

# Jennifer Young

San Angelo, TX  
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## SUMMARY

Dedicated, resourceful and goal-oriented professional. Excellent communication skills, easily interacts with colleagues and supervisors, well organized and detail focused.

## EDUCATION

- Masters of Education  
Guidance and Counseling Angelo State University, May 2013
- Bachelor of Business Administration  
Marketing Angelo State University, May 2004

## PROFESSIONAL CERTIFICATIONS

- School Counselor (EC-12), Texas
- Marketing Education (8-12), Texas

## PROFESSIONAL EXPERIENCE

### *Adjunct Instructor*

Angelo State University, San Angelo, TX January 2016 – Present

- Utilize Blackboard Learning Management System for course
- Support and engage graduate-level students throughout course
- Evaluate student work and provide constructive feedback
- Communicate and collaborate with instructional team
- Utilize professional experience to enhance course content with real-world, practical insights

### *Courses Instructed*

EDG 6320 Individual Counseling  
EDG 6321 Group Counseling  
EDG 6323 Theories of Counseling  
EDG 6324 Career and Occupational Counseling  
EDG 6331 Role of the School Counselor

### *School Counselor*

August 2013 – Present

Central High School, San Angelo, TX

- Engage in the personal, social, academic and post-secondary work with students through Guidance Curriculum, Individual Planning, Responsive Services, and System Support.
- Responsible for planning, organizing, delivering, managing and evaluating the comprehensive school counseling program.

- Provide individual counseling and planning to guide students as they plan, monitor, and manage their own educational, career, personal, and social development with appropriate interventions that assist in personalized goal-setting.
- Use accepted theories in addressing personal, social, career, cognitive and educational development.
- Provide individual and group guidance to assist students in developing and applying skills for maximum educational, career, and interpersonal relations.
- Identify, analyze, and address through intervention academic, behavioral, social and emotional barriers that may interfere with growth.
- Collaborate to refer students as needed for special programs or outside agencies for additional support.
- Consult with school staff, parents and community members to promote understanding of human relations and student development, human behavior and environment.
- Utilize the Diagnostic and Statistical Manual of Mental Disorders classification system for obtaining descriptions, symptoms and criteria for mental disorders.
- Assist students with career and vocational awareness, exploration and planning.
- Compile, maintain, and file all reports, records, and other documents required; maintain confidentiality of student assessment information
- 504 coordinator for my students
- Pregnancy Services Counselor
- Participate in the planning and evaluation of the campus standardized testing program
- Facilitates scheduling, parent meetings, grade level orientations and presentations
- Interpret standardized test results and other formal and informal assessment data to guides students in individual goal setting and planning in collaboration with school personnel, students, and parents
- Assist with preparation and administers PSAT, AP and STAAR testing
- Effectively communicate with colleagues, students, and parents
- Advocate for a school environment in which diversity is acknowledged and respected resulting in positive interactions
- Develop and maintain effective individual relationships with students and parents
- Comply with policies established by federal and state law, State Board of Education rule, and the local board policy in the area of guidance and counseling
- Adhere to follow and promote legal, ethical, and professional standards.

*At-Risk Coordinator*

January 2013 – August 2013

Central High School, San Angelo, TX

- Maintain average daily attendance by monitoring daily absence reports, and communicate with students, parents, and the district truancy officer
- Assist principals and counselors in identifying at-risk students and begin intervention plans
- Link students and families to community service agencies
- Assist in providing school supplies and personal items as needed to students
- Conduct home visits as needed to address attendance issues
- Represent the school in court in truancy cases

- Assist the administrative and counseling staff with discipline management and counseling, as needed
- Attend and supervise extra-curricular events and activities after school hours, as needed

*Marketing Education Teacher*

July 2007 – January 2013

Central High School, San Angelo, TX

- Provide educational leadership to students through teaching Marketing Education Career Preparation, Sports & Entertainment Marketing, and Fashion Marketing
- Prepare lesson plans and curriculum materials for age groups ranging from sophomores to seniors
- Assess student abilities and evaluate performance
- Foster a cooperative environment where various student-centered learning strategies are incorporated
- Manage classroom behavior with clearly defined expectations
- Establish and maintain positive relationships with students, parents, and colleagues
- DECA Advisor –prepare students for district, state, and national contest
- Served as the DECA District Director for District 9

**ORGANIZATIONS**

- Texas DECA Board of Directors, District 9 Director and Board Secretary, 2010 - 2013
- Three Rivers Counseling Association, Board Member
  - Treasurer-Elect, May 2014 – Aug. 2015
  - Treasurer, Sept. 2015 – June 2017
- Young Life of San Angelo, committee member, 2011 - 2014