



ANGELO STATE UNIVERSITY -- Grant Approval Form
Sponsored Projects -- College of Graduate Studies & Research

For SP
use only

Title:										
Principal Investigator:					Signature/Date:					
Co-Investigator:					Signature/Date:					
Co-Investigator:					Signature/Date:					
Funding Agency:			Funds Requested:		1 st Yr. \$		Total \$			
Proposal Type:			New		Renewal		Continuation		Supplement	
Duration:			Start Date:				End Date:			
If renewal or continuation, indicate prior year and existing ASU Account number:										

INITIATOR DATA: (Please check appropriate responses; please attach additional information as needed.)													
			Yes		No					Yes		No	
(a) Human research subjects involved?							(d) Radioactive material, Lasers, or radiation-producing material involved?						
Pending committee review													
Protocol Number							(e) Significant Financial Interests?						
(b) Laboratory animals involved?							(f) Will the project be conducted on campus?						
Pending committee review							(g) Subcontractor(s) required?						
Approval Date							(h) Project-related income expected?						
(c) Involves recombinant DNA, microorganisms, biological toxins, blood borne pathogens, human clinical specimens, and/or regulated or particularly hazardous chemicals?							(i) Faculty release time?						
Pending committee review							(j) New credit course or degree program?						
Approval #			Approval Date				(k) Are you currently debarred, suspended, or ineligible to receive federal funds?						

COST-SHARING COMMITMENTS (attach additional pages if necessary)					If there are no cost-sharing commitments, check here:						
(a) Contributed Faculty Time:											
Name(s)			% Time		Period		Amount		Approval (Initials Required)		
							\$				
(b) Contributed Funds: (Includes cost-sharing/matching in the areas of non-faculty salaries, equipment, travel or other direct costs.)											
Type(s) of Expenditure(s)			Amount		Source of Funds (Acct. No.)		Approval (Initials Required)				
			\$								
(c) Third-Party Contributions: (Cash, goods or services contributed by non-Federal third parties. Attach documentation.)											
Nature of Contribution(s)				Value & How Estimated				Source			
				\$							

COPY/MAILING INSTRUCTIONS:									
Deadline Date:									
Postmark?		Delivered?		or Electronic submission?					
If sent via mail/courier service, mail original and				copies					
Mailing address/Website:									

APPROVALS: (Signatures certify that the proposal is consistent with unit policies and objectives, that unit commitments to the project are noted and approved, that to the knowledge of the signer, no principals on this project are debarred by the federal government, and that any disclosures of significant interests have been reviewed and either no conflicts were identified or conflicts have been or will be managed, reduced to an acceptable level, or eliminated.)									
(1) Director of Sponsored Projects (preliminary)					(5) Vice President for Finance & Administration				
Date					Date				
(2) Department Chair					(6) Provost & Vice President for Academic Affairs				
Date					Date				
(3) Dean of College					(7) President (if request is ≥\$500,000)				
Date					Date				
(4) Dean, College of Graduate Studies & Research					(8) Other: (if applicable)				
Date					Date				

GRANT APPROVAL FORM INSTRUCTIONS

PROJECT/PI/CO-INVESTIGATOR INFORMATION

This information will be entered into the Sponsored Projects database. Choose a title that is descriptive of the project, but keep it as brief as possible. List all investigators who should receive credit for the proposal or award. All investigators should sign here. If there are more than three investigators, please attach an additional page for their names and signatures.

INITIATOR DATA

- (a) If human subjects are to be involved in the proposed research, approval is required from the Institutional Review Board (IRB) for Human Subjects Research. Indicate whether approval has been received, and date of approval. (See [OP 56.03](#))
- (b) If laboratory animals are to be used in the proposed research, approval is required from the Institutional Animal Care and Use Committee (IACUC). Indicate whether approval has been received, and date of approval. (See [OP 56.06](#))
- (c) Research involving recombinant DNA, microorganisms, biological toxins, bloodborne pathogens, human clinical specimens, and/or regulated chemicals & particularly hazardous chemicals may require the approval of the Institutional Biosafety Committee (IBC).
- (d) No approval of the project is required if lasers or radioactive materials are involved in the research; however, the work must be reviewed by the Office of Environmental Health, Safety, and Risk Management.
- (e) "No" indicates that significant financial interests have been reviewed and that no conflicts exist. If "Yes" is checked, a plan for managing the conflict or reducing it to an acceptable level must be attached. (See [OP 56.08](#))
- (f) If "no" is checked, include a statement as to what proportion of the project will be off-campus and identify the project site. Most projects are considered "on campus" even if they involve some off-site work.
- (g) If subcontractors or professional services agreements will be required, the proposal should include evidence that the subrecipient has agreed to do the work for the amount specified in the budget. For proposals to federal agencies, additional certifications may be required.
- (h) If the project is expected to produce income (ticket sales, conference participants, sale of materials, etc.), check "yes."
- (i) If the project is expected to require faculty release time, indicate "yes," and submit a justification and approval for the release time from the department chair.
- (j) Indicate whether the project requires a new credit course or degree program.
- (k) Indicate whether the Project Director(s)/Principal Investigator(s) is/are currently debarred, suspended or ineligible to receive federal funds.

COST-SHARING COMMITMENTS

This section must be completed if the proposal includes any formal cost-sharing commitments from Angelo State or from a third party. IF MORE SPACE IS NEEDED, ATTACH AN ADDITIONAL PAGE. Such commitments should usually be included only if required by the agency and approved by the department providing the cost sharing/matching funds.

DO NOT PAD COST-SHARING AMOUNTS IN THE HOPES THAT THIS WILL MAKE THE PROJECT MORE FUNDABLE.

COPY/MAILING INSTRUCTIONS

If there is a deadline, enter the date; indicate whether this is a Postmark, Delivery, or Electronic Submission deadline.

If the proposal must be mailed or delivered, indicate the number of copies to be sent. Sponsored Projects will cover the cost of making the number of copies required by the agency and one copy for the PI. Unless instructed otherwise, Sponsored Projects will mail the original copy of the proposal.

Fill in the full address to which the proposal is to be mailed or the Website/e-mail address for electronic submission, along with any other instructions. Attach additional sheets if needed.

APPROVALS

All proposals must be approved by the appropriate department chair(s) or center director(s). Proposals from units that report to a dean must be approved by the dean. Proposals involving multiple units require multiple approvals.

Additional information is available from the Director of Sponsored Projects, Porter Henderson Library Room 203, Phone: 942-2530