard tools, I will provide a brief tutorial illustrating how to use them the first day or week of class.

Microsoft Word
For all electronic submissions, you must save drafts in MS Word or an MS Word-compatible format. If you submit your draft in a different format, I will be unable to open your file and therefore cannot grade your draft.

Adobe Acrobat Reader
You will need to obtain Adobe Acrobat Reader (which can be downloaded free from the internet), as you will use Acrobat Reader to access some documents on Blackboard.

Technical Support
If you are having technical problems with Blackboard, you can contact free technical support one of the following ways:

Phone: 325-942-2911
Web Address: http://www.angelo.edu/services/technology/

Any course content-related questions should be directed toward me.

Attendance Policy/Tardiness
This class adheres to an attendance policy that allows for 6 unexcused absences. After a student has accumulated more than 6 unexcused absences, the student cannot pass the course. For an absence to be excused students must provide documentation in a timely fashion testifying as to their legitimate absence such as a doctor's note, notice from the health department or ASU Student Affairs, and/or a screenshot of the student's submitted failed wellness check.

In addition to attending class, please make sure to make it to class on time. Tardies, like absences, will be recorded. Once a student accumulates 3 tardies, they will receive an absence—3 tardies = 1 absences.

Students absent for more than 3 consecutive days must contact me immediately and inform me of the situation. Missing 3 days of class is equivalent to missing an entire week.

Though I will be recording attendance every day, students are responsible for keeping track of how many absences they have accumulated.

This class is a face-to-face, in-person class. If you prefer remote instruction, please enroll in an online course.

*** Attendance policy is subject to change as conditions on campus change.

Observances of Religious Holidays
A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within what the instructor deems a reasonable time after the absence. A student who is excused may not be penalized for the absence; however, the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.

Conferences
One to two times this semester, I will require you to conference with me about major writing assignments. This meeting gives us the opportunity to have focused, one-on-one discussions regarding your writing. I will announce the conference schedule at least a week prior to the conferencing period, and you will sign up for a day/time you are available to meet. Be sure to record your conference appointment and attend on time. If you cannot make your time, notify me at least 24 hours prior to your appointment so that you can reschedule.

Restroom Usage
Only one student is allowed to leave the classroom at a time.

Class Cancellations
In the event that I must cancel class and/or office hours, I will notify all classes through Blackboard and e-mail. Please make sure to check your Blackboard and E-mail consistently.

COVID-Related Policies and Protocol
For information regarding COVID-19, please reference the university COVID-19 page: ***https://www.angelo.edu/covid-19/.*** Because of the uncertainty surrounding the virus, policies and protocols are subject to change as the semester progresses. Therefore, students are encouraged to keep updated on the policies and protocols surrounding COVID-19. Each class period, I will verify you have completed your daily Wellness screening. Please have that information visible as you enter the classroom. Should any change to the syllabus and course become necessary, I will make sure to inform you as soon as possible either through Blackboard and/or e-mail. Please make sure to check Blackboard and your e-mails daily and frequently. It is your responsibility to keep up with any updates regarding this course.

General Policies Related to This Course
All students are required to follow the policies and procedures presented in these documents:
- **Angelo State University Student Handbook**
- **Angelo State University Catalog**

Classroom Decorum
ASU students and instructors are bound by the terms of the *Code of Student Conduct*, which is published in the *Student Handbook.*

- **Show Respect:** You will be expected to be courteous and behave appropriately at all times in the class including treating your fellow classmates with respect.

- **Food and Drink:** No food or drinks are allowed in the classroom.

Analog and Digital Modes

Class instruction will consist of both analog modes (turning away from and turning off computer screens and participating in class discussion, listening to lecture, and taking written notes) and digital modes (using desktop computers to access materials and engage in course-related activities **only**). *I will make it clear which modes we will be operating in within each class period.*

Electronic Device Policy:

In my class, you are only allowed to use certain electronic devices under specific circumstances. The policy for various devices is outlined below:

- **Headphones/Earpods/Earbuds:** Using your devices to listen to music during class is **never** allowed. Please remove your headphones and put them away before class begins.

- **Cellphones:** During class, you are not available to answer calls or send/receive text messages. You may not use your cell phone unless instructed. However, occasionally I will instruct students to locate information using their phones or record conference times in their phones. Furthermore, if you are expecting an important call that you must take, inform me before class, and I will allow you to step out into the hallway and take the call.

- You may use a tablet or laptop to access course material [an electronic version of the textbook or course-related files downloaded from Blackboard, and/or to take class notes] only.

Writing Assignments

This course is divided into 3 sequences. For each sequence, you will complete a Major Writing Assignment (MWA): summary and analysis of sources, an annotated bibliography, and a research project in the form of a proposal. In addition to the MWA, you might also have to complete one or more Low Stakes Assignment/s (LSA/s) throughout each sequence, which are assignments that will help you complete the MWA. The LSAs, along with the MWAs, will make up a percentage of the sequence grades.

Mandatory Homeworks

Instead of the LSAs, you might be asked to complete what are called Mandatory Homeworks (MHWs), which are assignments similar to the LSAs, but that are counted towards your participation grade not the corresponding sequence grades. Though these are more low stakes than the LSAs, not completing the MHWs will greatly affect your participation grade. Often, on the day a MHW is due, there will be a workshop that will allow you to receive feedback from peers prior to peer review sessions. Not completing a MHW will render you unable to participate in these workshops.

Writing Assignment Submission

- You will be turning all major and minor assignments online through Blackboard.

- Within the prompt for all major and minor writing assignments, I will specify the format you should use (font style/size, margins, page number placement, etc.).

- Once again, for online submissions, you must turn in your assignments in MS Word compatible files. Part of turning in an assignment is not just completing it—it is also submitting it in the required format. If you turn in an online assignment in a file not compatible with MS Word, it is up to my discretion to determine if I will allow you to turn in the assignment in the correct format.

- In addition to making sure that you submit assignments in the correct format, you must also make sure that you respond to the requirements of the prompts. If you turn in an assignment where you have failed to follow the directions of the prompt, you will receive no credit for the assignment. If you

fail to follow some components of the prompt but do respond to some, you will receive only partial credit.

- **YOU MAY NOT TURN IN MATERIAL THAT YOU HAVE WRITTEN FOR OTHER CLASSES** (even if you have taken this same class before).

- If you fail to submit any of the major writing assignments, **you will not pass the course.**

- **For the last two major writing assignments (MWAs), you will turn in two identical versions: both electronically.** Both will be turned in under the "Assignment Submissions" Tab- one under a regular submission link and the other copy to Turnitin. I will use the copy submitted to Turnitin to check against plagiarism but grade and comment upon the hard copy. Failure to turn in both copies will result in a failing grade on the assignment and will arise my suspicion of academic dishonesty.

- All assignments submitted online (this does not pertain to Turnitin) will be submitted through the Blackboard "Assignment Submissions" tab. These assignments **MUST** be submitted in a Microsoft Word compatible file (I recommend all Mac users convert their work to PDFs prior to turning it in). It is your responsibility to make sure I can access your work. If I cannot access your work, I cannot grade it, and therefore, you will receive a zero. It does not matter if you turned it in on time. **If I cannot see your work, then I have no way of knowing whether you did in fact complete the assignment.**

Late Work

Typically, I do not accept late work. However, because of the circumstances, and possible issues of accessibility, I will be more flexible in terms of due dates. This does not mean that you can turn in work whenever you want. ***You must still turn in all assignments by the designated due dates***. If you need more time because you have an emergency of some sort or have issues related to access **you MUST contact me as soon as possible,** and I will work with you. ***Be advised, if you miss a deadline and fail to contact me prior, especially for a major assignment, it will be up to my description whether I allow you to submit your assignment.***

As mentioned, you will be turning in all work online through Blackboard. I will provide an assignment submission link for each assignment. Be advised that **submission links will disappear** sometime after the assignment due date and time. Once the submission links disappear you will be unable to turn in your assignment unless you contact me and arrange an alternate way to turn in your assignment. Again, it is up to me whether I allow you to submit your assignment late or not-- it will all depend on the circumstances that rendered you unable to turn in your work on time.

***YOU MAY NOT E-MAIL ME ANY ASSIGNMENTS WITHOUT MY PERMISSION. If you do, I will NOT grade them. All assignments must be submitted through Blackboard.**

***If you submit an assignment more than 3 days late and you fail to contact me about it, you will receive an automatic zero.**

Final

There will not be a final for this class. Instead, you will just be responsible for submitting your research project and completing a final reflective piece that will be due by midnight on the day of your final. I will provide more specifics as we get closer to this point in the semester.

Participation

Participation will constitute 15 percent of your final grade. I factor in the following when determining your participation grade: mandatory homeworks, reading quizzes, graded Blackboard discussion postings, and graded homework assignments.

Peer Review
Though classes are meeting face-to face, peer review sessions will be held online through blackboard. I will provide more specifics as we get closer to the first peer review session of the semester.

Using Student Writing in the Classroom
I often bring student writing or Blackboard postings into the classroom for discussion or workshops. I do this because you can learn things from your colleagues' writing that are hard to learn from any other source. This means that each student might have his or her writing (anonymously) discussed by the whole class at some point. If you turn something in to me that you do not want me to share with others, please let me know *when you turn it in.* If you have concerns about this, please let me know.

Incomplete Grade Policy
It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures for more information.

Grade Determination:

Your semester grade will be determined as follows:

Percentage Allocation

Assignment	Percentage
Final Reflection	10%
Sequence 1	20%
Sequence 2	20%
Sequence 3	25%
Proposal Visual Aid Presentation	5%
Participation	15%
Peer Review	5%

Grade Determination

Course Grade	Percentage
A	90-100%
B	80-89%
C	70-79%
D	60-69%
F	59% and below

***Grading standards for individual writing assignments will be distributed as separate handouts.

Student Disability Services

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at **ADA@angelo.edu**. For more information about the application process and requirements, visit the Student Disability Services website at **www.angelo.edu/ADA**. The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

> Dr. Dallas Swafford, Director of Student Disability Services
> **Phone:** 325-942-2047
> **Email:** dallas.swafford@angelo.edu
> **Office:** Houston Harte University Center, 112.

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Student Handbook Statement of Academic Integrity

Academic integrity is taking responsibility for one's own class and/or course work, being individually accountable, and demonstrating intellectual honesty and ethical behavior. Academic integrity is a personal choice to abide by the standards of intellectual honesty and responsibility. Because education is a shared effort to achieve learning through the exchange of ideas, students, faculty, and staff have the collective responsibility to build mutual trust and respect. Ethical behavior and independent thought are essential for the highest level of academic achievement, which then must be measured. Academic achievement includes scholarship, teaching, and learning, all of which are shared endeavors. Grades are a device used to quantify the successful accumulation of knowledge through learning. Adhering to the standards of academic integrity ensures grades are earned honestly. Academic integrity is the foundation upon which students, faculty, and staff build their educational and professional careers.

Students must understand the principles of academic integrity and abide by them in all classes and/or course work at the University. Academic Misconduct violations are outlined in Part I, section B.1 of the *Code of Student Conduct*. If there are questions of interpretation of academic integrity policies or about what might constitute an academic integrity violation, students are responsible for seeking guidance from the faculty member teaching the course in question. You may access the *Student Handbook* at https://www.angelo.edu/student-handbook/.

Student Conduct Policies

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU. The College of Science and Engineering adheres to the Statement of **Academic Integrity**.

Plagiarism

Plagiarism is a serious topic covered in ASU's **Academic Integrity policy** in the Student Handbook. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft. In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list. Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the **ASU Writing Center**.

***In this class we will discuss how to ethically incorporate other's writing and ideas into your writing as well.

Procedures for Handling Plagiarism Cases
If an instructor thinks a student may have plagiarized, he or she will follow these steps:
- Meet privately with the student to discuss the assignment in question and the evidence of plagiarism;
- Identify the appropriate consequence;
- File a report with the Office of Student Services;

Possible Consequences
The instructor and the English Department Chair decide the academic consequence to be imposed, depending on the seriousness of the violation. Sanctions include the following:
- Adequately redo or revise the assignment in question,
- Fail the assignment in question,
- Fail the class, or
- Be subject to more severe sanctions imposed by the Dean of Students.

All students suspected of plagiarism will be reported to the Office of Student Services, who maintains a file of past plagiarism cases. The *ASU Student Handbook* further elaborates the Academic Integrity policy at https://www.angelo.edu/student-handbook/.

Turnitin

Turnitin is plagiarism-checking software. By enrolling in this course, you grant the instructor the right to submit all course materials to Turnitin, which detects textual similarities. All major writing assignments (MWAs) and low stakes assignments (LSAs) must be submitted to Turnitin using the link provided on our Blackboard page. Furthermore, assignments submitted to Turnitin will be included as source documents in Turnitin's database. Instructions for using Turnitin will be provided once the time comes to submit an assignment through this software.

Writing Center Information

The Writing Center is an academic support service available to all ASU students. Peer tutors help experienced and inexperienced writers with all steps of the writing process. Tutors will help students review writing assignments in order to provide suggestions and recommendations about organization, paragraph development, grammar, documentation, etc.; however, tutors do not edit or proofread papers.

The Writing Center is located in the Porter Henderson Library, third floor, Room C305. If you find yourself in need of help with anything writing related, I encourage you to make use of this resource. Virtual tutoring session are offered, so you do not have to visit the Writing Center in person. Please consider using the virtual tutoring session option to ensure your safety and that of the tutors'. To learn more about their services, visit the Writing Center's website at http://www.angelo.edu/dept/writing_center/

Writing Center hours are posted below:

> Monday-Thursday: 10 a.m.–5 p.m.
> Wednesday and Sunday evening: 6–8 p.m.
> Friday: 10 a.m.–noon
> Saturday: Closed

Title IX at Angelo State University:

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.
You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D.
You may submit reports in the following manner:

> **Online**: www.angelo.edu/incident-form
> **Face to Face**: Mayer Administration Building, room 210
> **Phone**: 325-942-2022
> **E-Mail**: michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator.

Should you wish to speak to someone in **confidence** about an issue, you may contact the following:

- the University Counseling Center (325-942-2371),
- the 24-Hour Crisis Helpline (325-486-6345),
- or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State's policy please visit: www.angelo.edu/title-ix

Email Policy
If ever you need to reach me, the best way to contact me would be through e-mail. I check my e-mail consistently throughout the day, however, after 5PM, the prospect of me reading and responding to e-mails might lessen. I also very rarely check my e-mail on weekends, so if you must get ahold of me, please do so during the week before 5PM.

If you do not hear back from me, please contact me again. It is likely that your e-mail might have been buried underneath other e-mails, or I might not have received your e-mail for a reason or another.

When you are composing an e-mail to me (or any of your instructors), please proceed as follows:

- Begin your e-mail with a greeting: "Hello, Ms. Gonzalez," or "Dear Ms. Gonzalez," "Good morning, Ms. Gonzalez," or "Ms. Gonzalez:"
- The first line of your e-mail must state the following:
  o Your name
  o Class
  o Purpose (make sure that you are direct and concise)
- End your e-mail by thanking your instructor for his or her time and close with "Thank you" or "Regards" or another somewhat formal, but friendly, closing. Always sign with your full name.

Other considerations:

- If you have a question regarding an assignment that would require much explaining and/or multiple correspondences, please come see me in person.

- If you know you will be absent, especially for more than one day, please let me know beforehand so that I will know that you have not been mauled by a bear, or worse, eaten.

- Please **do not** e-mail me an assignment after the due date (or at all) unless you have my approval.

- If you receive an e-mail from me regarding an issue related to class, or if I respond to an e-mail from you, please let me know that you have received my e-mail-- a simple "thank you" will do. However, if the e-mail deals with a pressing matter (say an issue regarding excessive absences) please take the time to reply to me properly.

- ***If you send me an e-mail where you do not identify yourself or where you fail to follow proper e-mail etiquette, I will not respond.***

If you would like to learn more about e-mail etiquette, the following link might be helpful.
https://owl.english.purdue.edu/owl/resource/694/01/

Course Calendar located on next page.

Course Calendar

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Notes:
The schedule below provides the topics, readings, due dates, and holidays throughout the semester. I reserve the right to make changes to the calendar based on class needs.

Bb=Blackboard
TBA=To be announced

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	Date	*In-Class*	*Homework*	*Assignment Due*
Week 1	Monday	-Course Description and Syllabus -Blackboard -discuss icebreaker activity -Discuss expectations	Read: -What is College Level Writing? -Discourse Communities Excerpt Write: complete ice-breaker activity	
	Wednesday	Discuss college writing, writing and genres, and Discourse Communities		
	Friday	-Discuss MWA1 -What we know about sources? -Sources within academic fields	Read: -WT: "Finding Sources and Collecting Evidence" (pp. 418-426) -Information Literacy Videos	
Week 2	Monday	-Discuss "Finding Sources and Collecting Evidence" -Locating Sources: The Information Cycle and Popular vs. Scholarly Sources	Read: WT: "Topic, Angle, Purpose" -"Readers, Contexts, and Rhetorical Situations"	
	Wednesday	-Discuss "Writing and Genres," "Topic, Angle, Purpose," "Readers, Contexts, and Rhetorical Situations" -Discuss Academic Writing, "Reading Critically and Thinking Analytically,"	Relevant readings: CARS Model	
	Friday	-Discuss CARS model -CARS mode activity	- Read Sample Academic Source and Popular source -begin work on activity	
Week 3	Monday	Discuss academic source activity	-Ask students to define what Literacy means to them and to generate 3 potential topics of interest	

		-- Introduction to Mandatory Homework #1		
	Wednesday	-Discuss choosing topic - begin discussion about locating Sources	-Generate topics or interest	
	Friday	-Work on finding a topic -Begin looking for Academic Source and working on MHW #1	Continue working on MHW	
Week 4	Monday	-Discussion over locating popular source for MHW#1, and thus MWA1 -continue discussion over required components of MHW -Discuss "Citing, Quoting, Paraphrasing and Summarizing Sources"	-Continue working on MHW	
	Wednesday	- Locate popular source -introduce Mandatory HW #2	Write: Complete MHW #1	**Mandatory HW #1 due by midnight**
	Friday	-Further unpack MHW #2 and MWA1	-Work on MHW #2	
Week 5	Monday	- MHW #2 workshop -if time permits: In-class writing. Bring popular source.	- Incorporate feedback from workshop and begin working on completing 1st draft of MWA1. *If you fail to upload your draft for the peer review session, your participation and peer review grade will be affected.*	**MHW #2 due at the beginning of class.**
	Wednesday	-discuss incorporating popular source into MWA1 -In-class writing day- Work on MWA1	-Complete MWA1	
	Friday	Peer Feedback Day	Revise MWA1 according to peer feedback.	

Week 6	Monday	Introduction to Research Project—with emphasis on MWA2. -What is an annotated bibliography?	- *WT*: "Doing Research"	**MWA1 Due**
	Wednesday	- "Doing Research" Finding Library Resources -Discuss annotated bib. and research intro. components --Introduce S2 MHW -Selecting a topic	TBA	
	Friday	-Selecting a topic (issue related to literacy) --S2 MHW	-Generate potential topics and come up with ideas for search terms -begin working on MHW	
Week 7	Monday	-Narrowing a topic and conducting library research (finding an issue related to literacy)	TBA	
	Wednesday	--Finding Academic Sources – Discuss HW	Revisit WT: "Citing, Quoting, Paraphrasing and Summarizing Sources" (pp.432-443) -Article over Reading Academic Sources -Answer questions about sample article	
	Friday	Discuss: components of annotated bibliography and reading academic sources	-Documentation readings from WT -TBA -finding bibliographic information homework activity	
Week 8	Monday	Documentation – citing sources Begin working on documentation activity	Complete documentation of MHW/academic sources	
	Wednesday	-Discuss Mandatory HW --annotation sources	Begin working on annotating sources-- MHW	

	Friday	--Discuss Research Introduction	-Begin working on Research Introduction	

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SPRING BREAK</td></tr>
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	Monday	-Continue discussion of MHW -In class writing	-Continue working on MHW	
Week 9	Wednesday	-Discuss how MHW relates to MWA2, discuss MWA2 in depth and discuss finding remaining sources	Complete MHW and upload MHW to discussion board prior to class on Thursday. Continue working on remaining components of MWA2	
	Friday	-S2 MHW Workshop	Incorporate revision and Complete first Draft of MWA2 *If you fail to upload your draft for the peer review session, your participation and peer review grade will be affected.*	**S2 MHW due at the beginning of class**
Week 10	Monday	-Peer review session	Revise MWA2 and complete final draft	
	Wednesday	-Introduction to MWA3 -Proposal—components of proposal -Introduce/ discuss LSA	Begin working on LSA	**MWA2 due by midnight through Bb.**
	Friday	-Discuss LSA components	Continue working on LSA	
Week 11	Monday	Discuss analysis and revision of Introduction	Continue working on LSA	
	Wednesday	-In-class writing day	Continue working on LSA	
	Friday	Review LSA if needed Discuss other components of Proposal	Continue working on LSA	

		(Solution and costs and benefits sections – discuss conclusion and bibliography)		
Week 12	Monday	Class Cancelled for Student Conferences	Revise Analysis section and continue working on MWA3	**LSA due in Conferences**
	Wednesday	Class Cancelled for Student Conferences	Revise Analysis section and continue working on MWA3	**LSA due in Conferences**
	Friday	Class Cancelled for Student Conferences	Revise Analysis section and continue working on MWA3	**LSA due in Conferences**
Week 13	Monday	-- Discuss putting together MWA3	Work on MWA3	
	Wednesday	--Introduce Proposal Visual Aid -- Sign up for MWA3 conferences	Complete first draft of MWA3 *** If you fail to upload your draft for the peer review session, your participation and peer review grade will be affected.*	
	Friday	Peer Review Session	Complete Peer Review session and Revise MWA3 according to feedback received.	
Week 14	Monday	Proposal Visual Aid Presentations	Continue working on MWA3 and Visual Aid Presentations (if you've yet to present)	
	Wednesday	Proposal Visual Aid Presentations	Continue working on and revising MWA3 and Visual Aid Presentations (if you've yet to present)	**Thursday, 4/28: Last day to drop/withdraw from regular Spring Semester**
	Friday	Proposal Visual Aid Presentations	Continue working on and revising MWA3	
Week 15	Monday	Final Review	Continue working on and revising MWA3 and work on Final Exam component	
	Wednesday	Class Cancelled for Student Conferences	Continue working on MWA3 and work on Final Exam component	
	Friday	Class Cancelled for Student Conferences	Continue working on MWA3 and work on Final Exam component	

Week 16 **Final Exam Week** (Monday May 9th - Thursday May 12th)	**MWA3 and Final Due** <u>Monday, May 9th</u> **10 AM:** between 10:30 AM and 12:30 PM **12 PM:** between 1 PM and 3 PM <u>Wednesday, May 11th</u> **11 AM:** between 10:30 AM and 12:30 PM