

Academic Deans' Council
April 16, 2015
Provost's Conference Room
Minutes

Present: N. Allen, H. Braden, C. Jones, S. Keith, L. Mayrand, P. Swets,
D. Topliff, J. Wegner, A. Williams

Minutes:

1. Topic: Minutes

Minutes were approved with correction.

Responsible Party: N. Allen

Announcements:

2. Topic: Announcements (Don Topliff)

Administrator evaluations have been sent to appropriate parties. Members discussed how to manage comments accompanying both department chairs' and deans' evaluations. D. Topliff will consider options.

Responsible Party: D. Topliff

Old Business:

3. Topic: New Student Orientation (NSO) (Don Topliff)

Members reviewed the proposed NSO schedule of events as well as that for the Transfer Student Orientation. One of the new components will include a panel discussion for parents with participation by the deans on a rotating basis.

Responsible Party: N/A; Informational

4. Topic: Enrollment Data (Don Topliff)

A review of data about senior students is underway to determine why a large number of these students are not yet registered for the fall semester.

Responsible Party: N/A; Informational

5. Topic: Signature Courses (John Wegner)

Members agreed to the following items related to the Signature Courses:

- For existing transfer students who have an equivalent course--USTD or First Year Experience Course: ASU will allow the course substitution so that those students do not have to take GS 1181.
- For new transfer students enrolling now for the fall semester: If those students have an equivalent course, ASU will allow a substitution. For all others with 30 or fewer hours, ASU will require that they register for GS 1181. Advisors must insist these students register, if they have fewer than 30 hours regardless of whether the student plans on any potential/future hours.
- For non-transfer students identified by the Freshman College: Advisors and departments will reach out to those students and sternly encourage those students to enroll in GS 1181 in the fall.

Additionally, the Freshman College a) will begin running checks after each future NSO to try to lower the number of students who do not register and b) will participate in NSO to let students know about the GS 1181 requirement.

Members will revisit the registration issue in the fall to consider whether or not to place a hold on students who do not register for GS 1181.

Responsible Party: J. Wegner

6. Topic: USTD 1101 (John Wegner)

Members agreed to J. Wegner's recommendation that the fee for USTD 1101 to \$120. Members also discussed how to assist students who are unable to pay the fee.

Responsible Party: J. Wegner

7. Topic: Budget (Don Topliff)

The University anticipates a 3% merit increase for AY 2015-2016. A final decision will be made during the budget process.

Responsible Party: N/A; Informational

8. Topic: Dual Credit Update (Don Topliff)

Credentialing high school faculty continues. Based on current and prospective agreements, the number of dual credit students will exceed the projected number of participants. To address the issue of students with dual credit not being able to identify courses in which to enroll, the formation of an *ad hoc* committee is likely to discuss this growing problem.

Responsible Party: N/A; Informational

9. Topic: TCCN Update (Don Topliff)

The deadline for submitting information for the TCCN has passed. The latest date to submit the missing information is Friday, April 17, so that C. Weeaks may implement the changes prior to the first NSO.

Responsible Party: Deans

10. Topic: Legislative Update (Don Topliff)

The president has updated the Faculty Senate on legislative issues. Work continues to alleviate the financial burden Hazelwood has caused for post-secondary institutions.

Responsible Party: N/A; Informational

New Business

11. Topic: Transfer Hours (Don Topliff)

D. Topliff asked members to consider increasing transfer hours beyond the current 66. This item will be discussed at a subsequent meeting.

Responsible Party: N/A; Informational

Roundtable

No items were offered.

Adjournment