

# Mr. Kenneth L. Buchanan

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## I. Educational Background

<u>Degree</u>	<u>Institution</u>	<u>Date</u>	<u>Major Field of Study</u>
Master of Professional Accountancy	Angelo State University	2007	Accounting
Bachelor of Business Administration	Angelo State University	2007	Accounting

## Professional Certifications

Certified Public Accountant (CPA) – Texas State Board of Professional Accountancy, 2013

## II. Full-time Experience

### **Armstrong, Backus, & Co., LLP**, Tax Services Manager, 2012 – Present

Manage client relationships, prepare complex business tax returns, review client accounting records, adjust client accounting records, supervise tax return preparers, review tax returns, research and document tax compliance issues, complete complex analysis, and review staff and senior level prepared tax work.

### **Angelo State University**, Lecturer in BCIS, 2008 – 2010

Taught BCIS, upper level undergraduate and graduate accounting information systems courses. Served on Student Participants Committee.

### **Angelo State University**, Carr Foundation Financial Analyst, 2007 – 2008

Tracked oil and gas royalty payments and deductions withheld from royalty payments. Performed oil and gas production research for new wells and wells no longer paying. Prepared specialized reports on Carr Foundation investments.

### **United States Marine Corps**, Human Resources Manager, 1998 – 2004

Researched and resolved human resource problems for 150 – 225 employees. Motivated 150-225 employees to increase company efficiency and productivity. Mentored and developed 25 mid-level supervisors. Supervised an office of 5 administrative and logistics employees. Counseled employees on financial, disciplinary and interpersonal matters. Taught 8 hours of an 80-hour leadership course for low-level supervisors. Implemented, interpreted, educated, and enforced company regulations and policies.

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**United States Marine Corps, Aerial Imagery Supervisor/Analyst, 1990 – 1998**

Supervised a team of 4 aerial imagery analysts. Interpreted imagery and reported analysis to national level intelligence agencies to update intelligence databases. Analyzed imagery to identify equipment and facilities and provide targeting information.

**United States Marine Corps, Drill Instructor, 1987 –1990**

Trained over 1,000 new employees. Lectured on Marine Corps history, customs and courtesies, and service life. Instructed employees in basic combat tasks and first aid procedures.

**United States Marine Corps, Supply Administration Clerk, 1984 – 1987**

Processed supply requests and maintained computer files for the west coast units in the Marine Corps.

**United States Marine Corps, Supply Warehouseman, 1983 – 1984**

Identified proper storage location and stocked incoming inventory. Pulled inventory parts and prepared them for shipment to west coast Marine Corps units.

**McDonalds, Billings, Montana, Cook and cashier, 1979 – 1983**

**Part-time Experience**

**Angelo State University, Adjunct, Fall 2017**

ACCT 2301 – Principles of Accounting I – Financial Accounting

**Texas Tech University, Graduate Assistant, 2010**

Assisted full-time faculty in grading homework and assignments. Assisted as an exam proctor for Principles of Accounting program courses.

**Angelo State University, Graduate Assistant, 2006 – 2007**

Taught remedial instruction to students in principles and intermediate accounting courses. Assisted full-time faculty in grading homework, quizzes, and exams and tracked grades for various professors. Tracked oil and gas royalty payments and deductions withheld from royalty payments. Performed oil and gas production research for new wells and wells no longer paying.

**Pensacola Christian College, Kitchen supply, 1981 – 1982**

Stocked food items in warehouse upon receipt and pulled food items from warehouse and transported to kitchen for weekly menus.

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## III. Teaching Interests

Principles of Accounting  
Accounting Information Systems  
Cost Accounting

## VI. Publications

### A. Cases and teaching materials

- PowerPoint slides for the 11<sup>th</sup> edition of “Intermediate Accounting” by Nikolai, Bazley and Jones” copyright 2010, Cengage Publishing, with Dr. Norman Sunderman.

## VII. Professional Activities

### A. Professional Service

- Finance Committee, College Hills Baptist Church, San Angelo, TX, 2004- Present
- Treasurer, Texas Southwest Council of the Boy Scouts of America, San Angelo, TX 2013 – 2015

### B. Membership and Professional Associations

- American Institute of Certified Public Accountants
- Texas Society of Certified Public Accountants
- Alpha Chi Honor Society

### C. University Service

- Student Participants Committee 2008 – 2010
- Preview ASU March 2009
- ASU Soar August 2009

### D. Consulting

- Designed and created an Invoice Database for Roddie Trucking in San Angelo, TX, 2009

## VIII. Community Service

- Game 24 Proctor 2006, 2008, 2012 – 2016  
TSCPA San Angelo Chapter, San Angelo, TX
- AWANA Leader for 3<sup>rd</sup> – 6<sup>th</sup> Graders, 2004 – 2010  
College Hills Baptist Church, San Angelo, TX
- Teaching Sunday School Bible Study 2012 – Present  
College Hills Baptist Church, San Angelo, TX