

Academic Deans' Council
July 2, 2015
Provost's Conference Room
Minutes

Present: C. Jones, L. Mayrand, J. Miazga, P. Swets, S. Tomlin, D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from June 25, 2015
Minutes were approved as written.
Responsible Party: C. Parks

Announcement:

- Dr. Topliff will form a committee for the Tippet professorship within the next week
- The second Dual Credit in-service meeting is July 7. A plan to produce an informational webinar reviewing the MOU for principals, superintendents, and counselors is underway.

Old Business:

2. Topic: OPs (Don Topliff)
 - D. Topliff met with J. Flores a couple of times to discuss OP 10.01. Admission and enrollment are not synonymous – SAEM is responsible for the admission portions of the OP and Academic Affairs is responsible for everything else. J. Flores is revising OP 10.01 and removing everything except admission policies. The revised OP will go before the Board in August. The approved revised OP will take effect 2016 fall.
 - Any review of other OPs will be postponed until revised OP 10.01 is approved.
 - Members discussed the University Credit by Exam Program. Discussion will continue at a future meeting.

New Business:

3. Topic: Emergency Contact Information (Don Topliff)
 - D. Topliff requested cell phone numbers of all department chairs. The list will be available only to the President, Vice Presidents, and Deans and only be used in an emergency situation.
Responsible Party: Deans
4. Topic: Ram Camp Schedule (Don Topliff)
 - D. Topliff distributed a copy of the Ram Camp Schedule. There is a VP/Deans panel scheduled at 3:00 pm July 10.
5. Topic: Rambunctious Weekend Schedule (Don Topliff)
 - Convocation has been cancelled. C. Havins offered the colleges and/or departments to use the time that was scheduled for Convocation to meet with students. The offer was unanimously declined. D. Topliff will relay the Deans' response.

Roundtable

Clifton Jones

- The COB professional advisors would like a formal arrangement for all colleges' advisors to meet together regularly. Members discussed this proposal. These meetings are to share information only and will not make policy decisions. The Provost will facilitate this request.
- Summer session current policy and guidelines were briefly discussed. Discussions to revise policy and guidelines will continue at a future meeting.

Paul Swets

- P. Swets, J. Wegner, D. Topliff, and C. Weeaks will be meeting to discuss TSI. J. Wegner announced a weekly report from the Registrar's Office will be distributed of the students enrolled but not TSI complete sorted by college. A report will also be generated of students originally TSI incomplete but have since taken and passed the test.

John Miazga

- The new administrative assistant, Angela Howell, started July 1.
- The new Teacher Education department chair, Kimberly Dickerson, will be on campus Monday, July 6.
- The college has been accredited by TEA.

Adjournment