

**Academic Deans' Council**  
**February 19, 2015**  
**Provost's Conference Room**  
**Minutes**

**Present:** N. Allen, S. Keith, L. Mayrand, P. Swets, D. Topliff, S. Tomlin, J. Wegner, H. Braden, A. Williams

**Minutes:**

1. Topic: Minutes from February 5, 2015  
Minutes were approved with correction.  
Responsible Party: N. Allen

**Announcements:**

2. Topic: Announcements (Don Topliff)
  - Various events are scheduled on campus. D. Topliff urged members to attend these events as they are able.Responsible Party: N/A; Informational

**Guest:**

3. Topic: Operating Policy 06.01: Academic Deans and Department Chairpersons (Brian May)  
At the time of the third-year review, the appropriate dean, in concert with an extensive review involving the faculty, will make any decision about reappointment or replacement of a department chair. Should a change be necessary, consideration will go forward for a replacement. A pattern of poor evaluations should be noted. Third-year evaluations should be treated seriously as should all annual evaluations.  
Responsible Party: N/A; Informational

**Old Business:**

4. Topic: Operating Policy 06.28: Annual Performance Evaluation for Faculty (Don Topliff)  
D. Topliff distributed a draft of OP 06.28, which will be discussed at this afternoon's dean and department chairs/heads meeting. The draft reflects revisions recommended by that group as well as later revisions recommended by L. Musgrove.  
Responsible Party: N/A; Informational
5. Topic: Senate Testimony (Don Topliff)  
The Senate committee commented positively on ASU's special item request, including the effort to provide stipends for faculty. Additionally, the committee indicated its support of ASU's dual-credit efforts, including the fiscal impact of this initiative.  
Responsible Party: N/A; Informational

6. Topic: Civil Engineering Proposal (Don Topliff)  
The process continues to secure Coordinating Board approval for the Bachelor of Science in Civil Engineering.  
Responsible Party: N/A; Informational
7. Topic: Operating Policy 06.23: Tenure and Promotion Standards and Procedures (Don Topliff)  
Members discussed the potential of forming a small committee with representation from the department chairs, deans, and Faculty Senate to produce a final draft of OP 06.23.  
Responsible Party: D. Topliff

### **New Business**

8. Topic: University Curriculum Committee (Don Topliff)  
Members of the University Curriculum Committee will consider changes electronically for the February 27 meeting.  
Responsible Party: N/A; Informational
9. Topic: Texas Tech System Board of Regents Meeting (Don Topliff)  
The Board of Regents meeting will be Thursday and Friday, March 5-6, at ASU.  
Responsible Party: N/A; Informational
10. Topic: Texas Common Course Numbering System (TCCN) (Don Topliff)  
The likelihood is that the legislature will approve the bill requesting state-wide adoption of the TCCN. ASU, therefore, may consider adopting the TCCN for lower-division classes because not doing so creates issues with transfer and dual credit.  
Responsible Party: N/A, Informational

### **Roundtable**

Sharynn Tomlin

- Dick Armie is the latest guest speaker for MGT 4306: Applied Leadership. The chancellor of the Texas Tech System, Robert Duncan, is the next scheduled speaker.

Susan Keith

- The Graduate Council is in the process of changing guidelines for student awards.

John Miazga

- Superintendents' Day was a success.
- J. Miazga is visiting school districts to discuss issues related to dual credit.

Leslie Mayrand

- The on-site visit by the ACEN accreditation team has been postponed. Rescheduling is in process.