

**Angelo State University**  
**Department of Accounting, Economics & Finance**  
**ACCT 2302 Principles of Accounting II - Managerial**  
**Winter 2021**

**Instructor:** Dr. Russell (Rusty) Calk, Ph.D. CPA  
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**Phone:** 325-486-6506  
325-942-2046 (department)  
**Email:** [Russell.Calk@angelo.edu](mailto:Russell.Calk@angelo.edu)  
**Office hours:** Available by appointment

**Class meeting times:**  
Course is fully online

**Course description:**  
Introduction to cost behavior, budgeting, responsibility accounting, cost control and product costing

**Prerequisite:**  
ACCT 2301

**Course objectives:**

Upon successful completion of this course, students will be able to

- Identify and classify costs incurred in various types of business entities
- Prepare basic income statements and calculate product cost for manufacturing and service companies
- Demonstrate the use of cost information to make operational business decisions
- Prepare and interpret a master budget
- Evaluate operational performance based on financial information

**Textbook:**

*Managerial Accounting: The Cornerstone of Business Decision Making.* Mowen, Hansen, and Heitger: 7<sup>th</sup> Edition (Cengage)

- Access code is required

**Technical support:**

The Technology Service Center (TSC) may be contacted by calling (325) 942-2911 or 1-866-942-2911 or by email at [helpdesk@angelo.edu](mailto:helpdesk@angelo.edu)

**Academic integrity:**

Integrity is a hallmark of the accounting profession and a valued part of the culture at Angelo State University. Students may, and should, collaborate with one another to learn the course material. All graded assignments must, however, be completed individually. Any student who commits a breach of academic integrity will receive a grade of F for this course and will be reported.

**Instructional methodology:**

This class will be delivered fully online through a combination of lectures and problem solving exercises.

**Attendance:**

Active, ongoing, consistent participation is essential for success in this class. Students should plan to devote time every day throughout the term to working on the course material.

**Course assignments:**

Students must complete the following assignments to successfully complete this course.

- Recommended exercises and problems: These problems are intended to give students practice with complex course material. The recommended exercises and problems will not be turned in for a grade.
- Chapter quizzes: Chapter quizzes will be assigned throughout the semester on Blackboard. Only five chapter quizzes will be counted for the course grade. **No late or makeup quizzes will be allowed.**
- Exams: Three midterm exams are scheduled throughout the semester as shown in the Schedule of Assignments in this syllabus. **No makeup exams will be allowed.**
- Comprehensive final exam: A comprehensive final exam is scheduled for the course for the date shown in the Schedule of Assignments in this syllabus. The score on the final exam can be used to replace a low or missing midterm exam score. **No makeups will be allowed for the final exam.**

**Course grade:**

Students' grades will be based on points earned from the course assignments as follows.

<u>Assignment</u>	<u>Points available</u>
Chapter quizzes (average of five highest quiz grades)	100
Exams (3 midterm exams x 100 points each)	300
Comprehensive final exam	<u>100</u>
Total points available	<u>500</u>

<u>Course grade</u>	<u>Points earned</u>
A	450 – 500
B	400 – 449
C	350 – 399
D	300 – 349
F	Less than 360

The instructor reserves the right to lower the above grading scale.

## Schedule of assignments:

<b>Date</b>	<b>Assignment</b>	<b>Recommended exercises and problems</b>
Section 1	Introduction	
Dec 13 – Dec 17	Chapter 1	
	Chapter 2	2.19, 2.20, 2.21, 2.22, 2.23, 2.24, 2.39, 2.51, 2.53, 2.56, 2.58
	Chapter 4	4.24, 4.25, 4.31, 4.32, 4.39, 4.40
	Chapter 5	5.22, 5.23, 5.30, 5.31, 5.39, 5.43, 5.44, 5.47, 5.51, 5.54, 5.55
	<b>Chapter 2 Quiz</b>	
	<b>Chapter 4 Quiz</b>	
	<b>Chapter 5 Quiz</b>	
Dec 20	<b>Exam 1</b>	
Section 2	Chapter 3	3.16, 3.25, 3.37, 3.38, 3.40
Dec 20 – Dec 22	Chapter 7	7.13, 7.14, 7.15, 7.16, 7.17, 7.18, 7.21, 7.35, 7.36, 7.37, 7.38, 7.39, 7.40, 7.51, 7.62
Dec 27 – Dec 29	Chapter 8	8.16, 8.18, 8.19, 8.20, 8.21, 8.26, 8.28, 8.29, 8.30, 8.31, 8.51, 8.55, 8.64
	<b>Chapter 3 Quiz</b>	
	<b>Chapter 7 Quiz</b>	
	<b>Chapter 8 Quiz</b>	
Jan 3	<b>Exam 2</b>	
Section 3	Chapter 9	9.21, 9.22, 9.23, 9.24, 9.25, 9.26, 9.27, 9.28, 9.29, 9.30, 9.31, 9.32, 9.35, 9.36, 9.37, 9.38, 9.39, 9.40, 9.41, 9.42, 9.43, 9.44, 9.45, 9.46
Jan 3 – Jan 10	Chapter 11	11.13, 11.14, 11.15, 11.19, 11.20, 11.21, 11.25, 11.27, 11.28, 11.29, 11.30, 11.40
	<b>Chapter 9 Quiz</b>	
	<b>Chapter 11 Quiz</b>	
Jan 12	<b>Exam 3</b>	
Jan 13	Review	
Jan 14	<b>Final Exam</b>	

## **Course policies:**

### ***Academic honesty and integrity***

Angelo State University expects its students to maintain complete honesty and integrity in their academic pursuits. Students are responsible for understanding and complying with the university Academic Honor Code, which is in both print and web versions of the ASU Student Handbook. Academic integrity is expected. This includes, but is not limited to, any form of cheating, plagiarism, unauthorized sharing of work, or unauthorized possession of course materials. The professor assumes that all students can be trusted. Please do not violate this trust. Violation of academic integrity will result in a failing grade for the course.

It is the professor's intention to be as fair and impartial as is humanly possible. Therefore, all students will be asked to adhere to the same set of guidelines and rules UNLESS there are disabilities or documented extenuating circumstances that have been discussed with the professor and the Student Life Office. Please make sure you inform the professor as soon as any situation arises. Do NOT wait until the problem is compounded by poor class performance, poor attendance, etc.

### ***Plagiarism***

Plagiarism is a serious topic covered in ASU's Academic Integrity policy in the Student Handbook. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center.

### ***Copyright Policy***

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

### ***Norris-Vincent Code of Ethics***

Students, faculty, administrators and professional staff of the College of Business should always:

- Be forthright and truthful in dealings with all stakeholders
- Take responsibility for one's actions and decisions
- Serve as an example of ethical decision-making and behavior to others
- Admit errors when they occur, without trying to conceal them
- Respect the basic dignity of others by treating them as one would wish to be treated

### ***Courtesy and Respect***

Courtesy and respect are essential ingredients to this course. We respect each other's opinions and respect others points of view at all times while in our class sessions. The use of profanity and harassment of any form is strictly prohibited (Zero Tolerance), as are those remarks concerning one's ethnicity, life style, religion, etc., violations of these rules will result in appropriate disciplinary actions.

### **Accommodations for disability:**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA), and subsequent legislation.

Student Affairs is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability, and it is the student's responsibility to initiate such a request by emailing [studentservices@angelo.edu](mailto:studentservices@angelo.edu), or by contacting:

Mrs. Dallas Swafford  
Director of Student Development  
Office of Student Affairs  
University Center, Suite 112  
325-942-2047 Office  
325-942-2211 FAX  
[Dallas.Swafford@angelo.edu](mailto:Dallas.Swafford@angelo.edu)

### **Title IX:**

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: <http://www.angelo.edu/incident-form>

Face to Face: Mayer Administration Building, Room 210

Phone: 325-942-2022

Email: [michelle.boone@angelo.edu](mailto:michelle.boone@angelo.edu)

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State's policy please visit: [www.angelo.edu/title-ix](http://www.angelo.edu/title-ix).

### **Student absence for religious holidays:**

As stated in the Angelo State University Operating Policy and Procedures (OP 10.19 Student Absence for Observance of Religious Holy Day), a student who intends to miss class to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. A student who is absent from classes for the observance of a religious holy day shall be allowed to take an examination or complete an assignment scheduled for that day within a reasonable time after the absence.

### **Course drop:**

To view information about how to drop this course or to calculate important dates relevant to dropping this course, you can visit

[http://www.angelo.edu/services/registrars\\_office/course\\_drop\\_provisions.php](http://www.angelo.edu/services/registrars_office/course_drop_provisions.php).

### **Incomplete as a course grade:**

As stated in the Angelo State University Operating Policy and Procedure (OP 10.11 Grading Procedures), the grade "I" is given when the student is unable to complete the course because of illness or personal misfortune. For undergraduates, an "I" that is not removed before the end of the next long semester automatically becomes an "F". A graduate student will be allowed one year to remove a grade of "I" before it automatically becomes an "F". To graduate from ASU, a student must complete all "I's".

### **Grade appeal process:**

As stated in the Angelo State University Operating Policy and Procedures (OP 10.03 Student Grade Grievances), a student who believes that he or she has not been held to appropriate academic standards as outlined in the class syllabus, has experienced inequitable evaluation procedures, or inappropriate grading practices, may appeal the final grade given in the course. The burden of proof is upon the student to demonstrate the appropriateness of the appeal. A student with a complaint about a grade is encouraged to first discuss the matter with the instructor. For complete details, including the responsibilities of the parties involved in the grade appeal process and the number of days allowed for completing the steps in the process, see Operating Procedure 10.03 at: <http://www.angelo.edu/content/files/14196-op-1003-grade-grievance>