

Academic Deans' Council
May 28, 2015
Provost's Conference Room
Minutes

Present: N. Allen, C. Jones, J. Miazga, P. Swets, S. Tomlin, D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes

Minutes were approved as written.
Responsible Party: N. Allen

Old Business:

2. Topic: Posting Evaluation Data (Don Topliff)

If deans have not already done so, they should send administrator statistical evaluation data to their respective department chairs for dissemination to faculty. Members will address a campus-wide process at future meetings.

Responsible Party: Deans

3. Topic: Lily Conference (Don Topliff)

Members should identify participants (2 for each college with faculty) for the 2015 Lily Conference and send the names to C. Parks.

Responsible Party: Deans

4. Topic: Department Head Reappointment Process (Don Topliff)

D. Topliff reminded members to forward memoranda for chairs who have completed their third-year review after the requisite conference.

Responsible Party: Deans

5. Topic: New Student Orientation (Don Topliff)

Members discussed several NSO items:

- Deans will review room assignments for NSO advising and registration and report any changes to J. Wegner.
- Deans will provide a list of faculty advisors to J. Wegner.
- All lines should be kept to a minimum, if not completely eliminated.
- Students should leave NSO with a printed class schedule following the same format.
- D. Topliff and J. Wegner will meet with C. Weeaks to discuss Class Scheduler and potential options for improving student and advisor use of the software.

New Business

6. Topic: Calendar for late Summer (Don Topliff)

The following events are scheduled for the week of August 17:

- August 17-18: New Faculty Orientation
- August 19: Vice Presidents/Deans Meeting
- August 20: All University Assembly
- August 21: Convocation

Responsible Party: N/A; Informational

7. Topic: Dual Credit Teacher Training (Don Topliff)

Secondary high school teachers participating in dual credit may attend one of two sessions (July 7 or July 23). It is important to make these individuals feel a part of campus. Appropriate deans should identify faculty members who will interact positively with the teachers. A final agenda and other details are forthcoming

Responsible Party: N/A; Informational

8. Topic: Proposed Suspension Policy (Don Topliff)

Members received a draft suspension policy proposed by the Office of Admissions. D. Topliff asked members to review the draft. Further discussion will be held at a future meeting.

Responsible Party: N/A; Informational

9. Topic: Cognos Report (Don Topliff)

D. Topliff distributed a Cognos report identifying applicants registered for courses for which they have prior credit. He requested advisors discuss the report with their respective advisors to gauge interest in receiving the report.

Responsible Party: Deans

10. Online Course Option/ACE Credit (Don Topliff)

D. Topliff shared information about Straighterline as an option for ASU athletes who need to take courses to retain eligibility. While Straighterline does provide a grade for the course, the American Council on Education (ACE) transcribes the respective grade only as pass or fail. Athletics and the Office of Admissions are in discussion about the Straightliner option. More discussion is forthcoming.

Responsible Party: N/A; Informational

Roundtable

No items were presented.

Adjournment