

Ashlee M. Havlak

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325/486-6154

EDUCATION

Angelo State University Department of English and Modern Languages August 2020-Present
Candidate for Master of Arts in English, May 2022
Anticipated Graduation Date: May 2022
GPA: 4.0

Texas A&M University College of Liberal Arts August 2017-May 2020
Bachelor of Arts in English, summa cum laude
Graduated May 2020

TEACHING EXPERIENCE

Teaching Assistant/English 1301 Instructor Angelo State University August 2021-Present

- Teaches first-year composition to diverse population of students
- Designs curriculum to meet university and state learning objectives
- Facilitates individual instructor-student conferences
- Mentors student development through collaborative classroom engagement activities

Observing Teaching Assistant January 2021-May 2021

- Observed Dr. Katie Jones's English 1301 course during the Spring 2021 semester
- Presented lectures in English 1301 course on paraphrasing and introductions/conclusions
- Mock-graded English 1301 writing assignments and provided written feedback to students
- Communicated potential strategies for instruction during weekly meetings

TUTORING EXPERIENCE

Angelo State University August 2020-August 2021
Graduate Assistant

- Tutored both undergraduate and graduate students of various disciplines in Angelo State Writing Center
- Consulted students via virtual communication and through focused in-person sessions
- Assisted students in identifying and targeting areas of struggle in written assignments

Texas A&M University Writing Center August 2018-May 2020
Writing Consultant

- Tutored students to improve their writing and speaking skills in online, face-to-face, and web conference sessions
- Consulted with masters and doctoral students to develop their writing, meet deadlines, and improve dissertation completion rates
- Mentored and trained incoming writing consultants
- Presented workshops on communication topics to classes and academic departments
- Constructed and presented strategies for improvement of accessibility
- Tutored English language learners to improve both conversational and academic communication

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RESEARCH

English Honors Capstone

“The Eternal Parent: Disability in Contemporary Children’s Literature”, Capstone Independent Research Project overseen by Dr. Melissa McCoul, Texas A&M University. 2020.

UNIVERSITY SERVICE

December 2021

First-Year Composition Blog Administrator

- Presented recent, relevant scholarship regarding incorporating anti-racist pedagogy
- Provided suggestions for implementing equitable teaching practices
- Organized, edited, and published page titled “Giving Students the Right to Their Own Language”

HONORS AND CERTIFICATIONS

- CRLA (College Reading and Learning Association) level III certification
 - Sigma Tau Delta
 - Texas A&M University Dean’s List Student
 - Texas A&M University English Honors Student
 - Class of 2017 Valedictorian of Miles High School
- Spring 2019-Present
Fall 2017, Spring 2018, Fall 2018, Spring 2019
Fall 2017-Spring 2020
Spring 2017

SCHOLARSHIPS

- Carr Fellow Graduate Scholarship - \$1,250.00 per semester
- Lou and C.C. Burton ’42 Scholarship - \$5,000.00
- CLLA UG DT Scholarship - \$1,500.00
- Texas Grant - \$5,000.00
- TILF John Porter King Jr. Scholarship- \$1,000.00
- San Angelo A&M Club Foundation Scholarship- \$6,000.00
- Panhandle Plains Scholarship- \$100.00
- Valedictorian First-year Tuition Exemption

REFERENCES

Dr. Allison Dushane, Associate Professor
Department of English and Modern Languages
Angelo State University
San Angelo, TX 76903

Dr. Mellisa Huffman, Associate Professor/Coordinator of First-Year Writing
Department of English and Modern Languages
Angelo State University
San Angelo, TX 76903

Dr. Linda Kornasky, Professor
Department of English and Modern Languages
Angelo State University
San Angelo, TX 76903