

## Education

**PhD, English**, University of New Mexico, Albuquerque, NM, 2015  
**MA, English**, Angelo State University, San Angelo, TX, 2005  
**BA, English**, Angelo State University, San Angelo, TX, 2000

## Teaching and Mentorship Experience

**Angelo State University, San Angelo, TX, 2015-Present**  
**Assistant Professor and Coordinator of First Year Composition**

### COURSES TAUGHT

**English 1301: English Composition**, Fall 2015, 2016, and 2017  
**English 1302: Writing Across Curriculum**, Spring 2016, Spring 2019  
**English 2311: Introduction to Technical and Business Writing**, Spring/Fall 2020  
**English 3330: Advanced Composition**, Fall 2016, 2017; Spring/Fall 2018; Spring/Fall 2019; Fall 2020  
**English 3351: Technical Writing**, Spring 2017, Fall 2019, Spring 2020  
**English 3352: Business Communications**, Spring 2016  
**English 6363: Composition Theory and Pedagogy**, Spring 2017, 2018; Summer 2019  
**English 6376: Practicum in College Composition Pedagogy**, Fall 2015, 2017, 2018, 2019

### INDEPENDENT STUDIES DIRECTED

**Christian Taylor**, "Groping For A Way To Pennsylvania Avenue: A Rhetorical Analysis of Trump's Appeal in the 2016 Election," Fall 2019  
**Victoria Nakamura**, "'Fake' Memes: A New Meme Genre," Spring 2017  
**English 3330 Students**, "Boundaries," a symposium celebrating student work in the Humanities—six of my students presented projects, ASU, Fall 2019

### TEACHING ASSISTANTS MENTORED

2015-2020: Jennifer Frias, Blanca Ruiz, Alyse O'Hara, Judith Gonzalez, Shelby Seymore, Douglas Powell, Desiree Thorpe, Joseph Garland, Courtney Reopelle, Lacy Morrow, Erin McKillip, and Lydia Nixon

- Design and lead new TA orientation
- Composed and annually update a 30-page New TA Handbook
- Observe TAs' classes
- Facilitate TAs' curricular development

### GRADUATE STUDENTS MENTORED

- First Year Composition (FYC) GA, Jennifer Frias, Fall 2015
- FYC GA, Judith Gonzalez, Fall 2016
- FYC GA, Desiree Thorpe, Fall 2017
- Lydia Nixon as volunteer editor of FYC Teaching Resource Site, Fall 2018
- Shelby Seymore as FYC Teaching Resource Site GA, Spring 2018
- "Host Teacher" for Soyun Choi, MA in TESOL student, Spring 2019

### TEACHING WORKSHOPS

*Personally Led*

- Curricular workshops for FYC instructors, ASU, May 16, 2017; August 16, 2017
- Symposium for Dual Credit instructors, ASU, June 10 and 17, 2019
- Presented "Teaching Reading Strategies" and "Helping Students Incorporate Sources" at FYC faculty development workshop, ASU, March 5, 2019

*Coordinated*

- Dr. Lindsey Ives, "Working with Second-Language Writers," ASU, *January 28-29, 2016*
- MA in TESOL students, "Writers' Workshop: L2 Students," ASU, *November 6, 2018*
- Ron Scott, Anna Arreola, Dessie Davis, "English 1302 Syllabi," ASU, *November 5, 2019*

### **CURRICULAR RESOURCES**

- Annually update the First Year Composition Instructor and TA Handbook, *2015-Present*
- Design and content manage the FYC Teaching Resource Site, *2018-Present*
- Editorial Board Chair, *Final Drafts: A First-Year Student Writing Anthology, 2019-Present*
- Chaired, English 1301/1302 Methods and Requirements Statements Committee, *2016-2017*
- Chair, FYC Class Size Research, *2016-Present*
- Designed English 2311: Introduction to Professional Writing, *2019*

**University of New Mexico, Albuquerque, NM, 2008-2014**

**Teaching Assistant**

### **COURSES TAUGHT**

**English 537: Teaching Composition, Fall 2009, 2010**

I planned and co-taught this course with the Co-Director of Core Writing.

**Learning Community 651: Managing and Communicating Within Organizations, Spring 2014**

**English 219: Technical and Professional Writing, Summer 2010-2014**

**English 240: Traditional English Grammar, Spring 2012**

**Freshman Learning Community 631: American Law and Our Society, 2011, 2012, and 2013.**

**English 102: Analysis and Argument, Spring and Fall 2009, Spring 2010, Spring 2013**

**English 101: Introduction to Expository Writing, Fall 2008**

**Harmony Science Academy, Austin, TX, 2006-2007**

**English Language Arts Teacher**

### **COURSES TAUGHT**

**11<sup>th</sup> grade Advanced Placement**

**6<sup>th</sup> grade English Language Arts**

**Journalism**

### **SERVICE**

- Edited the school newsletter
- Supervised the Yearbook Club
- Managed yearbook preparation and publication
- Coached students for Oral Reading in University Interscholastic League competitions
- Served as Prom Committee Faculty Sponsor

**Angelo State University, San Angelo, TX, 2007-2008**

**Instructor**

### **COURSES TAUGHT**

**English 130C: Developmental Writing**

**English 1302: Argument and Analysis**

Angelo State University, San Angelo, TX, 2004-2005

Teaching Assistant

**COURSES TAUGHT**

English 1302: Argument and Analysis (four sections)

## Administrative Experience

Angelo State University, San Angelo, TX, Fall 2015-Present

**Coordinator of First Year Composition**

- Compose AY Reports for FYC Program
- Train and mentor TAs and new instructors
- Chair search committees to hire new composition instructors
- Lead meetings and report minutes for FYC faculty meetings
- Lead and organize efforts to enhance programmatic writing pedagogy
- Serve as FYC Assessment Liaison
- Serve as FYC Dual Credit Liaison

University of New Mexico, Albuquerque, NM, 2009-2014

**Writing Fellow, Anderson School of Management, 2011-2014**

I served as the Anderson School of Management's Writing Fellow. This GAship was a .50 FTE appointment, and my job duties included the following:

- consult both Anderson graduate students and undergraduates on their writing projects,
- consult Anderson faculty on their course-specific writing prompts and rubrics,
- conduct writing workshops required for all in-coming Anderson School of Management MBA students,
- complete Anderson's annual undergraduate and graduate level writing assessments,
- consult Anderson's Undergraduate Curriculum Committee regarding its writing initiatives, and
- conduct faculty workshops on creating and enhancing group writing prompts.

**Assistant Director of Core Writing, UNM English Department, 2009-2011**

I served as Assistant Director of Core Writing under Associate Professor Wanda Martin from 2009-10 and Professor Scott Sanders from 2010-11. My duties included the following:

- updating the Core Writing instructor handbook;
- planning TA orientation materials;
- planning and leading select TA orientation sessions;
- collecting and posting teaching materials for CW courses (101, 102, 219, 220) to e-reserves and the Core Writing Wiki;
- planning and teaching English 537, the required pedagogy course for new TAs;
- serving as English 102 coordinator (contact for 102 questions and problems);
- conducting classroom observations and providing feedback for new TAs;
- mentoring TAs and instructors in terms of plagiarism cases, classroom management, grade disputes, writing pedagogy, time management, teaching strategies;
- planning and conducting English 102 assessment meetings and reporting assessment results;
- organizing, promoting, and judging teaching awards;
- selecting textbooks for FYC courses; and revising UNM's FYC textbook insert.

## Publications

- Huffman, Mellisa. "Taking Care of Business Writing as Anderson School of Management's Writing Graduate Assistant." *Writing Communities* 3 (2013).
- Paine, Charles, Richard Johnson-Sheehan, and Mellisa Huffman. *Instructor's Manual for Writing Today, Brief 2<sup>nd</sup> Edition*. Pearson, 2013. Print.
- Carter, Genesa, Mellisa Huffman, and Calinda Shely. "Remixing Pedagogies at 4Cs 2010." *Emerging Pedagogies at CCCC 2010: Compositions from the Emerging Pedagogies Research and Travel Grant Recipients*. Web. Pearson, 2010.  
<<https://remixing4cs.wordpress.com/collaboration/>>.
- Huffman, Mellisa. Book Review of Eliseo Torres' *Curandero: A Life in Mexican Folk Healing*. *Concho River Review* (19.1):116-118.
- Columns for the *San Angelo Standard-Times*, San Angelo, TX, 2005-2006. As part of my Editorial Board membership, I wrote columns covering various local and national issues.

## Research Grants

### External

**\$9,999** National Council of Teachers of English Emergent Researcher Award, Mellisa Huffman and Cheri Lemieux Spiegel, "Reconsidering a Vexed Question: Localizing the Writing Class Size Argument," 2020-2022, **funded**

\$750 Pearson Conference on College Composition and Communication Travel Grant, Spring 2010, funded.

### Internal

\$2500 Instructional Innovation and Research Development Mini Grants, Fall 2017, not funded

## Book Contract

Clinnin, Kaitlin, Mellisa Huffman, and Ben Keating. *Peer Feedback: A Guide for Students*. **Book contract signed with the Writing Across Curriculum Clearinghouse on March 19, 2020.**

## Works in Progress

Huffman, Mellisa and Cheri Lemieux Spiegel. "Returning to a Vexed Question: Revisiting the Class Size Conversation for New Insight on Programmatic Innovation." IRB Approval #HUF-06118

## Conference Presentations

"Green Lights, Detours, and Roadblocks: Learning from Class Size Argument Travel Narratives." 2020 Council of Writing Program Administrators Conference, Reno, Nevada. **Proposal was accepted but conference cancelled due to COVID-19.**

"Matters of Interpretation: The Hermeneutics of Peer Feedback Performances." 2019 Conference on College Composition and Communication, Pittsburgh, PA.

“Returning to a Vexed Question: Revisiting the Class Size Conversation for New Insight on Programmatic Innovation.” Co-presented with Cheri Lemieux Spiegel. 2018 Council of Writing Program Administrators Conference, Sacramento, CA.

“Mining the Archives, Forging Alliances, and Gathering Data: Strategies for Localizing the Class Size Argument.” 2017 Council of Writing Program Administrators Conference, Knoxville, TN.

“Collaborating Across Rank, Programs, and Institutions: Designing Faculty Development Workshops for Working with L2 Writers.” 2016 Council of Writing Program Administrators Conference. Raleigh, NC.

“Opening Disciplinary Borders: Successfully Incorporating Legal and Rhetorical Paradigms Within Paired Freshman Courses.” 16<sup>th</sup> Biennial Rhetoric Society of America Conference, San Antonio, TX. May 2014.

“Getting on the Same Page: Using an Ethnolinguistically-Informed Heuristic Within Collaborative Writing Situations.” 2013 Conference on College Composition and Communication. Las Vegas, NV.  
“Providing Students Communicative Strategies for Interacting Within Culturally Diverse Writing Groups.” 2012 Writing Program Administrators Conference. Albuquerque, NM.

“Getting on the Same Page: Attending to Cross-Cultural Rhetorical Strategies Within Collaborative Writing Situations.” 2012 National Consortium of Writing Across Communities Santa Fe Summer Summit. Santa Fe, NM.

“Capitalizing on Ambivalence: Enslavement Tropes in Nineteenth Century America Reform Discourses.” 15<sup>th</sup> Biennial Rhetoric Society of America Conference, Philadelphia, PA. May 2012.

“Using WebCT to Teach ‘Real World’ Writing Sequences.” 2010 Conference on College Composition and Communication, Louisville, KY.

“Making Students’ Reflections Work for Portfolio Assessment.” 2010 New Mexico Higher Education Assessment and Retention Conference, Albuquerque, NM. Co-presented with Dr. Charles Paine and Paul Formisano.

“Cultural Death and Renewal in Gloria Anzaldúa’s ‘La Curandera.’” 2005 Southwest/Texas Popular Culture/American Culture Association Conference, Albuquerque, NM.

## **Service**

### **Angelo State University Summer 2020**

#### *Departmental*

- Coordinated and led Departmental training sessions on August 12 and 13, 2020:
  - Equipment Training
  - Cohorting and Engaging Students
  - Making the Most of the In-Person Class
  - Going Paperless
- Fielded FYC curricular and Departmental protocol questions from new FYC instructors

- Conducted, with Dr. Ashworth-King, virtual Symposium for Dual Credit Instructors on July 23, 2020

## **Fall 2019-Spring 2020**

### *Departmental*

- Editorial Board Chair, *Final Drafts: A First-Year Student Writing Anthology*
- Mentored three new TAs: Lacy Morrow, Erin McKillip, and Lydia Nixon
- Managed content for FYC Teaching Resource Site
- Observed new TAs' classes (six observations)
- Senior portfolio evaluator
- Member, English graduate program applications review committee
- Chair, Publicity Subcommittee for Writers Conference
- Undergraduate Student Advisor, English Majors with Secondary Teaching concentration
- Coordinated faculty development workshop "English 1302 Curricular Ideas" on November 5, 2019
- Coordinated and led Departmental online instructional training sessions on March 17, 2020

### *University*

- Presenter, Destination ASU, October 2, 2019
- Assessment Liaison for FYC
- Member, Instructional Technology

## **Summer 2019**

### *Departmental*

- Conducted, with Dr. Allison Dushane, Symposium for Dual Credit Instructors on June 10 and 17, 2019
- Wrote 2018-19 AY Report for FYC Program
- Revised FYC Teaching Resource Site
- Planned and conducted pre-Fall 2019 semester new TA orientation, August 16; 19-22, 2019
- Revised and updated New Instructor Handbook
- Member, English graduate program applications review committee

## **Fall 2018-Spring 2019**

### *Departmental*

- Planned and led monthly FYC faculty meetings
- Coordinated faculty development workshop held on November 6, 2018 entitled "Writers' Workshop: L2 Students" and presented by MA in TESOL students
- Led sessions on "Teaching Reading Strategies" and "Helping Students Incorporate Sources" during Spring 2019 FYC faculty development workshop
- Faculty Presenter, "Destination ASU" (three sessions)
- Editorial Board Chair, *Final Drafts: A First-Year Student Writing Anthology*
- Fielded FYC curricular and Departmental protocol questions from new FYC instructors
- Mentored three new TAs: Joseph Garland, Courtney Reopelle, and Desiree Thorpe
- Served as "Host Teacher" for Soyun Choi, MA in TESOL student
- Managed content for FYC Teaching Resource Site and mentored volunteer editor, Lydia Nixon

- Observed new TAs' and instructors' classes (five observations)
- Senior portfolio evaluator
- Member, English graduate program applications review committee
- Chair, Publicity Subcommittee for Writers Conference
- Undergraduate Student Advisor, English Majors with Secondary Teaching concentration

#### *University*

- Presented at Destination ASU on October 3, 2018: three, 30-minute student recruitment
- Co-Director (with Dr. Julie Gates), UIL Ready Writing Contest held on April 13, 2019
- Assessment Liaison for FYC
- Member, Open Educational Resource Planning Committee
- Member, General Studies Major

#### *Professional*

- Committee Member, Kenneth Bruffee Award (award for best article published in the *Writing Program Administrators Journal*)

### **Summer 2018**

#### *Departmental*

- Wrote 2017-18 AY Report for FYC Program
- Revised FYC Teaching Resource Site
- Planned and conducted pre-Fall 2018 semester new TA orientation, August 15-17; 20-22, 2018
- Oriented and mentored four new instructors in preparation for the Fall 2018-2019 AY
- Revised and updated New Instructor Handbook
- Facilitated efforts in pairing FYC faculty with MA in TESOL graduate students for the "Host Teacher" component of the TESOL Teaching Practicum course.
- Member, English graduate program applications review committee
- Search Committee Chair for hiring Dessie Davis, Judith Gonzalez, Alyse O'Hara, and Douglas Powell

### **Fall 2017-Spring 2018**

#### *Departmental*

- Planned and led monthly FYC faculty meetings
- Editorial Board Co-Chair, *Final Drafts: A First-Year Student Writing Anthology*
- Fielded FYC curricular and Departmental protocol questions from four new FYC instructors
- Committee Chair for creating Non-Tenure Track Faculty evaluation criteria
- Committee Chair to revise the English 1302 Methods and Requirements Statement
- Committee Chair, Committee for Improving Student Success and Instructional Worklife Through Reduced Class Size and Computer-Assisted Classroom Learning in First-Year Writing
- Mentored four new TAs: Douglas Powell, Shelby Seymore, Alyse OHara, and Judith Gonzalez
- Mentored FYC Teaching Resource Site GA, Shelby Seymore
- Mentored FYC GA, Desiree Thorpe

- Observed new TAs' classes (1 class period for each TA)
- Senior portfolio evaluator
- Member, English graduate program applications review committee
- Member, Publicity Subcommittee for Writers Conference
- Undergraduate Student Advisor, English Majors with Secondary Teaching concentration

#### *University*

- Assessment Liaison for FYC
- Co-authored (with Allison Dushane) Core Assessment Guide for dual credit partners
- Member, Open Educational Resource Planning Committee
- Member, University Curriculum Committee
- Co-Director (with Dr. Julie Gates), UIL Ready Writing Contest held on April 14, 2018

#### **Summer 2017**

##### *Departmental*

- Conducted curricular workshops for FYC instructors on May 16, 2017 and on August 16, 2017
- Planned and conducted pre-Fall 2017 semester new TA orientation, August 21-24, 2017
- Oriented and mentored four new instructors in preparation for the Fall 2017-2018 academic year
- Revised and updated New Instructor Handbook
- Member, English graduate program applications review committee
- Search Committee Chair for hiring Damien Weaver, Caitlin Lee, and Dawn Haumschilt

#### **Fall 2016-Spring 2017**

##### *Departmental*

- Mentored FYC GA Judith Gonzalez
- Member, Publicity Subcommittee for Writers Conference; assigned 3351 students to design a classroom flyer for this event
- Faculty Sponsor, Technical Communication Club
- Co-presented (with Dr. Kevin Garrison) on "Apply to Graduate School" panel in the Technical Communication Club's April 20, 2017 meeting
- Invited Speaker, English Majors Interest Group, October 6, 2016
- Committee Chair, FYC class size research
- Co-authored a memo to Dean Carolyn Gascoigne arguing for smaller FYC course caps and lighter teaching loads for FYC instructors
- Member, Publishing Ad-hoc Committee
- Committee Chair for revising the English 1301 Methods and Requirements Statement
- Member, English graduate program applications review committee
- Undergraduate Student Advisor, English Majors with Secondary Teaching concentration
- Hospitality Coordinator

#### *University*

- Member, College of Arts and Humanities Public Relations Committee
- Co-Director (with Dr. Julie Gates), UIL Ready Writing Contest held on April 8, 2017



## Summer 2016

- Served on search committee to hire Dr. Katherine Miller
- Member, English graduate program applications review committee

## Fall 2015-Spring 2016

### *Departmental*

- Composed a 30-page TA and FYC Instructor Handbook
- Coordinated and planned Dr. Lindsey Ives' campus visit in which she gave a series of faculty workshops on working with second-language writers (January 28-29, 2016)
- Co-designed curriculum for a FYC course suitable for STEM majors: English 2311: Introduction to Professional Writing
- Member, First Year Composition Library Guide Committee
- Search committee member for hiring British literature scholar Dr. Allison Dushane
- Faculty sponsor, Technical Communication Club
- Mentored TAs Alex Barchet and Blanca Ruiz
- Mentored FYC GA, Jennifer Frias
- Hospitality Coordinator

## Fall 2004-Spring 2005

**Secretary**, Sigma Tau Delta, Angelo State University, San Angelo, TX, 2005

**Coeditor**, *Possibilities*, Angelo State University, San Angelo, TX, 2007-2008  
I selected and co-edited *Possibilities*, an anthology of Developmental English student essays.

**Coeditor**, *The Oasis*, Angelo State University, San Angelo, TX, 2004-2005  
I selected student submissions and coedited the magazine's layout and design.

## University of New Mexico

**Panel Coordinator**, "UNM Undergraduate Literacy Narratives," Writing Across Communities 2013 Writing the World Symposium. April 19, 2013. Albuquerque, New Mexico

**Guest Lecturer**, English 537: Teaching Composition, "Conducting Peer Review in First Year Writing," University of New Mexico. October 8, 2012

**Volunteer**, 2012 Writing Program Administrators Conference, Albuquerque, New Mexico

**Guest Lecturer**, Dr. Marc Davidson's LLSS 502: Introduction to Practitioner Research, March 5, 2012

**Workshop Co-Presenter**, "Bringing Student Texts to the Table," Office of Support for Effective Teaching, University of New Mexico, October 6, 2010

**Core Writing Assessment Reader**, 2009-2013

**UNM English Department Teaching Assistant Orientation Session Presenter**

I planned and conducted hour-long sessions for the 2009, 2010, and 2011 New Teaching Assistant Orientations: "Collaborative Learning in the Writing Classroom," "Collaborative Learning: Peer Review's Central Role," and "Choosing and Using Readings."

**Celebration of Student Writing Executive Board Member**, 2009-2013

**Teacher's Exchange Program Participant**, Albuquerque, NM, Spring 2009

**Writing Across the Communities (WAC) Active Member**, UNM, 2008-2014

## Honors and Awards

### Angelo State University

President's Award for Faculty Excellence in Teaching **semifinalist**, \$500 award, 2020

Gary and Pat Rodgers Distinguished Faculty Award **nominee**, 2019

Distinguished Graduate Student Award **nominee**, Angelo State University, San Angelo, Texas, 2006

### University of New Mexico

University of New Mexico English Department's Outstanding Peer Mentor Award **recipient**, Spring 2013

Outstanding Core Writing Instructor Award **recipient**, 2014

UNM's College of Arts and Sciences Teaching Excellence Award **recipient**, 2013

Susan Dees-Roberts Outstanding Teaching Assistant Award **nominee**, 2012

UNM English Department's Outstanding Rhetoric and Writing Graduate Student Award **recipient**, 2009-10

## Scholarships

Kenneth Davis Award for Folklore Studies **recipient**, Southwest/Texas Popular Culture/America Culture Association Conference, Albuquerque, NM, 2005

Robert G. Carr and Nona K. Carr Academic Scholarship (CARR) **recipient**, Angelo State University, San Angelo, TX, 1997-2000; 2003-2005

## Professional Development

**Workshop Attendee**, Council of Writing Program Administrator's Virtual Workshop on Online Writing Instruction, July 9-10, 2020.

**Workshop Attendee**, English and Modern Languages Leadership Workshop, Angelo State University, San Angelo, TX, June 20, 2018.

**Conference Attendee**, Lilly Conference on Evidence-Based Teaching and Learning, Austin, TX, January 4-6, 2018.

**Workshop Attendee**, Uncovering Program Knowledge Using Institutional Ethnography held at the 2017 Council of Writing Program Administrators Conference, Knoxville, TN, July 20, 2017.

**Institute Participant**, Digital Media and Composition (DMAC) held at the University of Ohio, May 11-22, 2015.