

Deans and Department Chairs/Heads Meeting

February 19, 2015

UC 203/204

Minutes

Present: N. Allen, T. Badgett, J. Barbour, D. Bixler, S. Eoff, J. Forbes, M. Fortin, W. Gabbert, R. Hall, K. Havlak, C. Jones, S. Keith, J. Klingemann, L. Lucksinger, P. Matos, L. Mayrand, J. Miazga, L. Musgrove, J. Osterhout, C. Pier, M. Salisbury, S. Snowden, J. Summerlin, P. Swets, S. Tomlin, J. Wegner, A. Williams, N. Negovetich, W. Wolfe

Minutes

1. Topic: Minutes

The minutes were approved with no changes.

Responsible Party: N. Allen

Old Business

2. Topic: Legislative Update (Don Topliff)

- In support of the university, Rep. D. Darby was present during ASU's testimony to the Senate committee. HEAF funding is likely to be substantially increased.
- Legislative concerns include student debt and post-graduation employment.
- Another concern is transferability. To that end, a bill has been filed to require the use of the Texas Common Course Numbering (TCCN) system at all post-secondary institutions.
- Hazelwood remains an issue. The cost to ASU is approximately 2 million dollars and affects 5.4% of students.

Responsible Party: N/A, Informational

3. Topic: Administrator Evaluations (Don Topliff)

Evaluations of department chairs and college deans will take place annually, beginning this spring. C. Braden will be contacting the various administrators. Deans, with participation from respective faculty, will evaluate department chairs. The review process will be completed by May with deans submitting recommendations to the provost.

Responsible Party: N/A, Informational

4. Topic: Department Meetings (Don Topliff)

Meetings with department chairs and faculty continue.

Responsible Party: N/A, Informational

5. Topic: Dual Credit Update (Don Topliff)

The dual credit initiative continues with approximately 1,000 to 1,500 high school students expected to be enrolled fall 2015. The financial benefit to ASU is significant.

Responsible Party: N/A, Informational

New Business

6. Topic: Texas Common Course Numbering (TCCN) system (Don Topliff)

A bill proposing universal state adoption of the TCCN is before the legislature and likely to be approved. The mandatory adherence to the TCCN should assist with transferability of courses. D. Topliff asked members to discuss with their respective faculty adoption of the TCCN for those courses not currently adhering to the system. Adoption of the TCCN is not a curricular issue; it is a course numbering issue. Additionally, the use of TCCN will be beneficial to the dual credit initiative. Further discussion on the subject will occur at this group's March meeting.

Responsible Party: Department Chairs

7. Topic: OP 06.28 (Don Topliff)

Members continued discussion of the OP 06.28 draft and approved changes recommended by L. Musgrove as well as the recommendation that the annual evaluation form for part-time adjuncts be simplified. Instead of requiring a review by a department's peer review committee, the department chair will submit evaluations for part-time adjuncts. Accompanying forms were not considered because they are not part of the policy.

Responsible Party: Office of the Provost

Round Table

Randy Hall

- The Kennedy Center American College Theater Festival is February 24th through February 28th. Approximately 800 participants are expected.

Linda Lucksinger

- The Department of Teacher Education has extended an offer on one of three advertised positions. The department is making progress on the other two.

Laurence Musgrove

- Lamar University Press has published J. Wegner's first book of short fiction, titled *Love is Not a Dirty Word*.

David Bixler

- Over the next three weeks, over 1,000 local and area fourth graders will be on campus for the spring 2015 "Science Days!"

John Klingemann

- The next event in the Civil War Lecture Series is February 26 at Fort Concho Commissary. The presentation is "The Legal History of the Civil War" with Dr. Mark Weitz.

Mike Salisbury

- The MIR Arena/Pavilion has been renamed in honor of Leon Holland, Professor of Agriculture Emeritus. The ceremony, at the MIR Center, is forthcoming.

Don Topliff

- D. Topliff expressed appreciation for everyone's efforts on behalf of the Signature Courses.

Paul Swets

- The E. James Holland-Roy A. Harrell Jr. Foreign Affairs Speakers Program is March 13. The speaker is former U.S. Ambassador to Kuwait James Larocco.
- The WTMA Distinguished Lectureship in Science Honoring Dr. Roy E. Moon is March 30-31. The speaker is Dr. Jocelyn Bell Burnell.

Meghan Pace

- Almost 240 international students from 30 countries are on campus.

Sharynn Tomlin

- D. Khanna has published his fourth book of poetry.
- The Department of Management and Marketing has hired a new faculty member