NUR 6201

Advanced Skills for Advanced Practice Nurses

Summer 2022

ASU
Department of Nursing

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Time Zone: All due dates and times in this syllabus are Central Standard Time (CST)

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Time Zone: All due dates and times in this syllabus are Central Standard Time (CST)

Course Information

Course Description
This course focuses on the development of essential advanced practice nursing skills to perform procedures in primary care practice. Diagnostic methods and procedures for patients of all ages will be included in an on campus lab and 50 clock hour practicum.

Course Credits
2 credit hours (1-0-50)

Pre-requisite Courses
NUR 6318, NUR 6324, NUR 6331

Co-requisite Courses
None

Prerequisite Skills

Accessing internet web sites, use of ASU Library resources, and proficiency with Microsoft Word and/or PowerPoint are expectations of the program name. Computer access requirements are further delineated in the graduate Handbook. Tutorials for ASU Library and for Blackboard are available through RamPort. The ASU Graduate Nursing Student Handbook[1] should be reviewed before taking this course.

MSN Program Outcomes

Upon completion of the program of study for the MSN Program, the graduate will be prepared to:

1. Integrate nursing and related sciences into the delivery of advanced nursing care to diverse populations.
2. Apply organizational and systems leadership skills.
3. Design and implement quality improvement initiatives.
4. Integrate best research evidence to improve health outcomes.
5. Utilize informatics, healthcare technology and information systems.
6. Advocate through system level policy development.
7. Employ effective communication in inter-professional teams
8. Synthesize the impact of health determinants for provision of culturally relevant health promotion/disease prevention strategies.
9. Practice at the level of a master's prepared nurse.

Student Learning Outcomes

Student Learning Outcome By completing all course requirements, students will be able to:	Assessment(s) or activity(ies) validating outcome achievement:	Mapping to MSN Program Outcomes	Mapping to MSN Essentials	Mapping to NLN Educator Competencies
1. Appraise appropriate diagnostic tests and exams based on conditions commonly presented in primary care across diverse populations.	Skills Reflection Assignment Preceptor-Based Practicum On-Campus Skills X-ray Interpretation Assignment Discussion Board	1,8,9	1.1 1.5 8.3 9.7	Quality Tech & Info
2. Safely perform and document common practice procedures for advanced practice nurses based on national nursing standards, professional guidelines,	Skills Reflection Assignment Preceptor-Based Practicum On-Campus Skills X-ray Interpretation Assignment	4,9	4.5	Scientific Quality Practice Inq Indep Practice

Student Learning Outcome By completing all course requirements, students will be able to:	Assessment(s) or activity(ies) validating outcome achievement:	Mapping to MSN Program Outcomes	Mapping to MSN Essentials	Mapping to NLN Educator Competencies
evidence based research and policy.				
3. Collaborate with inter-professional healthcare members to select, carry out, or interpret appropriate, patient centered diagnostic procedures and tests.	Skills Reflection Assignment Preceptor-Based Practicum On-Campus Skills Discussion Board	7	1.3	Leadership Quality Practice Inq
4. Identify reimbursement procedures related to diagnostic tests and procedures.	Skills Reflection Assignment Preceptor-Based Practicum On-Campus Skills	4,5,9	1.5 4.5	Scientific Quality
5. Discuss interpretation of diagnostic tests for clinical decision making.	Skills Reflection Assignment Preceptor-Based Practicum On-Campus Skills X-ray Interpretation Assignment Discussion Board	4,9	9.1	Quality Ethics
6. Utilize technology to employ evidence based practice as a basis for advanced skills and diagnostics to improve practice processes and patient outcomes.	Skills Reflection Assignment Preceptor-Based Practicum On-Campus Skills X-ray Interpretation Assignment Discussion Board	4,5	1.5 4.5 9.2 9.4	Quality Practice Inq Tech & Info
7. Perform self-evaluation and reflection of skills and clinical decision making process.	Daily Clinical Eval Skills Reflection Assignment Preceptor-Based Practicum On-Campus Skills	9	9.1	Leadership Practice Inq

Course Delivery

This is mainly an online course offering delivered via the Blackboard Learning Management System. The course site can be accessed at ASU's Blackboard Learning Management System[2]; however, it does contain a 2 day, on-campus, face-to-face lab. For online classes, the level of academic rigor is parallel to that of a face-to-face section of the same course and is aligned with departmental standards. Students are advised to approach this course with the same commitment they would make to a face-to-face course.

Required Texts and Materials

Edmunds, M. (2017). Procedures for Primary Care Practitioners (3rd ed.). St. Louis, Missouri: Elsevier.

Recommended Texts and Optional Materials

- Smith, W. L. & Farrell, T.A. (2014). Radiology 101: The Basics and Fundamentals of Imaging (4th ed.). Philadelphia, PA: Lippincott, Williams & Wilkins, a Wolters Kluwer business.
- Any EKG Interpretation book
- Epocrates: Point of Care Medical Applications www.epocrates.com (Mobile Application)

Technology Requirements

To participate in one of ASU's distance education programs, you need this technology:

- A computer capable of running Windows 7 or later, or Mac OSX 10.8 or later
- The latest version of one of these web browsers: internet Explorer, Firefox, or Safari
- Microsoft Office Suite or a compatible Open Office Suite
- Adobe Acrobat Reader
- High Speed Internet Access
- Ethernet adapter cable required (wireless connections can drop during tests and Collaborate sessions)
- Webcam

Topic Outline

Please see on-campus agenda and precepted skills & procedures log for detailed information.

- Radiological Interpretation & Orthopedic Procedures
- Women's Health Procedures
- Ear, Eye, Nose, & Throat Procedures
- Respiratory Procedures
- Cardiology Procedures
- Gastrointestinal Procedures
- Genitourinary Procedures
- Dermatological Procedures

Communication

Faculty will respond to email and/or telephone messages within 36 hours during working hours Monday through Friday. Weekend messages may not be returned until Monday.

Written communication via email: All private communication will be done exclusively through your ASU email address. Check frequently for announcements and policy changes. In your emails to faculty, include the course name and section number in your subject line.

Virtual communication: Office hours and/or advising may be done with the assistance of the telephone or Collaborate.

"Netiquette" Guidelines

- Check the discussion frequently and respond appropriately and on subject. Focus on one subject per message and use pertinent subject titles.
- Capitalize words only to highlight a point or for titles. Otherwise, capitalizing is generally viewed as SHOUTING!
- Be professional and careful with your online interaction. Proper address for faculty is by formal title such as Dr. or Ms./Mr. Jones unless invited by faculty to use a less formal approach. Cite all quotes, references, and sources.
- When posting a long message, it is generally considered courteous to warn readers at the beginning of the message that it is a lengthy post.
- Be sure to get consent before forwarding someone else's messages. It is extremely rude to forward someone else's messages without their permission.
- It is acceptable to use humor but use it carefully. The absence of face-to-face cues can cause humor to be misinterpreted as criticism or flaming (angry, antagonistic criticism). Feel free to use emoticons such as J or :) to let others know you are being humorous.
- (The above "netiquette" guidelines were adapted from Arlene H. Rinald's article, The Net User Guidelines and Netiquette, Florida Atlantic University, 1994, available from Netcom.)

Grading

Evaluation and Grades

The table below contains the assessments employed and how they will be graded in this course.

Assessment	Percent/Points of Total Grade
Clinical Skills Reflections (3 required for course - 9% per reflection)	27%
Daily Clinical Evaluations (One for each clinical rotation- total grade averaged)	25%

On Campus Skills Lab Attendance/Participation (2 documents to be submitted at end of workshop)
    1. On Campus Skills Lab Completion Log
    2. On Campus Skills Lab Evaluation
	15%

Discussion Board Participation/Grade	15%
X-Ray Interpretation Exercise/Assignment	10%

Clinical Course Paperwork (4 Documents Total) 2% per document
    1. Student Evaluation of Preceptor & Clinical Facility
    2. Tentative Clinical Rotations Schedule
	8%

Assessment	Percent/Points of Total Grade
3. Skills and Procedures Log (required at midterm and at end of course)	
4. Preceptor Signature Hour Log (required at midterm and at end of course)	
TOTAL	**100%**

Grading System

Course grades will be dependent upon completing course requirements and meeting the student learning outcomes.

The following grading scale is in use for this course:
- A = 90.00-100 percent
- B = 80.00-89.99 percent
- C = 70.00-79.99 percent
- D = 60.00-69.99 points
- F = 0-59.99 points (Grades are not rounded up)

Failure to turn in all required course **<u>clinical</u>** paperwork by the listed due date will result in an incomplete and potential failure for the course. *Failure to submit your course assignments on the assigned date will result in a grade of zero.*

Teaching Strategies

Students are expected to be "active learners." It is a basic assumption of the instructor that students will be involved (**beyond the materials and lectures presented in the course**) discovering, processing, and applying the course information using peer-review journal articles, researching additional information and examples on the Internet, and discussing course material and clinical experiences with their peers. Examples of learning strategies used in this course include, but are not limited to preceptor guided learning experiences, readings, group discussions, and writing assignments.

Preceptor Guided Learning Experiences: Your preceptor has agreed to work with you as an additional responsibility. They receive no teaching credit or reduced workload to do so. Be considerate of their time. Plan well in advance and keep them informed at all times. Do not leave anything until the last minute. You must attend all pre-scheduled days and activities. You should arrive early and be willing to stay as long as necessary to complete the activity. Please check with your preceptor to see what the appropriate attire will be for your experience (e.g. lab coat, scrubs, dress clothes, etc.). Be sure you wear your nametag that identifies you as an

Angelo State University MSN student. Confidentiality must be maintained at all times. You are not to discuss students, their progress, or any patient-related activities with anyone other than your preceptor or course facilitator. Any breach of confidentiality will result in course failure

Assignment and Activity Descriptions

*Please note: Rubrics for all assignments are located on the course Blackboard site under the Course Documents link.

2- Day **Mandatory** On-Campus Lab
Prior to starting your precepted clinical rotations, NUR 6201 begins with a 2-day lab where presentations are given and selected skills are practiced in the skills lab environment. The course schedule/agenda is posted in BB and contains days, times, and locations for presentations and skills lab exercises. Guest speakers and experts in their field are invited to participate in this 2-day skills lab workshop. The on-campus skills lab workshop is *mandatory* clinical time. All activities are treated just as clinical, the same expectations of behavior, attendance, and guidelines for clinical will be upheld*. **Failure to attend both days of the on-campus lab will result in course failure**. There will be an "On-Campus Skills Lab/Workshop Completion Log" and an "On-Campus Skills Lab Workshop Evaluation" for the two days that will be completed and collected at the end of day two. Attendance to the on-campus skills lab workshop is a portion of the course grade.

Clinical Requirements and End of Course Clinical Paperwork
Students must complete a practicum in this course with an approved preceptor with a focus on primary care skills and diagnostic procedures. All preceptors must be approved by faculty and preceptor forms completed prior to students starting clinical.

At the end of the course, there are 4 documents (listed in this syllabus in the "Grading" section and table for "evaluation and grading") that must be uploaded to Blackboard. These documents are **mandatory** to show the student has officially completed all course requirements and are in alignment with accrediting agencies. Because these documents are mandatory, they will count each, 2% of the course grade; **however, failure to submit/upload these documents will result in student failure of the course.** These documents are needed for accrediting purposes.

Practicum Hours
There is a 50-hour practicum requirement. It is understood that students schedule according to availability of preceptor and schedules, therefore, some students may fulfill the hour requirement in 5 days and some may fulfill it in 8-10 days. As long as the student's assigned faculty has a copy of the schedule **PRIOR** to the rotation and the minimum hours are completed by the due date, this is acceptable. **A student must have a preceptor secured and facility contract in place by end of day July 9th 2022 in order to progress in the course. Last day for clinical rotations for this course will be Sunday 8/07/2022, NO EXCEPTIONS**. Please schedule yourself to meet the minimum hour rotation before this deadline.

Preceptor Selection Guidelines
You may obtain the required hours with various preceptors as listed below. You may achieve these hours in multiple settings with various hours. It is strongly suggested that you spend a *minimum* of 16 hours with a Nurse Practitioner; *you will most likely be able to use that nurse practitioner again in your Family NP courses, so it behooves you to find someone that would be a great preceptor for more than one term.*

Specialty Areas Allowed	Maximum allowed hours
Radiology, Obstetrics/Gyn, Dermatology or Surgery**	10 hours*
Emergency/Urgent Care with an *MD or DO*	Max Hours-pending faculty approval
Emergency/Urgent Care or Specialty with an *FNP, PA or ACNP*	Max Hours-pending faculty approval

**No first assisting allowed in surgical rotations*
 Please note each of these have a maximum hour limit
Refer to the Graduate student handbook for clinical attire, immunizations, and other clinical related policies.

Clinical Skills Reflections
There will be three (3) clinical skills reflective assignments, written on 3 different/separate skills performed, during the course to be completed and submitted in Blackboard. Self-reflection allows students opportunity to reflect on personal development and foster helpful lifelong learning habits. Please find the assignment instructions and guidelines, rubric, due dates, and specific details for this assignment in the blackboard course.

Daily Clinical Performance Evaluations
A clinical performance evaluation is required for *every rotation* with a preceptor. The evaluation is comprised of a self-evaluation and a preceptor evaluation based on the clinical day rotation and is to be completed at the END of each rotation with your preceptor and signed by both the student and preceptor. Specific details regarding the evaluation are in the blackboard course; again, there is not a minimum or maximum number of days—there must be one completed for each day you are in a rotation and the number may vary between students based on scheduling.

Discussion Board Activities
Discussion Boards provide an avenue for synthesis of material / information. A discussion board is provided in this course as a way to help students' process course materials, express thoughts, and engage others opinions and ideas in a healthy and productive learning environment. Students are expected to respond to all discussion board assignments and support individual

answers with evidence-based findings. Please check the course calendar for the assigned discussion board week.

X-ray Interpretation Exercise Assignment
There will be an exercise assignment in interpreting a provided chest x-ray image to be completed by a set deadline and submitted in Blackboard. Please find the assignment instructions and guidelines, rubric, due date, and specific details for this assignment in the blackboard course.

Other:
Clinical requirements: Students are required to:
1. Maintain current American Heart Association Health Care Provider CPR certification.
2. Maintain up to date immunizations.
3. Refer to the student handbook for details of:
    - Clinical attire
    - Behavior in clinical agencies
    - Standards of nursing practice
    - Patient/client confidentiality
    - Universal precaution policy
    - Guidelines for written work
    - Student clinical evaluation conferences

Failure to have CPR/BLS or immunizations <u>at any time</u> during the program/course can result in clinical failure.

Assignment Submission

In this class, all assessments/assignments need to be submitted through the "Submit Assignments" link in the Blackboard course site. This is for grading, documenting, and archiving purposes. Issues with technology use arise from time to time. If a technology issue does occur regarding an assessment submission, email your respective faculty professor and attach a copy of what you are trying to submit. This lets your faculty know you completed the assessment on time and are just having problems with the online submission feature in Blackboard. Please contact the IT Service Center at (325) 942-2911 or go to your Technology Support tab to report the issue. Once the problem is resolved, submit your assessment through the appropriate link. This process will document the problem and establish a timeline. Be sure to keep a backup of all work.

Late Work or Missed Assignments Policy

Due dates and times for assignments are posted. *Failure to submit your course assignments on the assigned date will result in a grade of zero.* Failure to submit your <u>clinical</u> paperwork will result in a course incomplete and potential overall failure for the course. *There will be no acceptance of late work in this course*.

General Policies Related to This Course

All students are required to follow the policies and procedures presented in these documents:

- Angelo State University Student Handbook[3]
- Angelo State University Graduate Catalog[4]
- Graduate Nursing Student Handbook[5]

Student Responsibility and Attendance

This class is asynchronous, meaning you do not have to be on-line at a certain time. In order to complete this course successfully, you do have to participate in all course activities i.e. discussion boards, course projects, reflective logs, etc. Students are expected to engage in course activities and submit work by due dates and times. The hope is that students will make substantive contributions which reflect integration of assigned materials as well as any outside readings as appropriate. Scholarly contribution is an expectation.

Academic Integrity

Students are expected to maintain complete honesty and integrity in all work. Any student found guilty of any form of dishonesty in academic work is subject of disciplinary action and possible expulsion from ASU.

The College of Health and Human Services adheres to the university's Statement of Academic Integrity.[6]

Accommodations for Students with Disabilities

ASU is committed to the principle that no qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs or activities of the university, or be subjected to discrimination by the university, as provided by the Americans with Disabilities Act of 1990 (ADA), the Americans with Disabilities Act Amendments of 2008 (ADAAA) and subsequent legislation.

Student Disability Services is located in the Office of Student Affairs, and is the designated campus department charged with the responsibility of reviewing and authorizing requests for reasonable accommodations based on a disability. It is the student's responsibility to initiate such a request by contacting an employee of the Office of Student Affairs, in the Houston Harte University Center, Room 112, or contacting the department via email at ADA@angelo.edu. For more information about the application process and requirements, visit the Student Disability Services website.[7] The employee charged with the responsibility of reviewing and authorizing accommodation requests is:

Dallas Swafford
Director of Student Disability Services
Office of Student Affairs
325-942-2047
dallas.swafford@angelo.edu
Houston Harte University Center, Room 112

Incomplete Grade Policy

It is policy that incomplete grades be reserved for student illness or personal misfortune. Please contact faculty if you have serious illness or a personal misfortune that would keep you from completing course work. Documentation may be required. See ASU Operating Policy 10.11 Grading Procedures[8] for more information.

Plagiarism

Plagiarism is a serious topic covered in ASU's Academic Integrity policy[9] in the Student Handbook. Plagiarism is the action or practice of taking someone else's work, idea, etc., and passing it off as one's own. Plagiarism is literary theft.

In your discussions and/or your papers, it is unacceptable to copy word-for-word without quotation marks and the source of the quotation. It is expected that you will summarize or paraphrase ideas giving appropriate credit to the source both in the body of your paper and the reference list.

Papers are subject to be evaluated for originality. Resources to help you understand this policy better are available at the ASU Writing Center.[10]

Academic Calendar

Students are responsible for adhering to all dates set forth in the ASU Academic Calendar[11] for the semester.   The course calendar for the summer is published in the course Bb site under the link "Course Calendar".

Special Notes:

- If you are graduating this semester, please make sure you complete your application for graduation.
- If you are taking the Comprehensive Exam this semester, please register for this exam.
- Please note the University Calendar for the Last day to drop a class or withdraw from a regular semester
- Drop an online class[12]

- [Withdraw from school](#)[13]
- Notify your faculty if you plan to drop or withdraw. A general understanding of the circumstances will be helpful for program development.

Student Absence for Observance of Religious Holy Days

A student who intends to observe a religious holy day should make that intention known in writing to the instructor prior to the absence. See ASU Operating Policy 10.19 Student Absence for [Observance of Religious Holy Day](#)[14] for more information.

Copyright Policy

Students officially enrolled in this course should make only one printed copy of the given articles and/or chapters. You are expressly prohibited from distributing or reproducing any portion of course readings in printed or electronic form without written permission from the copyright holders or publishers.

Syllabus Changes

The faculty member reserves the option to make changes as necessary to this syllabus and the course content. If changes become necessary during this course, the faculty will notify students of such changes by email, course announcements and/or via a discussion board announcement. It is the student's responsibility to look for such communications about the course on a daily basis.

Title IX at Angelo State University

Angelo State University is committed to providing and strengthening an educational, working, and living environment where students, faculty, staff, and visitors are free from sex discrimination of any kind. In accordance with Title VII, Title IX, the Violence Against Women Act (VAWA), the Campus Sexual Violence Elimination Act (SaVE), and other federal and state laws, the University prohibits discrimination based on sex, which includes pregnancy, and other types of Sexual Misconduct. Sexual Misconduct is a broad term encompassing all forms of gender-based harassment or discrimination and unwelcome behavior of a sexual nature. The term includes sexual harassment, nonconsensual sexual contact, nonconsensual sexual intercourse, sexual assault, sexual exploitation, stalking, public indecency, interpersonal violence (domestic violence or dating violence), sexual violence, and any other misconduct based on sex.

You are encouraged to report any incidents involving sexual misconduct to the Office of Title IX Compliance and the Director of Title IX Compliance/Title IX Coordinator, Michelle Boone, J.D. You may submit reports in the following manner:

Online: www.angelo.edu/incident-form

Face to face: Mayer Administration Building, Room 210
Phone: 325-942-2022
Email:michelle.boone@angelo.edu

Note, as a faculty member at Angelo State, I am a mandatory reporter and must report incidents involving sexual misconduct to the Title IX Coordinator. Should you wish to speak to someone in confidence about an issue, you may contact the University Counseling Center (325-942-2371), the 24-Hour Crisis Helpline (325-486-6345), or the University Health Clinic (325-942-2171).

For more information about resources related to sexual misconduct, Title IX, or Angelo State's policy please visit: www.angelo.edu/title-ix.

Course Disclaimer

Although it is never the intention of this course instructor to offend anyone, on rare occasions students do become offended during discussions. The nature of the content of this course may lead to someone being offended by ideas read or presented, or someone's ideas or opinions shared. The purpose is to encourage you to consider, objectively, the viewpoints reflected in other's works as you examine your own views, assumptions, and preconceptions in an attempt to formulate an informed, thoughtful, and defensible position. It is not the intent of this class to "indoctrinate" you into any particular point of view, persuade you to adopt any specific position, or even "challenge" your personal beliefs. The hope is that, together, we can all remain as objective as possible and keep our discussions on a high intellectual plane.

Student Evaluation of Faculty and Course

Students in all programs are given the opportunity to evaluate their courses and the faculty who teach them. Evaluations are most helpful when they are honest, fair, constructive, and pertinent to the class, clinical experience, or course. Faculty value student evaluations, and use student suggestions in making modifications in courses, labs and clinical experiences. Angelo State University uses the IDEA (Individual Development and Educational Assessment) system administered through Kansas State University for all course evaluations. The Office of Institutional Research and Assessment administers IDEA for the entire university, online and has established a policy whereby students can complete course evaluations free from coercion.

The following are considered essential and Important evaluation items for this course.

1. Learning to apply course material (to improve thinking, problem solving, and decisions)

2. Developing specific skills, competencies, and points of view needed by professionals in the field most closely related to this course
3. Learning to apply knowledge and skills to benefit others or serve the public good

Grading Rubrics

Rubrics for all assignments, daily course evaluations, and discussion board activities are located in Blackboard under course documents.

End of Syllabus

[1] https://www.angelo.edu/content/files/18423-graduate-student-handbook-ay-2019-2020
[2] https://blackboard.angelo.edu/webapps/portal/execute/tabs/tabAction?tab_tab_group_id=_223_1
[3] https://www.angelo.edu/student-handbook/
[4] https://www.angelo.edu/catalogs/
[5] https://www.angelo.edu/content/files/18423-graduate-student-handbook-fall-2014
[6] https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
[7] https://www.angelo.edu/services/disability-services/
[8] https://www.angelo.edu/content/files/14197-op-1011-grading-procedures
[9] https://www.angelo.edu/student-handbook/community-policies/academic-integrity.php
[10] https://www.angelo.edu/dept/writing_center/academic_honesty.php
[11] https://www.angelo.edu/services/registrars_office/academic_calendar.php
[12] https://www.angelo.edu/content/forms/290-course-drop-request-form
[13] https://www.angelo.edu/services/saem/withdrawal_form.php
[14] https://www.angelo.edu/content/files/14206-op-1019-student-absence-for-observance-of