

Dr. Edgar Reed

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EDUCATION

Doctorate of Education, Higher Education Administration. Texas A&M University-
Commerce, Commerce, Texas, May 2014

Master of Science in Kinesiology. Angelo State University, San Angelo, Texas, May
2003

Bachelor of Science in Kinesiology with a minor in Biology and Life Earth Science.
Angelo State University, San Angelo, Texas, August 2001

HIGHER EDUCATION ADMINISTRATION EXPERIENCE

Dean of Secondary Education and School Safety Officer

December 2021 – Present

Hamlin Collegiate Independent School District

- Ensuring that academic policies and curriculum are followed
- Developing and tracking benchmarks for measuring institutional success
- Helping teachers maximize their teaching potential
- Meeting and listening to concerns of students on a regular basis
- Encouraging, guiding and assisting student leaders and teachers
- Meeting with parents and administrators on a regular basis for problem resolution
- Enforcing discipline when necessary
- Providing an atmosphere free of any bias in which students can achieve their maximum potential
- Create and submit state required school safety documents

Dean of Continuing Education and School Safety Officer

August 2021 – December 2021

Hamlin Collegiate Independent School District

- Manage and serve as the liaison for the students taking dual credit courses, and their respective universities
- Coordinate the accelerated learning portion, a TEA requirement through EDGENUITY, a software program that tracks learning and progress
- Facilitate Harvard instructional rounds for visiting campuses to observe our campus classrooms
- Aid the Principal in day-to-day school operations and discipline matters
- Create and submit state required school safety documents

Director of University Recreation (UREC)

August 2009- May 2021

Hardin-Simmons University

Hardin-Simmons University is a private doctorate-level institution of about 2,500 students located in Abilene, Texas, a city of about 120,000.

- Responsible for the development and leadership of a robust student life program
 - Areas of oversight have included Dean of Students, Residence Life, Student Activities, Intramurals & Club Sports.
 - Judicial Affairs and Grade Appeals
- Contributed to development and implementation of university's strategic plan including the coordination of documents pertinent to accreditation (SACS-COC)
- Facilitated three specific retention initiatives fostered from work with consultants, including the HSU experience, Fletcher Fitness Center, and Cooperative Living and Learning Communities
 - **Utilized technological tools to advance change (Advocate, 25 Live, Residence, Pharos 360, Fusion)**
- Supported the Assistant Director of UREC in the development and implementation of a fitness, intramural, and club sport programs for the campus community.
- Provided insight and direction to the \$7 million Fitness Center project
 - Awarded Athletic Business Small College Facility of the Year
 - NIRSA – Southwest Region Facility of the Year
- Created Emergency Action Plans and SOPs for new facilities
- Participated on Care Team and directed UREC resources to aid with Residence life needs for students in need
- SALT – Student Affairs Leadership Team for residence life for housing lottery and discipline

Interim Vice President and Director of Student Organizations and Leadership

September 2007 – December 2007

Department of Campus Activities

Texas A&M University-Commerce

- Provided leadership in the day-to-day administration and operation of the current and potential student organizations in the university community
- Coordinated various special events for the campus activities department
- Served on the SOAC funding committee for all currently registered student organizations

Aquatics Specialist

May 2007 – September 2007

Dallas Area American Red Cross

American Red Cross

- Provided leadership in the day-to-day administration and operation of the Aquatics division in the coverage area for the Dallas Area American Red Cross
- Authorized provider liaison to the chapter and resource center
- Coordinated the learn to swim program for 3 pools in the City of Mesquite
- Served on the supervisory committee for the Chisholm Trail Chapter and Dallas Area American Red Cross

Director Intramurals and Sport Clubs

August 2006 – April 2007

Campus Recreation

Texas A&M University-Commerce

- Provided leadership in the day-to-day administration and operation of the Intramural, Sport Club and Risk Management Programs for the Campus Recreation Department
- Developed and implemented policies and procedures for the Intramural and Sport Club Program
- Recruited, hired, trained, scheduled and evaluated over 100 student officials and supervisors
- Planned, scheduled and operated five major team sports totaling over 100 teams, 2006-2007
- Planned, scheduled and operated twenty-eight individual/dual sports, 2006-2007
- Conducted official's and captain's meetings
- Oversaw scheduling, discipline and payroll for all Intramural and Sport Club participants
- Developed short and long-range goals for the Intramural and Sport Club Programs
- Coordinated all Intramural and Sport Club marketing initiatives through the Campus Recreation Department
- Budget Administrator for all revenues and expenses related to the Intramural Program and Sport Clubs
- Gathered data for comprehensive participation, mid-year, and end-of-the-year reports
- Participated in professional development at state, regional, and national levels
- Prepared and justified annual operating budgets for Special Events, Programming and Marketing
- Responsible for procurement of recreation equipment and supplies for special events, marketing, and programming

Director of Aquatics & Risk Management

July 2004 – August 2006

Campus Recreation

Texas A&M University-Commerce

- Recruit, hire, train, evaluate and schedule all lifeguards
- Create various programs for the Aquatics Division
- Plan, schedule, and conduct the Special Events Program, which has included thirty-one activities and over 3000 participants, annually
- Prepare and justify the annual operating budgets for the Aquatics Division of Campus Recreation
- Serve as the Building Emergency Manager for any level of emergency at the Morris Recreation Center
- Organize and conduct weekly in-service sessions with lifeguards
- Coordinate the CPR/First Aid certification and re-certification program for all Campus Recreation Employees
- Implement safety programs and appropriate action to ensure all personnel adhere to policies and procedures

- Gather data for comprehensive participation, mid-year, and end-of-the-year reports
- Performed daily safety checks in pool area
- Checked chemical levels and record in daily log, order and maintain chemical feed to the pool
- Maintained flow rate and turnover rate of the facility to meet state health code requirements
- Performed daily, weekly, and monthly cleaning of filters and skimmers to maintain proper filtration rate
- Participated in professional development at state, regional, and national levels
- Prepared and justified annual operating budgets for Special Events, Programming and Marketing.
- Procured recreation equipment, supplies for special events, marketing, and programming.

Director of University Wellness and Recreation

July 2003 – July 2004

McMurry University

- Provided leadership in the day-to-day administration and operation of the area of Facilities and Programming (Fitness, Intramurals, and Aquatics)
- Supervised and evaluated one Assistant Director, twenty-four student workers and thirty-four student officials
- Monitored the daily operations and programs conducted in the Hunt Physical Education Building, a 55,000 square foot facility, which includes four classrooms, dance studio, racquetball courts, multipurpose gymnasium, sun deck, natatorium, and weight room
- Developed short and long-range goals for the University Recreation Department
- Coordinated all marketing and program initiatives for the department
- Prepared and justified annual operating budgets for University Recreation Department. Budget Oversight Administrator for all revenues and expenses related to the University Recreation Department in excess of 35,000
- Responsible for procurement of recreation equipment and supplies for the University Recreation Department
- Developed and Implemented policies and procedures for the University Recreation Department
- Gathered data for comprehensive participation, mid-year, and end-of-the-year reports
- Served as liaison for the University Recreation Department with University and community
- Participated in professional development at state, regional, and national levels

Graduate Assistant for Intramurals/Sport Clubs/Risk Management

August 2001 – May 2003

University Recreation

Angelo State University

- Provided leadership in the day-to-day administration and operation of the Intramural, Sport Club and Risk Management Programs for the University

- Recreation Department
- Developed and implemented policies and procedures for the Intramural and Sport Club Program
 - Recruited, hired, trained, scheduled and evaluated over 100 student officials and supervisors
 - Planned, scheduled and operated five team sports totaling over 200 teams, 2001-2003
 - Planned, scheduled and operated twenty-eight individual/dual sports totaling over 8,400 participants, 2001-2003
 - Conducted official's and captain's meetings
 - Oversaw scheduling, discipline and payroll for all Intramural and Sport Club participants
 - Developed short and long-range goals for the Intramural and Sport Club Programs
 - Coordinated all Intramural and Sport Club marketing initiatives through the University Recreation Department
 - Budget Administrator for all revenues and expenses related to the Intramural Program and Sport Clubs
 - Coordinated monthly Sport Club organizational meetings
 - Gathered data for comprehensive participation, mid-year, and end-of-the-year reports
 - Participated in professional development at state, regional, and national levels

Facility/Officials Student Assistant Coordinator

May 2000 – August 2001

Department of Intramurals and Recreation

Angelo State University

- Recruited, Hired, trained, scheduled and evaluated over 100 student officials and intramural supervisors
- Supervised Center for Human Performance facility during recreational hours
- Gathered data for comprehensive sport participation, mid-year, and end-of-the-year reports
- Participated in professional development at state, regional, and national levels

Intramural Manager

September 1999 – May 2000

Department of Intramurals and Recreation

Angelo State University

- Assisted with scheduling of Individual & Dual Sports Program events
- Supervised intramural activities and recreational facility
- Officiated intramural contests in Flag Football, Basketball, Soccer, Volleyball and Softball
- Participated in professional development at state and regional levels

Athletic Trainer

August 1996 – May 2000

Athletic Training Department
Angelo State University

- Responded to and cared for injured athletes
- Logged over 2,800 hours in high and low risk sports
- Coordinated fundraising efforts for the Sports Medicine Club
- Participated in professional development at state and regional

TEACHING EXPERIENCE

Associate Professor Tenured

August 2008- May 2021

Department of Kinesiology, Health and Recreation
Hardin-Simmons University

- FSSC 1170: Wellness for Life; Fall and Spring Semesters 2008 – 2020
- FSSC 1301: Computer Applications; Fall and Spring
- FSSC 2103: Bowling
- FSSC 2105: Pickleball/Badminton;
- FSSC 2110: Racquetball;
- FSSC 2300: Outdoor Education Activities; May Terms 2009, 2019
- FSSC 2301: Foundations of Fitness & Sport Sciences
- FSSC 2303: Safety, First Aid and CPR
- FSSC 3305: History of Sport
- FSSC 3313: Kinesiology
- FSSC 3321: Coaching Team Sports
- FSSC 4311: Essential Elements of Movement and Performance
- KSPR 6312: Aspects of Recreation and Sport Programming
- KSPR 6314: Governing Agencies & the Law of Sport and Recreation
- KSPR 6319: Outdoor Education, Recreation, & Camp Management
- Dissertation Chair and Committee member for 8 total students since the program began
- COHD 1300 – Student Success Seminar
- FYSM 1300 – Student Success Seminar – ESPN 30 for 30

Adjunct Faculty

September 2004 – May 2007

Department of Health and Human Performance
Texas A&M University-Commerce

- Taught four activity classes: Swimming, Water Aerobics, Lifeguard Training, and Water Safety Instructor
- Developed and implement a course syllabus for all courses taught
- Sport Safety, First Aid and CPR

Adjunct Faculty

July 2003 – July 2004

Department of Physical Education
McMurry University

- Taught two activity classes: Racquetball and Racket Sports
- Taught one core class, Team Sports, required for all Physical Education majors
- Taught one elective class: First Aid and CPR Certification class
- Developed and implemented a course syllabus for all courses taught

Adjunct Faculty

August 2002 – May 2003

Department of Kinesiology
Angelo State University

- Developed and implemented an evaluation process for all activity class instructors.
- Taught two activity classes: Racquetball and Bowling
- Taught one core class, Biomechanical Movements, required for all Kinesiology majors
- Taught one elective class: First Aid and CPR Certification class
- Developed and implemented a course syllabus for all courses taught

OTHER RELEVANT EXPERIENCE

ON-CAMPUS COMMITTEE WORK:

- QEP Faculty Representative – Big Ethics Year 2012 & Building Community 2017
- Co-Curricular Faculty Representative with Student Affairs – 2011-2020
- Who's Who committee Chair 2010-2011 & 2011-2012 academic years.
- Ad-Hoc School of Education Classroom Technology Committee 2012-2014
- General Education – Revision Committee 2014 – 2019
- CREDO Module #6 FYSM Team 2014 – 2019
- SACS Team member attending National Conference in December 14'

ON-CAMPUS COLLABORATIVE WORK:

- Faculty Sponsor - FSSC Major/Minor Club
- Faculty Sponsor – Student Government
- Revision project of undergraduate intern program with faculty from Fitness and Sport Sciences
- Updating of undergraduate and graduate curriculum programs with faculty from Fitness and Sport Sciences
- Update and revise educational outcomes and assessment for the Wellness for Life core

- Responsible for the revisions of the FSSC and KSPR Departmental Program Brochures

PUBLICATIONS AND BOOK CHAPTER CONTRIBUTIONS:

- Daniel, Jordan A., Reed, Edgar (2018). 3D powered education. *Applied Recreational Research and Programming Annual*. 7(1), 83-88.
- Daniel, Jordan A., Reed, Edgar (2018). 3D powered education. Lilly Evidence-Based Teaching & Learning Conference-Austin, TX.
- Daniel, Jordan A., Reed, E., Reed, C. (2018). Engaging millennials effectively. Texas Recreation and Parks Society Institute & Expo. Waco, TX.
- Equal Access: A National Comparison of Federal Grants-in-Aid Awarded at Public and Private Four-Year Degree Granting Institutions: Sandra Weeks, Steve Westbrook, Karl Payton, Edgar Reed and Lee “Rusty” Waller Texas A&M University – Commerce, *Academic Leadership journal* 7(2), Dec 2009.
- Contributed Chapter 29 to, *Play Hard Stay Purple, and Other Life Lessons from Hardin-Simmons Football*.
- College and High School Educators’ Perceptions of Current College Readiness Levels – Reed, E., & Justice, M., *International Journal of Humanities and Social Sciences* 4 (14) December 2014.
- Presentation: *My first year as a professional: I pray I don’t screw up*; with Brian Mills; NIRSA National Conference; Louisville, 2006.
- Collaborate with Dr. Doug McIntyre, Dr. Charles Ruot, and Edgar Reed to create the Texas State Guard wellness program, Spring 2010.
- Text Book Reviewer; *Get Fit stay Well*, Spring 2010.

PROFESSIONAL MEMBERSHIPS:

- College Football Officials
- National Intramural-Recreational Sports Association (Lifetime Member)
- Texas Association of Sports Officials
- Ducks Unlimited
- International Hunters Education Association (Lifetime Member)
- National Rifle Association (Lifetime Member)
- Texas Parks and Wildlife Area Chief – Hunter Education, Bow Hunting, Boaters, Anglers – Instructor Courses
- Texas Department of Transportation – Instructor for License to Carry courses 2006-Present
- National Athletic Training Association
- Southwest Athletic Training Association
- Certified Pool and Spa Operator (2003 – 2025)
- State of Texas Licensed Athletic Trainer (2004 – Present)
- American Red Cross Instructor Trainer – Lifeguarding, FA/CPR/AED
- American Red Cross Instructor – Lifeguarding, FA/CPR/AED, Sport Safety Training, Work Place Training, Emergency Response, Waterfront, Head Guard, Water Safety Instructor
- NCAA Softball, NCAA Football Official (1999 – Present)
- Amateur Softball Association, State Clinician (1996 – Present)

REFERENCES

Dr. Lanny Hall
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Hardin-Simmons University
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(325) 260-5702
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Dr. Dave Rozeboom
Vice President for Student Life
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