



## Instructor: Valarie Whitney

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## Course Information

### Course Description

This course is a continuation of HSP 2301 and 2101 (or 2401) and expands a comprehensive study of the anatomy and physiology of the human body with an emphasis on health and medical issues.

Lecture topics include special senses, the endocrine system, cardiovascular and respiratory physiology, immunity, digestion, nutrition and metabolism, the urinary system, and the male and female reproductive systems.

### Course Credits

(3—0-0)

### Prerequisite and Co-requisite Courses

#### Prerequisites:

You must have passed both courses with a “D” to continue to A&P 2.

HSP 2301 “Human Anatomy and Physiology I” & HSP 2101 “Human Anatomy and Physiology I Lab” Or  
HSP 2401 “Human Anatomy and Physiology I” Lecture and Lab (Spring 2019 and earlier)

### Student Learning Outcomes

<b>Student Learning Outcome</b> By completing all course requirements, students will be able to:	<b>Assignment(s) or activity(ies) validating outcome achievement:</b>
1. Identify the features and functions of the endocrine, cardiovascular, lymphatic, respiratory, immune, urinary, digestive, and reproductive systems.	Lectures, quizzes, exams, online worksheets, and in class assignments
2. Explain general bodily functions and develop an understanding of why these occur.	Lectures, quizzes, exams, online worksheets, and in class assignments

3. Differentiate among the primary types of structures located within each body system.	Lectures, quizzes, exams, online worksheets, and in class assignments
4. Identify common ailments, maladies, and conditions that can occur if body systems are not working correctly.	Lectures, quizzes, exams, online worksheets, and in class assignments
5. Define terminology that is associated with various systems	Lectures, quizzes, exams, online worksheets, and in class assignments

## Course Delivery

This course will be a hybrid course, which means part of the course will be online, and part of it will be face to face. Course assignments will be assigned thru online assignments (Blackboard and TopHat). The course site can be accessed at [ASU's Blackboard Learning Management System](#).

## Required Texts and Materials

Anatomy & Physiology in Context (Top Hat Interactive Access)  
 Join Code can be found in Welcome page of Blackboard Course  
 Previous A&P1 students do not have to purchase anything new.

## Technology Requirements

### To participate in this course, you need this technology:

- A computer capable of running Windows 7 or later, or Mac OSX 10.8 or later
- The latest version of one of these web browsers: internet Explorer, Firefox, or Safari
- Microsoft Office Suite or a compatible Open Office Suite
- Adobe Acrobat Reader
- High Speed Internet Access • Ethernet adapter cable is recommended

Refer to Angelo State University's Distance Education website for further technology requirements: [Angelo State University's Distance Education Website](#)

## Communication

I will respond to email and/or telephone messages within 24 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

**Written communication via email:** All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes on Blackboard. In your emails to faculty, include the course name and section number in your subject line.

# Grading

## Evaluation and Grades

Course grades will be determined as indicated in the table below.

Assessment	Points of Total Grade
6 Tests (100 pts x 5)	600
Final Exam	200
Homework Assignments (25 points x 11)	275
Reading Assignments (5 points x 11)	55
Attendance	120
Critical Thinking Assignments	150
Group Assignments	100
<b>Total</b>	<b>1500</b>

## Grading System

Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

This course is graded strictly on points NOT percentages. The amount of points you earn determines your grade in the course. It is your responsibility to keep track of the total course points you have accumulated and take advantage of the bonus points available in the course.

The following grading scale is in use for this course:

**A = 1500-1350 points**

**B = 1349-1200 points**

**C = 1199-1050 points**

**D = 1049-900 points**

**F = 899-0 points**

## Teaching Strategies

Students are expected to be “active learners.” It is a basic assumption of the instructor that students will be involved (**beyond the materials and lectures presented in the course**) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers.

## **Assignment and Activity Descriptions**

**I HIGHLY RECOMMEND THAT AFTER YOU COMPLETE AN ASSIGNMENT MAKE SURE IT HAS POSTED IN MY GRADES IN BLACKBOARD. TAKE A PICTURE AS BACKUP AND A WAY TO VERIFY YOU COMPLETED THE ASSINGMENT. TECHNOLOGY IS NOT PERFECT AND ISSUES MAY ARRISE.**

## **Assignment and Activity Descriptions**

### **Reading Assignments: 11 chapter readings worth 5 points each**

Chapter reading assignments in the TopHat software will introduce you to the topics that will be covered in the classroom. The reading assignment is graded 50% on completion and 50% answering the questions in the reading assignment completely. Unlimited attempts are allowed on reading assignments. No late assignments will be accepted and each assignment closes at 11:59 on the dates indicated on the course schedule.

### **Homework Assignments: 25 points each for a total of 275 points**

Each homework assignment will be posted via Blackboard. You may use your notes and book to complete however this is not a group activity. You are given 2 attempts for the quiz. The highest grade will be recorded in Blackboard. Each assignment is due on the posted date on the schedule at 11:59 pm.

### **Attendance Points: 120 points**

During each class, I will take attendance at the beginning of class. There will also be questions asked throughout the lecture. Attendance points will be based on the first of class attendance role and the correct answering of in class activity questions.

### **Group Assignments: 10 assignments worth 10 points each**

Groups will work together on an assignment while also helping other students in your group.

### **Bonus – 11 Chapter bonus worth 5 points each**

These practice questions are optional and are there to help you review and prepare for your lab test. The number of questions you correctly complete determines how many bonus points you receive. All practice questions are due at 11:59 p.m. the day before the corresponding test. There will be no exceptions and there will be no other bonus points awarded during the semester.

### **Critical Thinking Assignments- 150 points**

The critical thinking assignments are going to be questions retaining to a research article. I will provide you with the research article. You must look through the research article and find the answer to the questions. These assignments will be a TurnIt In assignment and I will look for plagiarism. I want your responses to be in your own words.

### **Assignment Submission**

All online quiz and attendance quiz assignments MUST be submitted through the Assignments link in the Blackboard site. All bonus points and learn smarts are submitted in McGraw-Hill Connect. This is for grading, documenting, and archiving purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assignment submission,

email me at [valarie.whitney@angelo.edu](mailto:valarie.whitney@angelo.edu) and attach a copy of what you are trying to submit. Please contact the IT Service Center at (325) 942-2911 or go to your Technology Support tab to report the issue. This lets your faculty know you completed the assignment on time and are just having problems with the online submission feature in Blackboard. Once the problem is resolved, submit your assignment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

### **Late Work or Missed Assignments Policy**

Late work will not be accepted unless you have received permission from the instructor prior to the due date. If you miss an assignment, you must provide documentation like a doctor's note. I will not grant extensions of due dates unless you have a validated, documented excuse.

## **General Policies Related to This Course**

All students are required to follow the policies and procedures presented in these documents:

- [Angelo State University Student Handbook](#)<sup>1</sup>
- [Angelo State University Catalog](#)<sup>2</sup>

### **Student Responsibility and Attendance**

It is the student's responsibility to be on time for class, participate in class discussions, and be actively engaged in the learning process. Instructions and assignments will often be given during class, therefore it is in your best interest to attend. If you have to miss class due to an unforeseen event/accident or illness, please contact the instructor prior to the start of class. Pending the reason for your absence, the instructor may inform you of any missed homework assigned during class. Not acceptable reasons for absences include but are not limited to: over sleeping, work, wanting to leave early or come back late from the weekend, and celebrating a friend, relative or pet's birthday. If you are sick, let the instructor know and bring a physician's note when you come back to class.

For planning purposes, this class will probably require a minimum of 6-9 study hours per week on average.

### **Academic Integrity**

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university's [Statement of Academic Integrity](#).<sup>3</sup>

**ALL EXAMS ARE CLOSED BOOK AND CLOSED INTERNET. PHONES ARE NOT ALLOWED OUT DURING THE TEST. ALL TEST WILL BE TAKEN IN THE COMPUTER LAB OR LECTURE HALL.**

**STUDENTS CAUGHT CHEATING WILL RECEIVE A "F" IN THE COURSE.**

## **Accommodations for Students with Disabilities**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at [ADA@angelo.edu](mailto:ADA@angelo.edu). For more information about the application process and requirements, visit the [Student Disability Services website](#).<sup>4</sup> The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford

Director of Student Disability Services Office  
of Student Affairs 325-942-2047

[dallas.swafford@angelo.edu](mailto:dallas.swafford@angelo.edu)

Houston Harte University Center, Room 112

## **Incomplete Grade Policy**

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 [Grading Procedures](#)<sup>5</sup> for more information.

## **Plagiarism**

Plagiarism is a serious topic covered in ASU's [Academic Integrity policy](#)<sup>6</sup> in the Student Handbook. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

## **Student Absence for Observance of Religious Holy Days**

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for [Observance of Religious Holy Day](#)<sup>7</sup> for more information.

## **Copyright Policy**

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

## Syllabus Changes

The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student's responsibility to look for such communications about the course on a daily basis.

## Title IX at Angelo State University

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form)

Face to face: Mayer Administration Building, Room 210

Phone: 325-942-2022

Email: [michelle.boone@angelo.edu](mailto:michelle.boone@angelo.edu)

*Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).*

## Grading Rubrics Student Evaluation of Faculty and Course

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences.

Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

1. Gaining a basic understanding of the subject (e.g., factual knowledge, methods, principles, generalizations, theories)
2. Learning to apply course material (to improve thinking, problem solving, and decisions)
3. Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course
4. Learning how to find, evaluate, and use resources to explore a topic in depth
5. Learning to apply knowledge and skills to benefit others or serve the public good

**End of Syllabus**