

Academic Deans' Council
October 22, 2015
Provost's Conference Room
Minutes

Present: L. Mayrand, J. Miazga, K. Schell, P. Swets, S. Tomlin, D. Topliff, J. Wegner

Minutes:

1. Topic: Minutes from October 15, 2015
Minutes were approved with one correction.
Responsible Party: C. Parks

Announcements:

- D. Topliff reported that ASU hosted the West Texas Assessment conference yesterday. Dr. Rex Peeples with the Coordinating Board. The conference was well attended. C. Braden will distribute a report in the next few weeks.
- The Coordinating Board approval notice for the split of the College of Arts and Sciences has been received.
- D. Topliff briefly discussed NC-SARA. The DOE requires states to have an agreement in place if one state wants to offer distance education in another state. He has been informed that Texas will become a member of NC-SARA by November. There will be discussion of this issue in the future.
- D. Topliff stated that he has not yet appointed anyone to the Tenure and Promotion OP committee. K. Schell said the Faculty Senate has discussed this issue but has not contacted anyone yet either. D. Topliff asked that this get done so the committee can begin meeting soon.

Old Business:

2. Topic: Core Curriculum Committee Meeting (Don Topliff)
 - D. Topliff reminded members the core curriculum meeting will be held soon and that any changes approved by the committee will still need to be approved by the Coordinating Board before anything is final.
3. Topic: Evaluation of Professional Advisors (Don Topliff)
 - D. Topliff said he had gone to the NACADA website to review their evaluation instrument and discovered their evaluations are too long. He handed out examples of some evaluations found through links on the NACADA website. There was a brief discussion on customizing our own evaluation. J. Wegner will explore the possibility of integrating these evaluations with Grades First.

New Business:

4. Topic: Upswing (Don Topliff)

- D. Topliff distributed a promotional pamphlet from Upswing. He is not advocating purchase of this software but is just sharing information and said he often receives soliciting calls/emails from similar companies. The tutoring center currently has good hours but this kind of service would allow students to have 24/7 tutoring access. Upswing allows ASU to use our own tutors and is billed as seamlessly integrating with Banner and Blackboard. D. Topliff asked members to review the prospectus and if there is interest a full demo will be arranged.

5. Topic: Carr Foundation Budget (Don Topliff)

- D. Topliff informed members that last year scholarship awards were \$430,000 more than budgeted. He emphasized the fund is in no danger but that it is just not growing as fast as in last couple of years. There will not be any reduction in scholarships for anyone but a more conservative approach in awarding scholarships will be practiced. There will be no impact at all on the dual credit program.

6. Topic: Ellucian Action Plan (Don Topliff)

- D. Topliff informed members that he attended the wrap-up meeting with Ellucian yesterday afternoon. A detailed report of discovery items will be submitted by Ellucian in late January or early February. One item that kept coming up was Degree Works. There was a brief discussion on Degree Works.

Roundtable

Paul Swets

- Stated that some TCCN changes will touch almost everything in the catalog. D. Topliff said that only one curriculum change form will be used and B. Stewart will create a list of changes to be attached to the form. The lists will be sent to the Deans. D. Topliff stressed that everything must be very carefully reviewed for accuracy. The Deans may choose to delegate this task to the department chairs.

John Wegner

- General Studies grades are in. He reported the failure rate this term matches the rate of last year and there were fewer drops than in the past. All students who failed a GS course are being contacted to meet with J. Wegner next week.
- Early Alerts will be reviewed and evaluated and the proper use of such will be discussed.

Adjournment