

Comm 1315: Public Speaking Spring 2021
8:00am – 9:15am Tuesday/Thursday - Academic Building 139

Instructor: Donald Plachno
Email: dplachno@angelo.edu
Telephone: 325/486-6089
Office: Library 312J

Office Hours: Monday, Wednesday, Friday, 8:00am to 9:00am and 10:30am to 11:30am.
Tuesday and Thursday, 12:30 to 2:30pm

Readings Required: Lucas, S. E. (2020). The art of public speaking (13th ed.). Boston: McGraw Hill
Course. **YES, YOU WILL NEED THE BOOK TO PASS THIS CLASS.**

Description COMM 1315 is a course designed to help students across academic majors to learn how to communicate effectively in public by understanding and analyzing the audience and situation then creating an appropriate message. Core public speaking skills are message clarity, organization, language, delivery, and the use of multimedia/presentation technology. Emphasis will be placed on presenting a variety of speeches throughout the semester. Blackboard We will be using Blackboard as part of this class. It is your responsibility to ensure that you can access this site. Contact IT if you have any problems. Each week, I will post your assignments for you on Blackboard. Exams will also be taken on Blackboard. In short, you need to ensure that you have access to this site and that you know how to navigate around on this site.

STUDENT LEARNING OUTCOMES

CT1: Gather, analyze, evaluate, and synthesize information relevant to a question or issue.

CT2: Develop and demonstrate a logical position (i.e., perspective, thesis, hypothesis) that acknowledges ambiguities or contradictions. CS1: Develop, interpret, and express ideas through effective written communication.

CS2: Develop, interpret, and express ideas through effective oral communication.

CS3: Develop, interpret, and express ideas through effective communication.

TW1: Consider different viewpoints as a member of a team.

TW2: Work effectively with others to support and accomplish a shared goal.

PR1: Demonstrate the ability to evaluate choices, actions, and consequences as related to ethical decision making.

COURSE REQUIREMENTS:

(total = 1000 pts)

Informative Speech (CS2, CS1) = 100 pts. A 5–7-minute informative, unbiased speech about a topic of controversy at the local, state, national, or international level, where both sides of the issue are presented. Preparation outline will be required. Multimedia requirement for this speech.

PERSUASIVE SPEECH (CT2) = 100 pts A 5–7-minute persuasive speech where the student chooses a side from their informative speech to advocate. Preparation outline will be required. Multimedia requirement for this speech.

PERSUASIVE SPEECH (MONROE’S MOTIVATED SEQUENCE (CS3)) = 100 pts A Group speech, 12–14-minute persuasive speech where the group attempts to persuade the audience to volunteer for a non-profit organization. Preparation outline will be required. Multimedia requirement for this speech.

SPECIAL OCCASION SPEECH = 50 Pts A 1–4-minute wedding toast, eulogy, or acceptance speech.

Discussion Board/Assignments = 200 pts Discussion Boards items consist of various weekly assignments, worksheets, outlines, and peer and self-critiques.

Readings = 130 pts

Quizzes = 220 pts

Final Exam = 100 pts

Grade Scale: 1000-900=A; 899-800=B; 799-700=C; 699-600=D; 599 and less=F

GENERAL COURSE REQUIREMENTS

Every student is required to complete the four major graded public speaking assignments. All topics must be approved and cleared by your instructor for each speech. These speeches build on material and concepts presented in class and text. Major speech types will include an informative (1), persuasive (2) and 1 special occasion speech. **FAILING TO SUBMIT AND PRESENT A SPEECH ON THE ASSIGNED DATE BY THE ASSIGNED TIME WILL RESULT IN RECEIVING AN “F” IN THE COURSE REGARDLESS OF YOUR NUMERICAL AVERAGE.** This is a department policy.

- Each student is required to take tests and quizzes over material covered in class and in the text. These may include multiple-choice, true-false, short answer, and essay questions.
- Students are expected to dress for their speeches as if they were presenting in a classroom, i.e., wearing shoes, appropriately clothing, etc.

COURSE POLICIES

ATTENDANCE:

Regular attendance at all class meetings, including labs are mandatory. You will need to provide a written excuse from the doctor, an official university notice or from some other recognized authority. If you fail to provide a proper excuse in writing, you will receive a ZERO for that day. This will include any assignments that were due on the day of your absence. This is non-negotiable. The Department of Communication and Mass Media has a departmental attendance policy requiring students to be present at a minimum of 75% of all class meetings in order to pass the class. If you fall under that percentage, you will fail the class regardless of your current grade. Exams or assignments missed due to an unexcused absence will receive a ZERO. Work handed in late without an acceptable excuse will receive a **ZERO**

LATE SPEECHES

If you do not present a speech by the due date and time, and do not have a legitimate reason for doing so (i.e., hospitalization, funeral of close family member, etc.), **YOU WILL RECEIVE AN “F” IN THE COURSE REGARDLESS OF YOUR NUMERICAL AVERAGE.** This is a department policy. Only if an absence is excused through the instructor will a student be allowed to make up a speech. If you have a legitimate reason for not presenting, **YOU ARE REQUIRED TO CONTACT THE INSTRUCTOR TO LEARN OF YOUR NEW DUE DATE.** Remember though, a missed speech that is not excused also results in you are receiving an F in the course regardless of your numeric average.

LATE TESTS

If you miss a test due to an excused absence (i.e., hospitalization, funeral of close family member), you must make the test up within a reasonable length (no more than one week, desirably less.) All arrangements for making up work should be made prior to the absence, if possible, and is the student's responsibility. A typed, signed and dated explanation must be given to the instructor upon returning to class.

SAFETY STANDARDS (EFFECTIVE AUG. 16, 2021)

- Students, faculty and staff are required to complete the wellness check every day before coming to campus or leaving their residence hall.
- Masks are optional everywhere on campus. Anyone who feels more comfortable wearing a face covering should know your decision is supported.
- Washing hands is highly encouraged to prevent the spread of all germs.
- Students who do not pass the wellness check should contact their instructors, just as they would for any illness.
- Students who do not feel comfortable coming back to in-person classes should look for online class opportunities or seek an ADA accommodation.

Please address any questions to Sam Spooner, director of risk and emergency management. We encourage the Ram Family to follow guidance from the Centers for Disease Control and Prevention and keep the Ram Fam Healthy

ACADEMIC MISCONDUCT

Plagiarism in your speech will result in a zero for the assignment, and the instructor may pursue additional measures thru the Academic Integrity Board. Speeches are to be the original composition of each student. Outside sources are required for each assignment with proper citing in a bibliography as required.

CLASS ETIQUETTE

Please be a courteous student to your peers.

DRESS REQUIREMENT

Appropriate dress is required for each speech.

HONOR CODE

Policy Violations of academic integrity are very serious matters and are clearly documented in the ASU Student Handbook. The work a student submits in a class is expected to be the student's own work and must be work completed for that class and assignment. Plagiarism means intentionally or knowingly representing the words or ideas of another as one's own. This may include your own previous work.

Plagiarism includes quoting or paraphrasing from other sources without acknowledging/citing the source of your information or presenting quoted material as your own words. You must be very clear about attribution of the sources, and you must know how to cite sources in a paper.

Please see full Honor Code Policy at
http://www.angelo.edu/cstudent/documents/pdf/Student_Handbook.pdf

DISABILITY STATEMENT

The Student Life Office is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting Mrs. Dallas Swafford, Director of Student Development 325-942-2047 office or 325-942-2211 Fax dallas.swafford@angelo.edu University Center, Suite 112B

RELIGIOUS HOLIDAY OBSERVANCE

- a. "Religious holy day" means a holy day observed by a religion whose places of worship are exempt from property taxation under Texas Tax Code 11.20.
- b. A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.
- c. A student who is excused under section 2 may not be penalized for the absence, however; the instructor may respond appropriately if the student fails to complete the assignment satisfactorily.

TITLE IX AT ANGELO STATE UNIVERSITY

The University prohibits discrimination based on sex, which includes pregnancy, sexual orientation, gender identity, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination including sexual assault, sex-based discrimination, sexual exploitation, sexual harassment, public indecency, interpersonal violence (domestic violence and/or dating violence), and stalking.

As a faculty member, I am a Responsible Employee meaning that I am obligated by law and ASU policy to report any allegations I am notified of to the Office of Title IX Compliance.

Students are encouraged to report any incidents of sexual misconduct directly to ASU's Office of Title IX Compliance and the Title IX Coordinator at: Michelle Miller, J.D. Title IX Coordinator Mayer Administration Building, Room 210 325-942-2022 michelle.miller@angelo.edu.

You may also file a report online 24/7 at www.angelo.edu/incident-form. If you are wishing to speak to someone about an incident in confidence you may contact the University Health Clinic at 325-942-2171, Counseling Services at 325-942-2371 or the ASU Crisis Helpline at 325-486-6345. For more information about Title IX in general you may visit www.angelo.edu/title-ix.

Tentative Course Schedule – Specifics of Assignments are in Blackboard.

All course work must be submitted by the due dates and times based on Central Standard Time.

A detailed description of assignments will be posted in Blackboard during the first week of school.

This Syllabus is subject to change at any time. It is important that you check Blackboard every day for updates.