

**Julie Hargraves, Ed.D.**  
Angelo State University  
College of Education  
Department of Curriculum and Instruction  
jhargraves@angelo.edu

---

## **EDUCATION**

### **Ed.D. in Educational Leadership**

*Dissertation: Exploring Online Education Adjunct's Extrinsic and Intrinsic Motivating Factors and Perceived Organizational Support*

Advisor: Dr. Jessica Simpson

University of the Cumberlands, Williamsburg, KY

Specialization in School Level Administration

Kappa Delta Pi

December 2020

### **Principal Certification**

Angelo State University, San Angelo, TX

May 2011

### **Master of Education in Guidance and Counseling**

Angelo State University, San Angelo, TX

May 2006

### **Graduate Level Instructional Technology**

Angelo State University, San Angelo, TX

May 2006 Completed 15 hours in Graduate Level Instructional Technology

### **Bachelor of Science in Early Childhood**

Angelo State University, San Angelo, TX

May 1996

*cum laude*, Kappa Delta Pi, Dean's List, NCEA

## **PROFESSIONAL CERTIFICATIONS**

Texas Educator Certification School Counselor EC-12

Texas Educator Certification Principal EC-12

Texas Educator Certification Elementary Self-Contained 1-8

Texas Educator Certification Early Childhood PK-KG

Texas Educator Certification Elementary Physical Education 1-8

Texas Teacher Evaluation and Support System T-TESS Training for Field Supervisor Coaching

Advanced Candidates Certification

## **PROFESSIONAL EXPERIENCE**

### **Online Adjunct Lead Instructor**

March 2021-present

Curriculum and Instruction, Angelo State University, San Angelo, TX

- Utilize Blackboard Learning Management System for all course requirements.
- Coordinate course delivery to engage students and enrich student learning.
- Provide support and engage students in a meaningful and rigorous manner.
- Monitor Class Café to provide support and guidance to students as they collaborate and work through each module.
- Communicate with candidates through email, announcements, feedback, scoring, and virtual visits.
- Integrate technology tools, such as FlipGrid, Prezi, Padlet, Canva, and other various websites into courses to promote diverse learning.
- Assist candidates with technical issues that arise throughout the course.
- Provide constructive feedback during the evaluation of candidate work.
- Stimulate critical thinking skills through rigorous assignments, discussions, and diverse activities.
- Utilize professional experiences to enhance course content with real-world, practical insights and provide input for continuous course improvement.
- Graduate Courses Taught (online)
- Guidance and Counseling Courses:
  - EDSC 6302 School Counseling Techniques (2021 Spr B)
  - EDG 6324 Career & Occupational Counseling (2021 Summer)
  - EDG 6331 Role of the School Counselor (2021 Summer)
  - EDSC 6303 Human Growth and Development (2021 Fall A)

### **Private Kindergarten Teacher**

September 2020-May 2021

Teaching six students in a private home.

- Organize and prepare daily lesson plans covering the educational knowledge and objectives for kindergarten.
- Adapt and modify teaching and student work as needed for different learning styles.
- Motivate and encourage students to achieve their personal goals.
- Monitor and evaluate student progress.
- Communicate with students and parents.

### **Certified Substitute Teacher and Tutor**

January 2020-March 2020

San Angelo ISD, San Angelo, TX

- Implemented teacher substitute lesson plans.
- Implemented tutoring objectives with small groups.
- Motivated and encouraged students to achieve their personal goals.
- Monitored and evaluated student progress.
- Communicated with classroom teachers and administration.
- Adhered to school policies and procedures.

## **Online Adjunct Instructor**

January 2015-December 2019

Curriculum and Instruction, Angelo State University, San Angelo, TX

- Utilized the Blackboard Learning Management System for all course requirements.
- Responsible for multiple weekly communications to candidates.
- Scored assignments, provided detailed feedback, and assessed the overall improvement of candidates.
- Worked with the lead professor and instructor(s) within the course to troubleshoot problems, collaborate, and provide insight into the candidates in my section.
- The first point of contact for candidates.
- Encouraged, engaged, supported, and assisted the candidates as needed.
- Assisted lead professor/instructor in course preparation and feedback.
- Mentored candidates through communication and feedback.
- Utilized professional experiences to enhance course content with real-world, practical insights and provided input for continuous course improvement.
- Graduate Courses Taught (online)
- Foundation Courses:
  - EDG 6301 Social and Cultural Influences (2016 Sum; 2018 Spr A&B, Sum, Fall A&B; 2019 Spr A&B)
  - EDG 6302 Tests and Measurements (2017 Fall A&B; 2018 Spr A&B, Sum, Fall A&B; 2019 Spr A&B, Sum, Fall A&B)
  - EDG 6304 Educational Research (2019 Sum, Fall A&B)
- Guidance and Counseling Courses:
  - EDG 6320 Individual Counseling (2015 Spr B, SUM, Fall A; 2016 Spr B)
  - EDG 6321 Group Counseling (2015 Fall B)
  - EDG 6323 Theories of Counseling (2015 Spr A; 2016 Spr A)
  - EDG 6324 Career and Occupational Counseling (2017 Sum)
- School Administration Courses:
  - EDG 6342 Personnel and Fiscal Management (2017 Fall A)
  - EDG 6345 Human Relationships in Educational Administration (2017 Fall B)

## **Grape Creek ISD, San Angelo, Texas**

- Elementary Principal, Grape Creek Elementary, 2016 - 2017
  - Principal for Pre-K through 5th grade, approximately 540 students and 65 staff members
  - Collaborated with Administration, Teachers, Parents, and Other Members of the Learning Community
  - Planned and managed the elementary budget
  - Maintained Legal and Ethical Standards for Faculty and Campus
  - T-TESS Certified
  - Presented Mandated State and Federal Staff Development Topics to Faculty and Staff
  - Reviewed STAAR data to determine areas for curriculum improvement
  - Reviewed individual student data to create a personalized learning environment
  - Worked with diverse populations

- Followed and maintained the Legal and Ethical Standards for Faculty and Students
- Ensured compliance with the campus, district, and state laws and regulations
- Collaborated with various departments across campus to ensure alignment within the district and discuss plans for curriculum development
- Created an inclusive learning environment for all students
- Promoted an environment of social justice
- Created District's Assistant Principal evaluation form
- Monitored and evaluated teacher instruction and administration
- Researched curriculum and educational programs for student growth
- Updated and maintained school guidelines and procedures for the elementary campus
- Campus and District Site-Base
- Maintained Safety, Order, and Effective Discipline Management
- Elementary Teacher, Grape Creek Elementary, 1997-2001
  - Instructor in Kindergarten, 2nd grade, and 3rd grade, teaching the educational knowledge and objectives per grade level and subjects
  - Adapted and modified teaching and student work as needed for different learning styles
  - Motivated, evaluated, monitored, and encouraged students in their progress and to achieve their personal goals

**Schleicher County ISD, Eldorado, Texas**

- Eldorado High School Counselor, 2015-2016
  - District Coordinator for the State-regulated testing and local testing, plan and organize tests for multiple grade levels
  - Instructed staff on state testing procedures, security, policies, and administration
  - Researched programs for high school students concerning college, credit, and social issues
  - Followed and maintained the Legal and Ethical Standards for Faculty and Students
  - Collaborated with various departments across campus to ensure alignment within the district and discuss plans for curriculum development
  - Created an inclusive learning environment for all students
  - Assisted students in developing and planning educational and career goals
  - Promoted an environment of social justice
  - Reviewed STAAR data to determine areas for curriculum improvement
  - Reviewed individual student data to create a personalized learning environment
  - Worked with diverse populations
  - Followed and maintained the Legal and Ethical Standards for Faculty and Students
  - Ensured compliance with the campus, district, and state laws and regulations
  - Campus registrar
  - CTE Coordinator
  - At-Risk Coordinator

- Homeless Liaison
- Dual Credit Coordinator
- Credit Recovery Coordinator
- Built and Implemented Campus Master Schedule
- TxEIS
- Created and instructed suicide prevention training for staff and faculty
- Individual and group counseling
- ACT/SAT Testing Coordinator
- Scholarship Manager

### **Christoval ISD, Christoval, Texas**

- Fourth Grade ELA/History Teacher, Christoval Elementary, 2012-2015
  - Instructor in English Language Arts and Social Studies teaching the educational knowledge and objectives per subject
  - Established well-organized classroom routines, set appropriate academic expectations, and provided positive experiences to build self-esteem
  - Facilitated, maintained, updated, assisted co-workers, and evaluated students in the use of iPads in the classroom
  - Adapted and modified teaching and student work as needed for different learning styles
  - Motivated, evaluated, monitored, and encouraged students in their progress and to achieve their personal goals
  - Administered state-regulated tests per state requirements and guidelines
- Personal and Family Development, College Preparation, Career, Skills for Living Teacher, Christoval High School, 2009-2012
  - Classes: Personal and Family Development, College Preparation, Career, and Skills for Living
  - Student Council Advisor
  - Worked with the high school counselor in testing, counseling, and college preparation
  - Member of the Campus and District-Wide Site-Base Committees, developed class and student schedules and developed and revised school policies and procedures
- Counselor/Campus Testing Coordinator, Christoval Elementary, 2005-2009
  - Campus Coordinator for the State-regulated testing and local testing, plan and organize tests for multiple grade levels
  - Instructed staff on state testing procedures, security, policies, and administration
  - Monitored and evaluated teacher instruction and administration
  - Researched curriculum and educational programs
  - Collaborated with various departments across campus to ensure alignment within the district and discuss plans for curriculum development
  - Created an inclusive learning environment for all students
  - Promoted an environment of social justice
  - Reviewed STAAR data to determine areas for curriculum improvement
  - Reviewed individual student data to create a personalized learning environment
  - Work with diverse populations

- Followed and maintained the Legal and Ethical Standards for Faculty and Students
- Ensured compliance with the campus, district, and state laws and regulations
- Developed school guidelines and procedures for special programs: GT, RTI, At Risk
- Developed educational objectives for students with special needs
- Counseled students individually, in small group, and in the classroom
- Planned and managed counseling budget
- Liaison for the then newly developed Texas Early Math Inventory (TEMI) between faculty, the University of Texas, and the Texas Department of Education
- Conducted research as part of the TEMI, compiled and provided the research results to the University of Texas and the Texas Department of Education
- Physical Education Teacher, Christoval Elementary, 2001-2005
  - Instructor in Physical Education teaching the educational knowledge and objectives per subject
  - Adapted and modified teaching and student work as needed for different learning styles
  - Motivated, evaluated, monitored, and encouraged students in their progress and to achieve their personal goals
  - Coordinated Field Day

## **SCHOLARLY ACTIVITIES**

- **Presentations**
  - Anderson, D., Cisneroz, A., Engle, J., Hargraves, J., & Tasker, T. (2019, August). *Preparing instructors to teach: An online training module*. Presentation: BbX Conference. Angelo State University, San Angelo, TX.
  - Engle, J., & Hargraves, J. (2019, July). *Personalizing learning: Engaging students in online environments*. Presentation: BBWorld 19 Conference. Austin, TX.
  - Hargraves, J.C. (2017, January). *Empathy*. Grape Creek Elementary, San Angelo, TX.
  - Hargraves, J.C. (2017, January). *What can you control?* Grape Creek Elementary, San Angelo, TX.
  - Hargraves, J.C. (2015, September). *Suicide Prevention Plan*. Eldorado High School, Eldorado, TX.

## **RESEARCH INTERESTS**

- Online Education, Professional Development for Online Instruction
- Exploring Online Education Adjunct's Extrinsic and Intrinsic Motivating Factors and Perceived Organizational Support

## **PROFESSIONAL DEVELOPMENT & TRAINING**

- 2005 Elementary Life Skills
- Legal Issues/School
- 2005 SOS Signs of Suicide
- 2005 Crisis Response

- 2005 FBAs and BIPs
- 2006 Instructional Technology Practicum
- 2006 Completed 15 hours in Graduate Level Instructional Technology courses (Computers in Instructional Settings, Instructional Design & Video Technology, Design Instructional Resources, Technology Media in Instructional Settings, and Computer Network Instructional Environment)
- 2006 Legal for Administration
- 2006 Campus Change Agents
- 2006 Counselors Network
- 2006 Behavior Management
- 2006 TAKS Training Updates
- 2007-2016 ACT administrator
- 2007 TCA Professional School Counselor Conference, Corpus Christi, Texas
- 2007 RTI
- 2007 Assessment Training
- 2007 Counselors Network
- 2007 Section 504 Update
- 2007 Aggression Replacement
- 2007 Bully & Harassment
- 2007 Podcasting 101
- 2007 Hear our cry
- 2007 TAKS Training Updates
- 2008 1A/2A Counselors
- 2008 TAKS Training Updates
- 2008 Shoes of a Dyslexic
- 2009 TEA Career and Technical Education Teacher Conference, Dallas, Texas
- 2009 Internet Safety
- 2009 Financial FIT CTE
- 2009 ServSafe
- 2009 Intro XL 2007
- 2009 1A/2A Counselors
- 2009 TAKS Training Updates
- 2010 WBL Training for CTE
- 2010 CTE TEKS - Hospitality & Tourism
- 2010 CTE TEKS - Education & Training
- 2010 CTE TEKS - Human Services
- 2010 Achieve College
- 2011 Career Cert Training
- 2011 Ready for STAAR
- 2012 Autism Conference
- 2012 STAAR DTC Training
- 2013 Ethics in Counseling
- 2013 TEXES Prep ESL
- 2013 Behavior Conference
- 2013 Using Social Skills

- 2014 TCEA Tots and Technology Conference, Galveston, Texas
- 2014 STAAR DTC Training
- 2014 iDevices Advanced
- 2015 TCA Texas College Counseling and Career Development Conference, Austin, Texas
- 2015 Counselor Networking
- 2015 College Board
- 2015 Homeless Education
- 2015 HB5 Endorsements
- 2015 SB460 Mental Health
- 2015 Troubled Students
- 2015 College Prep Course
- 2015 Accountability 2015
- 2015 Jim Walsh
- 2016 College Board
- 2016 State Assessment
- 2016 TXEIS Scheduling
- 2016 CTE Program Management
- 2016 Emotional Regulation
- 2016 T-TESS Training
- 2016 Legal Training - Chapter 37 Student Discipline
- 2016 New Principal Camp
- 2016 Jim Walsh-Law Dawg
- 2017 SLO for Teachers
- 2017 A-F Ratings
- 2017 School Safety Summit
- 2017 State Assessment
- 2018 Curriculum Vita Training Update
- 2018 Blackboard Training
- 2018 The ABC's of LGBTQ Clients presented by Three Rivers Counseling Association
- 2019 T-Tess Training for Field Supervisor Coaching Advanced Candidates
- 2019 BbX: Blackboard Excellence in Teaching and Learning conference, Angelo State University

### **PROFESSIONAL MEMBERSHIPS**

- Texas Elementary Principals & Supervisors Association 2016-2017
- Texas Counseling Association 2015-2017
- Texas Counseling Association 2005-2009
- Texas State Teacher Association 1997-2015
- Kappa Delta Pi 1995-1998, 2021-present

### **TECHNOLOGY SKILLS**

- Apple: Pages, Keynote, and Numbers
- Microsoft Office, Excel, PowerPoint
- Prezi
- Blackboard



- Blackboard Collaborate
- Ramport
- Remind 101
- Turn It In
- Facebook
- Twitter
- Instagram

### **HONORS & AWARDS**

- Teacher of the Year, Christoval Elementary, 2012-2013
- Concho Educators Teacher of the Week, 2012-2013
- Teacher of the Year, Christoval Elementary, 2014-2015