

Academic Deans' Council
September 17, 2015
Provost's Conference Room
Minutes

Present: C. Jones, S. Keith, L. Mayrand, J. Miazga, K. Schell, P. Swets, S. Tomlin,
D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from September 3, 2015
Minutes were approved.
Responsible Party: C. Parks

Announcements:

- D. Topliff shared a memo regarding new ASU students being unable to purchase textbooks because of a DOE requirement that financial aid be delayed for 30 days after completion of their application. ASU will not drop schedules for those students with financial aid pending. There is an existing emergency loan program available. D. Topliff asked members to notify all faculty of the situation as soon as possible.

Old Business:

2. Topic: Grades First (Don Topliff)
 - J. Wegner discussed upcoming faculty training. Select small groups will meet in the next two weeks. Everyone should have access to Grades First. Advisors are invited to attend training sessions.
 - J. Wegner said Early Alert seems to be working well and allows advisors to focus on specific issues. Early Alert workshops will be held 9/22 and 9/29. D. Topliff asked members to relay Early Alert information to faculty.
3. Topic: Budget (Don Topliff)
 - D. Topliff informed members of the process used to calculate IE, DE, and Advising fee funds for distribution. Totals are based on SCH for fall, spring, and summer 1 and II. Calculations are made after the 20th class day. Over-realized revenue may be distributed in November (from fall) and in May (from spring). The same process is used for the Graduate fee.
 - D. Topliff indicated that VPAA distribution of IE, DE, and Advising funds will take into account historic allocations, increased enrollment, and weighted SCHs. The initial distribution of funds from VPAA to the colleges will be done within the next week.
4. Topic: Differential Tuition (Don Topliff)
 - D. Topliff stated that he had not been able to create a white paper on differential tuition yet but will get it out in the next few days.

5. Topic: Campus Carry Discussion (Don Topliff)

- D. Topliff informed members that the advisory committee has been formed. Each member represents a specific constituency and has been tasked with taking this issue to their constituents to gather and record input from such over the next two months. There will also be one or two town hall meetings held before November.
- The committee will present its recommendations to the President in November. The President will formulate a draft policy and present it to the Board of Regents in February.

New Business:

6. Topic: Schedule Build (Don Topliff)

- D. Topliff distributed a copy of an email from C. Weeaks which outlined the timeline for the spring schedule build, advising, and registration. The schedule was approved and will be distributed to the Department Chairs at this afternoon's meeting.

Roundtable

John Wegner

- Early Alert campaign for study skills information will be sent out today. Please tell advisors.
- Up and Coming Scholars and the Math Lab are now under the Freshman College.
- Requests for faculty to teach General Studies and USTD courses in the spring will soon be going out.

Susan Keith

- The Graduate Council will be meeting on Monday.
- The graduate surcharge was pushed out to colleges today.

Paul Swets

- The Holland Symposium is September 20-21.

Kraig Schell

- The first Faculty Senate meeting is Wednesday.

Don Topliff

- Informed members that a discussion on current practices regarding tenure-track faculty who teach only on-line will be forthcoming.

Adjournment