

# **MGMT 6301 SECTION DE Management Information Systems**

**Spring 2022**

## **Course Description/Overview**

This course provides an overview of the issues managers face in selecting and using Management Information Systems (MIS) to facilitate managerial decision making. Increasingly, Information Systems are being used not only to support operations, but as a tool to implement business strategies and gain competitive advantage.

## **Prerequisites**

### **Knowledge**

Students should have completed an undergraduate business degree or completed appropriate leveling courses as outlined in the graduate business program requirements. A rudimentary understanding of management information systems is recommended.

### **Technology**

Access to course materials, online assignments, quizzes, synchronous sessions and exams is via Blackboard. Some assignments may require the use of Microsoft Word.

### **Class Meeting Times**

This is an online class. Lectures are through weekly synchronous sessions whose times will be announced in the class announcements board.

### **Technical Support**

The Technology Service Center (TSC) may be contacted by calling (325) 942-2911 or 1 -866-942-2911 or by email at [helpdesk@angelo.edu](mailto:helpdesk@angelo.edu). If you have trouble accessing Blackboard please try the helpdesk by phone or on campus (located in the library and in the Math / Science computer lab.)

## **Faculty/Instructor Information**

Jeremy St. John, PhD

Assistant Professor of Management Information Systems Office: Rassman 247

Phone: (325)486-6620 (office) E-mail: [Jeremy.StJohn@angelo.edu](mailto:Jeremy.StJohn@angelo.edu)

Office Hours: Tuesday from 12:15 to 2:00 PM; Other times by appointment.

## Student Learning outcomes

**By the end of the course, students will be able to:**

1. Assess the strategic role of information systems in specific organizations (LG1).
2. Choose among information technologies based on strategic fit and ability to help the organization gain competitive advantage (LG2a).
4. Employ ethical awareness and moral reasoning when presented with information systems related issues and problems.
3. Defend their analysis of information systems implementations through written reports of business cases.

## Course Textbook and Required Readings

Information Systems: A Manager's Guide to Harnessing Technology

By: John Gallaugher

Version: 9.0 ISBN (Digital): 978-1-4533-3803-2

<https://catalog.flatworldknowledge.com/catalog/editions/information-systems-9#table-of-contents>

## Grading Policies

Grades are based on your total points.

A= 450- 500 points

B = 400 - 449 points

C = 350 - 359 points

F = 0 - 349 points

The table below shows how assignment points are allocated.

Assignments	Each Worth	Course Total
8 Synchronous Sessions	5	40
8 Weekly Assignments	20	160
8 Weekly Quizzes	25	200
Comprehensive Final Exam	100	100
Total		500

## Weekly Quizzes

Quizzes cover that week's material with a focus on the chapter reading and synchronous session. They are graded automatically, and you should see your score posted on Blackboard immediately on completion. Quizzes typically open after the synchronous session and can be taken at any time but are always due at the end of the week, by midnight Sunday.

Quizzes are timed so please prepare well for each quiz. Familiarity with the material is key so watch the synchronous session, complete the chapter readings, and complete the assignments

before attempting the quiz. Questions come from a test pool and will be ordered randomly. Each quiz is open book and open notes but collaboration with others is not allowed. These are individual assignments.

### **Weekly Assignments**

Weekly Assignments vary but typically take the form of a short paper or a series of short answer questions covering the chapter reading. Weekly assignments are normally graded within one week of the due date.

NOTE: If you are found to be collaborating with other students on an assignment, quiz, or test, you will receive an F in the class and may be dismissed from ASU.

### **Synchronous Sessions**

Students are expected to participate in a weekly synchronous session with the instructor. Each session will be recorded. To earn the full Synchronous Session points students must attend the live session or watch the recording then submit a 4 to 5 sentence long response. The response may be a short description of what the session covered, questions you might have about session topics, or comments pertaining to any part of the session. It has to be substantive and specific to the conversation.

### **Missed/Late Work**

You are free to complete your work early. Quizzes will not be available after the due date. Discussion questions require timely interaction with other students and will not be accepted after the due date. For all other assignments, 10% will be deducted each day an assignment is late, with the exception of university approved excuses. "Placeholder" submissions i.e. "accidentally" submitting something other than what was assigned will be considered missed assignments. Late work and missed work will not be accepted beyond five days or beyond the last day of class.

### **Email**

Response to emails will normally be within 24 hours Monday through Friday. I am here because I want you to learn, so please consider me a resource.

## **Course and University Policies**

### **Academic Honesty and Other Important Issues**

#### **Academic Integrity**

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding and complying with the university Academic Honor Code and the ASU Student Handbook.

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding the Academic Honor Code, which is contained in both print and web versions of the Student Handbook.

It is the professor's intention to be as fair and impartial as is humanly possible. Therefore, all students will be asked to adhere to the same set of guidelines and rules UNLESS there are disabilities or documented extenuating circumstances that have been discussed with the professor and the Student Life Office. Please make sure you inform the professor as soon as any situation arises. Do NOT wait until the problem is compounded by poor class performance, poor attendance, etc.

Academic integrity is expected. This includes, but is not limited to, any form of cheating, plagiarism, unauthorized sharing of work, or unauthorized possession of course materials. The professor assumes that all students can be trusted. Please do not violate this trust. Violation of academic integrity will result in a failing grade for the course.

### **A special note on plagiarism**

Your assignments may be assessed using "Turn it In" to check for plagiarism and originality, so please cite your sources when quoting from others. The proper way to cite your source is to put quotation marks ("...") when quoting directly, and in all cases to use APA format to credit the original source. Failure to do so is considered plagiarism and it will earn you a failing grade on the assignment and may result in a failing grade for the course. Please contact the ASU writing center if you need assistance with proper citations or formatting.

### **College of Business Code of Ethics**

**Students, faculty, administrators and professional staff of the College of Business should always:**

- Be forthright and truthful in dealings with all stakeholders
- Take responsibility for one's actions and decisions
- Serve as an example of ethical decision-making and behavior to others
- Admit errors when they occur, without trying to conceal them
- Respect the basic dignity of others by treating them as one would wish to be treated

### **Courtesy and Respect**

Courtesy and Respect are essential ingredients to this course. We respect each other's opinions and respect their point of view at all times while in our class sessions. The use of profanity & harassment of any form is strictly prohibited (Zero Tolerance), as are those remarks concerning one's ethnicity, life style, race (ethnicity), religion, etc., violations of these rules will result in immediate dismissal from the course.

### **Accommodations for Disability**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation. The Office of Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing

requests for reasonable accommodations based on a disability, and it is the student's responsibility to initiate such a request by contacting: Dallas Swafford, Director of Student Disability Services, Office of Student Affairs, 325-942-2047, [dallas.swafford@angelo.edu](mailto:dallas.swafford@angelo.edu), University Center, Room 112.

### **Title IX at Angelo State University:**

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. The University prohibits discrimination based on sex, which includes pregnancy, sexual orientation, gender identity, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination including: sexual assault, sex-based discrimination, sexual exploitation, sexual harassment, public indecency, interpersonal violence (domestic violence and/or dating violence), and stalking. As a faculty member, I am a Responsible Employee meaning that I am obligated by law and ASU policy to report any allegations I am notified of to the Office of Title IX Compliance. This is done in order to connect students with resources and options in addressing the allegations reported. As a student, are encouraged to report any incidents of sexual misconduct directly to ASU's Office of Title IX Compliance and the Title IX Coordinator. You may do so by contacting:

Michelle Miller, J.D.  
Title IX Coordinator  
Mayer Administration Building, Room 210  
325-942-2022  
[michelle.miller@angelo.edu](mailto:michelle.miller@angelo.edu)

You may also file a report online 24/7 at [www.angelo.edu/incident-form](http://www.angelo.edu/incident-form). If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic at 325-942-2171, Counseling Services at 325-942-2371 or the ASU Crisis Helpline at 325-486-6345. The Office of Title IX Compliance also provides accommodations related to pregnancy (such as communicating with your professors regarding medically necessary absences, modifications required because of pregnancy, etc.). If you are pregnant and need assistance or accommodations, please contact the Office of Title IX Compliance utilizing the information above. For more information about Title IX in general you may visit [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).

### **Student absence for religious holidays**

As stated in the Angelo State University Operating Policy and Procedure (OP 10.19 Student Absence for Observance of Religious Holy Day), a student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

### **Course Drop**

To view information about how to drop this course or to calculate important dates relevant to dropping this course, you can visit [http://www.angelo.edu/services/registrar\\_office/course\\_drop\\_provisions.php](http://www.angelo.edu/services/registrar_office/course_drop_provisions.php).

### **Incomplete as a Course grade**

As stated in the Angelo State University Operating Policy and Procedure (OP 10.11 Grading Procedures), the grade I is given when the student is unable to complete the course because of illness or personal misfortune. An I that is not removed before the end of the next long semester automatically becomes an F. A graduate student will be allowed one year to remove a grade of I before it automatically becomes an F. To graduate from ASU, a student must complete all I's.

### **Grade Appeal Process**

As stated in the Angelo State University Operating Policy and Procedure (OP 10.03 Student Grade Grievances), a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, equitable evaluation procedures, or appropriate grading, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the process and the number of days allowed for completing the steps in the process, see Operating Procedure 10.03 at: <http://www.angelo.edu/content/files/14196-op-1003-grade-grievance>

## Tentative Course Schedule

Week	Week of	Topic/Lecture	Assignments	Due Date	Points
1	Mar 21	Ch 1 & 2	Synchronous Session 1, Assignment 1, Quiz 1	3/27	50
2	Mar 28	Ch 3 & 4	Synchronous Session 2, Assignment 2, Quiz 2	4/3	50
3	Apr 4	Ch 5 & 6	Synchronous Session 3, Assignment 3, Quiz 3	4/10	50
4	Apr 11	Ch 7 & 8	Synchronous Session 4, Assignment 4, Quiz 4	4/17	50
5	Apr 18	Ch 9 & 10	Synchronous Session 5, Assignment 5, Quiz 5	4/24	50
6	Apr 25	Ch 11 & 12	Synchronous Session 6, Assignment 6, Quiz 6	5/1	50
7	May 2	Ch 13 & 14	Synchronous Session 7, Assignment 7, Quiz 7	5/8	50
8	May 9	Ch 15 & 17	Synchronous Session 8, Assignment 8, Quiz 8	5/13	50
	May 9	Final Exam	May 13 is the last class day	5/13	100
		Total Points			500