

## Course Syllabus and Policy Requirement Statement

In order to access your course materials, you must agree to the following, by clicking the "Mark Reviewed" button below.

By checking the "Mark Reviewed" link below, you are indicating the following:

You have read, understood, and will comply with the policies and procedures listed online in Blackboard in the class syllabus, and that you have acquired the required textbook(s).

You have read, understood, and will comply with class policies and procedures as specified in the online Student Handbook.

You have read, understood, and will comply with computer and software requirements as specified in the Student Orientation Course.

### INA 4391 - Research

#### Course Description/Overview

This course is designed to allow superior students an opportunity to undertake directed reading or research in a specific subject. This section of this course is intended to focus on research topics related to the new and ongoing conflict in Ukraine, related to Russia's invasion of Ukraine.

#### Course textbooks:

Booth, W. C., Colomb, G. G., Williams, J. M., Bizup, J., & FitzGerald, W. T. (2016). The craft of research. The University of Chicago Press.

**Learning Objectives:** INA 4391 - Research is designed for students intending to undertake directed reading or research related to a specific subject:

Comprehend principles associated with intelligence, security studies, and analysis.

Apply principles associated with intelligence, security studies, and analysis to a specific topic.

Arrange and assemble ideas, arguments, and points of view.

Relate the impact of intelligence to policy decisions.

Analyze the challenges of establishing effective intelligence analyst/policymaker interactions.

Discuss how policymakers utilize intelligence to pursue their policy and political goals.

Describe the role of strategic warning in addressing threats to national security.

Discuss the roles of analysts in preparing strategic warning and of policymakers in responding to it.

#### Grading Policies

This course utilizes subjective grading to measure a student's comprehension of the materials.

Requirement	Percent of Grade	Due
Weekly office-hours meeting with instructor	10%	Weekly during scheduled office hours, Monday - Friday.
Draft thesis statement	10%	Week 3
Outline	10%	Week 5
Weekly research self-reflection post	20%	One entry due every week, at time of meeting.
First draft of essay	20%	Not later than during Week 7
Essay	30%	Due not later than Thursday of Week 8, at 08:00 / 8 AM (CST).

#### Rubrics

Written assignments will be graded using a standardized rubric. It is recommended that you be familiar with these grading criteria and keep them in mind as you complete the writing assignments. There are two rubrics. Click the link to download the PDF document:

#### Writing Assignment Rubric

<https://angelo.blackboard.com/bbcswebdav/users/rlaflamme1/rubrics/INA%204391%20Essay%20Grading%20Rubric%20Summer%202022.pdf>

#### Outline Rubric

The rubrics are specific to this Summer 2022 INA 4391 course.

Grades will be based on your ability to organize the material, integrate relevant concepts and theories, cite your sources, and present them in essay form in discussion threads as well as mid-term and final assignments. You are expected to apply your own observations as necessary when demonstrating grasp of material. Essays will be turned in to the professor via the Blackboard Assignment system. Essays not submitted through Blackboard will not be graded. Students will not present their essay to their fellow students.

University policies: Plagiarism, Bookmaking, and Vaping all apply here.

Students at the University are provided an electronic copy of the Code of Student Conduct annually in the form of a link on the Student Affairs and Enrollment Management website: (<http://www.angelo.edu/student-handbook/code-of-student-conduct/>). Students are responsible for having read and abiding by the provisions of the Code of Student Conduct. Relevant topics include Cheating, Plagiarism, Collusion or even Complicity or Knowingly Present, but perhaps less so, Mutual Combat.

Students are expected to write original material in support of discussion and essay requirements associated with this class.

Angelo State University employs a letter grade system. Grades in this course are determined on a percentage scale:

A = 90 – 100 %

B = 80 – 89 %

C = 70 – 79 %

D = 60 – 69 %

F = 59 % and below.

**Attendance:**

Students will meet their faculty instructor not less than weekly during weekday office hours, regarding INA 4391 and their research. This will be via video teleconference.

Add / Drop dates:

Please see the Registrars Office page [[https://www.angelo.edu/services/registrar\\_office/schedule\\_changes.php](https://www.angelo.edu/services/registrar_office/schedule_changes.php)] for details regarding latest days for adding or dropping classes during this period.

Please also refer to the ASU Academic Calendar [[https://www.angelo.edu/services/registrar\\_office/academic\\_calendar.php](https://www.angelo.edu/services/registrar_office/academic_calendar.php)] for other specific dates this term.

**Communication:**

Office Hours/Contacting the Instructor

See the Instructor Information section for contact information.

**Student Disability Services**

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at [ADA@angelo.edu](mailto:ADA@angelo.edu). For more information about the application process and requirements, visit the Student Disability Services website at [www.angelo.edu/ADA](http://www.angelo.edu/ADA). The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dr. Dallas Swafford  
Director of Student Disability Services  
[dallas.swafford@angelo.edu](mailto:dallas.swafford@angelo.edu)  
325-942-2047

## **Title IX**

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Miller, J.D. You may submit reports in the following manner:

Online: [angelo.edu/incident-form](https://www.angelo.edu/incident-form)  
Face to Face: Mayer Administration Building, Room 210  
Phone: 325-942-2022  
Email: [michelle.miller@angelo.edu](mailto:michelle.miller@angelo.edu)

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State's policy please visit: [angelo.edu/title-ix](https://www.angelo.edu/title-ix).

### **General University Policies**

All students are required to follow the policies and procedures presented in these documents:

Angelo State University Student Handbook: <https://www.angelo.edu/current-students/student-handbook/>  
Angelo State University Catalog: <https://www.angelo.edu/academics/catalog/>

#### **Incomplete Grade Policy**

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures (<https://www.angelo.edu/live/files/14197-op-1011-grading-procedures>) for more information.

#### **Student Absence for Observance of Religions Holy Days**

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for Observance of Religious Holy Day (<https://www.angelo.edu/live/files/14206-op-1019-student-absence-for-observance-of>) for more information.

### **Student Conduct Policies**

#### **Academic Integrity**

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

#### **Plagiarism**

Plagiarism is a serious topic covered in ASU's Academic Integrity policy (<https://www.angelo.edu/current-students/student-handbook/>) in the Student Handbook. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality via Turnitin. Resources to help you understand this policy better are available at the ASU Writing Center. ([https://www.angelo.edu/current-students/writing-center/academic\\_honesty.php](https://www.angelo.edu/current-students/writing-center/academic_honesty.php))

#### **Copyright Policy**

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.